Verification of Experience Request

SALT LAKE CITY
SCHOOL DISTRICT
Your Best Choice

In order to verify previous work experience and/or proper placement of the salary schedule and provide the Utah State Office of Education a year-by-year listing of your experience; please have your current or former employer complete this form and return it to us. **Please return via email to HRVOE@slcschools.org**

I authorize release of this information:

Employee Full Name | Employee Signature | Last Four Digits of SSN

To be completed by authorized personnel:

Job Title/Assignment	Beginning Date	Ending Date	Hours per week

Comments:

Signature of Authorized Personnel | Print Full Name

Title of Authorized Personnel | District | Telephone

Address | Date

Salt Lake City School District | 440 East 100 South, Salt Lake City, Utah 84111 | www.slcschools.org

No district employee or student shall be subjected to discrimination in employment or any district program or activity on the basis of age, color, disability, gender, gender identity, genetic information, national origin, pregnancy, race, religion, sex, sexual orientation, or veteran status. The district is committed to providing equal access and equal opportunity in its programs, services and employment including its policies, complaint processes, program accessibility, district facility use, accommodations and other Equal Employment Opportunity matters. The district also provides equal access to district facilities for all youth groups listed in Title 36 of the United States Code, including scouting groups. The following person has been designated to handle inquiries and complaints regarding unlawful discrimination, harassment, and retaliation: Tina Hatch, Compliance and Investigations/Title IX Coordinator, 440 East 100 South, Salt Lake City, Utah 84111, (801) 578-8388. You may also contact the Office for Civil Rights, Denver, CO, (303) 844-5695