

EDUCATIONAL TRAVEL

Students may be excused from school for educational travel according to the detailed guidelines provided in the Blue & Gold Handbook. General guidelines are as follows:

- **Parents must submit a request to the office five (5) school days PRIOR** to the departure date and must make arrangements for the student's work to be gathered and/or completed.
- Any requests made during the first five or the last ten days of school or during the PSSA/Keystone testing dates will **not be excused** and marked unlawful. Please refer to the calendar on the school website for the testing dates.

Date Submitted: _____

Parent/Guardian Name: _____ Phone: _____

Student's Name: _____ Grade: _____

Date(s) Of Excursion: _____ TO _____

Destination: _____

List Three Anticipated Educational Experiences:

1) _____

2) _____

3) _____

RETURNING TO SCHOOL

Each student is expected to submit a grade level, appropriate journal (picture and/or narrative) of his/her experiences to the principal **WITHIN FIVE (5) SCHOOL DAYS** of the student's return.

Parent/Guardian Signature _____

Report Due: _____ Assignments Due: _____

Office Use Only

Administrator's Signature: _____ Date: _____

_____ Excused _____ Unexcused

Notes: _____

Report Received: _____