

SPRINGFIELD LOCAL SCHOOLS

11335 Youngstown-Pittsburgh Road, PO Box 549

New Middletown, Ohio 44442

(330) 542-2929

Application for Licensed Personnel

Last Name First Name Middle Initial Social Security Number

Current/Permanent Address (City, State, Zip) Best Phone Number

E-Mail address

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Position(s) Applying for:

Kindergarten Elementary School Intermediate School

High School Special Education

Administrative: _____ Principal _____ Assistant Principal

_____ Other: _____

Will you accept substitute work: _____ Yes _____ No

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LICENSURE

Area of Licensure	Grade(s)	Issuing State	Expiration Date

* We are an Equal Opportunity Employer: Prospective employees will receive consideration without discrimination because of race, creed, color, sex, gender, age, national origin, or disability.

List grade(s) or subject(s) in order of preference:

Extra/Co-curricular activities you are qualified and willing to supervise, sponsor, or coach:

EDUCATIONAL BACKGROUND

	School or Institution and Location	Major/Minor	Diplomas, Degrees or Credits Earned	Grade Point Average
High School				
College/University				
College/University				
Graduate Study				
Graduate Study				

EDUCATIONAL EXPERIENCE (Present or most recent first)

Dates: From/To	Name of Employer and Address	Your Title/Responsibilities

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Dates: From/To	Name of Employer and Address	Your Title/Responsibilities

STUDENT OR PRACTICE TEACHING

Grade/Subject Taught	Name and Address of School	1. College Supervisor 2. Cooperating Teacher
		1
		2

Grade/Subject Taught	Name and Address of School	1. College Supervisor 2. Cooperating Teacher
		1
		2

NON-TEACHING EXPERIENCE (Present or most recent first)

Dates: To/From	Name/Address of Employer	Responsibilities	Full or Part Time

OTHER QUALIFICATIONS

Summarize special job-related skills and qualifications acquired from employment or other experiences (including U.S. military service) and/or state any additional information you feel may be helpful in considering your application, i.e. honors, awards, activities, technology skills, or professional development.

REFERENCES

References should include superintendents, principals, or professors who have first-hand knowledge of your professional competence and your personal qualifications.

Experienced teachers should include the superintendent and principal of the two most recent schools in which employed.

Name	Position	Address	Phone Number

General Information to Applicant

Upon completion of this application, we recommend the following:

- Credentials or references (including student teacher evaluation if applicable)
- Complete transcript(s) of all college or university work
- Copy of all Ohio licenses
- Current résumé

Applications are considered active for one year from the date of receipt. If you wish consideration for the ensuing school year, you should notify the Superintendent's Office to reactivate your application. Notification that you are no longer available would be appreciated. If you are hired by the Springfield Local Board of Education, the following will be required:

- Valid teaching license
- Official transcripts
- Current BCI/FBI report (keep one copy for yourself, one for the Board Office)
- Confirmation of military service dates (if applicable)
- Proof of citizenship (birth certificate, social security card, or passport)

**SPRINGFIELD LOCAL SCHOOLS
AUTHORIZATION FOR RELEASE OF INFORMATION**

I understand that the Board of Education may want to verify the statements I have made in this application. I hereby give my permission for the Springfield Local Schools or its authorized representative, either at this time or any time prior to or during my employment with the Board, to make any investigation of my personal or employment history and authorize any former employer, educational institution, person, firm, corporations, or government agency to give the Board of Education any information they may have regarding me. I understand that a reference check will be conducted which shall include a criminal records check consistent with provision of O.R.C. 109.57. In consideration of Springfield Local School's review of this application, I release the Springfield Local Schools and all providers of information from any liability as a result of furnishing and receiving this information.

Further, the undersigned authorizes all persons listed as "references" on this application to provide evaluation of my abilities and potential for a position for which I am a candidate. I acknowledge that said information is subject to public records law of the State of Ohio. This application and all other pre-employment documents become the property of the Springfield Local Board of Education.

The undersigned certifies that all statements on this application are true and complete, and any false or incomplete statements may result in disqualification, or dismissal if employed.

Date

Signature

Please mail application to:

Superintendent
Springfield Local Schools
PO Box 549
New Middletown, Ohio 44443