



San Bernardino City Unified School District

**Teacher/Support Personnel Security Affidavit  
Student Data Systems  
2021-2022**

I acknowledge that I will have access to student data (i.e., test scores, attendance, grades, and demographics) through the SBCUSD student data systems; including, but not limited to: *NWEA, Illuminate, Renaissance Learning (STAR) Assessments, and/or Aeries* for the sole purpose of analysis to improve instruction and student achievement. I understand that this data and the program usernames and passwords given me are secure, and it is my professional responsibility to protect their security as follows:

1. I will not divulge my SBCUSD student data systems usernames and passwords to any other person through verbal, written, or any other means of communication without prior permission from the site principal.
2. I will follow District procedures for release of District data and will not share or discuss any student- or class-level data with outside persons or entities like the media, higher education institutions, vendors, contracted providers, survey groups, etc. without prior written permission from the Accountability and Educational Technology Department and Superintendent's Cabinet.
3. I will use the data only for instructional planning purposes. For any uses outside of instructional planning (i.e., research projects for higher education courses), I will obtain prior written permission through the district Internal Review Committee (IRC) process.
4. I understand that *Aeries* is the official source for student information. I will verify a student's data in *Aeries* prior to including it in any legal documents such as IEPs, SSTs, MTSSs, and 504 Plans.
5. I understand that having access to the data available in the aforementioned programs is equivalent to having access to a student's CUM folder and as such I will treat it with security and confidentiality.