

OLD REDFORD ACADEMY

22122 W. Mc Nichols Street
Detroit, MI 48219
Telephone: (313) 653-3888 Fax: (313) 412-2162

REGULAR MEETING
OLD REDFORD ACADEMY BOARD OF DIRECTORS
DATE: 8/24/2021
TIME: 6:00 p.m. / a.m.
LOCATION: OLD REDFORD ACADEMY
ZOOM

Approved

In order to adhere with the Wayne County Local Public Health Department Emergency Epidemic Order (June 24, 2021) in Response to the Covid-19 Pandemic under MCL 333.2453, This meeting will be held via Zoom

MINUTES

MEETING TYPE: REGULAR SPECIAL PROPOSED APPROVED

I. CALL TO ORDER

PRESIDENT CECELIA MULLENS called the meeting to order at 6:07 P.M. / A.M. on Tuesday, August 24, 2021.

II. ROLL CALL

- Mrs. Cecelia Mullens, President, Board of Directors Present Absent
In Louisiana
- Mr. Jason Jefferson, Vice-President, Board of Directors Present Absent
- Dr. Regina Banks-Hall, Secretary, Board of Directors Present Absent
In Redford Township, Michigan
- Mr. Andrew Tyus, Treasurer, Board of Directors Present Absent
In Detroit, Michigan
- Ms. Joyce Henderson, Member, Board of Directors Present Absent

OTHERS PRESENT (all or a portion of the meeting)

- Mrs. LaRonda. Moore, Interim Superintendent
- Mrs. Carmella Lewis, CFO
- Mr. Ralph Cunningham, Midwest
- Attorney Jim Crowley, Miller Canfield
- Mrs. Vanessa Gulley, Board Liaison, Provision
- Mrs. Meagan Brown, CMU

A copy of the meeting minutes is available for public inspection at Old Redford Academy, 22122 W. McNichols Street, Detroit, MI 48219 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et sec or any successor law. Should you require specific accommodations, please contact the Building Administrator at (313) 653-3888 prior to meeting.

THE PROPOSED AGENDA WAS DISTRIBUTED

III. PUBLIC COMMENT (on agenda items only)
None

IV. APPROVAL OF THE AUGUST 24, 2021 AGENDA

MOTION TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE AUGUST 24, 2021 AGENDA.

SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.

NO DISCUSSION

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

V. APPROVAL OF JULY 28, 2021 MEETING MINUTES

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE JULY 28, 2021 MEETING MINUTES.

SUPPORT SECRETARY REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

VI. OLD BUSINESS

a. Finance Committee Report/Highlights

Treasurer Tyus reported:

- met on 8/19 with great meeting
- discussed dashboard report and spoke to ending numbers
- spoke to transition and signer access
- stipend positions and internal leadership
- discussion of P-Card to streamline transactions
- discussed increase of Superintendent spending limit

VII. OLD BUSINESS

NONE

VIII. NEW BUSINESS

a. RATIFICATION ABC TRANSPORTATION CONTRACT

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MOTION VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE ABC TRANSPORTATION CONTRACT

SUPPORT: TREASURER ANDREW TYUS SECONDED.

NO DISCUSSION

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

b. **Ratification of MBS (Management Business Systems) Contract**

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE MBS CONTRACT.

SUPPORT TREASURER ANDREW TYUS SECONDED.

DISCUSSION: Ms. Moore provided details that the flat fee includes 15 hours per month and will provide a monthly report of activity.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

c. **MOU for Mental Health First Aid Program**

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE MOU FOR MENTAL HEALTH FIRST AID PROGRAM.

SUPPORT VICE PRESIDENT JASON JEFFERSON SECONDED.

DISCUSSION: Mrs. Moore noted that this is the first time that the school will be using the program, that she is aware of. Treasurer asked if monthly evaluations will be done, and Mrs. Moore noted that she was not sure how often reports will be provided and is not aware of other schools that re utilizing this program.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

d. **Pro-Team Food Service Advisors**

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE PRO-TEAM FOOD SERVICE ADVISORS.

SUPPORT VICE PRESIDENT JASON JEFFERSON SECONDED.

DISCUSSION: Mrs. Moore noted that this firm creates menu for food service. Dr. Banks-Hall asked if the school is satisfied and if there are other companies that may have a more competitive price. Mrs. Moore noted that the school has used and are pleased with the service and will look into pricing.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

e. **Academic Planning Coordination Program/Service GPS**

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE ACADEMIC PLANNING COORDINATION PROGRAM/SERVICE GPS.

SUPPORT VICE PRESIDENT JASON JEFFERSON SECONDED.

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DISCUSSION: Mrs. Moore noted that this firm provides intervention services, with their role being to close gaps and to provide stability in the academic programming and addressing deficits.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

f. INCREASE SUPERINTENDENT PO LIMIT

MOTION: **TREASURER ANDREW TYUS** MADE A MOTION TO INCREASE THE SUPERINTENDENT PURCHASE ORDER AMOUNT TO \$5,000.00.

SUPPORT **SECRETARY REGINA BANKS-HALL** SECONDED.

DISCUSSION: None

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

g. ADDITION OF TREASURER TYUS AS SIGNER TO ALL BANK ACCOUNTS

MOTION: **VICE PRESIDENT JASON JEFFERSON** MADE A MOTION TO ADD TREASURER TYUS AS A SIGNER ON ALL ACADEMY BANK ACCOUNTS.

SUPPORT **SECRETARY REGINA BANKS-HALL** SECONDED.

DISCUSSION: None

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

IX. INTERIM SUPERINTENDENT REPORT/HIGHLIGHTS

Mrs. Moore provided highlights of her report and elaborated on the following:

- Trending upward regarding student testing
- Academy received a non-compliance report in June in Special Education and the Map testing
 - CAP submitted in July by the academy team, with a release given by CMU this month
 - Awaiting release regarding testing
- New Teacher Institute has begun
- Review of forthcoming events
- Open houses performed by appointment only
- All of returning staff presented with new offers and salaries
 - Thanks to Mr. Spivey for all the assistance with streamlining positions and building capacity around the talent that exists at the academy
- Introduction of High School Principal Latoya Hall-King
- Consolidated applications are completed; will be meeting with MDE representatives on Thursday to discuss process and review for allowable costs
- Return to In-person Instruction
 - Students returning to a welcoming and safe environment
 - Curriculum both digital and consumable platforms

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- Upon approval from MDE, technology will be upgraded
- Internal teacher and student incentive programs
- Specific facility protocols for cleaning, temperature checks, student behavior, mask mandate for students and adults, and an identified quarantine room

X. FINANCIAL REPORT

Mrs. Lewis provided highlights regarding:

- Very healthy cash fund balance
- No revenue in July and August
- Total expenses approximately 792K for month end of July
- Review of current ratios

XI. MIDWEST MANAGEMENT REPORT

Stacey Henghold reported:

- All the teachers that were not sure and had other offers visited the school and spoke to the principals; they later accepted positions with ORA

XII. AUTHORIZER COMMENTS

Ms. Brown informed the Board that the slides from last week's conference are available online. Experience Central campus tour will be occurring for 11/12th grade students at CMU on 9/29/2021. Will be visiting the academy in the first week of the school year and will provide scholarship info. Lastly she has accepted a new position at CMU with a primary role to support students in getting into college and seeing that CMU is an option for them, thus ORA will be receiving a new school lead who will be introduced soon.

XIII. EXTENDED PUBLIC COMMENT

None.

XIV. ADJOURNMENT

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO ADJOURN THE MEETING AT 7:07 P.M. / A.M.

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Vanessa Galloway

Recording Secretary

8/24/2021

Date

Approved by the Old Redford Academy Board of Directors:

Regina Banks-Hall

[Regina Banks-Hall \(Sep 30, 2021 14:15 EDT\)](#)

Board Secretary

9/28/2021

Date

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