

OLD REDFORD ACADEMY

22122 W. Mc Nichols Street
Detroit, MI 48219

Telephone: (313) 653-3888

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**SPECIAL MEETING
OLD REDFORD ACADEMY BOARD OF DIRECTORS**

DATE: 6/30/2020

TIME: 6:00 ☒ p.m. / ☐ a.m.

LOCATION: OLD REDFORD ACADEMY
ZOOM

Approved

MINUTES

MEETING TYPE: ☐ REGULAR ☒ SPECIAL ☐ PROPOSED ☒ APPROVED

I. CALL TO ORDER

PRESIDENT JOYCE HENDERSON called the meeting to order at 6:01 ☒ P.M. / ☐ A.M. on Tuesday, June 30, 2020.

II. Notary and Board Liaison Alma Hollins performed the Oaths of Office for Banks-Hall and Tyus.

III. ROLL CALL

Ms. Joyce Henderson, President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Jason Jefferson, Vice-President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Regina Banks-Hall, Secretary, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mrs. Cecelia Mullens, Treasurer, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Andrew Tyus, Member, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

OTHERS PRESENT (all or a portion of the meeting)

Dr. S. Claude-McGahee, Superintendent

Mrs. L. Moore, CAO

Mrs. C. Lewis, CFO

Mr. Ralph Cunningham, Midwest

Attorney, J. Crowley, Miller Canfield

Mrs. Vanessa Gulley, Board Liaison, Provision

THE PROPOSED AGENDA WAS DISTRIBUTED

IV. PUBLIC COMMENT *(on agenda items only)*

None

V. Approval of Agenda

MOTION: VICE PRESIDENT/SECRETARY JASON JEFFERSON MADE A MOTION TO APPROVE THE AND THE June 30, 2020 MEETING AGENDA.

SUPPORT: TREASURER CECELIA MULLENS SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

VI. Consent Agenda

MOTION: TREASURER CECELIA MULLENS MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS A-P AS PRESENTED.

SUPPORT: VICE PRESIDENT/SECRETARY JASON JEFFERSON SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

- | | |
|--|-----------------------------------|
| a. Approval of <i>May 26, 2020</i> Meeting Minutes | h. Account Designation/Depository |
| b. Ratification of CMU Contract Amendment #6 | i. Designated Signatory |
| c. Superintendent Agreement | j. Official Posting Designation |
| d. Board Policy Manual Re-Draft | k. Civil Rights Representative |
| e. Legal Counsel Designation | l. Title IX Representative |
| f. Audit Firm Designation | m. Board Corresponding Agent |
| g. FOIA Representative | n. Newspaper Designation |
| | o. Homeless Representative |
| | p. CAO/Budget Timeline Resolution |

II. NEW BUSINESS

a. ELECTION OF OFFICERS

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE ALL OFFICERS IN CURRENT POSITION, EXCEPT SECRETARY.

SUPPORT: TREASURER CECELIA MULLENS DR. REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

MOTION: VICE PRESIDENT/SECRETARY JASON JEFFERSON MADE A MOTION TO APPROVE DR REGINA BANK-HALL AS SECRETARY.

SUPPORT: TREASURER CECELIA MULLENS SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

a. COMMITTEE ASSIGNMENTS

Mrs. Gulley will distribute Committee Descriptions for Board review, for the Board to take action at its next meeting.

b. SALARY SCALE

Dr. McGahee noted that the administrative team offers this salary scale for Board review only, at this time. The scale reflects the salary for teachers, which is not a step scale. It is felt that the scale is competitive with local districts, except DPSCD, but is not reflective of incentives or bonuses (included in separate charts, with criteria to attain bonuses forthcoming). Also, the scale does not reflect an administration salary scale, but will be developed and presented.

The scale has been discussed with the Business Office, with additional discussion in the finance committee meeting. After this consideration, the revised document will be presented to the Board for approval.

c. MDE STATE AIDE DEDUCTION

Dr. McGahee reported that there has been another financial deduction, due to subs that did not hold the appropriate certification. The amount is approximately 3K.

Mr. Cunningham responded that Midwest would not appeal and would reimburse the academy for those fees.

III. FINANCIAL REPORT**a. Approval of 2019/20 Final Budget Amendment**

MOTION: TREASURER CECELIA MULLENS MADE A MOTION TO APPROVE THE 19/20 BUDGET AMENDMENT AS PRESENTED.

SUPPORT: SECRETARY DR. REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

b. Approval of 2020/21 Proposed Budget

MOTION: TREASURER CECELIA MULLENS MADE A MOTION TO APPROVE THE 20/21 PROPOSED BUDGET AS PRESENTED.

SUPPORT: SECRETARY DR. REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

Mrs. Lewis reported that all signed docs have been delivered to PNC, with use of PNC accounts to begin on July 1, 2020. Also, the business office switched from Skyward to SMART on 4/1/2020. Backup data files for both finance and academic, will be secured from Skyward as of tonight June 30th.

IV. MIDWEST REPORT

Mr. Cunningham reviewed the Midwest report submitted.

A copy of the meeting minutes are available for public inspection at Old Redford Academy, 22122 W. McNichols Street, Detroit, MI 48219 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et seq or any successor law. Should you require specific accommodations, please contact the Building Administrator at (313) 653-3888 prior to meeting.

V. SUPERINTENDENT REPORT

Dr. McGhaee reviewed the submitted Superintendent report, and noted that the admin are planning to incorporate the governor's announcements into a plan for board review, by the end of July.

a. HR COMMITTEE REPORT

Dr. McGahee reviewed the HR report, with Mr. Cunningham confirming that the Spring REP report has been submitted.

VI. CAO REPORT

Mrs. Moore reiterated that her team was awesome in obtaining necessary data info from Skyward.

a. ACADEMIC COMMITTEE REPORT

The academic team reviewed the SIP, DIP, and PET and reflection of the previous year goals and evaluated programs via rating scales.

VII. AUTHORIZER COMMENTS

Mrs. Brown thanked the Board for participation in the Board Orientation, especially to the returning Board members. She also welcomed the 2 new board members and offered support as may be needed.

VIII. EXTENDED PUBLIC COMMENT *(LIMITED TO 3 MINUTES PER PERSON ON ANY ITEM/MATTER NOT LISTED ON THE AGENDA)*

NONE

IX. CLOSED SESSION FOR CONSIDERATION OF WRITTEN ATTORNEY OPINION

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO MOVE INTO CLOSED SESSION AT 7:16 PM FOR CONSIDERATION OF A WRITTEN ATTORNEY OPINION.

SUPPORT: SECRETARY DR. REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO MOVE INTO OPEN SESSION AT 8:35 PM.

SUPPORT: SECRETARY DR. REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

X. ELEMENTARY PARKING LOT LEASE

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO APPROVE THE ELEMENTARY PARKING LEASE PENDING ATTORNEY REVIEW, AND EMPOWERING THE BOARD PRESIDENT TO NEGOTIATE AND EXECUTE.

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SUPPORT: SECRETARY DR. REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

XI. MIDWEST EMPLOYEE LEASING AGREEMENT

MOTION: TREASURER CECELIA MULLENS MADE A MOTION TO APPROVE THE MIDWEST AGREEMENT PENDING ATTORNEY REVIEW, AND EMPOWERING THE BOARD PRESIDENT TO NEGOTIATE AND EXECUTE.

SUPPORT: VICE PRESIDENT JASON JEFFERSON SECONDED.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

VI. ADJOURNMENT

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO ADJOURN THE MEETING AT 8:48 ☒ P.M. / ☐ A.M.

SUPPORT: SECRETARY DR. REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Vanessa Galloway

Recording Secretary

6/30/2020

Date

Approved by the Old Redford Academy Board of Directors:

Dr. Regina Banks-Hall

Board Secretary

7/28/2020

Date

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