

**OLD REDFORD ACADEMY**

22122 W. Mc Nichols Street  
Detroit, MI 48219

Telephone: (313) 653-3888 Fax: (313) 412-2162

**REGULAR MEETING  
OLD REDFORD ACADEMY BOARD OF DIRECTORS**

DATE: 4/27/2021

TIME: 6:00  p.m. /  a.m.

LOCATION: OLD REDFORD ACADEMY

ZOOM

**Approved**

**MINUTES**

MEETING TYPE:  REGULAR  SPECIAL  PROPOSED  APPROVED

**I. CALL TO ORDER**

**PRESIDENT JOYCE HENDERSON** called the meeting to order at 6:02  P.M. /  A.M. on Tuesday, April 27, 2021.

**II. ROLL CALL**

Ms. Joyce Henderson, President, Board of Directors In Detroit, Michigan Stepped away at 8:07 and returned at	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Jason Jefferson, Vice-President, Board of Directors In Detroit, Michigan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Regina Banks-Hall, Secretary, Board of Directors Redford Township, Michigan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mrs. Cecelia Mullens, Treasurer, Board of Directors In Detroit, arrival at 6:11 p.m.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Andrew Tyus, Member, Board of Directors In Detroit, Michigan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**OTHERS PRESENT (all or a portion of the meeting)**

Dr. S. Claude-McGahee, Superintendent  
 Mrs. L. Moore, CAO  
 Dr. Don Ball, COO  
     Mrs. C. Lewis, CFO  
     Mr. Ralph Cunningham, Midwest  
     Attorney Jim Crowley, Miller Canfield  
     Mrs. Vanessa Gulley, Board Liaison, Provision  
     Mrs. Meagan Brown, CMU

***THE PROPOSED AGENDA WAS DISTRIBUTED***

**III. PUBLIC COMMENT** *(on agenda items only)*

None

**IV. APPROVAL OF AGENDA**

MOTION: **SECRETARY R. BANKS-HALL** MADE A MOTION TO APPROVE THE **April 27, 2021** MEETING AGENDA AS PRESENTED.

SUPPORT: **VICE PRESIDENT JASON JEFFERSON** SECONDED.

MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF MEETING MINUTES**

MOTION: **VICE PRESIDENT JASON JEFFERSON** MADE A MOTION TO APPROVE THE **March 23, 2021** MEETING MINTUES AS PRESENTED.

SUPPORT: **SECRETARY R. BANKS-HALL** SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**VI. UNFINISHED BUSINESS**

a. **APPROVAL OF MIDWEST SPECIAL PAYMENT REIMBURSEMENT**

MOTION: **SECRETARY R. BANKS-HALL** MADE A MOTION TO APPROVE THE **MIDWEST SPECIAL PAYMENT REIMBURSEMENT** AS PRESENTED.

NO SECOND.

MOTION DIES FOR LACK OF SUPPORT.

MOTION: **TREASURER CECELIA MULLENS** MADE A MOTION TO APPROVE THE **MIDWEST SPECIAL PAYMENT REIMBURSEMENT** PRESENTED.

SUPPORT: **SECRETARY R. BANKS-HALL** SECONDED.

AYES: HENDERSON, MULLENS, BANK-HALL, JEFFERSON

NAYS: JEFFERSON

MOTION CARRIED.

**I. STATUS OF WEBSITE AND TRANSPARENCY DOCUMENTATION**

**Dr. McGahee** reported that all items have been placed on the website as necessary.

**II. SPED BOARD UPDATE/CAP**

**Lynne Porter** from TES reviewed the SPED Corrective Action Plan presentation attached.

- McGahee noted that there should be a meeting set up to discuss a licensed Social Worker in place to supervise Ms. Tate.

**President Henderson** asked that an update be provided at the next meeting, as well as a completion timeline. Mrs. M Brown advised that she would get the due dates for the Board.

### III. COMMITTEE REPORTS

#### a. ACADEMIC COMMITTEE

##### i. Report

**Mrs. Moore** provided a brief synopsis of the Academic Committee meeting discussions.

**President Henderson** inquired regarding the status of the 12<sup>th</sup> graders.

**Mrs. Moore** discussed her proposed Senior Push Plan and noted how she would like to be in person with these students.

**Dr. McGahee** advised that she would like to wait until the COVID numbers are lower for any students to return; hopes that they will be able to return in a week or two, as a comprehensive plan is in place.

**President Henderson** asked for an update by next week and to advise of any roadblocks that may be an issue.

##### ii. Recommended for Approval

1. None

#### b. FINANCE COMMITTEE

##### i. Report

**Treasurer Mullens** discussed:

1. 2 out of 5 laptops are in and will be distributed as they are completed
2. Spoke to COVID preventive maintenance
3. Discussed the salary/401K match/hourly competitive compensation items
4. Creation of dash boards for consistent reporting
5. Review of processes forthcoming
6. Discussed Duct cleaning and maintenance items/bids

##### ii. Recommended for Approval

1. None

#### c. GOVERNANCE/POLICY COMMITTEE

##### i. Report

Vice-President Jefferson noted that the committee will be working with NCSI to bring revised policies for Board review and approval

##### ii. Recommended for Approval

1. None

#### d. HR COMMITTEE

##### i. Report

**Dr. McGahee** reported:

1. Discussion of competitive compensation of academy
  2. Noted Title items
    - a. Continuing content area stipends
    - b. Four alternative certification sponsorships
    - c. Retention bonus
  3. MDE has many new grants available and looking for a way to place hazard pay in grant
  4. Working to ensure an equitable plan
- ii. Recommended for Approval
1. None

**e. STRATEGIC PLANNING COMMITTEE**

- i. Report
  1. **President Henderson** spoke to the work of the SP committee to engage someone to direct and assist with the strategic plan work. The board is also working to put governance processes in place.
- ii. Recommended for Approval
  1. None

**IV. NEW BUSINESS**

**a. ORA PREPAREDNESS PLAN**

**i. SUBMITTED IN ERROR AND REMOVED FROM AGENDA**

**b. DISTRICT REGISTRAR REPORT**

**Ms. Sharon Thompson** reported:

- the current enrollment is 1273
- There is a focus on the district's immunization compliance, as the academy has not reached the 95% target
- requesting that desktops be placed at the school to begin the re-enrollment process
- the team will be attending a professional development May 5-7, 2021.

**c. 3 RD QTR FINANCIAL STATEMENTS DUE 4/30**

**i. REMINDER OF DUE DATE**

**d. FOR BOARD APPROVAL**

**i. Governance Consulting MOU**

**MOTION: TREASURER CECELIA MULLENS MADE A MOTION TO APPROVE THE GOVERNANCE CONSULTING MOU AS PRESENTED.**

**SUPPORT: SECRETARY R. BANKS-HALL SECONDED.**

**MOTION CARRIED UNANIMOUSLY.**

ii. April Monthly ECLP

MOTION: **MEMBER A. TYUS** MADE A MOTION TO APPROVE THE **April Monthly ECLP** AS PRESENTED.

SUPPORT: **VICE PRESIDENT JASON JEFFERSON** SECONDED.

MOTION CARRIED UNANIMOUSLY.

iii. Duct Cleaning

The Board asked that companies come out and review the duct work to receive new quotes prior to recommendation to the Board.

Dr. Ball asked for guidance regarding HVAC repairs, which would the Board prefer to be completed first.

President Henderson asked that all quotes be presented to the Board for review, asap, so that all work is done prior to the return of students.

**VII. SUPERINTENDENT REPORT**

**Dr. McGahee** reviewed the report, noting:

- i. Will be working with District registrars to look at what marketing will look like this year for students as well as potential teachers
- ii. REP report due on June 30, 2021; will be meeting with Midwest soon to begin the process
- iii. 50 students reporting for testing at Elementary and Middle school
- iv. Title Consolidated App with regard to recruiting and retention
- v. Staff participated in School Advance training, which will be implemented in 21-22 academic year

Jefferson asked what is the timeline for marketing plan?

Dr. McGahee responded that it will have to go hand in hand with the competitive package presentation. Will provide a proposal for the next meeting, with an outline of the plan.

**VIII. CAO REPORT**

**Mrs. Moore** reviewed the report, noting:

- i. Testing season and will bring reports once completed

**IX. FINANCIAL REPORT**

**Mrs. Lewis** reviewed the financial dashboard, noting:

- i. The blended student count of 1472.77
- ii. Cash balance of 5.8 mil
- iii. Working capital =7
- iv. Cash days on hand could pay bills for 143 days

A copy of the meeting minutes are available for public inspection at Old Redford Academy, 22122 W. McNichols Street, Detroit, MI 48219 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et seq or any successor law. Should you require specific accommodations, please contact the Building Administrator at (313) 653-3888 prior to meeting.

- v. Reviewed the Debt Service Coverage ratio report
  - a. Available for debt coverage is 2,717,929

**X. *MIDWEST REPORT***

**Midwest** reviewed the April Tracker report:

- i. Inquired about the competitive competition

**XI. *AUTHORIZER COMMENTS***

- a. SENT DUE DATE FOR SPED CAP
- b. PLEASE ADDRESS CONFLICTS OF INTEREST AS SOON AS POSSIBLE
- c. TREASURER ROUNDTABLES REGARDING ESSR FUNDS

***XII. CLOSED SESSION FOR CONSIDERATION OF ATTORNEY WRITTEN OPINION***

**MOTION: MEMBER A. TYUS** MADE A MOTION TO MOVE INTO CLOSED SESSION FOR CONSIDERATION OF A WRITTEN ATTORNEY OPINION AT 8:33 PM.

**SUPPORT: VICE PRESIDENT JASON JEFFERSON** SECONDED.

**MOTION CARRIED UNANIMOUSLY.**

**MOTION: VICE PRESIDENT JASON JEFFERSON** MADE A MOTION TO MOVE INTO OPEN SESSION AT 9:18 PM.

**SUPPORT: SECRETARY R. BANKS-HALL** SECONDED.

**MOTION CARRIED UNANIMOUSLY.**

**XIII. *LEASES***

Attorney Crowley will address the leases on behalf of the Board, as the Board was advised that the sections outlined in the chart provided are not used and should not be renewed.

***XIV. EXTENDED PUBLIC COMMENT***

**vi. Mike Mercier**

- a. Accepting application at this time for the Pre-K program
- vii. Principal Dixon apologized on behalf of the teacher who interrupted the meeting.

**XV. *ADJOURNMENT***

**MOTION: VICE PRESIDENT JASON JEFFERSON** MADE A MOTION TO ADJOURN THE MEETING AT 9:12  P.M. /  A.M.

**SUPPORT: SECRETARY R. BANKS-HALL** SECONDED.

**MOTION CARRIED UNANIMOUSLY.**

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

*Vanessa Galloway*

\_\_\_\_\_  
Recording Secretary

4/27/2021

\_\_\_\_\_  
Date

Approved by the Old Redford Academy Board of Directors:

*Regina Banks-Hall*

[Regina Banks-Hall \(May 26, 2021 20:11 EDT\)](#)

\_\_\_\_\_  
Board Secretary

May 26, 2021

\_\_\_\_\_  
Date

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