

OLD REDFORD ACADEMY

22122 W. Mc Nichols Street

Detroit, MI 48219

Telephone: (313) 653-3888

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**REGULAR MEETING
OLD REDFORD ACADEMY BOARD OF DIRECTORS**

DATE: 3/23/2021

TIME: 6:00 p.m. / a.m.

LOCATION: OLD REDFORD ACADEMY

ZOOM

Approved

MINUTES

MEETING TYPE: REGULAR SPECIAL PROPOSED APPROVED

I. CALL TO ORDER

PRESIDENT JOYCE HENDERSON called the meeting to order at 6:03 P.M. / A.M. on Tuesday, March 23, 2021.

II. ROLL CALL

Ms. Joyce Henderson, President, Board of Directors In Detroit, Michigan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Jason Jefferson, Vice-President, Board of Directors In Detroit, Michigan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Regina Banks-Hall, Secretary, Board of Directors Redford Township, Michigan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mrs. Cecelia Mullens, Treasurer, Board of Directors In Detroit, exited at 8:37 pm and returned at 8:52 pm	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Andrew Tyus, Member, Board of Directors In Detroit, Michigan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

OTHERS PRESENT (all or a portion of the meeting)

Dr. S. Claude-McGahee, Superintendent

Mrs. L. Moore, CAO

Mr. Don Ball, COO

Mrs. C. Lewis, CFO

Mr. Ralph Cunningham, Midwest

Attorney Jim Crowley, Miller Canfield

Mrs. Vanessa Gulley, Board Liaison, Provision

Mrs. Meagan Brown, CMU

THE PROPOSED AGENDA WAS DISTRIBUTED

III. PUBLIC COMMENT *(on agenda items only)*

None

IV. APPROVAL OF AGENDA

MOTION: **VICE PRESIDENT JASON JEFFERSON** MADE A MOTION TO APPROVE THE **March 23, 2021** MEETING AGENDA WITH AMENDMENTS, REMOVING THE MIDWEST CONTRACT ADDENDUM AND THE SECURITAS AGREEMENT.

SUPPORT: **SECRETARY R. BANKS-HALL** SECONDED.

MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF MEETING MINUTES

MOTION: **VICE PRESIDENT JASON JEFFERSON** MADE A MOTION TO APPROVE THE **February 23, 2021** MEETING MINUTES AS PRESENTED.

SUPPORT: **SECRETARY R. BANKS-HALL** SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

VI. UNFINISHED BUSINESS

None

VII. COMMITTEE REPORTS

a. ACADEMIC COMMITTEE

- Report
 - a. Mrs. Moore discussed:
 - Spring testing plan for each of the 3 buildings as well as incentives and goal setting with the students
 - Recommended for Approval
 - a. None

b. FINANCE COMMITTEE

- Report
 - a. Meeting cancelled with meeting notes shared with the Treasurer
 - b. Working on a dashboard to address budget updates
- Recommended for Approval
 - a. None

c. GOVERNANCE/POLICY COMMITTEE

- Report
 - a. Discussed the Board orientation; working to create a specific manual for ORA
 - b. Discussed continuing education and development for the Board
 - c. Conversation regarding the Vendor Evaluation Toolkit for review on the agenda this evening
- Recommended for Approval

- a. Vendor Evaluation Toolkit
 - **President Henderson** asked that the tool go back to committee to be placed as *an* addition to a policy, ~~with the~~

d. **HR COMMITTEE**

- Report
 - a. **Dr. McGahee** reported:
 - Meeting 2nd Wednesday of each month at 2:30 pm
 - Competitive wage
 - Employee dashboard and need for postings
 - Discussed upcoming job fairs
 - 1. Should be looking to develop candidate pool for next year

Treasurer Mullens asked for a roadmap of the complete hiring plan.

Vice-President Jefferson asked for a time for the committee to meet later in the day so the Board can attend as available.

- Recommended for Approval
None

e. **STRATEGIC PLANNING COMMITTEE**

- Report
 - a. President Henderson discussed
 - The Board continuing to look at materials and will invite others who should be involved in planning stages.
- Recommended for Approval
None

VIII. NEW BUSINESS

a. CMU STAFF REVIEW

BOARD CONCERN FOR THE NUMBER OF SUBS IN THE BUILDING AND ADDITIONAL INFORMATION IS TO BE SUBMITTED TO EPICENTER BY MARCH 30TH

DR. MCGAHEE NOTED THAT THE INFORMATION HAS BEEN REQUESTED AND WILL BE UPLOADED IN EPICENTER, PLANNING BY THE DUE DATE.

b. APPLICATION AND ENROLLMENT RESULTS FORM

COMPLETED BY THE ACADEMY REGISTRAR AND IS DUE IN EPICENTER

c. FOR BOARD APPROVAL

i. MIDWEST PAYMENT REIMBURSEMENT

Tabled to be addressed at the April 27, 2021 Board Meeting

ii. **TRANSPARENCY CERTIFICATION FORM**

- 1. Dr. McGahee noted that the audit report and any budget amendments will need to be added to the website
 - A. Board asked that an ‘owner’ be assigned so that when it is time for the Board to approve they have the necessary information and appropriate time review.
 - B. President Henderson also noted that the Board will be looking for a matrix with all due dates and owners.

MOTION: **TREASURER CECELIA MULLENS** MADE A MOTION TO APPROVE THE TRANSPARENCY CERTIFICATION FORM PENDING CONFIRMATION FROM RESPONSIBLE PERSONS OF ALL DOCUMENTS .

SUPPORT: **SECRETARY R. BANKS-HALL** SECONDED.

MOTION CARRIED UNANIMOUSLY.

iii. **ALC TRANSPORTATION AGREEMENT**

For small group transportation.

MOTION: **SECRETARY R. BANKS-HALL** MADE A MOTION TO APPROVE THE ALC TRANSPORTATION AGREEMENT AS PRESENTED.

SUPPORT: **MEMBER A. TYUS** SECONDED.

MOTION CARRIED UNANIMOUSLY.

iv. **SECURITAS WAS REMOVED FROM THE AGENDA**

v. **BURTON MANOR AGREEMENT**

Board concerns regarding how the event will be affected by pandemic flow and asked that the Administration work with Attorney Crowley to solidify details.

MOTION: **TREASURER CECELIA MULLENS** MADE A MOTION TO APPROVE THE BURTON MANOR AGREEMENT PENDING BOARD ATTORNEY SIGN OFF AND NOT TO EXCEED \$8,772.75.

SUPPORT: **SECRETARY R. BANKS-HALL** SECONDED.

MOTION CARRIED UNANIMOUSLY.

A copy of the meeting minutes are available for public inspection at Old Redford Academy, 22122 W. McNichols Street, Detroit, MI 48219 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et seq or any successor law. Should you require specific accommodations, please contact the Building Administrator at (313) 653-3888 prior to meeting.

vi. **RETHINK SPECIAL EDUCATION AGREEMENT**

Staff of this substitute company would be used to cover some of the current SPED staffing shortages

MOTION: **TREASURER CECELIA MULLENS** MADE A MOTION TO APPROVE THE RETHINK SPECIAL EDUCATION AGREEMENT AS PRESENTED.

SUPPORT: **SECRETARY R. BANKS-HALL** SECONDED.

AYES: HENDERSON, MULLENS, TYUS, BANK-HALL NAY: JEFFERSON
MOTION PASSES

vii. **RESUBMISSION OF FEBRUARY MONTHLY ECLP**

MOTION: **SECRETARY R. BANKS-HALL** MADE A MOTION TO APPROVE THE RESUBMISSION OF THE FEBRUARY MONTHLY ECLP RESOLUTION AS PRESENTED.

SUPPORT: **VICE PRESIDENT JASON JEFFERSON** SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

viii. **MARCH MONTHLY ECLP**

MOTION: **SECRETARY R. BANKS-HALL** MADE A MOTION TO APPROVE THE MARCH MONTHLY ECLP RESOLUTION AS PRESENTED.

SUPPORT: **MEMBER A. TYUS** SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

ix. **PREPAREDNESS FOR TOXIC HAZARD AND ASBESTOS HAZARD**

MOTION: **MEMBER A. TYUS** MADE A MOTION TO APPROVE DON BALL AS THE PREPAREDNESS FOR TOXIC HAZARD AND ASBESTOS HAZARD RESOLUTION.

SUPPORT: **VICE PRESIDENT JASON JEFFERSON** SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

IX. SUPERINTENDENT REPORT

Dr. McGahee reviewed the report, noting:

- i. Compliance with Immunization has been difficult due to the pandemic

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- ii. Academy at 90% compliance and trying to reach the required 95%
 - 1. Set an appointment with Detroit Health Dept. to immunize on campus but had to be cancelled
 - 2. Any amounts withheld would be returned once percentage is met
- iii. Thanked Dave Patterson who assisted with Consolidated App and will be meeting with MDE next week
 - 1. **Mrs. Lewis** noted that the app was not approved 7/2020 and the application was not in approved status (grant funds available status)
 - a. **President Henderson** asked that this matter be discussed in the Finance Committee meeting with a report sent to the Board
- iv. Senior dues will be waved
- v. OCR compliant remains open, but hopes that it will be closed soon when the ticket is addressed
- vi. Welcomed Dr. Ball to the district
 - 1. **Vice-Pres Jefferson** asked what the current enrollment is
 - a. **Dr. McGahee** noted that count is currently being certified and should be completed this week; will send it to Board.

X. CAO REPORT

Mrs. Moore reviewed the report, noting:

- i. March calendar items in her report
- ii. Review of test prep initiatives

XI. FINANCIAL REPORT

Mrs. Lewis reviewed the report, noting:

- i. Cash 5.4 mil
- ii. Accounts payable at the end of Feb is up
- iii. Review of revenues
 - a. No draw downs for Federal programs have been made
- iv. Presented finance dashboard
- v. A budget amendment will be reported to the Board at the next meeting

XII. MIDWEST REPORT

Midwest reviewed the report:

- i. Introducing Dave Patterson, who will be purchasing Midwest and Dani Mantine
- ii. Review of tracker report
- iii. Signed up to participate in all career fairs through Handshake
 - a. President Henderson directed that a meeting be set to address any contract or personnel issues

XIII. EXTENDED PUBLIC COMMENT

- vii. **Jeremy Singer**

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1. A researcher looking into chronic absenteeism in Detroit
2. Planning a survey and setting up data sharing agreements with hopes to partner with ORA and would like to speak to Dr. McGahee or a designated cabinet member
 - a. Will reach out to Dr. McGahee

XIV. ADJOURNMENT

MOTION: SECRETARY R. BANKS-HALL MADE A MOTION TO ADJOURN THE MEETING AT 9:09 P.M. / A.M.

SUPPORT: MEMBER A. TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Vanessa Galley

Recording Secretary

3/23/2021

Date

Approved by the Old Redford Academy Board of Directors:

Regina Banks-Hall

Regina Banks-Hall (May 3, 2021 06:36 EDT)

Board Secretary

Option 1

Date

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