



NRCCS Board Meeting

Jun 13, 2022

Minutes

Called to Order: 4:36 pm by Kim Smith

Attendees:

Board members: Present: Kim Smith, Sarah Barr, John Piret -Remote attendance: Katie Carroll, Doug Tumminello

Staff members: Jaime Passchier, Carlie Pedrini

Community Members: None in attendance.

Approval of Agenda: John moved to accept the agenda. Second from Sarah. Unanimously approved.

Minutes: No changes. Katie moved to approve the minutes from 5.9.22 Second from John. Unanimously approved.

Request to Address the Board: No requests to address the board.

Covid Discussion and Update:

From Jaime Passchier. Resumed testing at the end of year. Removed mask stickers from front doors of school. Being aware of symptoms with Summer Camp starting on 6/14/22. More at home tests ordered with availability for staff/ student use as needed.

ECC and K-8 Statements: Updates from Jaime Passchier

- **Safety Policy Review**
 - All safety policies are listed on our website under "Facilities"
 - Record of all lockdowns and fire drill are housed in the main office.
 - Updating our systems to communicate with North Routt Fire and our fire systems.
 - Emergency Operations Plan housed in office. Reviewed with staff at beginning of the year.



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- Review with teachers for window coverings and where to shelter.
- Jaime states we can have officers here during lock down, but it can alarm children so they are not always present. There are 2 types of 'lock' drills- Lock out - possible threat, don't go outside and Lock down - Locks, lights, out of sight
- Kim requests that we have an officer present for teacher training for active shooting scenarios.
- Sarah asks about the lockdown procedure for the yurt. They have temporary walls on the interior of the yurt classroom and can huddle in the center of the yurt.
- John reviewed some of Facilities policies and states they are complete and detailed but do need some updates. (These are also being reviewed by League of Charter Schools.
- **Oct 7 Staff PD no students<VOTE NEEDED to approve change in calendar**
 - October 7 is the SSSD Collaboration Day hosted by NW BOCES.
 - NRCCS teachers are invited to attend. This includes teachers from ECC-8th grade.
 - Minimum instructional days is 160 days. Currently scheduled for 164.

Proposed change to schedule for Oct 7th to become staff PD, Students would not attend this day. John makes a motion, seconded by Sarah Barr.

- **Enrollment sub-team update**

Marketing campaign is still going - Made an enrollment video for MS, posted to social media. Next enrollment meeting will be on July 7th.

Yearend updates

- Sarah Chapple and Wil Chapple will be leaving us :(They are moving to Minnesota for an awesome opportunity and to be closer to family.
- Offers are out for 1st grade and $\frac{2}{3}$ teacher.
- CMC is supporting in recruiting for a PE/OE teacher. Fingers crossed!
- Summer staffing is still coming together!
- Seeking paraprofessionals, substitutes, maintenance, and custodial support for 2022-23.
- CDL drivers (Wil, Sarah, Lennae) are all leaving. Lori will be our daily route driver and hoping that she will cover our field work

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- Have confirmed one returning Para staff member.
- Infinite Campus updates are continually happening with SSSD and Shea. There is a new version that should allow NRCCS to send mass messaging to parents.
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Discussion on a policy for a school therapy dog

- Working with: [Healing Friends - Steamboat Springs](#)
- Some day...would love to have our own therapy day as a part of our Crew!
- Will need to build the communication and the schedule for when dog is on campus.
- Need a policy for animals on campus.
- Benefits of a therapy dogs are numerous, possibilities of having a school therapy dog in the future is being considered.
- Katie mentions adding a liability clause to the policy. Jaime has sample materials from another district that she is going to utilize moving forward. Will review with policies in August meeting.

Other updates from **Jaime Passchier**.

- Policy review is being conducted by the League of Charter Schools. Kim asks the board to review policy if time, send it to Jaime so she can share it with the League for review.
- Jaime is also reviewing liability and policy based around OEWs with Matt Jost at CMC for waivers and guidelines.
- August 8th board meeting to review and approve the new and updated policies. The meeting will commence early, at 2pm. Doug requests that Jaime send the policies to the board as they are completed to allow more time for review. Sarah requests that parents know that 8/8 will be opportunity for parents to have input on our policies.
- **Kaley Meagher** has started as ECC director and is working as Lead teacher for the month of June while working some with Lennae who is still acting as current director.. Have a FT Lead teacher starting in mid august. Kaley has reimagined the schedule,

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teachers will be moving to 5 day work weeks, this will allow for full enrollment on Fridays (from 10 to 20 students)

Strategic Goals Reporting:

The current strategic plan will be in place for the full 5 year period it is currently proposed for. Kim would like the board, NRCCS Staff and community involvement with the next strategic plan. Jaime and Kim have discussed that the 'measurables' need to be readdressed. Jaime and Kim will reviewed.

Enrollment

- Discussion on enrollment and staffing. Staff meetings and discussions this year developed ideas for not 'chasing the bubble' and the best ways to accommodate for a large grade level. The consensus is to leave the class structure (K,1, 2/3 4/5 ,6/7, 8) the same YOY and offer additional help to the larger crews.
- Jaime is teaching 7th grade math next year to support having each grade level be taught math individually.
- Sarah asks why students are leaving. John reinforces that MS has always dropped in enrollment some. Historically, MS are seeking more diversity in academics or sports. For this year, it seems some families are moving out of the district or state.

Academics.

- Starting 2 math pilots for next year. K-5 will stay with Eureka. 6-8 will pilot Illustrative mathematics. Dan, Amy and Jaime will be math culture leads. ESSER Curriculum grant is funding the Illustrative Mathematics program (\$15,000). Staying with a culture of no multi grade math classes. Math I ready scores have been steady and average, can continue to monitor this. Jaime and Amy are going to host a math night. Ongoing PD for schools.
- Expeditions : Looking to update expeditions to follow standards and offer more support to teachers who are new to planning these. Encouraging teacher collaboration and offering time to plan and explore now for next school year. Utilizing staff feedback to continue to improve Expeditions.

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Development and Community

Fundraisers

- Return of the annual BBQ (August 19 or 20)
- Turkey Trot on November 12
- Actively applying for grants: WEND, Bellwether, CSFF, smaller grants to support projects and staff
- Endowment funding could have extra support from the board. Kim, Jaime and Katie previously offered to visit the Yampa Valley Community Foundation to dig deeper into this possibility.

Finance Committee Update: Carlie provided an update on the following:

- Monthly Budget update for board
- **Amendment to Charter Contract held with SSSD to allow technology integration. VOTE NEEDED** Sarah Barr motions to accept the addendum, seconded by John Piret. Approved.
- **Adopt [2022-2023 Budget](#) VOTE NEEDED** John Piret moves to adopt the FY23 budget with a second from Sarah Barr.

School Accountability Committee (SAC):

Update from Sarah Barr: Last meeting was forward focused talking about math and the future of enrichments.

Since the past meeting a parent survey was proposed, SAC will have another meeting to evaluate and will be sent out this Summer, focused on student needs - do they feel safe, do they have support, etc. Another survey is being proposed for mid-year so feedback can be provided for teachers for the remainder of the year. The survey will be sent out by SAC, not the school admin team.

Strategic Communication Committee (SCC):

Katie asked if Dylan Anderson (Steamboat Pilot) has reached out to schedule a meeting. He has, and Jaime and him are going to plan a meeting..

Board Discussion Misc Topics:

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- **Open Board Position:**

Possibly consider changing our board to 5 members instead of 7. Changed to 7 when the ECC joined to the school. Goal would be to have 5-7 board members.

Next Community meet with the board: Aug 25 at 7pm (Dec, April, August)

Next Board Meeting: July 11, 2022 4:30-6:30 in the NRCCS community room

Adjournment: Meeting adjourned at 6:44 by Kim Smith, Board President.

An Executive Session was held for Principal Evaluation Review. The executive board was dismissed at 07:18pm.

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