

**Community Advisory Committee**

**CAC Minutes  
Thursday, April 22, 2021**

**Call to Order:**

Chairperson Liliana Valenzuela called the meeting to order at 5:11 p.m.

**Ann Pearson, Assistant Director Special Education**, reviewed the meeting guidelines and Roberts Rules. She explained the importance of Robert's Rules of Order.

Ms. Pearson explained that Robert's Rules of Order was developed to ensure that meetings are fair, efficient. They also show us how to: make motions, approve minutes, make public comments and handle situations properly when people are not following these rules calling a "point of order."

**Declaration of Quorum:**

Twenty-two members in attendance

**Attendees:**

Liliana Valenzuela	Lali Aboytes
Erika Delgado de Ramos	Daniel Chavez
Esperanza Lomeli	Mirna Cortez
Lilliana Ulmer	Maria de la Cruz
Alfredo Aguero	Amada Fitzpatrick
Mia Cooper	Erik Fitzpatrick
Amy Noel	Yolanda Garcia
Catalina Castillo	Blanca Lopez
Roxana Cervantes	Lori Parra
Maria Garcia	Maria Luisa Ramirez
Alma Lopez	Elizabeth Romero
Latoya Smith	Liliana Ruano
	(2 members arrived late)

**Dr. Lundy** reminded us that our meeting objectives are to elect new officers for the next school year 2021-2023 and to have a general review of the SELPA Plan (Special Education Local Plan Area).

**Chairperson Liliana Valenzuela** continued with the agenda, she welcomed and thanked the Board of Education Members who were present and asked them to introduce themselves.

**Dr. Lundy** opened the floor for any of the Board members present and who would like to make a comment.

**SBCUSD Board Members; Dr. Monarrez, Fr. Gwen Rogers, Dr. Margaret Hill, Dr. Wyatt, Ms. Ceballos, Dr. Rodriguez, Dr. Funchess and Dr. Vollkommer**, expressed their gratitude for those CAC members that have been serving and welcome the new officers that will be serving from 2021 to 2023.

**Ann Pearson** explained that public comments needed to be sent to the link provided before 3:00 p.m., on the actual meeting date, as we do not take comments during the meeting. Ms. Pearson read as a reminder to all the following statement:

*Public comment is the time during the agenda when the CAC membership is prepared to receive comments from the public within their subject matter jurisdiction, such as policies; regulations and procedures of the Special Education Department; comments on programs, services or operations of the Special Education Department. You may address your comments to specific items on the agenda; **this is the only time the public will have an opportunity to address the CAC membership on items NOT on the agenda. If during the meeting anyone begins to speak about an item no on the agenda. If during the meeting anyone begins to speak about an item not on the agenda, a point of order will be called to remind the speaker they are out of order and we will continue with the agenda.***

As a reminder, public comments are limited to 2 minutes per person and all comments submitted on one subject will be provided no more than 20 minutes total. A timer will be visible on the screen during your comments; we ask that you monitor your time. Participants are reminded that any inappropriate language or images will forfeit their registration, and they will immediately be removed from the meeting.

### **Public Comments (Previously Submitted):**

Chairperson Liliana Valenzuela read the three public comments previously submitted.

1. Hello, my comment is more than anything to ask, the meetings are trying to achieve a specific purpose each time, and the new Points or questions are marked so that in the next meeting they answered ...and I appreciated the work they are doing.

***Comment made by Yolanda Garcia***

2. I am making this comment without my name because I am scared with certain people here knowing my name. I have been coming to these meetings for a long time. I am very upset that a man named Alfredo yells at Dr. Lundy and makes meetings are not about our kids but about him. I remember him yelling at all of us in person to and recording us on his phone. He is a bully. Can he be asked to leave? I have a friend that is part of a Facebook group that is to be a support for parents who got special needs kids. The lady's name is Amy and she don't support parents but plans with Alfredo. Alfredo don't have a kid that is special ed here in our schools so why is he here. She told us about her support group at one of these meetings. That shouldn't be allowed. I want to help my kid not listen to people yell. Please stop these people so we can hear how to help our kids instead of him. Thank you.

***Anonymous***

3. I would like to say that during the meeting Alfred's behavior is inappropriate. He comes to the meeting to argue. He is very disruptive to the whole meeting. I feel like these meetings are supposed to help us as parents, to help our kids. It seems as if e comes to try and start trouble over nothing at all. And his behavior in the last meeting was disrespectful to you all, that are hosting the meeting. I've never heard him talk about his child. I believe one of the requirements for being part of this committee is that you have a child in sbcusd that is special needs. I feel like something has to be done. Especially since this happens every meeting. This insanity needs to stop. We can't allow this behavior go on. Thank you.

***Anonymous***

### **Approval of Minutes:**

**Ann Pearson** addressed the approval of the minutes stating that the Robert's Rules of Order recommends approving minutes without a vote as long as they are distributed prior to the meeting and corrections are asked before accepting them. The minutes from our February 18, 2021 were approved correctly according to the Robert's Rules.

Minutes were displayed on the chat prior to asking for a motion to approve

Changes and corrections are as follows:

- **Member Amada Fitzpatrick** made a correction regarding united in communication rather than close communication between parents and administrators. (From Roxana Cervantes public comment)
- **Member Roxana Cervantes** suggested to have all the attendees recorded in the minutes
- **Member Amada Fitzpatrick** made a motion to approve the minutes with the corrections
- **Member Latoya Smith** seconded the motion

### **All in favor of approving the minutes**

**0 Opposed**

**0 Abstained**

**Dr. Lundy** explained to everyone that by a show of hands we will be voting and reminded everyone how we got to this point as she went over the following past and upcoming events:

- March-Nomination took place
- April-Elections
- May-Officer's Training
- June- New officers will start

## **Voting Process:**

### **For President**

**Ms. Aboytes** thanked everyone for electing her as the President of the CAC 2021-2023

### **For Vice-President**

**Amada Fitzpatrick** is the Vice-President of the CAC 2021-2023. She voiced that she will do her best to serve as Vice-President.

### **For Secretary**

**Maria Luisa Ramirez** is the Secretary for the CAC 2021-2023. She expressed her gratitude to those who voted for her.

## **SELPA PLAN OVERVIEW (Special Education Local Plan Area)**

**Barby Rolland** explained that each SELPA has a local Plan to ensure a full continuum of programs options to be available to meet the needs of students with disabilities. SBCUSD as a single district SELPA ensures the implementation of SELPA policies, agreements and procedures approved by the Board of Education. The component that we are sharing with you is the Section B-Governance and Administration. The SELPA Plan will be emailed to everyone, it is in English and Spanish.

**Dr. Lundy** added that the SELPA Plan is a public document but the CAC membership approves it. SELPA is responsible for monitoring the area that it serves and making sure that the students are served. At the next meeting, we will review the document and if anyone has any questions, they will be addressed at that time. **Dr. Lundy** also extended her gratitude to Chairperson Liliana Valenzuela for endless planning meetings and dedication. In addition, to the team who have supported her during these meetings.

**Chairperson Liliana Valenzuela** thanked everyone for the support and interest in this committee, to Dr. Lundy and her team for always supporting her. Congratulated the new officers and reminded everyone that the purpose of this committee is to involve and educate our parents for the benefit of our students with special needs

### **Adjournment**

**Liliana Valenzuela, chair**, adjourned the meeting via teleconference/electronic (Zoom) at 6:47 p.m.