

iFlagler Virtual School
Bylaws of Student Advisory Council

ARTICLE I: NAME OF COUNCIL

The name of this organization is iFlagler Virtual School Advisory Council. Hereinafter, the organization shall be referred to as SAC.

ARTICLE II: ARTICLES OF ORGANIZATION

The Florida legislature passed the Education and Improvement Law or Blueprint 2000 in the Spring of 1991. The legislation requires every public school in the state to develop a school improvement plan ready for implementation.

ARTICLE III: PURPOSES

- Each school must have a school advisory council that ethnically, racially, and economically is representative of its community.
- The SAC addresses goals and sets priorities for goals.
- The SAC approves the plan for the school recognition program.

ARTICLE IV: DUTIES OF THE OFFICERS

Duties of the School Advisory Council Chairperson shall be:

- To call and preside at all meetings of the SAC
- To supervise the activities of the SAC
- To publicize and communicate the activities of the SAC to all stakeholders
- To serve as primary liaison between SAC, school principal, and the iFlagler school community

Duties of the School Advisory Council Secretary shall be:

- Maintain accurate record of all meetings of the SAC
- Ensure the minutes are distributed to the appropriate persons

ARTICLE V: DUTIES OF THE SCHOOL ADVISORY COUNCIL MEMBERS

- Attend and actively participate in SAC meetings
- Address issues and items that relate to initiatives
- Address questions related to SAC members

ARTICLE VI: MEMBERSHIP

SAC membership shall be ethnically, racially, and economically representative of our community.

- The Council may be composed of the following:
 - Administrators, Instructional Personnel, Non-instructional Personnel. Parents and Community Members.
- The SAC may add new voting members as long as a majority of the council is made up of people who are not employed by the School Board. New members may only be added in the event that the representation is no longer balanced. Parents and Community Members must make up at least half plus one of the total voting memberships of the Council.
- A voting member with two unexcused consecutive absences will be replaced as a voting member.

ARTICLE VII: APPOINTMENT PROCESS

- Officers of the SAC will be SAC Chairperson and Secretary
- The officers will be nominated and elected at a SAC general meeting.

ARTICLE VIII: MEETINGS

A quorum must be present before a vote may be taken by the SAC. A majority of the membership of the council constitutes a quorum.

ARTICLE IX: PROCEDURES FOR SCHOOL RECOGNITION PROGRAM

The following procedures must be taken in sequence to ensure that both a legal process is achieved, and the opportunity for participation is afforded to all stakeholders.

- As soon as SAC is notified that the school is eligible for School Recognition Funds (SRF):
 - The SAC Chairperson must send a Principal a formal request asking for proposals to be submitted by all eligible stakeholders concerning the distribution of the S.R.F. This request will also explain the acceptable legal uses of the S.R.F.
 - The Principal or designee will send the request form on to eligible stakeholders by email.
 - Stakeholders must return their proposals to the Principal/designee by email. All proposals must be submitted within **three (3)** school days of the original request from the Chairperson.

- Following the submission of the stakeholders' proposals, the SAC will meet to go through the proposals, select three to be placed on the voting ballot along with a fourth option of OTHER.

- Voting procedures will be set up as follows:
 - The SAC Chairperson will email a ballot to all eligible stakeholders.
 - Eligible stakeholders will vote and return completed ballots to Chairperson by email
 - The Chairperson will print all returned ballots, tally votes, and bring the results before the SAC for determination of SAC approval of the majority vote.

ARTICLE X: RATIFICATION/AMENDMENTS

These bylaws shall be adopted when passed by two-thirds ($\frac{2}{3}$) vote of those present at a duly called and held meeting of the SAC. Amendments to these bylaws may be made when passed by two-thirds ($\frac{2}{3}$) vote of those present.

Date Adopted

Chairperson's Signature