

ALLEN EAST LOCAL SCHOOLS

2022-2023 SCHOOL YEAR



MEL RENTSCHLER, SUPERINTENDENT

Welcome Back!

I hope everyone is having a great summer and enjoying time with their families. The goal this year is a return to normalcy so we can improve attendance rates and most importantly academic excellence. It has been an interesting summer around Allen East watching the new roundabout, middle school expansion project, and water tower all go up at the same time. Road construction and the water project should be completed before the school year begins. The middle school project will be completed the second half of the 2022-2023 school year. Students will be able to use the new courtyard this school year. Have a safe and fun rest of the summer.

Open House, New School Start Times & Professional Development Days for Staff

Open house will be held on Monday, August 15 from 4:00-6:00 pm. All teachers, administrators, and the transportation supervisor will be available to answer questions.

Start times for the elementary, middle and high school will be 8:05 am this year. Doors to the school will open at 7:45 am. Dismissal for the elementary will be 2:55 pm, middle school 3:00 pm, and high school 3:05 pm.

8:05

There will be no school on Friday, September 30, 2022 and Friday, February 17, 2023 for teacher professional development. There will also be planned 2-hour delays on October 28, 2022, January 13, and March 10, 2023 and 2-hour early dismissals on November 22, 2022 and June 2, 2023 for staff professional development.

Bus Drop-off and Pick-up

The same procedure used at the end of the 2021-2022 school year will be used the entire 2022-2023 school year. Please do not use the lane of traffic in front of the high school directly before school or after to avoid bus drop off and pickup.

Latchkey Program

For parents in need of assistance with children because of work schedules, Allen East will have a before and after school program this year. The morning program begins at 6:15 am and the after-school program ends at 6:00 pm. Registration and tuition rates can be found on the school website. Shelby Marsteller will be the director and contact for the program (marstellers@alleneastschools.org or 419-648-3333 Ext. 3018).

Free and Reduced Breakfast and Lunch

The US Congress did not renew the program to give all students free breakfast and lunch for the 2022-2023 school year. You may qualify for a FREE or REDUCED lunch by filling out a 2022-2023 Free and Reduced-Price School Meals Family Application located on our homepage by clicking [PaySchools/Free & Reduced Lunch](#). If a child qualifies for free or reduced lunches, they enter their student identification number at the cafeteria register like every other student so no student is singled out. *All students in the elementary are eligible for Title 1 services if the building qualifies.* This program is used to help our students in the areas of math and reading that need to build these skills with additional help.

Mustang Breakfast and Veteran's Day

Allen East will once again host free breakfasts for any resident age 55+. There will be five events all starting at 9:00 am in the cafeteria on October 6, November 3, December 1, 2022, January 5, and February 2, 2023. Allen East students will be providing the entertainment for each event. A big thank you goes out to our sponsors for last school year: Kenmark Propane, Lost Creek Care Center, and RightWay Food Service of Lima. We will be looking for sponsorships for the 2022-2023 school year. Please contact Mel Rentschler at rentschlerm@alleneastschools.org if you are willing to sponsor a breakfast.

Allen East will also host a Veteran's Day celebration on November 11. Details will be posted on our website in October. Allen East would like to thank Lance Nickles for sponsoring the desserts and drinks for the celebration last year. Once again, we are seeking a sponsor for the 2022 celebration.



Vaccinations

To be enrolled in an Ohio public school, parents are required to have their child vaccinated against specified diseases. The vaccine for COVID-19 is not on the Ohio required list for school aged children. The State of Ohio also allows parents to sign a waiver if they refuse to have their child vaccinated. **Allen East is required to have students either vaccinated or have a waiver on file for children to be enrolled.** If a parent refuses to sign a waiver, a call will be made to the parents at the beginning of the school year.

Substitute Teachers, Aides, Bus Drivers and Workers

The education field like most career fields is experiencing a shortage of workers. Allen East is looking for community members who are willing to work as substitute teachers, aides, cooks, secretaries, custodians, and bus drivers. For the next two years, anyone with a high school diploma can qualify to receive a substitute teacher license. Please contact the central office if you have questions or would like to apply.



AMANDA FETTER, SPECIAL ED DIRECTOR/ PRESCHOOL SUPERVISOR

Hello! I am Miss Amanda Fetter (you can call me Miss Amanda). Many of you already know me or my face from our Allen East Mini Mustangs Preschool Program. I am so excited to be taking on the role of Special

Education Director and Preschool Supervisor. Allen East currently serves 160 students on individualized education plans and over 72 students in our preschool program.

Over the last five years Allen East has made it a priority to bring all of our students back to the district to be served next to their typically developing peers in their home school. We, as a district, encourage acceptance and inclusion for all of our students with or without disabilities. I am so excited to continue working with preschool but also get back into the lives of some of the families I have worked with previously. I also look forward to meeting and working with new families.

Help me welcome new staff members that will be assisting students with disabilities. There are two new intervention specialists in the elementary: Kayla Reffitt and Calista Altenburger. There are two new preschool teachers: Holly Newland and Kenzie Sheets. All four new teachers bring a lot of experience to Allen East. There are also three new aides to help in the cross-categorical unit: Stephanie Archer, Jessica Cartwright, and Christal Poling.

Let's Go Mustangs! fettera@alleneastschools.org or 419-648-3333, Ext. 3515



JEFF AMSPOKER, HIGH SCHOOL PRINCIPAL

Greetings Mustang Nation! My name is Jeff Amspoker and I am honored to introduce myself as the new Principal at Allen East High School. To say that I am excited for the first day of school is an understatement. I will be around the district starting at the beginning of August so you will most likely see me at one of the various practices that will be taking place. I like to be visible so if you see me around campus, feel free to introduce yourself.

I spent the previous 2 years as the Assistant Principal at Benjamin Logan High School. Prior to that, I spent 14 years teaching Spanish at Elida High School and 1 year at Paulding High School. I attended Bowling Green State University where I received my degrees in Spanish and Education. I attended the University of Findlay for my Master's Degree in Educational Administration. My wife teaches Science at Elida High School and both of our children attend Elida where our daughter is in the 10th grade and our son is in the 7th grade. I cannot wait to get started and meet the students, staff, and community members.

The high school has added three new staff members. Please help me welcome our new high school secretary, Samantha Meyer. Samantha is a resident of Allen East and has a child in the district. We have a new English/Language Arts teacher, Emma Pierce. Ms. Emma Pierce is a recent Bowling Green State University graduate and a native of Westerville, Ohio. Former AE HS English teacher, Stephanie Miller returns to Allen East as our high school guidance counselor. I would like to welcome Samantha, Emma, and Stephanie to the high school family.

amspokerj@alleneastschools.org or 419-648-3333 Ext. 2001

HEATHER PATTERSON, MIDDLE SCHOOL PRINCIPAL

Welcome back Mustangs! We are so excited to start another school year with you. I hope all of you are enjoying your much needed summer break. Please welcome our new Middle School secretary Joy McDorman. Joy has three children at Allen East, one in middle school and two in elementary. Deb Miller will be rejoining our Middle School staff as our new 7th & 8th grade Intervention Specialist. Please help welcome back Mrs. Miller to our hallway. She will be happy to see so many familiar faces.

School supply lists can be found in the Forms and Links section of the website. Bookbags will need to be kept in the lockers for the coming school year. Students are not permitted to have cell phones out during the school day. Pocket pouches will be placed in each room for cell phone storage during class. Students in grades 7 & 8 ONLY are permitted to have cell phones out during lunch.



Students and parents will continue entering through the A1 entrance (near gyms) and come directly into the office area. All community members and guests will have to submit their driver's license to be scanned in the Raptor Visitor Management System.

Students will receive Chromebooks on the first day of school. Schedules will be available on Schoology by mid-August. All fees can be paid online through Pay Schools beginning September 18 and all required forms can be completed online.

2022-2023 is going to be a GREAT school year! Go Mustangs! pattersonh@alleneastschools.org or 419-648-3333 Ext. 1002

ALLAN KING, JR. ATHLETIC DIRECTOR



Hello fellow Mustangs! My name is Allan King, Jr. and I am the new Athletic Director. I cannot begin to convey how thrilled I am to be a part of such a wonderful community as Allen East! I have been told there is no better place to raise a family than Allen East and I am going to put that to the test by bringing my wife and 5 children into the district. We are so excited to put down roots in the community and become a part of our new home! I look forward to working with our coaches, teachers, support staff and most importantly students continuing and building on the Mustang Tradition! I cannot wait to meet you all in person, so if you see me out please introduce yourself! Thank you for welcoming me and my family into your community and I look forward to the success we will have together!

Tickets for sporting events for the 2022-2023 school year will be making a few minor adjustments to better serve our community.



First there will be BOTH an online option and cash at the gate option for all home varsity football and boys basketball games. Allen East will be absorbing the online fee, so the cost of the ticket is all you will pay!! NO MORE FEES! The cost of tickets for varsity football and boys basketball will be \$8. See the Athletic page on the Allen East website for the link to purchase online tickets.

High school volleyball, girls/boys soccer, girls basketball, and wrestling will be cash at the gate only this year. Ticket costs for those games are \$5 per ticket. Junior varsity, freshmen, and all junior high sports will be cash at the door and those tickets will cost \$4. There will be no online tickets sold for these events.

TICKETS: Sold by Janet Molina in the high school office during Open House, August 15 from 3:30-6:00 pm and August 16 and 17 from 5:00-7:30 pm. Passes available again this year are family, adult, student, and mustang passes. (Mustang passes are for those 62 years and older who live in Allen East school district and are free to those who qualify). Reserved Seats for football and boys basketball will again be available for \$10 per seat and they must be purchased with one of our passes.



TIFFINI FLUGGA, ELEMENTARY SCHOOL PRINCIPAL

Greetings. It is with great honor that I introduce myself as the Principal of Allen East Elementary School! I have a beautiful family of four including my nine and seven-year-old sons and my husband of twelve years. Both of my sons attend Allen East and participate in a variety of sports and other activities. Go Mustangs!

To share a bit about my professional background, I have been in education for a total of seventeen years. I have taught in the classroom for ten years and for the past seven years I have been an educational consultant, supporting districts and buildings across the region. I am a proud graduate of Bowling Green State, and National Louis

Universities. I am eager to get to know more about the students, families, and staff; and am excited for the 2022-2023 school year to kick off!

Important Information:

Please welcome to the Mustang elementary four new teachers and a librarian. Lindsey Parker and Hannah Johnson will be joining us as our two new Kindergarten teachers. Kelsey Wallace and Taylor Dear will be our two new first grade teachers. We also welcome Shelby Marsteller as the librarian. We are excited to have them join our Mustang family!

Allen East **will not** have a 2022-2023 fee payment/schedule pickup date. Fee amounts for the 2022-2023 school year will appear with the student's profile. Fees can be paid online through Pay Schools after September 18 or in person at the grade level office with a check or cash. Also, any student with a balance from the previous year or years will have that balance rolled over onto the student's account.

Emergency Medical forms are strictly online. The Emergency Med form is located on our school website and **is necessary for emergency contacts but also gives permission for your child to go on field trips.**

Please make sure you complete this form.

For a complete list of school supplies listed by grade level, you may go to the homepage, click on parents & community, elementary school information, and click on school supplies.

Upcoming Events:

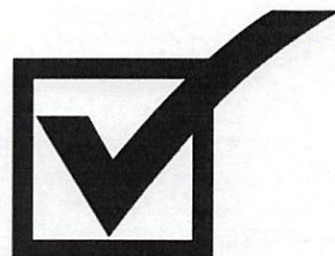
- August 15—Open House (4:00-6:00 PM)
- August 29—First Day of School Grades 1-12
- August 29 & 30—Kindergarten KRA Testing
- August 31—Kindergarten First Day of School
- September 5—No School Labor Day
- September 7—Mumkin Fundraiser begins (Orders close September 21, 2022)
- September 30—No School Staff Professional Development Day



fluggat@alleneastschools.org or 419-648-3333 Ext. 1003

PARENTS CHECKLIST

- ⇒ Emergency Medical forms—(FinalForms)—complete one for each students
- ⇒ School Fee—High School, Middle School, Elementary—found in PaySchools
- ⇒ Check student cafeteria balance—PaySchools
- ⇒ School Supply List
- ⇒ Student Chromebooks will be distributed in 1st period class 8/29/2022



VERA VERNELL, CAFETERIA SUPERVISOR

Due to the increased costs of food commodities and requirements by the State of Ohio, we must increase the price of 2022-2023 school breakfast and lunch. We have maintained the same prices for over three years. To keep the cafeteria from running a negative balance, we will incorporate the following price increases.

2022-2023 Cafeteria Prices



K-12 Breakfast	\$2.00	<u>SNACKS</u>	
Adult Breakfast	\$2.25	Milk, Little Debbie's, Ice Cream	\$0.75
K-4 Lunch	\$3.25	Chips	\$1.00
5-12 Lunch	\$3.50	Zebra Cake, Grandma Cookie (2)	\$1.00
Mustang Meal	\$4.25	Drinks	\$1.50
Adult Lunch	\$4.25	Extra sandwich, entrée or pizza	\$2.25

PERRY HEISE, TRANSPORTATION SUPERVISOR

Hello from the Allen East transportation department. Hopefully everyone is enjoying their summer break and are thinking about their return to school this fall.

Bus routes will remain the same for the 2022-2023 school year. With the school day starting earlier at 8:05 am, bus picks up will be approximately 10-15 minutes earlier than last year. Drop off times at the end of the school day will remain the same. The Apollo bus will depart Allen East at 7:15 am and return at 2:45 pm. We anticipate the mid-day preschool route to remain the same.

Two bus number changes: bus 7 is now bus 2 and bus 10 is now bus 16.

Importantly, the last couple years we have experienced an increase in negative behavior by some bus riders. Our goal at Allen East has been to give student riders a safe and timely bus ride to and from school. Misconduct on the bus can cause the bus ride to be an unsafe environment. There will be an increased emphasis this year to decrease negative behaviors on all buses. In the near future, look for a letter on our school website explaining some of the measures we will be implementing.

As usual, I will be at the school open house on August 15 from 4:00-6:00 pm to answer transportation questions. Please contact me by phone, 419-648-3333 ext. 1506, or email at heisep@alleneastschools.org if you have questions.



ANDREA SNYDER, TREASURER

Please welcome Darlene Whitley as our new assistant treasurer. Darlene worked as the Allen East high school principal secretary for 22 years. She also held the senior class advisor position for many years and coached girls basketball. In 2015 she attended the University of Northwestern Ohio and received her Bachelor's degree in Business Administration. She brings a wealth of knowledge with her to the treasurer's office.



OPEN HOUSE
MONDAY, August 15, 2022
from 4:00 to 6:00 p.m.

Ohio Immunization Summary for School Attendance

VACCINES	FALL 2022 IMMUNIZATION FOR SCHOOL ATTENDANCE
DTaP/DT Tdap/Td Diphtheria, Tetanus, Pertussis	<p>K-12: Four (4) or more of DTaP or DT, or any combination. If all four doses were given before the 4th birthday, a fifth (5) dose is required. If the fourth dose was administered at least six months after the third dose, and on or after the 4th birthday, a fifth (5) dose is not required.*</p> <p>Grades 1-12: Three doses of Td or a combination of Td and Tdap is the minimum acceptable for children ages 7 years, and older with the first dose being Tdap. Minimum spacing of four weeks between doses 1 and 2, and six months between doses 2 and 3.</p> <p>Grades 7: One (1) dose of Tdap vaccine must be administered on or after the 10th birthday. All students in grades 8-12 must have one documented Tdap dose.</p>
POLIO	<p>K-12: Three (3) or more doses of IPV. The FINAL dose must be administered on or after the 4th birthday regardless of the number of previous doses and there must be six months spacing between doses 2 and 3. If a combination of OPV and IPV was received, four (4) doses of either vaccine are required.</p>
MMR, Measles, Mumps, Rubella	<p>K-12: Two (2) doses of MMR. Dose 1 must be administered on or after the first birthday. The second dose must be administered at least 28 days after first dose.</p>
HEP B Hepatitis B	<p>K-12: Three (3) doses of Hepatitis B. The second dose must be administered at least 28 days after the first dose. The third dose must be given at least 16 weeks after the first dose and at least 8 weeks after the second dose. The last dose in the series (third or fourth dose), must not be administered before age 24 weeks.</p>
Varicella (Chickenpox)	<p>K-12: Two (2) doses of varicella vaccine must be administered prior to entry. The first dose must be administered on or after the first birthday. The second dose should be administered at least three (3) months after dose one (1); however, if the second dose is administered at least 28 days after the first dose, it is considered valid.</p>
MCV4 Meningococcal	<p>Grade 7: One (1) dose of meningococcal (serogroup A, C, W, and Y) vaccine <u>must be administered prior to seventh grade entry</u>. All students graded 8-11 must have one documented dose of MCV4.</p> <p>Grade 12: Two (2) doses of MCV4 at age 16 years, with a minimum interval of eight weeks between doses. If the first dose was given on or after the 16th birthday, only one dose is required. ***</p>

NOTES:

- * Vaccine should be administered according to the most recent version of the Recommended Child and Adolescent Immunization Schedule for ages 18 years or younger or the Catch-up Immunization schedule for persons aged 4 months-18 years who start late or who are more than 1 month behind, as published by the Centers for Disease Control and Prevention's Advisory Committee on Immunization Practices. Schedules are available for print or download through www.cdc.gov/vaccines/schedules/index.html.
 - * Vaccine doses administered less than or equal to four days before the minimum interval or age are valid (grace Period). Doses administered greater than or equal to five days earlier than the minimum interval or age are not valid doses and should be repeated when age appropriate. If MM and varicella are not given on the same day, the doses must be separated by at least 28 days with no grace period.
 - * For additional information, please refer to the Ohio Revised Code 3313.67 and 3313.671 For school attendance and the ODH Director's Journal Entry on required vaccine for child care and school. These documents list required and recommended immunizations and indicate exemptions to immunizations.
 - * Please contact the Ohio Department of Health Immunization Program at 800-282-0546 or 614-466-4643 with questions or concerns.
 - *Recommended DTaP or DT minimum intervals for kindergarten students are four weeks between the first and second doses, and the second and third doses; and six months between the third and fourth doses and the fourth and fifth doses. If a fifth dose is administered prior to the fourth birthday, a sixth dose is recommended but not required.
 - ** Tdap can be given regardless of the interval since the last tetanus or diphtheria-toxoid containing vaccine. Children age 7 years or older with an incomplete history of DTaP should be given Tdap as the first dose in the catch-up series. If the series began at age 7-9 years, the fourth dose must be a Tdap given at age 11-12 years. If the third dose of Tdap is given at age 10 years, no additional dose is needed at age 11-12 years.
 - *** The final polio dose in the IPV series must be administered at age 4 years or older with at least six months between the final and previous dose.
- MCV4 was administered on or after the 16th birthday, a second dose is not required. If a pupil is in 12th grade and is 15 years old or younger, only one dose is required. Currently, there are no school entry requirements for meningococcal B vaccine.



ALLEN EAST LOCAL SCHOOL DISTRICT 2022-2023 SCHOOL YEAR CALENDAR

AUGUST, 2022

August 15 - Teacher In-service/PD
August 15 Open House (4:00-6:00 PM)
Aug. 29 - Student First Day
Aug. 29 & 30 - PS & KG Par./Tchr Conf./Testing
Aug. 31 - Preschool & Kindergarten 1st Day

SEPTEMBER

Sept. 5 - NO SCHOOL - Labor Day
Sept. 30 - NO SCHOOL - Staff PD Day
October 28- End of 1st Quarter

OCTOBER

Oct. 28 - 2-hour delay Staff In-Service

NOVEMBER

Nov. 8 - EL Parent Teacher Conf. 4:30-7:30 PM
Nov. 10 - EL Parent Teacher Conf. 5:00-7:20 PM
Nov. 22 - Early Dismissal 1:00 PM
Nov. 23-25 - NO SCHOOL - Thanksgiving break

DECEMBER

Dec. 21 - Jan. 2 - NO SCHOOL - Winter Break

JANUARY, 2023

January 3 - SCHOOL resumes
Jan. 13 - 2-hour delay, Teacher In-Service
Jan. 16 - NO SCHOOL - Martin Luther King Day
January 20 - End of 2nd Quarter

FEBRUARY

Feb. 17- NO SCHOOL - Teacher In-Service
Feb. 20 - NO SCHOOL - President's Day

MARCH

Mar. 10 - 2-hour delay, Teacher In-Service
March 24 - End of 3rd Quarter

APRIL

April 6-11 - NO SCHOOL - Spring Break

MAY

May 26 - Senior's Last Day
May 28 - Graduation
May 29 - NO SCHOOL - Memorial Day

JUNE

June 2-Last Day of School-Early Dismissal 1:00 PM
June 2 - End of 4th Quarter

Start Time: K-12 - 8:05 AM

Dismissal: EL 2:55 PM/ Grades 5-6 3:00 PM/ Grades 7-12 3:05 PM

1st/Last Days No School Graduation

Aug-22						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sep-22						
Su	M	Tu	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Oct-22						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Nov-22						
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Dec-22						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan-23						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Feb-23						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Mar-23						
Su	M	Tu	W	Th	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Apr-23						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May-23						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jun-23						
Su	M	Tu	W	Th	F	S
				1	2	3