# Guía de referencia rápida de Capacitación de TI

## Portal Aeries para Padres Confirmación de información del alumno (Uso por los padres) Para alumnos existentes/que regresan



Revisado -6/9/2020

## INGRESAR EN EL PORTAL AERIES PARA PADRES

1.	Abra <u>http</u>	a un nav <u>s://sbcu</u>	vegador e in usd.asp.aer	ngrese e ies.net/s	sta dirección: student/								English English Español
2. Seleccione español del menú desplegable de idiomas						rie	<b>S</b> Việt						
3.	3. Ingrese su dirección de correo electrónico y haga clic en SIGUIENTE												
4.	4. Ingrese su contraseña y haga clic en INGRESAR						En	nail		한국어 العربية			
	I	Un banı	ner amarill con	o brinda firmació	el vínculo pa on de datos de	ra finaliz el alumno	ar el Pr	oceso	de	Forg	NE not Password?	EXT Create Nev	Հայերեն w Account
Home	2017-2018 e Student In	TEST AR	<b>Grades Medical Test</b>	SCHOOL Scores							Chan <u>c</u>	ge Student 🛛 0	Options Logout
					You have not yet complet Click Here to confirm	ted the Student Dat n the information a	a Confirmation Pr pout your student	rocess. t.					
					Welcome to the	Aeries Portal for Eve	lyn Barrientos						
	Per	Course	Teacher	Room	Gradebook	<u>Mark</u>	Trend	Missing Assignment	<u>Past 5 Days</u> W T F M T	Website	Access Code	l	Last Updated
± A	idd New Event					Calendar 07/18/2017							Display: Day T
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		<i>c</i> , <i>i</i> ,											
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Contactos

Confirmar Información

Solicitudes de las Escuelas de Preferen

5. Si se necesita, use el Menú para cambiar alumno para seleccionar la escuela y/o alumno correctos



#### PESTAÑA DE INFORMACIÓN DE FAMILIA

- 1. Haga clic en la pestaña de Información de familia
- 2. Preguntas sobre las fuerzas armadas elija una que corresponda
- 3. Encuesta sobre la residencia elija una que corresponda
- 4. Haga clic en Confirmar y continuar



### PESTAÑA DE CONTACTOS

- 1. Haga clic en la pestaña de Contactos
- 2. Lea las instrucciones de los contactos a fin de crear o corregir los contactos.
- 3. Para corregir un contacto, haga clic en el botón de lápiz del contacto, corrija la información como se necesite y haga clic en Guardar
- 4. Para agregar un contacto nuevo, haga clic en el botón agregar, ingrese la información como se necesite y haga clic en Guardar

Información familiar	
	Please update parent/guardian contact information AND additional emergency contacts who you authorize to be notified and/or released to in an event of an emergency.
Studiante	Be sure each parent is listed and identified as a parent/guardian in the "CODE" field. Parent/Guardian "Cell Phone" numbers will be contacted via Text Messaging
	in the event of an important notification. Include contact phone numbers for the student's <i>physician</i> .
Historial médico	Some Parent/Guardians that can not be contacted, may be listed without phone numbers. Please do not delete those individuals. This records is for informational
	purposes only for the school and is validated by documentation on tile. To Add a new contact click on the "Add" button. To Update an existing contact click on the pen next to the contact record, update and save.
7 Autorizaciones	All changes will be logged.
(8) Confirmación Final de Datos	
Confirmar y continuar	Contacts • Add
	Automated Dialer Automated Dialer
	OLast Updated: 11/28/2018 1:20 PM
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	0 Cell: (
	OLast Updated: 11/28/2018 1:21 PM
	Mother
	A Lives With
	© Last Updated: 7/8/2019 5:32 AM

5. Cuando termine ingresando la información de los contactos, haga clic en Confirmar y continuar

## HISTORIAL MÉDICO

- 1. Haga clic en la pestaña de Historial médico
- 2. Seleccione cualquier afección y haga clic en Guardar
- 3. Haga clic en Confirmar y continuar

<ul> <li>Información familiar</li> <li>Ingresos</li> <li>Estudiante</li> <li>Contactos</li> <li>Historial médico</li> <li>Documentos</li> </ul>	Medical Information lists the medical concerns/conditions currently on file for your student. By updating this area you agree to contact the district registered Nurse about any conditions requiring special medical care at school. Add medical conditions not listed in the <i>Additional Conditions</i> section below and check all boxes that apply. SAVE changes.						
<ul> <li>7 Autorizaciones</li> <li>8 Confirmación Final de Datos</li> </ul>	Medical History and Current Medical Conditions Condition Effective Date Age Grade Comment						
Confirmar y continuar	Additional Conditions         Please Check All That Apply         Allergies/EpiPen       Diabetes         Other         Asthma       Mental Health         Epilepsy/Seizures         Save						

## PESTAÑA DE DOCUMENTOS

- 1. Lea cada documento
- 2. Haga clic en la casilla He leído para cada documento enumerado
- 3. Haga clic en Confirmar y continuar

Información familiar     Ingresos	To view the documents below please click on the link for each document. You can print or save the documents for your own records. When you have reviewed the documents please click on the "reviewed" check box to confirm that the document was read. Note: if you are unable to see the "reviewed" check box after reading a document, please press the TAB key on your keyboard.	
Estudiante	Documents	
Contactos	Student Technology Responsible Use Agreement	*Required
Historial médico	□ I have read the required document and will answer accordingly on the Authorizations page.	
<ul> <li>Documentos</li> </ul>		
7 Autorizaciones	Course and Grade release to Colleges and Universities  I have read the required document and will answer accordingly on the Authorizations page.	*Required
(8) Confirmación Final de Datos		
Confirmar y continuar	Military Recruiter/ Contact Authorization	*Required
	□ I have read the required document and will answer accordingly on the Authorizations page.	
	A Family Rights and Privacy Act	*Required
	I have read and understand the required document.	
	Sexual Harassment Policy	*Required
	I have read and understand the required document.	

## PESTAÑA DE AUTORIZACIONES

- 1. Haga clic en la pestaña de Autorizaciones
- 2. Conteste cada pregunta
- 3. Haga clic en Guardar
- 4. Haga clic en Confirmar y continuar

✓ Información familiar	Please complete the following authorizations and acknowledgement questions. De	etailed
	information can be found on the documents page or within your registration packe questions are answered, click save at the bottom of the section.	et. When all
	Authorizations and Prohibitions Description	Status
Contactos	* Use The Internet As the parent/guardian of this student, I have read and understand the Student Technology Responsible Use Agreement. I hereby give my permission to grant access to the SBCUSD electronic network to my child.	Yes No
Historial médico	Reviewed High School Attendance & Grading Policy As the parent/guardian of this student, I have received and reviewed the District policy on attendance and grading (S-16).	Yes
7 Autorizaciones	Use Student Addressin Directory Listing As the parent/guardian of this student, I have read and reviewed the Family Rights and Privacy Act document. / Como el padre/tutor legal de este alumno, he leído y revisado el documento de la Ley de Privacidad y Derechos de la Familia.	Yes
Confirmar y continuar	<ul> <li>Release Student Transcripts         As the parent/guardian of this student, I have read the Course and Grade Release document and I give consent for the San Bernardino City Unified School District to release my student's courses and grades to any accredited college or University for the purpose of reviewing entrance qualifications.     </li> </ul>	Yes No
	* Surveys Permitted As the parent/guardian of this student, I have read and understand the Student Survey document and authorize my child (student) to participate in the surveys.	Yes No
	* Use in District Brochures and Press Releases As the parent/guardian of this student, I have completed the Student Removal/Emergency Card and General Release document (BU-5). I hereby release authorization for Photographs, Films, Slides, Video and Audio Recordings of my student Enrolled in Education Programs.	Yes No
	Received Free & Reduced Lunch Application or Applied Online I have received a Free and Reduced Lunch Application or applied online. (Answer Yes (A) only on the scan sheet).	Yes
	Fee Waiver Release I have received a copy of the Federal Annual Low Income Levels (2017- 2018) and agree to release information from the Free/Reduced Application in order to ensure that any fee waivers (Advanced Placement, International Baccalaureate, Scholastic Aptitude Test, College Applications, etc.) are applied for in my student's interest.	Yes No
	Voluntary Student Accident Insurance As the parent/guardian of this student, I have read and understand the Voluntary Student Accident Insurance document and will complete the document as necessary.	Yes
	* Military Release As the parent/guardian of this student, I have read and understand the Military Release document and authorize the release of my student's name, address and phone number upon request by military recruiters.	Yes No
	Reviewed Student/Parent Handbook & Read Code of Conduct As the parent/guardian of this student, I have read and understand the Student/Parent Handbook & Code of Conduct. This information can be found on your school site's website.	Yes
	Reviewed Parent Involvement and Home /School Compact	

#### CONFIRMACIÓN FINAL DE INFORMACIÓN

1. Lea las instrucciones finales

#### 2. Haga clic en Finalizar y presentar

Welcome to the Online Parent Data Confirmation process. Please complete each tab below. Additional instructions will be provided in each tab. When a section is complete you will see a green check mark on the corresponding tab. After each section is complete click on "Confirm & Continue".

<ul> <li>✓ Información familiar</li> </ul>	Thank you for confirming the student data in the system. The following four (4) documents must be returned to your student's high school on his/her registration day:
	(1) Parent Involvement Policy and Home/School Compact signature form (included in your registration packet)
Studiante	(2) Student Removal/Emergency Card and General Release (BU-5) (included in your registration packet)
<ul> <li>Contactos</li> </ul>	<ul> <li>(4) Signed and dated <i>Final Data Confirmation form</i> (can be printed after clicking finish &amp; submit)</li> </ul>
Historial médico	Print New Emergency Card
<ul> <li>Autorizaciones</li> </ul>	
Confirmación Final de Datos	
eries Version 8.18.5.4	

- 3. Haga clic en el botón de Imprimir nueva tarjeta de emergencia
- 4. Imprima y firme la hoja de Confirmación final de información
- 5. Entregue la hoja de Confirmación final de información a la escuela el día de inscripciones.