

**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD AGENDA  
Lebanon School District Office  
485 S. 5<sup>th</sup> St. Lebanon, OR 97355  
January 8, 2015**

**A. CALL TO ORDER/WELCOME/FLAG SALUTE-- 6:00 p.m. District Office Board Room**

Liz Alperin  
Richard Borden  
Jerry Williams  
Michael Martin  
Russ McUne

**B. AUDIENCE COMMENTS**

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers should identify themselves and state their name before speaking. Speakers are asked to write their name, address, and phone number. Each speaker will be allowed 3 minutes.

**C. GOOD NEWS**

1. **Report:** Gear Up

**D. PURSUING EXCELLENCE**

**E. GENERAL BUSINESS**

1. **Action:** Approve Open Enrollment of Non-Resident Students (Enclosure E-1)  
2. **Action:** Division 22 (Enclosure E-2)  
3. **Action:** Approve 2015-2016 Resolution for Linn Benton Lincoln Education Service District Local Service Plan (Enclosure E-3)

**F. FINANCE**

1. **Information:** Financial Report (Enclosure F-1)  
2. **Report:** Audit Report/Auditors (Enclosure F-2)  
3. **Action:** Appoint One Budget Committee Member (Enclosure F-3)

**G. HUMAN RESOURCES**

**H. OPERATIONS**

**I. CONSENT AGENDA**

1. **Action:** Approve December 18, 2014 Board Minutes (Enclosure I-1)  
2. **Action:** Approve Hiring Laura Kingzett, Science Teacher, Lebanon High School, TEMP 1/28/15 -- 6/12/15

**J. BOARD OF EDUCATION TIME/DISCUSSION**

February 12, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
March 12, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
April 9, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
April 23, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting

**K. BOARD COMMUNICATION**

**L. SUPERINTENDENT COMMUNICATION**

**M. ADJOURN INTO EXECUTIVE SESSION UNDER ORS 192.660(2)(i):** *To review and evaluate the performance of the chief executive officer or any other public officer, employee or staff members, unless the person whose performance is being reviewed and evaluated requests an open hearing.*

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The Lebanon Community School District Board of Directors welcomes you to our regular meeting. It is the Board's desire to hold an effective and efficient meeting to do the business of the District. In keeping with that objective the Board provides a place for AUDIENCE COMMENTS on each of its regular agendas. This is a time when you can provide statements or ask questions. The Board allows three minutes for each speaker. The following quote is instructive to the Board and its visitors.

"The Public Meetings Law is a public attendance law, not a public participation law. Under the Public Meetings Law, governing body meetings are open to the public except as otherwise provided by law. ORS 192.630 The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment."

"Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings."  
Oregon Attorney General's Administrative Law Manual and Uniform and Model Rules of Procedure under the Administrative Procedures Act. Hardy Myers, Attorney General, March 27, 2000.

For January 8, 2015 Board Meeting

Language for Action of Board for Open Enrollment of Non-Resident students

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The Board of Directors has established that all nonresident students shall receive written consent for admission under ORS 339.133(5)(b) for the 2015-2016 school year.

Lebanon Community School District  
School District

Linn  
County



**Division 22**  
**Standards for Public**  
**Elementary and Secondary Schools**  
**2014-2015 Assurance Form**

I hereby certify that \_\_\_\_\_ has completed and presented its annual report to the community and is in compliance with and implementing as required, all of the applicable Standards for Public Elementary and Secondary Schools as set out in OAR Chapter 581, Division 22.

**581-022-1134 Modified Diploma**

The district  is  is not fully compliant with OAR 581-022-1134.

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Is this school district meeting the requirements of OAR 581-022-1134 relating to the modified diploma?
<input type="checkbox"/>	<input type="checkbox"/>	2. Is the school district granting eligibility for a modified diploma only to those students who have:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. A documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or
<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. A documented history of a medical condition that creates a barrier to achievement.

**581-022-1140 Equal Educational Opportunities**

The district  is  is not fully compliant with OAR 581-022-1140.

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3. Has your district school board adopted a policy in accordance with ORS 339.356 prohibiting harassment, intimidation or bullying and prohibiting cyberbullying?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4. Does your district have a clear statement prohibiting discrimination against any person in the public schools and programs of the district. "Discrimination" means any act that <del>unreasonably differentiates treatment, intended or unintended, or any act that is fair in form but discriminatory in operation,</del> either of which is based on age, disability, national origin, race, color, marital status, religion, sex or sexual orientation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5. Is this statement visible on your district's web page and included in all student, parent and employee handbooks?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6. Has your district developed and implemented a plan for identifying students whose primary language is other than English and provided such students with appropriate programs until they are able to use the English language in a manner that allows effective and relevant participation in regular classroom instruction and other educational activities?

**581-022-1620 Instructional Hours**

The district  is  is not fully compliant with OAR 581-022-1620.

7. Based on your school calendar, how many instructional hours are you currently offering for:

Kindergarten	900	Grade 5	923	Grade 9	1002
Grade 1	923	Grade 6	976	Grade 10	1002
Grade 2	923	Grade 7	976	Grade 11	1002
Grade 3	923	Grade 8	976	Grade 12	1002
Grade 4	923	Click to copy Grade 1 to all grades → - Copy Entries			

8. How many hours of Parent Teacher Conferences are you including in your current calculation of instructional time for:

Kindergarten	<input type="radio"/>	Grade 5	<input type="radio"/>	Grade 9	<input type="radio"/>
Grade 1	<input type="radio"/>	Grade 6	<input type="radio"/>	Grade 10	<input type="radio"/>
Grade 2	<input type="radio"/>	Grade 7	<input type="radio"/>	Grade 11	<input type="radio"/>
Grade 3	<input type="radio"/>	Grade 8	<input type="radio"/>	Grade 12	<input type="radio"/>
Grade 4	<input type="radio"/>	Click to copy Grade 1 to all grades → Copy Entries			

9. How many hours of professional development are you including in your current calculation of instructional time for:

Kindergarten	<input type="radio"/>	Grade 5	<input type="radio"/>	Grade 9	30
Grade 1	<input type="radio"/>	Grade 6	<input type="radio"/>	Grade 10	30
Grade 2	<input type="radio"/>	Grade 7	<input type="radio"/>	Grade 11	30
Grade 3	<input type="radio"/>	Grade 8	<input type="radio"/>	Grade 12	30
Grade 4	<input type="radio"/>	Click to copy Grade 1 to all grades → Copy Entries			

10. Has your local school board authorized the district to include professional development in the calculation of instructional time?

Yes       No

11. Has your local school board authorized the district to reduce instructional time for twelfth grade students?

Yes       No

12. What percentage of the district's students are enrolled in a full day of school for:

NOTE REGARDING QUESTION 12—ODE has proposed a rule change that would require districts to ensure 90% of students are scheduled in a full day of school. While the proposed rule will require 90% at the district level, ODE requests information here at grade level. Question 12 is included to gather information and get a clearer understanding of where districts currently stand in relation to the proposed revision. Districts responding to question 12 with an answer that is less than 90% will not be out of compliance for purposes of the 2014-15 Division 22 Assurances.

Kindergarten	99%	Grade 5	100%	Grade 9	98%
Grade 1	100%	Grade 6	97%	Grade 10	98%
Grade 2	99%	Grade 7	98%	Grade 11	99%
Grade 3	100%	Grade 8	97%	Grade 12	55%
Grade 4	100%	Click to copy Grade 1 to all grades → Copy Entries			

**581-022-1723 Teacher and Administrator Evaluation and Support**

The district  is  is not fully compliant with OAR 581-022-1723.

Yes	No	
		13. The district evaluation and support system is aligned with the five elements of the Oregon Framework for Teacher and Administrator Evaluation and Support Systems and includes:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. Standards of Professional Practice
<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. Differentiated Performance Levels
<input checked="" type="checkbox"/>	<input type="checkbox"/>	c. Multiple Measures
<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. Evaluation and Professional Growth Cycle
<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. Aligned Professional Learning
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14. The district has a plan to monitor progress and refine the local evaluation and support system.

**581-022-1941 Complaint Policy**

The district  is  is not fully compliant with OAR 581-022-1941.

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15. Has your district adopted and implemented a process for resolving complaints by a person who resides in the district or by any parent or guardian of a student who attends school in the school district?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<del>16. Is the process in writing and can it be found by parents and community members?</del>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	17. Does the process clearly state who is responsible for responding to the complaint at each level of the complaint process?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	18. Does the process clearly establish the time frame for the district to complete each step of the process?
		19. For complaints that may be appealed to ODE pursuant OAR 581-022-1940, does the district's complaint process:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. Clearly state at what step the district's decision is final?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. Require the final decision be in writing and clearly establish the legal basis for the decision, findings of fact and conclusions of law?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	c. Require the complainant be given notice of the right to appeal the final decision to ODE under OAR 581-022-1940?



**Please list any of the five Division 22 rule(s) included in this 2014-2015 report, including the OAR number and title, with which the district is not in compliance and detailed plans to correct. Attach a separate document if necessary.**

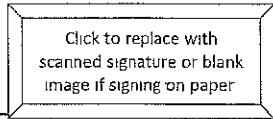
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**SIGNED ASSURANCES**

I certify that any Division 22 rules with which the district does not yet comply are noted. An explanation of why the district is not in compliance and a plan for correcting the deficiency (or deficiencies) is attached.

I hereby certify that the district's annual report was presented to the community on 1/8/15, as required by OAR 581-022-0807. Evidence (school board minutes or a newspaper article) is attached.

I further certify that all representations in this Assurance Form are true and correct to the best of my knowledge.



Dr. Robert Hess  
Name of District Superintendent

\_\_\_\_\_  
Signature

Ryan Noss, Assistant Superintendent  
Name of person completing form

1/8/15  
Date

Please return the 2014-2015 Assurance Form by February 15, 2015 to:  
<http://www.indistar.org>

**Resolution 1415-03**  
**2015-2016 Resolution for the**  
**Linn Benton Lincoln Education Service District**  
**Local Service Plan**

**Valley Coast Superintendent Association (VCSA)**

**Resolution Service Allocation**

At least 90% of the annual State School Fund (SSF), Property Tax and other qualifying resources allocated to LBL will be expended on resolution services. Services will be provided on a two-tiered basis.

**Tier 1 Resolution Services**

Tier 1 includes services that are available to all 12 districts and are determined as being essential to all districts. Approval will be a unanimous vote to sustain or add to Tier 1 services. The emphasis in Tier 1 is on achieving the greatest economies of scale and assuring equity of access. Tier 1 services are fully funded from the 90% SSF allocation. Service decisions are made for a two year period. However, if a service is provided through a contract that LBL holds with a third party vendor, the term of that contract will take precedence.

- Business Information Services
- Student Information System Suite
- TIENet Special Education Records Systems
- Data Warehouse
- Help Desk
- Network Support Services Including Wide Area Network Operation
- Network Systems Analysts
- Education and Evaluation Consultation Center (School Psychologists, Speech Language Pathologists and other special education assessment personnel); includes Early Intervention/Early Childhood Special Education and Audiology evaluations
- Support and Consultation for Students with Severe Disabilities
- Interpreter/Translation Services for Families of Students with Special Needs
- Curriculum/Instructional Technology
- Home School Registration and Assessment Tracking

**Tier 2 Resolution Services**

Once Tier 1 funds are allocated, the remaining balance is used for Tier 2 services. Ninety-eight percent of Tier 2 funds are allocated based on the ADMw of the 12 component districts using the final estimate for the May 15, 2014 SSF. The amount is rounded to the nearest whole percentage, not less than 1%. The remaining 2% of the Tier 2 funds will be distributed as a beginning fund balance each year. Once established, the Tier 2 ADMw calculation does not change over a two year period in order for districts and LBL to maintain stable programs. LBL

and its component school districts will stay within the constraints of the agreements, yet provide flexibility in the use of funds.

It is further agreed:

Changes in Tier 2 resolution services are negotiated by each district between the LBL superintendent and the component school district superintendent based on individual need and within the following criteria:

- Assist component school districts in meeting requirements of state and federal law
- Improve student learning
- Enhance the quality of instruction provided to students
- Provide professional development to component school district employees
- Enable component school districts and the students who attend schools in those districts to have equitable access to resources
- Maximize operational and fiscal efficiencies for component school districts
- Service decisions will be made prior to May 1<sup>st</sup> of each year when possible
- Estimates of available resolution funding will be provided in April of each year

While every attempt is made to achieve economies of scale in Tier 2, the emphasis is on customizing a service package for each district. Tier 2 services do not require participation by every school district in the region. The emphasis is on the development of consortia of districts utilizing a given service. These consortia may, and most likely will, utilize a variety of funding resources, including resolution service resources, to fund services. The cost of Tier 2 services will be based on the districts ADMr where applicable. Additionally, up to 30% of the district's allocated Tier 2 resources, may be used to acquire services from sources other than LBL if the service is not provided by LBL, based on the above criterion. Individual districts will determine Tier 2 services of Charter Schools.

**Amendments to the Local Service Plan**

If the component school districts approve an amendment to a Local Service Plan, the board of an education service district may amend a Local Service Plan that has been previously adopted by the LBL Board and approved by the Boards of component school districts.

**Approved by Lebanon School District**

\_\_\_\_\_  
**Richard Borden**  
**Lebanon School District Board Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Jan Doerfler**  
**LBL Board Chair**

\_\_\_\_\_  
**Date**



**Linn Benton Lincoln  
Education Service District**

**Local Service Plan  
2015-2017**

**Linn Benton Lincoln Education Service District  
905 4<sup>th</sup> Avenue SE  
Albany, Oregon 97321-3199  
[www.lblesd.k12.or.us](http://www.lblesd.k12.or.us)**

**541-812-2600**

**(Enclosure E-3)**

## **Introduction**

Linn Benton Lincoln Education Service District (LBL) comprises 12 component school districts and approximately 33,000 students in Linn, Benton and Lincoln counties. LBL also serves students and districts elsewhere in Oregon through grants and contracts. Its governance structure includes a seven-member Board of Directors. LBL has an annual budget of approximately \$49 million and work force of approximately 215 employees.

LBL serves educational agencies, districts, and schools across the state with high-quality services, and programs that are practical, reliable and economical. LBL has a distinguished reputation for supporting educational excellence and equity, working cooperatively with educators and educational agencies, and effecting productive solutions that help schools, teachers, students and families meet Oregon's educational goals.

## **LBL Mission**

LBL ESD serves districts, schools and students by providing equitable, flexible, and effective educational services made affordable through economy of scale.

## **LBL Vision**

To be a responsive and transparent organization that supports districts in helping every child succeed.

## **LBL Values**

Success for all students.

Relationships built on trust, responsiveness and honesty.

The four "E"s of Excellence, Equity, Efficiency and Effectiveness.

Accountability

## **LBL Agency Goals**

**Goal 1** - Support success for all students by delivering excellent, equitable, efficient and cost effective services.

**Goal 2** – Foster positive relationships by strengthening communication within the agency, with component school districts, other organizations and communities.

**Goal 3** – Pursue long term financial stability.

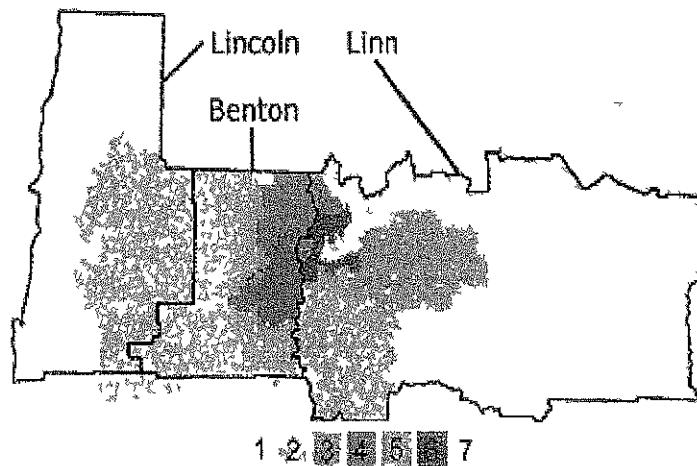
## LBL Governance

LBL Board of Directors, Superintendent and staff serve districts, schools and students by providing flexible, effective, and efficient educational services.

<b>LBL Board of Directors</b>		
<b>Zone</b>	<b>Board Member</b>	<b>Term Expires</b>
1	Heather Search	6/30/2017
2	Mylrea Estell	6/30/2017
3	Frank Bricker	6/30/2017
4	David Dowrie	6/30/2017
5	Terry Deacon	6/30/2015
6	Jan Doerfler	6/30/2015
7	David Dunsdon	6/30/2015

<b>LBL Budget Committee</b>			
<b>Zone</b>	<b>District</b>	<b>Member</b>	<b>Term Expires</b>
1	Sweet Home	Jason Redick	6/30/2014
2	Philomath	Don Cruise	6/30/2016
3	Albany	Lyle Utt	6/30/2016
4	Corvallis	Chris Rochester	6/30/2015
5	Lebanon	Russ McUne	6/30/2014
6	Albany	Micah Smith	6/30/2015
7	Lincoln County	Ron Beck	6/30/2014
	At Large	Dale Keene	6/30/2014

## LBL Board Zones



# LBL Component School Districts

## Valley Coast Superintendent Association (VCSA)

District	Superintendent
Alesea 7J P O Box B 301 S 3rd Alesea, OR 97324	Marc Thielman 541-487-4305
Central Linn 552C 331 East Blakely Brownsville, OR 97327	Brian Gardner 541-369-2813 ext. 3222
Corvallis 509 J 1555 SW 35 <sup>th</sup> Street Corvallis, OR 97333-1130	Erin Prince 541-757-5841
Greater Albany 8J 718 Seventh Avenue SW Albany, OR 97321-2399	Maria Delapoer 541-967-4511
Harrisburg #7 P O Box 208 865 LaSalle Street Harrisburg, OR 97446-9549	Brian Wolf 541-995-6626 ext. 1
Lebanon Community #9 485 S Fifth Street Lebanon, OR 97355	Rob Hess 541-451-8458
Lincoln County 459 SW Coast Hwy Newport, OR 97365-4931	Steve Boynton 541-265-4403
Monroe 1J 365 N 5 <sup>th</sup> Street Monroe, OR 97456	Russ Pickett 541-847-6292
Philomath 17J 535 South 19 <sup>th</sup> Street Philomath, OR 97370-9328	Dan Forbess 541-929-3169
Santiam Canyon 129J P O Box 197 150 SW Evergreen Street Mill City, OR 97360-0197	Todd Miller 503-897-2321
Scio 95 38875 NW First Avenue Scio, OR 97374-9501	Gary Tempel 503-394-3261
Sweet Home 55 1920 Long Street Sweet Home, OR 97386	Don Schrader 541-367-7126



## LBL Planning Calendar for Developing and Approving Resolution Services

Month(s)	Activity
September and October	Visit and interview districts to discuss service level satisfaction, LBL performance measures, and emerging needs. Survey electronically as needed.
November	Present VCSA draft resolution Local Service Plan for next biennium. Review/revise the Local Service Plan as described under ORS 334.175(1) and with input from superintendents.
December	VCSA Superintendents finalize Local Service Plan services and agreements resulting in recommendation of the LBL Local Service Plan to LBL Board of Directors and Component School Districts
January	Recommended LBL Local Service Plan will be provided to LBL Board of Directors for adoption for the biennium.
February	After being adopted by the LBL Board of Directors the Local Service Plan is approved on or before March 1 by resolution of two-thirds of the component school districts that are part of the education service district and that have at least a majority of the pupils included in the average daily membership of LBL. Adoption by component district boards shall occur before March 1.
March	Notify LBL staff of changes in service requirements as established in the Local Service Plan.
April and May	LBL acquires the necessary staffing, equipment, and technology and other resources to deliver the services required or services are brokered through other sources.

### LBL Service Assessment: Regional Advantage and Infrastructure Capacity

LBL will use the following guidelines to assist in determining the feasibility of adding or changing services.

- LBL can provide the service more **efficiently** due to regional presence.
- LBL can provide the service more **effectively** due to regional presence.
- LBL has the current capacity to add the proposed service.
- LBL has the capacity to expand as needed in order to provide the proposed service.

<b>Administrative Services</b>	
<b>Business Services</b>	
<b>LBL ESD Business Services Program provides services to assist schools, districts and LBL in day-to-day business operations</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Business Services</b> Delivery and support of Infinite Visions business information system software (including help desk) and all business functions to LBL.	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services
<b>Courier Service</b> Delivery of goods and equipment to component districts via a twice-weekly schedule.	<b>Non-Resolution Funds and Tier 1 Resolution Service</b>
<b>Business Information System (BIS)</b> Delivery and Support of Infinite Visions business information system software (including help desk) to component school districts.	<b>Tier 1 Resolution Service</b>
<b>Business Information System</b> Delivery and Support of Infinite Visions business information system software (including help desk) to the following non-component school districts Athena Weston      Condon                      Eddyville Charter Falls City              Gervais                          Jefferson Klamath Falls        Milton Freewater        Morrow County Mt Angel                Pilot Rock                    Pleasant Hill North Central ESD   Siletz Charter              Springfield St. Paul	<b>Non-Component District Contracts</b>
<b>Business Administration Services</b> Provide a variety of business services to districts. Services include: assist districts in preparing and maintaining budgets, meeting audit and ODE reporting requirements, maintaining general ledger, processing payroll, completing accounts payable tasks, reconciling employee benefits, preparing tax payments, processing PERS payments. <b>Component Districts:</b> Alsea                      Monroe                          Philomath Santiam Canyon      Sweet Home <b>Non-Component Districts:</b> Eddyville Charter      Siletz Charter	<b>Tier 2 Resolution Agreements or Contracts</b>
<b>Administration Services</b> Tier 2 contracts for services that are not provided by LBL.	<b>Tier 2 Resolution Agreements</b>

<b>Early Intervention/Early Childhood Special Education</b>	
<b>Early intervention services for children birth through two years and early childhood special education for children three to five years</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Early Intervention/Early Childhood Special Education (EI/ECSE)</b> Provide assessment, evaluation, early intervention and early childhood special education services for eligible children from birth to five years in Benton, Linn and Lincoln counties. EI/ECSE specialists, speech language pathologists and related service staff members provide a continuum of services, both consultative and direct for eligible children and their families. Support includes assisting in kindergarten transition efforts. Includes transit funds to South Coast ESD.	<b>Oregon Department of Education Contract</b>
<b>EI/ECSE Performance Measures</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>EI/ECSE Performance Measure #1</b>	Increase kindergarten readiness - 90% of students will increase ability to identify letter/sound pairs without gestures cues, by 5 phonemes from baseline, as measured by the Zoophonics Alphabet Assessment Tool or other phoneme assessment tool.
<b>EI/ECSE Performance Measure #2</b>	Increase kindergarten readiness - 90% of students will increase self-regulation skills in the classroom by increasing their average score on the 5-Point Self-Regulation Checklist (created by staff) by one point.

<b>Information Systems - Continued</b>	
<b>Supporting Instructional Improvement through Technology</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Systems Analysts</b> System analysts support all information systems, legacy systems, network, and state reporting requirements.	<b>Tier 1 Resolution Service</b>
<b>Help Desk Service</b> Support for all areas of technology including information systems and network services. These include state reporting, instructional technology, SIS and legacy systems.	<b>Tier 1 Resolution Service</b>
<b>School Improvement and Student Achievement Support</b> Facilitate regular meetings of district curriculum leaders. Facilitate region-wide professional development. Support the use of technology in linking standards to student outcomes and providing tools to report student progress and achievement.	<b>Tier 1 Resolution Service</b>
<b>Web Design and Maintenance – District Service</b> Provide specialized web development and management services.	<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Information Systems Performance Measures</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Information Systems Performance Measure #1</b>	Support, refine, enhance and expand student data systems to support instruction and assessment. Focus: Argos product, Pinnacle Gradebook
<b>Information Systems Performance Measure #2</b>	Create a “Single Sign On” for clients including WebSIS, Pinnacle, Argos and TIENet products.

<b>Long Term Care and Treatment Education Program</b>	
<b>Education services for students placed in residential and day treatment programs</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Farm Home School</b> Serves a rotational population of students in residence and day treatment at Children’s Farm Home. Students have been referred from counties throughout the state for assessment, stabilization and treatment of mental health disorders.	<b>Oregon Department of Education Contract</b>
<b>Wake Robin School</b> Supports students in day treatment.	

<b>Network and Facility Services - Continued</b>	
<b>Wide and Local Area Networks, Data Center Services and Facilities Management</b>	
<b>Service Description</b>	<b>Funding Source</b>
<p><b>Component District Technology Support</b>            Technical support and/or licenses are available to support district technology programs/projects. These include but are not limited to email boxes/MS Exchange email service, email archiving, iBoss-CIPA filtering, Internet Service Provider-bandwidth, Novell licenses, off-site storage, data line, disaster recovery and virtual server hosting.            All LBL component districts use a variety of these services, based on individual district needs.</p>	<b>Tier 2 Resolution Agreements and Contracts</b>
<p><b>Support Local Area Networks and Computer Support Technicians</b>            Hire and support staff to meet network/computer needs of individual districts.  <i>Component Districts</i>            Alsea                                      Albany                                      Central Linn            Harrisburg                                      Monroe                                      Philomath            Santiam Canyon  <i>Non-Component Districts</i>            Jefferson                                      Eddyville Charter                                      Sandridge Charter</p>	<b>Tier 2 Resolution Agreements and Contracts</b>
<p><b>Facility Management</b>            Maintain the LBL Facility and Conference Center for use by employees and other educators throughout the region.</p>	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services.
<b>Network and Facilities Services Performance Measures</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Network and Facilities Performance Measure #1</b>	Increase network availability to 99.9%, excluding scheduled outages.
<b>LBL Agency Goal #2</b>	Foster positive relationships by strengthening communication within the agency, with component school districts, other organizations and communities.
<b>Network and Facilities Performance Measure #2</b>	Provide regular reports to districts that include technical hours used/remaining and updates on specific projects and services.

<b>Student and Family Support Services</b>	
<b>Serving students with behavior, social service, and academic achievement needs.</b>	
<b>Service Description</b>	<b>Funding Source</b>
<p><b>Home School Support</b>            LBL registers and provides support for home school students residing in the LBL region.</p>	<b>Tier 1 Resolution Service</b>
<p><b>Attendance Services</b>            Assist schools, students and parents by supporting regular school attendance. Provide intervention with students that have excessive absences or who are not enrolled in an education program. Consult with districts and schools regarding policies and practices that may improve student attendance.</p>	<b>Tier 2 Resolution Agreements and Contracts</b>
<p><b>Behavior Consultant Services</b>            Provide direct and consultative behavior support services related to the needs of students who are experiencing social, emotional and behavioral challenges that interfere with school success.</p>	<b>Tier 2 Resolution Agreements and Contracts</b>
<p><b>Family Support Liaison Services</b>            Provide support, home visiting and linkage to school, health and community resources to students who are experiencing a variety of challenges to their success in school or for school readiness (EI/ECSE).</p>	<b>Tier 2 Resolution Agreements and Contracts, Juvenile Crime Prevention Funds (Linn County), LBL Administrative Medicaid Funds</b>
<p><b>Positive Behavior and Instructional Support (PBIS)</b>            Work with district and building level teams to support implementation of PBIS.</p>	<b>Oregon Department of Education Grant</b>
<p><b>Oregon Health Authority (OHA) Medicaid Administrative Claiming (MAC)</b>            Provide training and consultation to district coordinators in implementing the Medicaid Administrative Claiming process. Monitor district survey results and submit MAC survey results and claims to OHA. Generated funds are transited to districts.</p>	<b>Tier 2 Resolution Agreements and Contracts Contracted Services</b>

## 2014-2015 General Fund Summary Report

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Actual	14/15 Budget	12-8-14 YTD & Enc	12-8-14 Balance	14/15 Project 12/30/2014
<b>General Fund - Revenue</b>								
SSF Formula	27,355,256	28,932,900	30,017,096	33,010,958	34,260,000	22,615,713	11,644,287	34,315,000
SSF Adjustment	(279,025)	784,064	337,479	354,709	-	-	-	(250,000)
State Fiscal Stabilization Fund	446,624	-	-	-	-	-	-	-
Federal Ed Jobs	810,332	11,974	-	-	-	-	-	-
School Year SubAccount	106,374	898,088	-	-	-	-	-	-
Loan Receipts	-	119,000	-	-	-	-	-	-
Interest	60,225	62,615	59,860	55,090	40,000	18,708	21,292	60,000
Third Party Billing	31,968	31,047	50,472	35,680	70,000	2,777	67,223	30,000
TMR	161,370	187,235	176,000	189,021	175,000	-	175,000	184,000
JROTC	56,194	61,985	62,358	44,877	62,000	31,826	30,174	64,000
Other	368,102	360,139	422,445	493,650	380,400	162,385	218,015	444,000
Interfund Transfer	60,000	20,123	60,000	680,000	60,000	19,952	40,048	60,000
BFB	5,134,115	3,062,267	2,596,141	1,065,336	2,400,000	3,162,455	(762,455)	3,162,400
<b>Total</b>	<b>34,311,536</b>	<b>34,531,437</b>	<b>33,781,852</b>	<b>35,929,322</b>	<b>37,447,400</b>	<b>26,013,817</b>	<b>11,433,583</b>	<b>38,069,400</b>
	=====	=====	=====	=====	=====	=====	=====	=====
<b>General Fund - Expenses</b>								
Salaries	15,683,004	15,883,359	16,090,527	15,946,123	16,420,371	15,672,964	747,407	16,431,800
Benefits	8,821,743	9,459,887	9,467,455	9,750,259	10,633,677	9,550,924	1,082,753	9,982,800
P. Services	4,006,894	4,076,037	4,635,957	4,781,674	5,744,518	2,954,380	2,790,138	5,170,300
Supplies	1,016,745	1,376,729	1,165,368	1,123,636	1,420,884	1,038,071	382,813	1,246,100
Capital Outlay	21,093	16,030	23,301	-	30,000	-	30,000	23,300
Other Objects	254,791	260,076	240,048	262,806	302,950	267,821	35,129	278,800
Transfers	1,326,000	863,180	1,093,860	902,369	1,945,000	1,560,000	385,000	1,945,000
Contingency	-	-	-	-	950,000	-	950,000	-
<b>Total</b>	<b>31,130,269</b>	<b>31,935,297</b>	<b>32,716,516</b>	<b>32,766,866</b>	<b>37,447,400</b>	<b>31,044,161</b>	<b>6,403,239</b>	<b>35,078,100</b>
	=====	=====	=====	=====	=====	=====	=====	=====
						<i>Projected Ending Fund Balance</i>		2,991,300

## 2014-2015 General Fund Summary Report

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Actual	14/15 Budget	'12-29-14 YTD	'12-29-14 Balance	14/15 Project 12/30/2014
SSF Formula								
Taxes	7,365,068	7,533,685	7,841,946	7,903,432	7,830,000	7,358,788	471,212	8,000,000
Federal Forest Fees	375,840	233,611	226,617	270,219	-	-	-	-
Common School	310,174	325,406	348,692	390,784	370,000	-	370,000	410,000
State Timber	100,621	27,968	53,044	210,996	100,000	-	100,000	100,000
School Support Fund	19,203,553	20,812,230	21,546,797	24,235,526	25,960,000	15,256,925	10,703,075	25,805,000
Adjustments to SSF Payments								
Adj for HC Disability Grant	(620)	10,520	8,476	44,585	-	-	-	-
Adj for 09/10 payment	(278,405)		-	-	-	-	-	-
Adj for 10/11 payment		773,544	-	-	-	-	-	-
Adj for 11/12 payment			329,004	-	-	-	-	-
Adj for 12/13 payment			-	310,123	-	-	-	-
Adj for 13/14 payment	-	-	-	-	-	-	-	(250,000)
State Fiscal Stabilization Fund	446,624	-	-	-	-	-	-	-
Federal Ed Jobs	810,332	11,974	-	-	-	-	-	-
School Year SubAccount	106,374	898,088	-	-	-	-	-	-
Total SSF Formula	28,439,562	30,627,026	30,354,576	33,365,667	34,260,000	22,615,713	11,644,287	34,065,000
Loan Receipts		119,000	-	-	-	-	-	-
Interest of Investments	60,225	62,615	59,860	55,090	40,000	18,708	21,292	60,000
Third Party billing - Medicaid	31,968	31,047	50,472	35,680	70,000	2,777	67,223	30,000
TMR	161,370	187,235	176,000	189,021	175,000	-	175,000	184,000
JROTC reimbursement	56,194	61,985	62,358	44,877	62,000	31,826	30,174	64,000
Other								
Outdoor School	-	2,641	-	-	-	-	-	-
Rental Fees	22,068	23,055	24,695	24,989	22,000	7,547	14,454	25,000
Fees Charged to Grants	66,021	36,491	53,440	-	50,000	-	50,000	-
Miscellaneous	217,139	243,065	278,595	396,771	233,400	86,117	147,283	350,000
E-Rate reimbursement	62,875	54,886	65,715	71,891	75,000	68,721	6,279	69,000
Interfund Transfer - Athletics	60,000	20,123	60,000	680,000	60,000	19,952	40,048	60,000
Beginning Fund Balance	5,134,115	3,062,267	2,596,141	1,065,336	2,400,000	3,162,455	(762,455)	3,162,400
<b>Total</b>	<b>34,311,536</b>	<b>34,531,437</b>	<b>33,781,852</b>	<b>35,929,322</b>	<b>37,447,400</b>	<b>26,013,817</b>	<b>11,433,583</b>	<b>38,069,400</b>
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2014-2015 General Fund Summary Report

Obj	Description	10/11	11/12	12/13	13/14	14/15	'12-29-14	'12-29-14	'12-29-14	12/30/2014
		Actual	Actual	Actual	Actual	Adopted Budget	YTD	Encumb	Balance	14/15 Project
111	Certified salaries	9,630,593	9,660,974	9,691,110	9,312,212	9,649,762	3,167,428	6,170,287	312,047	9,425,000
112	Classified salaries	3,390,242	3,400,585	3,570,418	3,821,771	4,076,721	1,630,909	2,541,904	(96,092)	4,263,000
113	Administrative salaries	1,243,817	1,403,982	1,356,839	1,409,054	1,505,040	727,906	731,676	45,458	1,460,000
114	Managerial - classified	240,110	201,463	124,134	92,856	94,714	47,357	47,357	-	94,700
116	Retirement stipends	176,948	112,059	98,858	99,065	75,000	44,689	30,934	(623)	76,000
118	Retirement Support Program	-	158,650	159,600	159,600	-	-	-	-	-
119	Confidential salaries	141,433	144,538	146,195	125,872	130,223	64,322	64,322	1,579	128,700
121	Certified subs	344,129	314,409	337,851	364,590	329,071	94,311	-	234,760	367,000
122	Classified subs	136,414	100,730	109,047	147,575	92,000	50,346	-	41,654	148,000
123	Temp certified	61,837	71,639	51,529	61,461	57,500	10,985	-	46,515	65,000
124	Temp classified	-	-	-	3,775	500	982	-	(482)	3,800
127	Student helpers salaries	2,820	3,405	2,884	12,466	6,000	7,979	-	(1,979)	18,000
131	Overtime	18,862	15,248	-	-	-	-	-	-	-
132	Compensation time	14,254	14,077	12,822	19,026	15,000	2,305	-	12,695	19,000
133	Extra duty	124,409	113,359	174,502	149,434	207,480	134,370	38,179	34,931	210,000
134	Classified extra hrs	96,860	111,939	127,482	123,909	135,000	62,986	-	72,014	127,500
135	Vacation Payoff	15,667	18,341	31,234	17,384	13,400	-	-	13,400	20,000
136	Mentor teacher pay	15,374	3,456	2,438	1,568	-	378	-	(378)	2,500
137	Personal Leave Payout	24,560	26,297	25,750	22,057	25,560	75	-	25,485	100
138	Department Head Extra Duty	4,675	6,810	2,300	2,122	6,000	886	-	5,114	2,500
140	Salary Settlements	-	-	64,867	-	-	-	-	-	-
142	Taxable Meal Reimbursement	-	1,398	667	328	1,400	91	-	1,309	1,000
	<b>Total Salaries</b>	<b>15,683,004</b>	<b>15,883,359</b>	<b>16,090,527</b>	<b>15,946,123</b>	<b>16,420,371</b>	<b>6,048,305</b>	<b>9,624,659</b>	<b>747,407</b>	<b>16,431,800</b>
210	PERS	2,943,902	3,690,522	3,708,868	3,955,693	4,371,213	1,424,559	2,292,505	654,149	3,838,100
220	Social Security	1,143,688	1,162,516	1,173,990	1,183,575	1,245,038	448,900	710,125	86,014	1,217,100
231	Worker's Comp	125,923	115,962	130,637	119,163	188,497	42,591	87,769	58,136	135,300
241	Employee Ins - Admin	158,787	164,096	163,789	168,641	198,715	87,949	89,999	20,767	178,000
242	Employee Ins - Certified	2,122,439	2,043,638	2,038,405	2,146,033	2,412,541	766,660	1,512,396	133,484	2,330,000
243	Employee Ins - Classified	1,446,732	1,457,700	1,691,683	1,721,374	1,805,454	691,966	1,179,691	(66,202)	1,940,000
244	Employee Ins - Other	28,402	29,739	31,766	20,636	22,820	10,345	10,355	2,120	20,700
245	Employee Ins - Retired	653,832	623,207	472,809	389,149	340,000	151,903	-	188,097	280,000
246	Classified Insurance Pool	152,008	123,906	4,979	-	-	-	-	-	-
247	TSA	46,031	48,601	50,530	45,996	49,399	17,639	25,573	6,187	43,600
	<b>Total Benefits</b>	<b>8,821,743</b>	<b>9,459,887</b>	<b>9,467,455</b>	<b>9,750,259</b>	<b>10,633,677</b>	<b>3,642,511</b>	<b>5,908,413</b>	<b>1,082,753</b>	<b>9,982,800</b>

2014-2015 General Fund Summary Report

Obj	Description	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Actual	14/15 Adopted Budget	'12-29-14 YTD	'12-29-14 Encumb	'12-29-14 Balance	12/30/2014 14/15 Project
311	Instructional Services	2,375	466	300	69,272	800	36,678	28,076	(63,955)	170,000
312	Instr Prog Improve Service	10,335	329	8,800	18,733	32,000	22,063	6,095	3,843	35,000
319	Other Instr-Prof-Tech SVCS	2,952	4,498	20,884	14,977	16,500	10,710	-	5,790	20,900
322	Repairs & Maintenance	113,533	101,144	87,245	101,489	98,250	79,319	25,144	(6,213)	108,000
323	Radio Service	5,202	2,441	1,188	-	2,500	-	-	2,500	2,400
324	Rentals	119,548	94,807	137,321	121,204	150,650	66,539	70,430	13,681	137,300
325	Electricity	368,160	403,126	414,837	440,338	455,980	200,968	-	255,012	444,700
326	Fuel	209,808	198,605	159,642	187,486	226,000	28,618	-	197,382	181,900
327	Water & Sewer	94,849	101,759	130,496	112,986	145,300	65,230	-	80,070	115,100
328	Garbage	82,994	81,112	82,910	77,676	94,600	35,630	-	58,970	82,900
329	Other Property Services	5,623	4,124	675	420	5,500	8,073	250	(2,823)	8,400
330	Reimb. Student Transportation	-	-	-	4,204	2,600	3,263	-	(663)	6,000
340	Travel	67,079	75,073	62,436	65,317	166,350	44,346	4,093	117,911	77,500
343	Travel - Student - Out of Dist.	-	-	191	1,665	1,500	-	-	1,500	500
346	Meals/Transportation	1,819	265	228	148	500	47	-	453	300
348	Staff Tuition	14,452	9,821	15,033	30,645	28,000	13,470	465	14,065	30,600
351	Telephone	51,698	54,376	66,659	67,513	75,500	35,975	7,507	32,017	68,900
353	Postage	24,418	20,143	17,610	25,894	28,450	10,335	-	18,115	25,900
354	Advertising	6,763	2,147	1,316	1,874	2,800	2,922	348	(470)	4,000
355	Printing & Binding	24,823	22,633	14,735	13,897	30,838	48,848	1,500	(19,510)	74,800
360	Charter School Payments	1,421,285	1,658,152	1,800,976	1,954,971	2,304,000	1,270,495	-	1,033,505	2,048,000
362	Insurance Reimbursement	87	366	643	-	-	-	-	-	-
371	Tuitions Payments to Other Dist.	16,345	-	32,878	37,250	175,000	40,570	-	134,430	40,600
373	Tuition Pay Private School	-	-	-	-	5,000	-	-	5,000	-
374	Other Tuition	611,940	471,836	906,502	782,257	865,000	263,283	44,000	557,717	766,900
381	Audit Services	30,140	25,800	21,950	27,150	35,000	10,000	-	25,000	30,100
382	Legal Services	9,295	6,265	6,776	9,011	25,000	950	-	24,050	9,300
384	Negotiation Services	-	2,444	5,449	14,344	-	-	-	-	7,400
385	Management Services	9,038	3,700	-	-	-	-	-	-	-
386	Data Processing SVCS	88,244	122,699	53,576	57,261	100,500	35,698	-	64,802	80,400
387	Statistical Services	-	6,300	1,000	-	-	-	-	-	-
388	Election Services	7,014	-	6,410	-	10,000	-	-	10,000	7,000
389	Other Non_instr Pro/Tech	572,801	571,302	543,914	510,398	617,300	169,806	230,574	216,920	549,600
391	Physical Exams - Drivers	2,510	2,530	2,540	2,175	3,700	675	1,825	1,200	2,500
392	Drug Tests Drivers	2,345	2,576	1,535	1,110	3,000	730	1,270	1,000	2,600
393	Child Care Services	21,000	18,900	22,000	22,000	25,000	8,800	13,200	3,000	22,000
394	Sub calling service	6,383	5,132	5,464	5,536	6,400	5,559	-	841	5,600
396	Criminal History checks	110	181	1,440	2,332	2,000	-	-	2,000	2,300
398	Fingerprinting	1,923	986	400	138	3,000	-	-	3,000	900
	<b>Total P. Services</b>	<b>4,006,894</b>	<b>4,076,037</b>	<b>4,635,957</b>	<b>4,781,674</b>	<b>5,744,518</b>	<b>2,519,603</b>	<b>434,778</b>	<b>2,790,138</b>	<b>5,170,300</b>

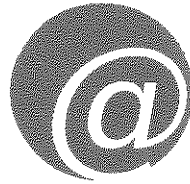
2014-2015 General Fund Summary Report

Obj	Description	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Actual	14/15 Adopted Budget	'12-29-14 YTD	'12-29-14 Encumb	'12-29-14 Balance	12/30/2014 14/15 Project
406	Gas Oil & Lubricants	171,711	196,328	202,584	189,904	237,400	64,461	155,629	17,310	190,100
410	Supplies & Materials	376,582	314,876	359,880	356,317	409,490	209,099	18,275	182,117	360,000
413	Vehicle repair parts	37,483	47,675	41,968	54,783	60,500	22,267	22,005	16,227	54,800
414	Transportation operations	11,055	5,025	4,379	5,262	5,000	3,132	2,610	(742)	5,300
420	Textbooks	98,683	240,848	120,737	173,653	138,000	83,395	52,965	1,640	158,500
430	Library Books	11,442	11,506	10,819	6,636	12,700	3,207	4,518	4,976	10,100
440	Periodicals	4,649	2,964	4,440	3,753	5,230	4,591	307	332	5,000
460	Equipment under 5K	87,600	167,151	141,047	122,132	198,290	63,794	2,808	131,688	129,500
470	Computer software	99,921	143,181	118,839	139,153	184,602	142,855	1,920	39,827	147,800
480	Computer hardware	117,621	247,175	160,675	72,041	169,672	167,435	12,799	(10,562)	185,000
	<b>Total Supplies &amp; Materials</b>	<b>1,016,745</b>	<b>1,376,729</b>	<b>1,165,368</b>	<b>1,123,636</b>	<b>1,420,884</b>	<b>764,236</b>	<b>273,835</b>	<b>382,813</b>	<b>1,246,100</b>
540	Equipment	21,093	16,030	23,301	-	30,000	-	-	30,000	23,300
	<b>Total Capital Outlay</b>	<b>21,093</b>	<b>16,030</b>	<b>23,301</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>23,300</b>
621	Regular Interest	-	-	-	-	500	-	-	500	-
640	Dues & Fees	60,148	78,723	50,998	51,933	68,850	50,535	25	18,291	60,500
650	Insurance & Judgments	189,443	171,353	189,050	210,873	233,600	217,262	-	16,338	218,300
659	Settlements	5,200	10,000	-	-	-	-	-	-	-
	<b>Total Other Objects</b>	<b>254,791</b>	<b>260,076</b>	<b>240,048</b>	<b>262,806</b>	<b>302,950</b>	<b>267,796</b>	<b>25</b>	<b>35,129</b>	<b>278,800</b>
710	Transfer - Technology	80,000	50,000	50,000	50,000	175,000	175,000	-	-	175,000
711	Transfer - Classroom Furniture	-	-	-	-	50,000	50,000	-	-	50,000
712	Transfer - Textbook Adoption	120,000	128,000	200,000	50,000	350,000	350,000	-	-	350,000
713	Transfer - Capital Improvement	300,000	-	200,000	150,000	225,000	225,000	-	-	225,000
714	Transfer - Track and Turf Fund	-	100,000	100,000	100,000	110,000	110,000	-	-	110,000
715	Transfer - Athletic Fund	320,000	336,000	336,000	336,000	365,000	365,000	-	-	365,000
716	Transfer - Bus Replacement	108,000	156,000	150,000	150,000	250,000	250,000	-	-	250,000
717	Transfer - Unemploy Ins	100,000	20,000	-	50,000	25,000	25,000	-	-	25,000
718	PERS Reserve	280,000	-	-	-	150,000	-	-	150,000	150,000
719	Transfer - Food Service	18,000	17,180	17,860	16,369	235,000	-	-	235,000	235,000
730	Transfer - Debt Service	-	56,000	30,000	-	-	-	-	-	-
731	Transfer - Academic Achievemer	-	-	10,000	-	10,000	10,000	-	-	10,000
	<b>Total Transfers</b>	<b>1,326,000</b>	<b>863,180</b>	<b>1,093,860</b>	<b>902,369</b>	<b>1,945,000</b>	<b>1,560,000</b>	<b>-</b>	<b>385,000</b>	<b>1,945,000</b>
810	Reserve/Contingency	-	-	-	-	950,000	-	-	950,000	-
	<b>Grand Total</b>	<b>31,130,269</b>	<b>31,935,297</b>	<b>32,716,516</b>	<b>32,766,866</b>	<b>37,447,400</b>	<b>14,802,451</b>	<b>16,241,710</b>	<b>6,403,239</b>	<b>35,078,100</b>

2014-2015 General Fund Summary Report

All Funds

Fund	Description	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Actual	13/14 EFB	14/15 Adopted Budget	12-29-14 Y-T-D	'12-29-14 Encumb	'12-29-14 Balance
100	General Fund	31,130,269	31,935,297	32,716,516	32,766,866	3,162,455	37,447,400	14,802,451	16,241,710	6,403,239
200	Grant Funds	3,082,381	2,692,584	3,903,906	2,663,753	1,765	5,200,000	1,074,100	1,171,684	2,954,216
205	Senate Bill 1149	-	-	-	-	117,971	185,000	185,000	-	-
212	Academic Achievement	-	-	-	1,500	8,650	30,150	-	-	30,150
230	Bus Replacement	-	-	452,440	-	155,617	423,620	-	100,995	322,625
232	Classroom Furniture	-	-	-	-	-	53,000	48,945	-	4,055
240	Textbook Adoption	123,755	58,948	180,885	107,421	79,087	404,110	18,535	-	385,575
272	Capital Improvments	75,154	473,040	1,164,624	319,070	59,536	325,000	284,536	-	40,464
274	Technology	80,000	-	76,157	52,899	20,944	217,000	124,500	-	92,500
277	Track and Turf Replacement	90,986	564,979	-	100,000	27,354	180,000	100,000	-	80,000
279	Student Activity	520,623	503,023	550,340	593,221	437,050	1,100,000	222,242	33,087	844,671
286	High School Athletics	452,947	409,536	439,681	445,218	61,442	517,000	210,045	72,624	234,331
296	Nutrition Services	1,721,064	1,826,382	1,946,080	1,683,116	169,759	1,918,300	609,218	646,731	662,351
299	PERS Reserve	-	-	-	630,000	-	150,000	-	-	150,000
300	Debt Service	32,109,239	3,314,370	3,276,831	3,359,330	128,655	3,442,482	1,051,241	-	2,391,241
310	Debt Service / SB 1149	61,016	61,016	-	5,151	-	-	-	-	-
311	2011 Non-Bonded Debt	-	174,940	223,547	223,547	924	383,215	48,607	-	334,608
601	Unemployment	55,462	36,285	47,106	37,166	103,815	125,000	10,224	-	114,776
	<b>Grand Total</b>	<b>69,584,378</b>	<b>42,050,400</b>	<b>44,978,112</b>	<b>42,988,258</b>	<b>4,535,024</b>	<b>52,101,277</b>	<b>18,789,644</b>	<b>18,266,831</b>	<b>15,044,801</b>
		=====	=====	=====	=====	=====	=====	=====	=====	=====



**Accuity, LLC**  
CERTIFIED PUBLIC ACCOUNTANTS

Board of Directors  
Lebanon Community School District No. 9  
Lebanon, Oregon 97355

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We have audited the financial statements of the governmental activities, each major fund, and the remaining fund information of Lebanon Community School District No. 9 for the year ended June 30, 2014, and issued our report thereon dated December 16, 2014. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated May 10, 2014. Professional standards also require that we communicate to you the following information related to our audit.

***Significant Accounting Policies***

*Qualitative Aspects of the District's Significant Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Lebanon Community School District No. 9 are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2014. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management, and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the District's financial statements were:

- Management's estimate of depreciable lives and salvage values of capital assets, which are based on expected useful lives of the assets and current market conditions. We evaluated the key factors and assumptions used to develop the depreciable lives and salvage values and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Lebanon Community School District No. 9's financial statements relate to long-term liabilities, pensions, and post-employment benefits.

The financial statement disclosures are neutral, consistent, and clear.

### ***Corrected and Uncorrected Misstatements***

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

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### ***Difficulties Encountered in Performing the Audit***

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### ***Disagreements with Management***

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### ***Management Representations***

We have requested certain written representations from management, which are included in the attached letter dated December 16, 2014.

### ***Management Consultations with Other Independent Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### ***Other Information in Documents Containing Audited Financial Statements***

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

*Other Matters*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

*Restriction on Use*

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This information is intended solely for the use of board of directors and management of Lebanon Community School District No. 9, and is not intended to be, and should not be used by anyone other than these specified parties.

  
Accuity, LLC

December 16, 2014

Accuity, LLC  
Certified Public Accountants  
330 Washington Street SW  
P.O. Box 1072  
Albany, Oregon 97321

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We are providing this letter in connection with your audit of the financial statements of Lebanon Community School District No. 9 as of June 30, 2014, and for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the remaining fund information of Lebanon Community School District No. 9, and the respective changes in financial position and cash flows thereof in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the fair presentation of the aforementioned financial statements in conformity with accounting principles generally accepted in the United States of America. We are also responsible for adopting sound accounting policies, establishing and maintaining effective internal control over financial reporting, and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of the date of signature of this letter, the following representations made to you during your audit.

1. The financial statements referred to above are fairly presented in conformity with accounting principles generally accepted in the United States of America, and include all properly classified funds and other financial information of the District required by accounting principles generally accepted in the United States of America to be included in the financial reporting entity.
2. We have made available to you all:
  - a. Financial records and related data.
  - b. Minutes of the meetings of the board of directors of Lebanon Community School District No. 9 or summaries of actions of recent meetings for which minutes have not yet been prepared.



3. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, accounting, internal control, or financial reporting practices.
4. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements or the schedule of expenditures of federal awards.
5. We are in agreement with the adjusting journal entries you have proposed, and they have been posted.
6. We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
7. We have no knowledge of any fraud or suspected fraud affecting the District involving:
  - a. Management,
  - b. Employees who have significant roles in internal control, or
  - c. Others where the fraud could have a material effect on the financial statements.
8. We have no knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, analysts, regulators, or others.
9. We have a process to track the status of audit findings and recommendations.
10. We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
11. The District has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
12. The following, if any, have been properly recorded or disclosed in the financial statements:
  - a. Related party transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements and guarantees, and amounts receivable from or payable to related parties.
  - b. Guarantees, whether written or oral, under which the District is contingently liable.
  - c. All accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates and measurements. We believe that the estimates and measurements are reasonable in the circumstances.

13. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
14. Except as disclosed to you, there are no:
  - a. Violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
  - b. Pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America, and we have not consulted a lawyer concerning litigation, claims, or assessments.
  - c. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America.
15. As part of your audit, you assisted with preparation of the financial statements and related notes, and schedule of expenditures of federal awards. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes, and schedule of expenditures of federal awards.
16. In regards to the depreciation calculation services performed by you, we have:
  - a. Made all management decisions and performed all management functions.
  - b. Designated an individual with suitable skill, knowledge, or experience to oversee the services performed.
  - c. Evaluated the adequacy and results of the services performed.
  - d. Accepted responsibility for the results of the services performed.
17. The District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets, nor has any asset been pledged as collateral.

18. The District has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
  19. We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
  20. The financial statements include all component units, as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 
21. The financial statements properly classify all funds and activities.
  22. All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
  23. Components of net assets (invested in capital assets, net of related debt; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
  24. Provisions for uncollectible receivables have been properly identified and recorded.
  25. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
  26. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
  27. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
  28. Deposits, investment securities, and derivative transactions are properly classified as to risk and are properly disclosed.
  29. Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
  30. The possibility exists that the value of specific significant capital assets or certain identifiable intangibles may be impaired. We have reviewed capital assets, including certain identifiable intangibles for impairment, whenever events or changes in circumstances have indicated that the carrying amount of the assets might not be recoverable, and have appropriately recorded the adjustment.
  31. We have appropriately disclosed the District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy.

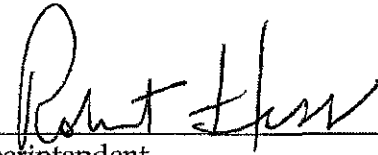
32. We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
33. With respect to the management's discussion and analysis and budgetary comparison information:
  - a. We acknowledge our responsibility for presenting the management's discussion and analysis and budgetary comparison information in accordance with accounting principles generally accepted in the United States of America, and we believe this information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the management's discussion and analysis and budgetary comparison information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
34. We have evaluated the District's ability to continue as a going concern and have included appropriate disclosures, as necessary, in the financial statements.
35. With respect to federal award programs:
  - a. We are responsible for understanding and complying with, and have complied with, the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, including requirements relating to preparation of the schedule of expenditures of federal awards.
  - b. We have prepared the schedule of expenditures of federal awards in accordance with OMB Circular A-133, and have included and disclosed in the schedule, expenditures made during the audit period for all awards provided by federal agencies in the form of grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.
  - c. We acknowledge our responsibility for presenting the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133 §310.b, and we believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Circular. The methods of measurement and presentation of the schedule have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the schedule of expenditures of federal awards.

- d. We have identified and disclosed to you all of our government programs and related activities subject to OMB Circular A-133.
  - e. We are responsible for understanding and complying with, and have complied with, the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have identified and disclosed to you the requirements of laws, regulations, and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major federal program.
- 
- f. We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance requirements applicable to our federal programs that provides reasonable assurance that we are managing our federal awards in compliance with laws, regulations, and the provisions of contracts and grant agreements that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
  - g. We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
  - h. We have not received requests from a federal agency to audit one or more specific programs as a major program.
  - i. We have complied with the direct and material compliance requirements, including, when applicable, those set forth in the OMB Circular A-133 Compliance Supplement, relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the requirements of federal awards.
  - j. We have disclosed any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
  - k. Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB Circular A-87, *Cost Principles for State, Local, and Tribal Governments*, and OMB's *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*.
  - l. We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
  - m. We have made available to you all documentation related to the compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.

- n. We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
  - o. There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
  - ~~p. No changes have been made in internal control over compliance, or other factors that might significantly affect internal control, subsequent to the date as of which compliance was audited.~~
  - q. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.
  - r. The copies of federal program financial reports provided to you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
  - s. We have charged costs to federal awards in accordance with applicable cost principles.
  - t. We are responsible for and have accurately prepared the auditee section of the Data Collection Form, as required by OMB Circular A-133.
36. We have evaluated and classified any subsequent events as recognized or unrecognized through the date of signature of this letter. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of signature of this letter that would require adjustment to or disclosure in the aforementioned financial statements.

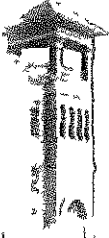
  
Business Director

12/16/14  
Date

  
Superintendent

12/16/15  
Date

130 YEARS  
OF EDUCATION



# LEBANON Community Schools

485 SOUTH 5th STREET • LEBANON OR 97355 • PHONE- 541-451-8462 • FAX- 541-451-8519 • www.lebanon.k12.or.us

## APPLICATION FOR BUDGET COMMITTEE MEMBERSHIP

Name John D. Snyder Date October 21, 2014

Address 742 Harmony Street, Lebanon, Oregon 97355

Phone (541) 258-2683 (home) (541) 401-2897 (cell) \_\_\_\_\_ (work)

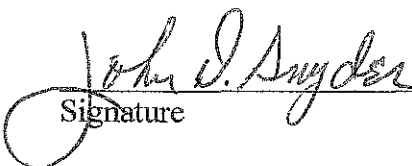
Term: One position for a 3 year appointment expiring June 30, 2018

To be eligible for appointment the candidate: 1) must live in the District, 2) must not be an officer or employee of the District, and 3) must be a qualified voter of the District (ORS 294.336).

If you are eligible, state briefly why you would like to be considered for appointment to the Budget Committee:

I am interested in the economic well being of the Lebanon school district and would like to be a part of the process to ensure the most beneficial use of funds available. I have a Bachelors Degree in Secondary Education and Master's Degree in College Student Services Administration (with a minor in Business Admin.) from Oregon State University. After a career in College Financial Aid Administration with a major emphasis in the fiduciary responsibility for the distribution of Federal, State, Institutional and private funding, I would like to participate in this form of community service. I believe that my education and work experience, which included numerous committee positions, has given me a good background to contribute to the budget committee process.

Return Application to Lebanon Community School District Business Office by 4:00 p.m. on December 3, 2014. Appointment to the Budget Committee will be made at the January 8, 2015 Board of Director's meeting. Please plan on attending the meeting for possible interview by the Board of Directors.

  
Signature

10/21/14  
Date

## JOHN D. SNYDER

742 Harmony Street  
Lebanon, OR 97355  
(541)258-2683 (Home)  
(541)401-2897 (Cell)

### EDUCATION:

Ed. M., College Student Services Administration, Minor: Bus. Admin.,  
Oregon State University, Corvallis, OR, 1985

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B.S., Secondary Education/Social Studies, Concentration: Psychology,  
Oregon State University, Corvallis, OR, 1982

### ED. WORK EXPERIENCE:

#### Associate Director of Financial Aid,

Oregon State University, Corvallis, Or. Nov 2006 to July 2011

Assisted with the administration of all aspects of federal financial aid, including computer systems operations. (Retired July 2011).

#### Director of Financial Aid,

Linn-Benton Community College, Albany, Or. Jan. 2004 to Nov. 2006.

Responsible for the administration of federal, state and institutional student financial aid programs in which the college participated.

#### Registrar and Student Information Systems Manager,

Linn-Benton Community College, Albany, Or. Oct. 2001 to Jan. 2004.

Assisted Director of Enrollment Management in providing leadership and management of the student admission, registration, reporting and record processes.

#### Financial Aid Information Technology Consultant,

Oregon State University, Corvallis, OR., April 2000 to Oct. 2001.

Responsible for coordinating all student financial aid office computing activities.

#### Assistant Director of Financial Aid,

Linn-Benton Community College, Albany, OR. May 1991 to April 2000.

Administered and coordinated Financial Aid electronic processing, including financial aid module of Banner computer system and Dept. of Ed. Processing software.

(Enclosure F-3)



**Assistant Director of Financial Aid,**

Pacific University, Forest Grove, OR. Sept. 1988 to May 1991.  
Assisted Director with all aspects of financial aid.

**Financial Aid Coordinator, Counselor**

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Western Washington University, Bellingham, WA., Aug 1986 to Aug. 1988.  
Program responsibility for various financial aid programs. Responsible for significant amount of student financial aid processing case load.

**Student Services Counselor,**

Clatsop Community College, Astoria, OR. 1985-86.  
Assisted Assoc. Dean of Student Services with general Student Services administration.

**PROFESSIONAL  
MEMBERSHIP:**

OASFAA, State Financial Aid Association, 1988 to 2006.  
WASFAA, Western Regional Financial Aid Association, 1988 to  
May 1991.  
NASFAA, National Financial Aid Association, 2004 – July 2011.

**OTHER WORK  
EXPERIENCE:**

Pharmacy Technician, USAF Academy Hospital, Colo. Springs, CO. 1974-80.  
Telegrapher/Clerk, Southern Pacific Railroad, Portland Division,  
Union Depot, Portland, OR. 1970-73.

**HONORS &  
AWARDS:**

Member of Phi Kappa Phi Honor Society, tapped 1985.  
Honor graduate, Oregon State University, June 1982.  
Air Force Commendation Medal, USAF Academy, 1980.

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**December 18, 2014**

A Regular Meeting of the Board of Directors was held in the District Office Board Room. Chairman Richard Borden called the meeting to order at 6:01 p.m. Superintendent Rob Hess and Board Director Mike Martin was absent from this meeting. Those present included:

Russ McUne	Director	Ryan Noss	Assistant Superintendent
Richard Borden	Director	Bo Yates	Assistant Superintendent Operations
Liz Alperin	Director	Linda Darling	Business Director
Jerry Williams	Director		

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**GOOD NEWS**

1. **Report:** LHS/Brad Shreve

Lebanon High School Principal Brad Shreve shared with the Board that the number of students taking AP classes this year has doubled since last year. With classes doubled it put the classes at equity levels of 98% with only 12 students needed to make the 100% mark. The progress means that the High School achieved the Equal Opportunity Schools grant requirements and as such received a check from them.

Assistant Principal Kraig Hoene shared fall sport season successes. He reported on Girls Soccer, Girls Volleyball, Wrestling, Girls Cross Country, and Boys Cross Country,

**PURSUING EXCELLENCE**

1. **Report:** Sand Ridge Charter School Annual Report/Audrey Cota (Enclosure D-1)

Sand Ridge Principal Audrey Cota shared a Power Point Presentation regarding Sand Ridge Charter School speaking to the following points:

- 1) Mission Statement
- 2) Our classrooms
- 3) Added Classes for High School
- 4) Workshop for Common Core and Smarter Balanced testing
- 5) SRCS has Added Lebanon Buses
- 6) 2013-2014 Oaks Scores for Math and Reading
- 7) 2013-2014 Science Scores
- 8) Our Website

Audrey Cota reported that Sand Ridge enrollment is at 274 with 25 students attending the high school. Audrey shared the elective classes that are offered for the high school students.

Liz Alperin asked how the 10<sup>th</sup> graders did on the Oaks test and how Sand Ridge will guide them on college choices.

Audrey Cota shared that the Oaks test results are not back until the end of the year. The Sand Ridge Language Arts Teacher has been talking to students regarding college and had taken students on college visits.

Audrey Cota pointed out that she really appreciates all of the help received from the Lebanon Community School District Administration.

## GENERAL BUSINESS

1. **Action:** Approve Policies on 2nd Reading (Enclosure E-1)
- EBB – Integrated Pest Management
  - EEA – Student Transportation Services
  - EEACA – School Bus Driver Examination and Training
  - EFA – Local Wellness Program
  - EFAA – District Nutrition and Food Services
  - IIBGA – Electronic Communications System
  - JHCD – Nonprescription Medication
  - JHCDA – Prescription Medication
  - LBE – Public Charter Schools

Russ McUne made a motion to adopt on 2<sup>nd</sup> reading the policies as presented. Jerry Williams seconded. The motion carried by majority.

## FINANCE

1. **Information:** Financial Report (Enclosure F-1)

Linda Darling shared the latest estimate for state school funds. This estimate uses the first quarter ADMr instead of the estimate ADMr which results in slightly reduced funding. The Governor released his 2015-2017 recommended budget. This budget would be flat funding for K-12 with the addition of full day kindergarten and would introduce a three formula change to State School Funding. Linda pointed out that if the personal income tax kicker threshold is reached the financial impact will be on the 2015-2017 State Budget. This could result in a delay in adoption of the State Budget. Linda pointed out that federal funding regarding federal forest fees may not be renewed.

Ryan Noss shared that the District just completed an audit for Special Ed Services. Once the District has received the findings they will be brought to the Board.

2. **Action:** Approve Budget Committee Application (Enclosure F-2)

Linda Darling explained that of the two Budget Committee Applications received, one was after the advertised deadline of December 3.

The consensus of the Board was to adhere to the published deadline and not accept the late application.

3. **Information:** U.S Securities and Exchange Commission's (SEC) Municipalities Continuing Disclosure Cooperation (MCDC) Initiative Report (Enclosure F-3)

Linda Darling reported that she filed the self-reporting questionnaire with the US Securities and Exchange Commission on December 1. She has received confirmation that the questionnaire was received. The District is now waiting to hear further from them.

4. **Action:** Approve Amended School Resource Officer Contract (Enclosure F-4)

Ryan Noss explained that SRO Tim Shanks has decided to officially retire at the end of January 2015. The Amended Contract is for the remainder of this school year as well as a new contract for next year. The new contract is for a full time SRO. Officer Shanks has been part time at LHS and Seven Oak. The full time position would allow the Officer to be on call for all of the town schools as well as do prevention education.

Liz Alperin questioned if the School Administrators were asked whether they would prefer having an SRO or a Counselor.

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Ryan Noss said that they talked to Administrators about the SRO, but did not ask that specific question.

Russ McUne made a motion to approve the Amended School Resource Office Contract as presented. Jerry seconded. Jerry Williams, Russ McUne and Richard Borden voted yes. Liz abstained. The motion carried by majority.

5. **Action:** Approve School Resource Officer Contract for 2014-2015 (Enclosure F-5)

Liz Alperin asked how the selection process for the SRO would work.

Lebanon Police Chief Frank Stevenson explained that applicants must be seasoned officers with more than three years of service. The SRO would be trained through the Police Department and School District. At this time the Police Department has four strong applicants.

Russ McUne made a motion to approve the School Resource Officer Contract for 2014-2015. Jerry Williams seconded. Jerry Williams, Russ McUne, and Richard Borden voted yes. Liz Alperin abstained. The motion carried by majority.

## HUMAN RESOURCES

1. **Information:** Superintendent's Evaluation Reflection (Enclosure G-1)

Ryan Noss pointed out that Superintendent Rob Hess was absent, but that he had completed a Self- Reflection. The Evaluation Standards were included in the Board packets as well. The Board was asked to complete the Evaluation Rating and Reflection and bring it to the January 8 meeting for Executive Session. The Evaluation Reflection will be compiled and brought back to the February meeting.

Ryan Noss explained that Rob Hess has been working with Aspiring Administrators. Ryan and Rob teach some of the classes through Lewis and Clark College. This is a two year program and the classes are held here in Lebanon.

Liz Alperin questioned how often teachers are out of their classrooms for the practicum.

Ryan Noss explained that if an Administrator is out of their building, those Aspiring Administrators might be asked to step in for the day. Some hours are earned over the summer. Ryan feels that this is a good model for what it is like to be a Principal here in Lebanon.

Liz Alperin expressed her desire to have a districtwide 360 evaluation for the Superintendent. She pointed out that the rest of the administrators have had a 360 evaluation

Russ McUne pointed out that the Board had already agreed to this process for this year. He explained that Rob Hess would need to agree to the change in the process and he was not present to do so.

Liz Alperin made a motion to change the Superintendent's Evaluation by doing a 360 evaluation done by all staff in the District, contingent on Rob Hess's approval. The motion died for lack of second.

#### CONSENT AGENDA

1. **Action:** Approve November 13, 2014 Board Minutes (Enclosure I-1)
2. **Action:** Approve Hiring of Brianna Allison, Special Education Teacher, LHS
3. **Action:** Approve Hiring for Matthew Stalter, Math Teacher, Seven Oak, TEMP 12/1/14 – 4/14/15
4. **Action:** Approve Hiring Bethany Tausch, 5<sup>th</sup> Grade Teacher, Riverview, TEMP 12/1/14 – 6/12/15
5. **Action:** Approve Hiring Jill Shreve, 1<sup>st</sup> Grade Teacher, .50 FTE, Riverview, TEMP 12/1/14 – 6/12/15

Russ McUne made a motion to approve the Consent Agenda. Jerry Williams seconded. Russ McUne, Richard Borden, and Jerry Williams voted yes. Liz Alperin abstained. The motion carried by majority.

#### BOARD OF EDUCATION TIME/DISCUSSION

January 8, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
February 12, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
March 12, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting

#### BOARD COMMUNICATION

Liz Alperin shared that she had received e-mails from parents that were upset that Riverview Teacher Amanda Plummer was leaving the school to go to Pioneer to be a Dean of Students. Liz questioned why the Board was not informed of the change in structure at Pioneer School.

Ryan Noss and Jerry Williams explained that the District tried to make the transition as smooth as possible for students and that Amanda Plummer is mentoring the teacher to help ensure that the teacher is well integrated into the classroom.

Richard Borden cautioned the Board of micromanaging the administration.

Jerry Williams wanted to make note that he appreciates the hard work of all employees in the District.

#### SUPERINTENDENT COMMUNICATION

1. **Information:** The Promise of Oregon (Enclosure L-1)

Ryan Noss explained that The Promise of Oregon is an OSBA sponsored campaign to advocate for State funding for schools. Ryan presented a short video from OSBA.

2. Action: Approve Resolution 1415-03 "The Promise of Oregon" (Enclosure L-2)

Liz Alperin made a motion to approve Resolution 1415-03 "The Promise of Oregon" as presented.  
Jerry seconded.

Russ McUne pointed out that Oregon is 26<sup>th</sup> in the country for funding for students, yet Oregon is 2<sup>nd</sup> to last in graduation rate. Russ questioned how throwing more money at this resolution would help improve the educating of students. Russ said that he would be opposed to the resolution and wants to make note that the resolution should address a plan and have some accountability.

Liz Alperin thinks that making better choices of what districts spend their money on (such as AVID) would help. She feels that the resolution sets the bar by speaking to all day kindergarten and 40/40/20 Goal.

Jerry Williams agreed that the State needs to have a plan and monies should be spent on programs to students.

Ryan Noss thinks that the Board should give feedback to OSBA on programs that they feel are important.

Richard Borden called for the Vote. Liz Alperin, Richard Borden, and Russ McUne voted yes. Jerry Williams abstained. The motion carried by majority.

**ADJOURN**

**ADJOURN INTO EXECUTIVE SESSION UNDER ORS 192.660(2)(d): *To conduct deliberations with persons designated by the governing body to carry on labor negotiations. Since 1997, labor negotiations between the board and union have been held in open session unless both parties agree to executive sessions.***

The Board Adjourned at 7:35 p.m. into Executive Session. The Board will not return for a vote.

(Recorded by Kathy Schurr)

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Richard Borden, Board Chair

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Ryan Noss, Assistant Superintendent