

**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD AGENDA  
Lebanon School District Office  
485 S. 5<sup>th</sup> St. Lebanon, OR 97355  
April 23, 2015**

**A. CALL TO ORDER/WELCOME/FLAG SALUTE-- 6:00 p.m. District Office Board Room**

Liz Alperin  
Richard Borden  
Jerry Williams  
Michael Martin  
Russ McUne

**B. AUDIENCE COMMENTS**

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers should identify themselves and state their name before speaking. Speakers are asked to write their name, address, and phone number. Each speaker will be allowed 3 minutes.

**C. GOOD NEWS**

1. **Report:** Seven Oak School Report-Good News/Jennifer Meckley & Wayne Reposo (Enclosure C-1)

**D. PURSUING EXCELLENCE**

1. **Report:** China Exchange Trip/Rob Hess

**E. GENERAL BUSINESS**

1. **Action:** Approve K-5 Language Arts Adoption (Enclosure E-1)  
2. **Action:** Approve on 2nd Reading (Enclosure E-2)  
DJ – District Purchasing  
3. **Action:** Approve Lebanon Education Day Resolution 1415-05 (Enclosure E-3)

**F. FINANCE**

1. **Report:** Financial Update (Enclosure F-1)

**G. HUMAN RESOURCES**

**H. OPERATIONS**

**I. CONSENT AGENDA**

1. **Action:** Approve April 9, 2015 Board Minutes (Enclosure I-1)  
2. **Action:** Approve April 9, 2015 Special Board/Budget Committee Meeting Minutes (Enclosure I-2)

**J. BOARD OF EDUCATION TIME/DISCUSSION**

May 14, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
May 14, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #2
May 28, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
May 28, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #3
June 11, 2015	6:00 p.m./District Office Board Room	Public Hearing and Special Board Meeting

**K. BOARD COMMUNICATION**

**L. SUPERINTENDENT COMMUNICATION**

**M. ADJOURN**

The Lebanon Community School District Board of Directors welcomes you to our regular meeting. It is the Board's desire to hold an effective and efficient meeting to do the business of the District. In keeping with that objective the Board provides a place for AUDIENCE COMMENTS on each of its regular agendas. This is a time when you can provide statements or ask questions. The Board allows three minutes for each speaker. The following quote is instructive to the Board and its visitors.

"The Public Meetings Law is a public attendance law, not a public participation law. Under the Public Meetings Law, governing body meetings are open to the public except as otherwise provided by law. ORS 192.630 The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment."

"Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings."  
Oregon Attorney General's Administrative Law Manual and Uniform and Model Rules of Procedure under the Administrative Procedures Act. Hardy Myers, Attorney General, March 27, 2000.

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Seven Oak Middle School  
School Board Report and Good News  
April 2015

1. School Report Card 2013-2014
2. School Improvement Plans
3. Behavior Data – Multi Year
4. AVID Program Data
5. Good News – Stand Up Spartans, AVID Students, and Homework Club

**District:** Lebanon Community SD 9

**School:** Seven Oak Middle School

The purpose of the Report Card Rating Details report is to describe the rating methodology and display the data used by the school accountability system to determine the overall school rating that is shown on each school's Report Card. The Oregon Department of Education (ODE) piloted the school accountability system in 2011-2012 to identify Priority, Focus, and Model schools as part of the ESEA Waiver. For more details on the school report cards, please visit the following link: <http://www.ode.state.or.us/go/schoolRC>

## Overall Level: Level 4

<i>Performance Indicator</i>	<i>Level</i>	<i>% of Points Earned</i>	<i>Weight</i>	<i>Weighted Points</i>
<b>Academic Achievement</b> <i>(page 3)</i>	Level 3	60.0%	25	15.0
<b>Academic Growth</b> <i>(page 4)</i>	Level 5	90.0%	50	45.0
<b>Subgroup Growth</b> <i>(page 5)</i>	Level 4	70.0%	25	17.5
<b>Number of Missed Participation Targets*</b> <i>(page 6)</i>	0	NA		
			<b>Totals**</b>	<b>77.5</b>
			<b>Weighted Percent</b>	<b>77.5%</b>

\* Schools do not receive points for participation. However, a school's overall Level is lowered by one level for each consecutive year that it did not meet all participation targets, starting in 2012-13.

\*\* Schools may not be eligible for all possible points. Schools are not rated in categories where they do not meet minimum student count requirements.

<b>Level Assignment</b>	<b>Weighted Percent</b>
Level 5	87.0 or above
Level 4	70.0 to 86.9
Level 3	47.0 to 69.9
Level 2	26.5 to 46.9
	Less than 26.5

Levels are calculated using the percentage of points earned out of the total points eligible. For schools with data on all indicators, the total points possible are:

- 25 for Academic Achievement
- 50 for Academic Growth
- 25 for Subgroup Growth

The total score is matched to the scoring guide above to determine the school's rating.

<b>Federal Reporting Designations</b>	
Received Title I Funds in 2013-14 (Y/N)	N
ESEA Designation (if any)	

**District:** Lebanon Community SD 9  
**School:** Seven Oak Middle School

The school accountability system determines the overall school rating by using the percent of points a school earns for each of the indicators below. Subsequent pages display the data that support each indicator rating.

Academic Achievement (page 3)	Level	Points Earned	Points Eligible
Reading (All Students)	Level 3	3	5
Mathematics (All Students)	Level 3	3	5
<b>Total</b>	<b>Level 3</b>	<b>6</b>	<b>10</b>
<b>Percent of Points Earned = Total Points Earned / Total Points Eligible 60.0%</b>			

Category Level Cutoffs	
Level	% of Points Earned
Level 5	90.0%
Level 4	70.0%
Level 3	50.0%
Level 2	30.0%
	<30.0%

Academic Growth (page 4)	Level	Points Earned	Points Eligible
Reading (All Students)	Level 4	4	5
Mathematics (All Students)	Level 5	5	5
<b>Total</b>	<b>Level 5</b>	<b>9</b>	<b>10</b>
<b>Percent of Points Earned = Total Points Earned / Total Points Eligible 90.0%</b>			

Subgroup Growth (page 5)	Level	Points Earned	Points Eligible
<b>Reading</b>			
Economically Disadvantaged	Level 4	4	5
English Learners	Not Rated	0	0
Students with Disabilities		1	5
Underserved Races/Ethnicities <sup>1</sup>	Level 4	4	5
<b>Math</b>			
Economically Disadvantaged	Level 5	5	5
English Learners	Not Rated	0	0
Students with Disabilities	Level 2	2	5
Underserved Races/Ethnicities <sup>1</sup>	Level 5	5	5
<b>Total</b>	<b>Level 4</b>	<b>21</b>	<b>30</b>
<b>Percent of Points Earned = Total Points Earned / Total Points Eligible 70.0%</b>			

<sup>1</sup> Includes American Indian/Alaskan Native, Pacific Islander, Black, and Hispanic students

**District:** Lebanon Community SD 9

**School:** Seven Oak Middle School

The Academic Achievement indicator rating reflects the percent of all students that meet or exceed standards on the state reading and mathematics assessments at all tested grades in the school. Note that, despite their display below, the Academic Achievement indicator rating does not include subgroup data as described in Oregon's ESEA Waiver.

Achievement Level Cutoffs		
Level	Reading	Math
Level 5	87.2 & above	82.3 & above
Level 4	72.0 to 87.1	69.0 to 82.2
Level 3	58.8 to 71.9	49.2 to 68.9
Level 2	49.6 to 58.7	39.3 to 49.1
	Less than 49.6	Less than 39.3

Reading	Level	2012-13		2013-14		Combined % Met
		Tests	% Met	Tests	% Met	
All Students	Level 3	453	70.6	479	65.6	68.0
Economically Disadvantaged <sup>1</sup>	Level 3	273	62.3	283	56.2	59.2
English Learners <sup>1</sup>	Not Rated	16	37.5	18	16.7	26.5
Students with Disabilities <sup>1</sup>		61	24.6	69	23.2	23.8
Underserved Races/Ethnicities <sup>1</sup>	Level 2	66	57.6	65	53.8	55.7
American Indian/Alaska Native <sup>2</sup>	Not Rated	7	85.7	7	57.1	71.4
Native Hawaiian/Pacific Islander <sup>2</sup>	Not Rated	2	100	4	100	100
Black/African American <sup>2</sup>	Not Rated	3	33.3	1	100	50.0
Hispanic/Latino <sup>2</sup>	Level 2	54	53.7	53	49.1	51.4
Asian <sup>1</sup>	Not Rated	8	62.5	9	66.7	64.7
White <sup>1</sup>	Level 3	365	72.9	392	68.1	70.4
Multi-Racial <sup>1</sup>	Not Rated	14	78.6	13	46.2	63.0

Math	Level	2012-13		2013-14		Combined % Met
		Tests	% Met	Tests	% Met	
All Students	Level 3	453	64.7	479	68.5	66.6
Economically Disadvantaged <sup>1</sup>	Level 3	273	57.1	283	60.4	58.8
English Learners <sup>1</sup>	Not Rated	16	56.3	18	33.3	44.1
Students with Disabilities <sup>1</sup>		61	21.3	69	24.6	23.1
Underserved Races/Ethnicities <sup>1</sup>	Level 3	66	57.6	65	58.5	58.0
American Indian/Alaska Native <sup>2</sup>	Not Rated	7	42.9	7	42.9	42.9
Native Hawaiian/Pacific Islander <sup>2</sup>	Not Rated	2	100	4	100	100
Black/African American <sup>2</sup>	Not Rated	3	0.0	1	100	25.0
Hispanic/Latino <sup>2</sup>	Level 3	54	61.1	53	56.6	58.9
Asian <sup>1</sup>	Not Rated	8	62.5	9	88.9	76.5
White <sup>1</sup>	Level 3	365	65.5	392	68.9	67.2
Multi-Racial <sup>1</sup>	Not Rated	14	78.6	13	92.3	85.2

1 These data are not part of the achievement rating but are included to provide additional information on subgroup performance.

2. included in the Underserved Races/Ethnicities subgroup.

**Data notes:**

Not Rated Subgroup did not meet minimum size requirement in order to receive a rating.

\* Fewer than 6 students tested in the last two years combined

>95.0 Greater than 95 percent of students met or exceeded. Test counts are also suppressed

<5.0 Less than 5 percent of students met or exceeded. Test counts are also suppressed

**District:** Lebanon Community SD 9  
**School:** Seven Oak Middle School

The Academic Growth indicator uses the Colorado Growth Model to measure student growth in reading and mathematics as compared to academic peers (i.e., students throughout the state who have a similar reading or math test score history). Oregon adopted this growth model as part of the process of obtaining a waiver from some of the requirements of the No Child Left Behind Act (NCLB). This growth model provides a more complete picture of student performance and will help provide a better evaluation of school effectiveness.

Growth Level Cutoffs		
Level	On Track Growth	
	Yes	No
Level 5	60 & above	70 & above
Level 4	45 to 59.5	55 to 69.5
Level 3	35 to 44.5	45 to 54.5
Level 2	30 to 34.5	40 to 44.5
	Less than 30	Less than 40

The growth model looks at a student's growth as compared to that of his/her academic peers with a similar test score history. The Growth Model subsequently expresses student growth as a percentile. For example, a growth percentile of 50 would indicate that a student had average growth compared to all other students in the state with similar prior test scores. A growth percentile of 80 would indicate that a student's growth was as high or higher than 80 percent of his/her academic peers.

The school accountability system uses the median growth percentile which represents "typical" growth at the school. As shown below, this median growth percentile is the basis for the Academic Growth ratings for reading and mathematics. The growth model also provides growth targets for students in grades 3 to 8. These growth targets represent the growth percentile a student would need to meet the standard within three years (for those students currently below standard) or to maintain standard for the next three years (for those students above standard). The school accountability system uses the median growth target to determine whether students at the school have On Track growth:

- If the Combined Median Growth Percentile = Combined Median Growth Target, then On Track Growth = 'Yes'
- If the Combined Median Growth Percentile < Combined Median Growth Target, then On Track Growth = 'No'

On Track growth is used to determine the growth levels (see the Growth Level Cutoffs table in the upper right corner of this page).

Academic Growth	Level	2012-13		2013-14		Combined Median Growth Percentile	Combined Median Growth Target	On Track Growth?
		Students	Median Growth Percentile	Students	Median Growth Percentile			
Reading (All Students)	Level 4	430	55.0	453	45.0	49.0	19.0	Yes
Mathematics (All Students)	Level 5	431	63.0	456	67.0	64.0	29.0	Yes

**Data notes:**

- Not Rated Subgroup did not meet minimum size requirement in order to receive a rating
- \* Fewer than 6 students with growth percentiles
- NA Not applicable

**District:** Lebanon Community SD 9  
**School:** Seven Oak Middle School

The Subgroup Growth indicator measures the growth of historically underserved student subgroups. It disaggregates the Academic Growth indicator and reflects the growth for economically disadvantaged, limited English proficient, students with disabilities, and historically underserved races/ethnicities. To receive a Subgroup Growth indicator rating, a subgroup must meet the minimum size requirement for the Academic Achievement indicator rating (i.e., 40 tests in the last two years combined) and have at least 30 students with growth percentiles.

Growth Level Cutoffs		
Level	On Track Growth	
	Yes	No
Level 5	60 & above	70 & above
Level 4	45 to 59.5	55 to 69.5
Level 3	35 to 44.5	45 to 54.5
Level 2	30 to 34.5	40 to 44.5
	Less than 30	Less than 40

Reading	Level	2012-13		2013-14		Combined Median Growth Percentile	Combined Median Growth Target	On Track Growth?
		Students	Median Growth Percentile	Students	Median Growth Percentile			
Economically Disadvantaged	Level 4	253	52.0	271	44.0	48.0	28.0	Yes
English Learners	Not Rated	13	70.0	17	55.0	60.5	46.0	NA
Students with Disabilities		52	40.0	59	34.0	37.0	63.0	No
Underserved Races/Ethnicities	Level 4	60	62.5	61	44.0	53.0	29.0	Yes
American Indian/Alaska Native <sup>1</sup>	Not Rated	7	94.0	6	18.5	76.0	29.0	NA
Native Hawaiian/Pacific Islander <sup>1</sup>	Not Rated	2	41.0	3	83.0	75.0	5.0	NA
Black/African American <sup>1</sup>	Not Rated	3	16.0	1	43.0	29.5	31.5	NA
Hispanic/Latino <sup>1</sup>	Level 4	48	54.5	51	45.0	52.0	33.0	Yes
Asian <sup>2</sup>	Not Rated	8	58.0	9	55.0	55.0	30.0	NA
White <sup>2</sup>	Level 4	348	54.0	370	45.0	49.0	17.0	Yes
Multi-Racial <sup>2</sup>	Not Rated	14	61.5	13	31.0	55.0	23.0	NA

Math	Level	2012-13		2013-14		Combined Median Growth Percentile	Combined Median Growth Target	On Track Growth?
		Students	Median Growth Percentile	Students	Median Growth Percentile			
Economically Disadvantaged	Level 5	254	60.0	272	65.5	62.0	38.0	Yes
English Learners	Not Rated	13	74.0	17	62.0	67.0	53.5	NA
Students with Disabilities	Level 2	54	35.5	62	43.5	42.0	77.5	No
Underserved Races/Ethnicities	Level 5	60	65.0	61	68.0	67.0	39.0	Yes
American Indian/Alaska Native <sup>1</sup>	Not Rated	7	67.0	6	40.5	64.0	47.0	NA
Native Hawaiian/Pacific Islander <sup>1</sup>	Not Rated	2	59.5	3	69.0	69.0	6.0	NA
Black/African American <sup>1</sup>	Not Rated	3	12.0	1	73.0	35.5	74.5	NA
Hispanic/Latino <sup>1</sup>	Level 5	48	66.5	51	68.0	67.0	40.0	Yes
Asian <sup>2</sup>	Not Rated	8	62.0	9	59.0	59.0	24.0	NA
White <sup>2</sup>	Level 5	349	63.0	373	67.0	64.0	28.0	Yes
Multi-Racial <sup>2</sup>	Not Rated	14	69.5	13	69.0	69.0	21.0	NA

<sup>1</sup> Included in the Underserved Races/Ethnicities subgroup.

<sup>2</sup> These data are not part of the academic growth rating but are included to provide additional information on subgroup performance.

**Data notes:**

Not Rated Subgroup did not meet minimum size requirement in order to receive a rating

\* Fewer than 6 students tested in the last two years combined

NA Not applicable



**District:** Lebanon Community SD 9

**School:** Seven Oak Middle School

All students enrolled on the first school day in May must take a statewide assessment. The tables below display the percentage of students who took a statewide assessment by school year, subject, and subgroup. The tables also indicate whether each subgroup met the federal participation rate target of 94.5%. The overall school rating as well as the Academic Achievement, Academic Growth, and Subgroup Growth indicator ratings depend upon student test scores. These ratings are valid only when schools uniformly test all students. As a result, schools with one or more subgroups missing the participation target will receive a reduction in their overall school rating by one Level.

**Participation Target: 94.5%**

Reading	Status	Participants		Non-Participants		Participation Rate			Applied Rate <sup>2</sup>
		2012-13	2013-14	2012-13	2013-14	2012-13	2013-14	Combined	
All Students	Met	489	502	0	0	100	100	100	Current
Economically Disadvantaged	Met	301	302	0	0	100	100	100	Current
English Learners	Not Rated	20	19	0	0	100	100	100	NA
Students with Disabilities	Met	70	73	0	0	100	100	100	Current
Underserved Races/Ethnicities	Met	72	68	0	0	100	100	100	Current
American Indian/Alaska Native <sup>1</sup>	Not Rated	9	7	0	0	100	100	100	NA
Native Hawaiian/Pacific Islander <sup>1</sup>	Not Rated	2	4	0	0	100	100	100	NA
Black/African American <sup>1</sup>	Not Rated	3	1	0	0	100	100	100	NA
Hispanic/Latino <sup>1</sup>	Met	58	56	0	0	100	100	100	Current
Asian	Not Rated	8	9	0	0	100	100	100	NA
White	Met	395	411	0	0	100	100	100	Current
Multi-Racial	Not Rated	14	14	0	0	100	100	100	NA

Math	Status	Participants		Non-Participants		Participation Rate			Applied Rate <sup>2</sup>
		2012-13	2013-14	2012-13	2013-14	2012-13	2013-14	Combined	
All Students	Met	488	502	1	0	99.8	100	99.9	Current
Economically Disadvantaged	Met	300	302	1	0	99.7	100	99.8	Current
English Learners	Not Rated	20	19	0	0	100	100	100	NA
Students with Disabilities	Met	69	73	1	0	98.6	100	99.3	Current
Underserved Races/Ethnicities	Met	72	68	0	0	100	100	100	Current
American Indian/Alaska Native <sup>1</sup>	Not Rated	9	7	0	0	100	100	100	NA
Native Hawaiian/Pacific Islander <sup>1</sup>	Not Rated	2	4	0	0	100	100	100	NA
Black/African American <sup>1</sup>	Not Rated	3	1	0	0	100	100	100	NA
Hispanic/Latino <sup>1</sup>	Met	58	56	0	0	100	100	100	Current
Asian	Not Rated	8	9	0	0	100	100	100	NA
White	Met	394	411	1	0	99.7	100	99.9	Current
Multi-Racial	Not Rated	14	14	0	0	100	100	100	NA

<sup>1</sup> Included in the Underserved Races/Ethnicities subgroup

<sup>2</sup> The Applied rate is the rate used to determine if the participation target is met. It is the higher of the combined rate and the most recent rate

**Data notes:**

Not Rated Subgroup did not meet minimum size requirement in order to receive a rating

\* Fewer than 6 students tested in the last two years combined

**District:** Lebanon Community SD 9

**School:** Seven Oak Middle School

The tables below display the Smarter Balanced field test and OAKS participation rates by grade and subject, and are only applicable to schools that administered the field test in 2013-14. The OAKS participation rate must be at least 94.5% in each field test grade and subject to include OAKS scores in the Academic Achievement, Academic Growth, and Subgroup Growth indicators.

Field test schools may choose to appeal the inclusion or exclusion of OAKS scores. In the event of a successful appeal, the "Include OAKS" field below will reflect the result of the appeal (either the inclusion or exclusion of OAKS scores) regardless of the OAKS participation rate. The Academic Achievement, Academic Growth, and Subgroup Growth indicators will reflect the inclusion or exclusion of OAKS scores based on the successful appeal.

**Participation Target: 94.5%**

<i>Reading</i>	Field Test Grade <sup>1</sup>	Include OAKS <sup>2</sup>	Total Students <sup>3</sup>	Field Test		OAKS	
				Participants	Rate	Participants	Rate
Grade 3	NA	NA	NA	0	--	0	--
Grade 4	NA	NA	NA	0	--	0	--
Grade 5	NA	NA	NA	0	--	0	--
Grade 6	No	Yes	177	0	--	177	100
Grade 7	No	Yes	151	0	--	151	100
Grade 8	No	Yes	174	0	--	174	100
Grade 11	NA	NA	NA	0	--	0	--

<i>Math</i>	Field Test Grade <sup>1</sup>	Include OAKS <sup>2</sup>	Total Students <sup>3</sup>	Field Test		OAKS	
				Participants	Rate	Participants	Rate
Grade 3	NA	NA	NA	0	--	0	--
Grade 4	NA	NA	NA	0	--	0	--
Grade 5	NA	NA	NA	0	--	0	--
Grade 6	No	Yes	177	0	--	177	100
Grade 7	No	Yes	151	0	--	151	100
Grade 8	No	Yes	174	0	--	174	100
Grade 11	NA	NA	NA	0	--	0	--

1 Indicates whether the school administered the Smarter Balanced field test in the tested grade.

2 Indicates whether the Academic Achievement, Academic Growth, and Subgroup Growth indicators will include OAKS scores from the respective field test grade and subject

3 This is the denominator for the field test and OAKS participation rates, and represents all students enrolled on the first school day in May

**Data notes:**

\* Fewer than 6 students tested in the last two years combined

**SCHOOL IMPROVEMENT SMART Goal: BUILDING  
Literacy 2014-15**

<i>2013-14 OAKS Performance</i>	<i>Level</i>	<i>Percent or Percentile</i>	<i>Growth Target</i>	<i>2014-15 SMARTer Performance Targets</i>	<i>Level</i>	<i>Percent or Percentile</i>	<i>Growth Target</i>
Academic Achievement	3	65 6%	N/A	Academic Achievement	3	67	N/A
Academic Growth	4	45 <sup>th</sup> %ile	19 <sup>th</sup> %ile	Academic Growth	4	47%ile	%ile
<u>Subgroup Growth</u> Econ Disadvantage SPED Hispanic/Latino	<u>4</u> <u>1</u> <u>4</u>	44%ile 34%ile 45%ile	28%ile 63%ile 33%ile	<u>Subgroup Growth</u> Econ Disadvantage SPED Hispanic/Latino	<u>4</u> <u>2</u> <u>4</u>	46%ile 40%ile 47%ile	__%ile __%ile __%ile

Grade	% by:	% BM			% Strat.			% Int.			Target % BM		Target % Strat		Target % Int	
		Fall	Win	Spr.	Fall	Win	Spr.	Fall	Win	Spr.	Win	Spr.	Win	Spr.	Win	Spr.
6	Risk	24	32		44	30		32	37							
7	Risk	27	19		44	44		29	37							
8	Risk	31	23		45	47		24	30							
9	Risk															
10	Risk															
11	Risk															
12	Risk															

Desired percentages: Benchmark - 80% Strategic - 15%, Intensive - 5%

**SMART Goal:**

We will increase our academic achievement in reading from 65 6% (as measured by OAKS) in 2014 to 67% (as measured by Smarter Balanced)  
Teachers will use EASY CBM data for progress monitoring

<i>Strategies</i>	<i>Timeline</i>	<i>Staff Responsible</i>	<i>Resources Needed</i>	<i>Results</i>	<i>Next Steps</i>
<b>Action 1:</b> Staff will become knowledgeable about the CCSS shifts, learn and apply standards to their curriculum and instruction. Learning targets will be posted and referred to for each lesson.	On going	Teachers/Principal	Common Core State Standards, website resources, district content area meetings		
<b>Action 2:</b> Grade level teams meet together as a PLC to plan CCSS lessons, discuss strategies, and create common assessments and rubrics to align grade level instruction.	Twice Monthly	PLC teams	Core literacy materials		
<b>Action 3:</b> Teachers will practice technology skills with Language Arts classes that include highlighting, drag and drop, and basic keyboarding.	Quarterly	Teachers	Technology/computers		
<b>Action 4:</b> Teachers and students will take the Smarter Balanced Practice tests to become familiar with the format and content.	Ongoing	Teachers	Technology/computers		
<b>Action 5:</b> Students who need extra support will be scheduled into either Spartan Boost or Language Arts Plus.	Ongoing	Principal/Teachers	Assessment Data		
<b>Action 6:</b> Teachers will teach critical reading strategies with "Article of the Week" and AVID Weekly.	Ongoing	Teacher/AVID coordinator	Articles		
<b>Action 7:</b> Students will learn and use the Cornell Way.	Ongoing (1 <sup>st</sup> quarter steps 1 - 3)	Teachers/Principal/AVID coordinator			
<b>Action 8:</b>					
<b>Action 10:</b>					

(Enclosure C-1)

**SCHOOL IMPROVEMENT SMART Goal: BUILDING  
MATH 2014-15**

<i>2013-14 OAKS Performance</i>	<i>Level</i>	<i>Percent or Percentile</i>	<i>Growth Target</i>	<i>2014-15 SMARTer Performance Targets</i>	<i>Level</i>	<i>Percent or Percentile</i>	<i>Growth Target</i>
Academic Achievement	3	68.5%	N/A	Academic Achievement	4	69%	N/A
Academic Growth	5	67%ile	64%ile	Academic Growth	5	69%ile	__%ile
<u>Subgroup Growth:</u> Econ Disadvantage	5	65.5%ile	38%ile	<u>Subgroup Growth:</u> Econ Disadvantage	5	67%ile	__%ile
SPED	2	43.5%ile	77.5%ile	SPED	3	46%ile	__%ile
Hispanic/Latino	5	68%ile	40%ile	Hispanic/Latino	5	70%ile	__%ile

Grade	% by:	61-100 %ile			21-60%ile			>21%ile			Target % BM		Target % Strat		Target % Int	
		Fall	Win	Spr.	Fall	Win	Spr.	Fall	Win	Spr.	Win	Spr.	Win	Spr.	Win	Spr.
6	Risk	20			47			34								
7	Risk	27			49			25								
8	Risk	41			38			21								
9	Risk															
10	Risk															
11	Risk															
12	Risk															

Desired percentages: Benchmark - 80%, Strategic - 15%, Intensive - 5%

**SMART Goal: We will increase our academic achievement in math from 68.5% (as measured by OAKS) in 2014 to 69% (as measured by Smarter Balanced). Teachers will use MAPs data for progress monitoring.**

<i>Strategies</i>	<i>Timeline</i>	<i>Staff Responsible</i>	<i>Resources Needed</i>	<i>Results</i>	<i>Next Steps</i>
<b>Action 1:</b> Staff will become knowledgeable about the CCSS shifts, learn and apply standards to their curriculum and instruction. Learning targets will be posted and referred to for each lesson.	On going	Principal, Teacher(s)	Common Core State Standards documents Website resources, District grade level trainings		
<b>Action 2:</b> Content teams meet together as a PLC to plan CCSS lessons, discuss strategies, and identify common assessments and rubrics to align grade level instruction.	Twice Monthly	PLC teams	Pacing Guide, Curriculum Materials,		
<b>Action 5:</b> Students who need extra support will be scheduled into either Spartan Boost or Language Arts Plus.	Ongoing	Principal/ Teachers	Assessment Data		
<b>Action 4:</b> Teachers and students will take the Smarter Balanced Practice tests to become familiar with the format and content.	Ongoing	Teachers	Technology/compute IS		
<b>Action 5:</b>					



<i>Goals/Strategies</i>	<i>Timeline</i>	<i>Staff Responsible</i>	<i>Resources</i>	<i>Results</i>	<i>Next Steps</i>
<b>Goal 1:</b> Improve student success with guest teachers: <b>Action 1:</b> Develop a school-wide subfolder support system with SWPBIS info and tools	Complete Oct. 2014	PBIS Sub group	SWiS data and teacher request	Sub folders created and implemented	Review end of year and update as needed
<b>Goal 2:</b> Implement SW character ed. curriculum <b>Action:</b> Action 1: Review material in PBiS subgroup and grade level teams Action 2: Recommend use for staff and train Action 3: Implement	A1: October-December A2: January A3: January	A1: Subgroup A2: Subgroup/PBiS Team A3: All Teachers	Second Step Binders	Schedule Developed to train students in lessons from program in correlated subject areas	Review progress and lessons for improvement opportunities
<b>Goal 3:</b> Expand SW attendance team <b>Action:</b> Action 1: Identify kids at risk for attendance. Action 2: Grade level competitions. Action 3: All staff complete accurate attendance. Action 4: Reteach common, friendly language. Action 5: Newsletter information about attendance. Action 6: Drawings and rewards for 90% attendance or better.	A1: October A2: November 1 <sup>st</sup> A3: daily A4: daily A5: November A6: November 1 <sup>st</sup>	A1: PBiS Subgroup; A2: All Teachers; A4: PBiS Team A5: Nicole King A6: Nicole King	Attendance Data	Equity Audit, results shared with staff. Student surveys for targeted group. Aligned letters and language for attendance to LHS	Review progress and plan next steps year end



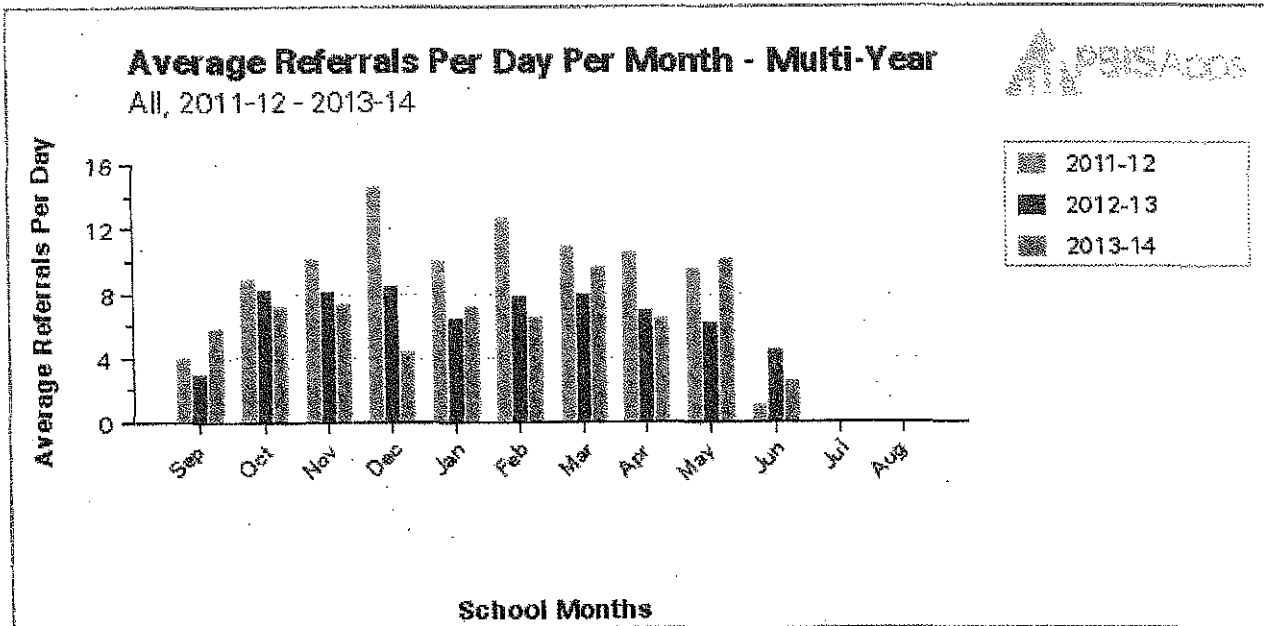
<b>Goal 4:</b> Review and revise SW reinforcement system for PBIS <b>Action:</b> Tai get leaders in the school, top 10% of green zone.	Developed by end of October	Subgroup, Wayne Reposa	Wayne has resources from Eugene	Implementation of Self Management program called "Stand Up Spartans"  Nearly 200 students have qualified and participate. Numbers growing monthly	Year end review and planning to increase reach for 2015-16
<b>Goal 5:</b> Reduce SW hallway behaviors <b>Action:</b> Increase positive presence of adults in the hallways	Daily	All Staff	SWIS data	Retaught expectations. Increased staff for supervision with modifications to SA staff schedule.	
<b>Goal 6:</b> Decrease lunch time related behaviors <b>Action:</b> A1. Reteach in Spartan, morning announcements. A2 Leadership students promote school rules A3. Peer mentor program up and running.	A1: Daily A2: October A3: October	Wayne Reposa; Jordon Ford; Karen Sickels?	SWIS data Communication with playground assistants	Retaught Expectations Weekly SA meetings to discuss supports needed.	
<b>Goal 7:</b> Reduce SW behavior of Defiance <b>Action:</b> A1: Staff development, training on PBIS language.	November	PBIS Team	SWIS data	In process	



**Seven Oak Middle School**  
Generated: Apr 13, 2015 8:00:59 AM

**Average Referrals Per Day Per Month - Multi-Year**  
2011-12 - 2013-14

- Referral Type: All Referrals & Minors
- Show National Data on Graph: No



Data Table			
Month	2011-12	2012-13	2013-14
January	183	104	124
February	257	152	106
March	165	105	126
April	223	156	138
May	211	132	215
June	6	37	32
July	0	0	0
August	0	0	0
September	79	58	118
October	171	176	147
November	184	139	126
December	177	128	45
<b>Totals:</b>	<b>1,656</b>	<b>1,187</b>	<b>1,177</b>

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SWIS Suite  
www.pbisapps.org

AVID - Seven Oak Middle School

Why AVID?

- Increase rigorous curriculum for ALL students
- Develop academic behaviors and cognitive skills for success
- Encourage underserved students to be academically focused leaders who shift the entire school culture
- Close the achievement gap

	AVID elective Students	AVID students Free & reduced	All School Free & reduced	% AVID minority students	% All School: Minority Students	Trained Staff	Percentage of Staff Trained
2013/2014	23	35%	49%	35%	18%	15/27	56%
2014/2015	59	61%	59%	36%	19%	18/29	62%

2015/2016

Action Plan- 90 or more AVID students, while maintaining equity in our AVID system

New to Summer Institute-

Gabrielle Merritt

Aaron Mason

Erik Broderick

Logan Grassetth

Which will bring us to 22/29 = 76%

Returning to Summer Institute

Jordon Ford

Cassie Medina

Jeff Bennett

Chrissy Shanks

Jen Meckley

Wayne Reposa

# Stand-up Spartans

Spartans:

You're invited to join the Stand-up Spartans! **Who are they?** They are the students who routinely turn in their work on time, the students who are trustworthy, come to class prepared, have great attendance, and routinely exceed expectations behaviorally. We hope that "they" are you!

**Why should you become a Stand-up Spartan?** We want to reward (even more) those students who are consistently doing their job. Some of the privileges of Stand-up Spartans include

1. A lanyard that gives unlimited hall (bathroom, water) passes.
2. Early release to lunch weekly. You get to be first in the lunch line!
3. Field trips and other opportunities only available to Stand-up Spartans. The first field trip is an OSU Women's Basketball Game in Corvallis on December 4<sup>th</sup>. All Stand-up Spartans are invited!
4. Extra computer, library, or recreational time when work is done.

Other opportunities include: 1) Swimming, 2) Bowling, 3) Walking to a nearby restaurant for lunch, 4) Free-time parties, 5) Ice-cream coupons, 6) I-pod use in the classroom, 7) and much more!

**To become a Stand-up Spartan you must complete the checklists on back.** (1) Fill out your portion of the application including your name, (2) then talk with all of your current teachers, lunch supervisor, bus driver, and Mrs. Thompson. ***In order to be a Stand-up Spartan you must earn a YES in every area.*** Even one NOT YET, and you still have work to do before becoming a Self-Manager. You can re-apply at the next quarter. **Know also that your Stand-up Spartan status can be revoked at any time for the following reasons:**

1. Receiving a referral
2. Inappropriate behavior for a Guest Teacher
3. Poor attendance
4. Poor work ethic
5. Having missing assignments in any class
6. Not following school-wide expectations (planner use, dress-code, etc.)

If your "stand-up" status is revoked, your lanyard will be collected. You may re-apply at the beginning of the next quarter. After your re-application has been reviewed, we will notify you of your acceptance or non-acceptance. Once you become a Self-Manager, keep your lanyard with you at all times! It is the lanyard that will allow you to enjoy your rewards. With your lanyard, you are ready to be released early, receive free prizes, or go on field trips. Your lanyard is your pass to fun! Good Luck! We hope you will be able to join us soon as Stand-up Spartans. Sincerely,

***Your Spartan Teachers!***

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

Self evaluation (done by student)

Check here

1. I bring all my supplies to class.	
2. I follow directions the first time.	
3. I finish assignments on time with my best effort.	
4. I work well and am cooperative with students and staff.	
5. I follow school expectations without having to be reminded.	
6. I show respect for school property and the property of others.	
7. I behave appropriately when guest teachers are visiting my class.	
8. I have not received a referral for behavior or tardiness.	

Teacher Evaluation (teachers write Y for "Yes", NY for "not yet")

Period 1    Period 2    Period 3    Period 4    Period 5    Period 6

1. Brings all supplies to class						
2. Follows directions the first time						
3. Finishes assignments on time with best effort						
4. Works well and is cooperative with students and staff						
5. Follows school expectations without having to be reminded						
6. Shows respect for school property and the property of others						
7. Behaves appropriately when guest teachers are visiting the class						
8. Has good attendance.						
9. Has a 'C' or better in this class.						
Teacher initials _____						

Has good bus behavior (Bus Driver)

Has good lunchtime behavior (Any Lunchtime Supervisor)

Has not received a referral for behavior or tardiness. (Mrs Thompson)

When this checklist is completely filled out, please turn in to Mrs. Thompson in room 156



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## Seven Oak Middle School AVID Homework Club

Dear Parents and Guardians,

We are writing this letter to welcome and encourage your child to participate in the AVID Homework Club which will begin on Wednesday, 12/03/14. The AVID Homework club is available to all students at Seven Oak Middle School and is a great opportunity to work on homework with the support of Seven Oak teachers and classified assistants. It is our goal to help your child improve on his or her study/organizational skills and homework completion during this after-school activity.

Students are welcome to attend whenever they deem it helpful. We do ask that students come with assignments to complete and are prepared to work for the entire time of the AVID Homework Club. The club will meet on early release Wednesdays from 1:45PM – 3:30PM. There will be teachers and classified assistants to support the students in their assignments each afternoon. We hope that your child will take advantage of this program.

Limited transportation will be provided after the AVID Homework Club, from Seven Oak Middle School to the following destinations: Riverview, Cascades, Green Acres, and the Boys and Girls Club.

Please complete the bottom portion of this letter and submit it to your student's home room teacher, the main office, or the counseling office. Students must have a completed parental permission slip AND a signed student contract form in order to participate in the program.

I give permission for \_\_\_\_\_ to attend the after-school Homework Club.

My student will need transportation to (please select from the following) after participating in the AVID Homework Club :

Riverview 3:40PM       Green Acres 4:00PM  
 Cascades 3:50PM       Boys and Girls Club 4:10PM

Signature \_\_\_\_\_ Date \_\_\_\_\_  
→ PLEASE TURN OVER TO READ AND SIGN THE AVID HOMEWORK CLUB  
CONTRACT



Kathy Schurr &lt;kathy.schurr@lebanon.k12.or.us&gt;

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**Elementary ELA Adoption Recommendation**

1 message

---

**Dawn Baker** <dawn.baker@lebanon.k12.or.us>

Wed, Apr 15, 2015 at 10:30 AM

To: Kathy Schurr &lt;Kathy.Schurr@lebanon.k12.or.us&gt;

Cc: Rob Hess &lt;rob.hess@mesh.lebanon.k12.or.us&gt;, Ryan Noss &lt;Ryan.Noss@lebanon.k12.or.us&gt;, Linda Darling &lt;linda.darling@lebanon.k12.or.us&gt;, Bo Yates &lt;Bo.Yates@lebanon.k12.or.us&gt;

**Elementary English Language Arts (ELA) Adoption Update:**

The elementary team of teachers from all six elementaries, Title I and specialist teachers have met for three days over the last couple months. We reviewed four curricula from the state adoption list, surveyed staff and parents and had interested teachers view the four choices at the February In-Service. Our priorities based on this information was to have one adoption for all six schools, be rigorous and aligned to the Common Core State Standards, have a systematic phonics/phonemic awareness component and support a love of reading. With all this information, we recommend the district adopt Journeys from Houghton Mifflin Harcourt as the elementary ELA adoption. We hope to begin professional development on our May Wednesday Early Release and support on-going professional development once a month also on Wednesday Early Release days.

Dawn Baker

Federal Programs Director

dawn.baker@lebanon.k12.or.us

(541)259-8932 x1132

(Enclosure E-1)

**Board Policy Update**  
**4/23/15**

**SECOND READING**

Policy DJ – Added language of procurement card and utilities to address practice.

(Enclosure E-1)



# Lebanon Community Schools

Code: DJ  
Adopted: 6/20/05  
Readopted: 5/6/10  
Orig. Code(s): DJ

## District Purchasing

The function of district purchasing is to serve the educational program by providing the necessary supplies, equipment and services. Items commonly used in the various schools and their subdivisions will be standardized whenever consistent with educational goals and in the interest of efficiency or economy.

The director of business is appointed by the Board to serve as purchasing agent. He/She will be responsible for developing and administering the district's purchasing program.

No obligation may be incurred by any officer or employee of the Board unless that expenditure has been authorized in the budget or by Board action and/or Board policy. In all cases calling for the expenditure of district money, except payrolls, a requisition and purchase order system must be used.

No purchase, with the exception of a petty cash purchase, procurement card, and utilities will be authorized unless covered by an approved purchase order. No bills will be approved for payment unless purchases were made on approved orders.

The superintendent or designee is authorized to enter into and approve payment on contracts obligating district funds for products, materials, supplies, capital outlay and services that are within current budget appropriations. The Board shall approve all contracts that are collective bargaining agreements or service contracts that include the provision of labor performed by district employees, such as custodial, food service and transportation services.

The director of business will review bills due and payable for the purchase of supplies and services to determine if they are within budget amounts. After appropriate administrative review, the director of business will direct payment of the just claims against the district. The superintendent director of business are responsible for the accuracy of all bills and vouchers.

No Board member, officer, employee or agent of this district shall use or attempt to use his/her official position to obtain financial gain or for avoidance of financial detriment for himself/herself, a relative or for any business with which the Board member or a relative is associated. Acceptance of any gratuities, financial or otherwise, from any supplier of materials or services to the district by any Board member, officer or employee of the district is prohibited.

END OF POLICY

---

### Legal Reference(s):

ORS 244.040  
ORS Chapters 279, 279A, 279B 279C

ORS 294.311  
ORS 328.441 - 328.470

ORS 332.075  
OAR 125-025-0040



# LEBANON Community Schools

130 YEARS  
OF EDUCATION

485 S. 5th Street Lebanon, OR 97355 ~ Phone: 541-451-8458 ~ Fax: 541-259-6857 ~ www.lebanon.k12.or.us

## Lebanon Education Day

May 26, 2015

RESOLUTION 1415-05

**WHEREAS**, We believe there is interdependence between our schools and our community, where the schools belong to the community and the community belongs to the schools; and

**WHEREAS**, Community partners have helped achieve great things for our children by providing monetary, volunteer, mentor and in-kind support; and

**WHEREAS**, Community involvement is important to instilling positive values and encouraging students to be life-long learners – a critical aspect of a healthy community.

**WHEREAS**, Recognition of our supporters is essential to building ongoing partnerships; and

**WHEREAS**, Student success through literacy is a community-wide effort and goal; so

**WHEREAS**, We celebrate Lebanon’s Gift of Literacy, in accordance with the Lebanon Education Day, designed to inspire young readers through partnership.

**THEREFORE**, We, the elected board members of Lebanon Community Schools of Lebanon, Oregon, declare May 26, 2015 to be Lebanon Education Day, a day devoted to promoting literacy and a love of learning, encouraging partnerships, and celebrating thriving community involvement.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2015

\_\_\_\_\_  
Richard Borden, Board Chair

\_\_\_\_\_  
Rob Hess, Superintendent

\_\_\_\_\_  
Liz Alperin, Board Vice Chair

\_\_\_\_\_  
Mike Martin, Board Member

\_\_\_\_\_  
Russ McUne, Board Member

\_\_\_\_\_  
Jerry Williams, Board Member

## 2014-2015 General Fund Summary Report

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Actual	14/15 Budget	4-12-15 YTD & Enc	4-12-15 Balance	14/15 Project 4/14/2015
<b>General Fund - Revenue</b>								
SSF Formula	27,355,256	28,932,900	30,017,096	33,010,958	34,260,000	29,698,932	4,561,068	34,532,450
SSF Adjustment	(279,025)	784,064	337,479	354,709	-	-	-	(250,000)
State Fiscal Stabilization Fund	446,624	-	-	-	-	-	-	-
Federal Ed Jobs	810,332	11,974	-	-	-	-	-	-
School Year SubAccount	106,374	898,088	-	-	-	-	-	-
Loan Receipts	-	119,000	-	-	-	-	-	-
Interest	60,225	62,615	59,860	55,090	40,000	45,316	(5,316)	62,000
Third Party Billing	31,968	31,047	50,472	35,680	70,000	2,777	67,223	12,000
TMR	161,370	187,235	176,000	189,021	175,000	77,465	97,535	154,900
JROTC	56,194	61,985	62,358	44,877	62,000	47,930	14,070	64,000
Other	368,102	360,139	422,445	493,650	380,400	294,823	85,577	444,000
Interfund Transfer	60,000	20,123	60,000	680,000	60,000	53,718	6,282	60,000
BFB	5,134,115	3,062,267	2,596,141	1,065,336	2,400,000	3,162,455	(762,455)	3,162,400
<b>Total</b>	<b>34,311,536</b>	<b>34,531,437</b>	<b>33,781,852</b>	<b>35,929,322</b>	<b>37,447,400</b>	<b>33,383,417</b>	<b>4,063,983</b>	<b>38,241,750</b>
	=====	=====	=====	=====	=====	=====	=====	=====
<b>General Fund - Expenses</b>								
Salaries	15,683,004	15,883,359	16,090,527	15,946,123	16,420,371	15,879,168	541,203	16,225,900
Benefits	8,821,743	9,459,887	9,467,455	9,750,259	10,633,677	9,880,455	753,222	10,014,000
P Services	4,006,894	4,076,037	4,635,957	4,781,674	5,744,518	4,378,091	1,366,427	5,139,000
Supplies	1,016,745	1,376,729	1,165,368	1,123,636	1,420,884	1,368,970	51,914	1,437,500
Capital Outlay	21,093	16,030	23,301	-	30,000	6,779	23,221	10,000
Other Objects	254,791	260,076	240,048	262,806	302,950	278,492	24,458	298,300
Transfers	1,326,000	863,180	1,093,860	902,369	1,945,000	1,574,576	370,424	1,725,000
Contingency	-	-	-	-	950,000	-	950,000	-
<b>Total</b>	<b>31,130,269</b>	<b>31,935,297</b>	<b>32,716,516</b>	<b>32,766,866</b>	<b>37,447,400</b>	<b>33,366,531</b>	<b>4,080,869</b>	<b>34,849,700</b>
	=====	=====	=====	=====	=====	=====	=====	=====
							<i>Projected Ending Fund Balance</i>	3,392,050

## 2014-2015 General Fund Revenue Report

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Actual	14/15 Budget	4-12-15 YTD	4-12-15 Balance	14/15 Project 4/14/2015
SSF Formula								
Taxes	7,365,068	7,533,685	7,841,946	7,903,432	7,830,000	7,723,306	106,694	8,195,000
Federal Forest Fees	375,840	233,611	226,617	270,219	-	-	-	-
Common School	310,174	325,406	348,692	390,784	370,000	204,942	165,058	410,000
County School	-	-	-	-	-	-	-	-
State Timber	100,621	27,968	53,044	210,996	100,000	81,257	18,743	200,000
School Support Fund	19,203,553	20,812,230	21,546,797	24,235,526	25,960,000	21,689,426	4,270,574	25,694,000
SSF Transportation	-	-	-	-	-	-	-	-
Adjustments to SSF Payments								
Adj for 05/06 payments	-	-	-	-	-	-	-	-
Adj for HC Disability Grant	(620)	10,520	8,476	44,585	-	-	-	33,450
Adj for 09/10 payment	(278,405)	-	-	-	-	-	-	-
Adj for 10/11 payment	-	773,544	-	-	-	-	-	-
Adj for 11/12 payment	-	-	329,004	-	-	-	-	-
Adj for 12/13 payment	-	-	-	310,123	-	-	-	-
Adj for 13/14 payment	-	-	-	-	-	-	-	(250,000)
State Fiscal Stabilization Fund	446,624	-	-	-	-	-	-	-
Federal Ed Jobs	810,332	11,974	-	-	-	-	-	-
School Year SubAccount	106,374	898,088	-	-	-	-	-	-
Total SSF Formula	28,439,562	30,627,026	30,354,576	33,365,667	34,260,000	29,698,932	4,561,068	34,282,450
Loan Receipts		119,000	-	-	-	-	-	-
Interest of Investments	60,225	62,615	59,860	55,090	40,000	45,316	(5,316)	62,000
Third Party billing - Medicaid	31,968	31,047	50,472	35,680	70,000	2,777	67,223	12,000
TMR	161,370	187,235	176,000	189,021	175,000	77,465	97,535	154,900
JROTC reimbursement	56,194	61,985	62,358	44,877	62,000	47,930	14,070	64,000
Other								
Outdoor School	-	2,641	-	-	-	-	-	-
Rental Fees	22,068	23,055	24,695	24,989	22,000	16,160	5,841	25,000
Fees Charged to Grants	66,021	36,491	53,440	-	50,000	-	50,000	-
Miscellaneous	217,139	243,065	278,595	396,771	233,400	209,942	23,458	350,000
E-Rate reimbursement	62,875	54,886	65,715	71,891	75,000	68,721	6,279	69,000
Interfund Transfer - Athletics	60,000	20,123	60,000	680,000	60,000	53,718	6,282	60,000
Beginning Fund Balance	5,134,115	3,062,267	2,596,141	1,065,336	2,400,000	3,162,455	(762,455)	3,162,400
<b>Total</b>	<b>34,311,536</b>	<b>34,531,437</b>	<b>33,781,852</b>	<b>35,929,322</b>	<b>37,447,400</b>	<b>33,383,417</b>	<b>4,063,983</b>	<b>38,241,750</b>
	=====	=====	=====	=====	=====	=====	=====	=====

## 2014-2015 General Fund Expenditure Report

Obj	Description	10/11	11/12	12/13	13/14	14/15	4-12-15	4-12-15	4-12-15	4/14/2015
		Actual	Actual	Actual	Actual	Adopted Budget	YTD	Encumb	Balance	14/15 Project
111	Certified salaries	9,630,593	9,660,974	9,691,110	9,312,212	9,649,762	5,494,826	3,834,675	320,261	9,329,500
112	Classified salaries	3,390,242	3,400,585	3,570,418	3,821,771	4,076,721	2,678,324	1,480,616	(82,218)	4,158,900
113	Administrative salaries	1,243,817	1,403,982	1,356,839	1,409,054	1,505,040	1,093,744	365,838	45,458	1,459,600
114	Managerial - classified	240,110	201,463	124,134	92,856	94,714	71,035	23,679	-	94,700
116	Retirement stipends	176,948	112,059	98,858	99,065	75,000	60,921	14,702	(623)	75,600
118	Retirement Support Program	-	158,650	159,600	159,600	-	-	-	-	-
119	Confidential salaries	141,433	144,538	146,195	125,872	130,223	93,799	31,986	4,438	125,800
121	Certified subs	344,129	314,409	337,851	364,590	329,071	207,392	-	121,679	370,000
122	Classified subs	136,414	100,730	109,047	147,575	92,000	92,772	-	(772)	150,000
123	Temp certified	61,837	71,639	51,529	61,461	57,500	30,670	-	26,830	65,000
124	Temp classified	-	-	-	3,775	500	982	-	(482)	1,200
127	Student helpers salaries	2,820	3,405	2,884	12,466	6,000	8,819	-	(2,819)	12,000
131	Overtime	18,862	15,248	-	-	-	-	-	-	-
132	Compensation time	14,254	14,077	12,822	19,026	15,000	2,305	-	12,695	19,000
133	Extra duty	124,409	113,359	174,502	149,434	207,480	169,082	20,265	18,133	210,000
134	Classified extra hrs	96,860	111,939	127,482	123,909	135,000	99,852	-	35,148	140,000
135	Vacation Payoff	15,667	18,341	31,234	17,384	13,400	-	-	13,400	10,000
136	Mentor teacher pay	15,374	3,456	2,438	1,568	-	637	-	(637)	1,500
137	Personal Leave Payout	24,560	26,297	25,750	22,057	25,560	75	-	25,485	100
138	Department Head Extra Duty	4,675	6,810	2,300	2,122	6,000	1,884	-	4,116	2,500
140	Salary Settlements	-	-	64,867	-	-	-	-	-	-
142	Taxable Meal Reimbursement	-	1,398	667	328	1,400	290	-	1,110	500
	<b>Total Salaries</b>	<b>15,683,004</b>	<b>15,883,359</b>	<b>16,090,527</b>	<b>15,946,123</b>	<b>16,420,371</b>	<b>10,107,408</b>	<b>5,771,760</b>	<b>541,203</b>	<b>16,225,900</b>
210	PERS	2,943,902	3,690,522	3,708,868	3,955,693	4,371,213	2,395,772	1,520,925	454,516	3,982,100
220	Social Security	1,143,688	1,162,516	1,173,990	1,183,575	1,245,038	750,526	427,309	67,203	1,204,400
231	Worker's Comp	125,923	115,962	130,637	119,163	188,497	82,956	50,950	54,591	136,200
241	Employee Ins - Admin	158,787	164,096	163,789	168,641	198,715	132,948	45,000	20,767	178,000
242	Employee Ins - Certified	2,122,439	2,043,638	2,038,405	2,146,033	2,412,541	1,344,761	955,128	112,652	2,300,000
243	Employee Ins - Classified	1,446,732	1,457,700	1,691,683	1,721,374	1,805,454	1,166,103	701,092	(61,741)	1,869,000
244	Employee Ins - Other	28,402	29,739	31,766	20,636	22,820	15,523	5,177	2,120	20,700
245	Employee Ins - Retired	653,832	623,207	472,809	389,149	340,000	243,573	-	96,427	280,000
246	Classified Insurance Pool	152,008	123,906	4,979	-	-	-	-	-	-
247	TSA	46,031	48,601	50,530	45,996	49,399	28,380	14,332	6,687	43,600
	<b>Total Benefits</b>	<b>8,821,743</b>	<b>9,459,887</b>	<b>9,467,455</b>	<b>9,750,259</b>	<b>10,633,677</b>	<b>6,160,542</b>	<b>3,719,913</b>	<b>753,222</b>	<b>10,014,000</b>

## 2014-2015 General Fund Expenditure Report

Obj	Description	10/11	11/12	12/13	13/14	14/15	4-12-15	4-12-15	4-12-15	4/14/2015
		Actual	Actual	Actual	Actual	Adopted Budget	YTD	Encumb	Balance	14/15 Project
311	Instructional Services	2,375	466	300	69,272	800	88,438	18,121	(105,759)	150,000
312	Instr Prog Improve Service	10,335	329	8,800	18,733	32,000	28,468	2,000	1,533	35,000
319	Other Instr-Prof-Tech SVCS	2,952	4,498	20,884	14,977	16,500	10,710	-	5,790	20,900
322	Repairs & Maintenance	113,533	101,144	87,245	101,489	98,250	114,543	17,780	(34,074)	124,000
323	Radio Service	5,202	2,441	1,188	-	2,500	-	-	2,500	2,400
324	Rentals	119,548	94,807	137,321	121,204	150,650	104,888	23,025	22,737	137,300
325	Electricity	368,160	403,126	414,837	440,338	455,980	343,945	-	112,035	449,100
326	Fuel	209,808	198,605	159,642	187,486	226,000	132,260	-	93,740	173,600
327	Water & Sewer	94,849	101,759	130,496	112,986	145,300	101,612	-	43,688	130,500
328	Garbage	82,994	81,112	82,910	77,676	94,600	57,221	-	37,379	82,900
329	Other Property Services	5,623	4,124	675	420	5,500	8,245	2,007	(4,752)	10,400
330	Reimb Student Transportation	-	-	-	4,204	2,600	5,410	-	(2,810)	10,000
340	Travel	67,079	75,073	62,436	65,317	166,350	76,921	4,906	84,523	115,000
343	Travel - Student - Out of Dist	-	-	191	1,665	1,500	-	-	1,500	500
346	Meals/Transportation	1,819	265	228	148	500	97	-	403	300
348	Staff Tuition	14,452	9,821	15,033	30,645	28,000	22,900	465	4,635	30,600
351	Telephone	51,698	54,376	66,659	67,513	75,500	64,734	5,714	5,052	90,000
353	Postage	24,418	20,143	17,610	25,894	28,450	15,112	-	13,338	25,900
354	Advertising	6,763	2,147	1,316	1,874	2,800	3,275	348	(823)	4,000
355	Printing & Binding	24,823	22,633	14,735	13,897	30,838	64,265	2,330	(35,757)	84,800
360	Charter School Payments	1,421,285	1,658,152	1,800,976	1,954,971	2,304,000	1,939,238	-	364,762	2,048,000
362	Insurance Reimbursement	87	366	643	-	-	-	-	-	-
371	Tuitions Payments to Other Dist	16,345	-	32,878	37,250	175,000	40,570	-	134,430	40,600
373	Tuition Pay Private School	-	-	-	-	5,000	-	-	5,000	-
374	Other Tuition	611,940	471,836	906,502	782,257	865,000	446,589	2,876	415,535	700,000
381	Audit Services	30,140	25,800	21,950	27,150	35,000	27,650	-	7,350	28,000
382	Legal Services	9,295	6,265	6,776	9,011	25,000	1,460	-	23,540	3,500
384	Negotiation Services	-	2,444	5,449	14,344	-	959	758	(1,717)	7,400
385	Management Services	9,038	3,700	-	-	-	-	-	-	-
386	Data Processing SVCS	88,244	122,699	53,576	57,261	100,500	54,289	1,511	44,700	70,000
387	Statistical Services	-	6,300	1,000	-	-	-	-	-	-
388	Election Services	7,014	-	6,410	-	10,000	-	-	10,000	7,000
389	Other Non_Instr Pro/Tech	572,801	571,302	543,914	510,398	617,300	313,910	194,337	109,053	525,000
391	Physical Exams - Drivers	2,510	2,530	2,540	2,175	3,700	750	1,835	1,115	1,000
392	Drug Tests Drivers	2,345	2,576	1,535	1,110	3,000	765	1,235	1,000	1,100
393	Child Care Services	21,000	18,900	22,000	22,000	25,000	15,400	6,600	3,000	22,000
394	Sub calling service	6,383	5,132	5,464	5,536	6,400	5,559	-	841	5,600
396	Criminal History checks	110	181	1,440	2,332	2,000	2,057	-	(57)	2,300
398	Fingerprinting	1,923	986	400	138	3,000	-	-	3,000	300
	<b>Total P. Services</b>	<b>4,006,894</b>	<b>4,076,037</b>	<b>4,635,957</b>	<b>4,781,674</b>	<b>5,744,518</b>	<b>4,092,242</b>	<b>285,849</b>	<b>1,366,427</b>	<b>5,139,000</b>

## 2014-2015 General Fund Expenditure Report

Obj	Description	10/11	11/12	12/13	13/14	14/15	4-12-15	4-12-15	4-12-15	4/14/2015
		Actual	Actual	Actual	Actual	Adopted Budget	YTD	Encumb	Balance	14/15 Project
406	Gas Oil & Lubricants	171,711	196,328	202,584	189,904	237,400	112,475	111,302	13,623	190,100
410	Supplies & Materials	376,582	314,876	359,880	356,317	409,490	388,743	26,348	(5,601)	415,000
413	Vehicle repair parts	37,483	47,675	41,968	54,783	60,500	37,631	12,369	10,500	54,800
414	Transportation operations	11,055	5,025	4,379	5,262	5,000	3,943	1,845	(788)	4,900
420	Textbooks	98,683	240,848	120,737	173,653	138,000	210,480	1,328	(73,808)	215,000
430	Library Books	11,442	11,506	10,819	6,636	12,700	6,888	1,475	4,337	8,500
440	Periodicals	4,649	2,964	4,440	3,753	5,230	4,898	-	332	5,000
460	Equipment under 5K	87,600	167,151	141,047	122,132	198,290	90,346	5,448	102,497	177,200
470	Computer software	99,921	143,181	118,839	139,153	184,602	157,091	750	26,761	162,000
480	Computer hardware	117,621	247,175	160,675	72,041	169,672	184,421	11,190	(25,939)	205,000
	<b>Total Supplies &amp; Materials</b>	<b>1,016,745</b>	<b>1,376,729</b>	<b>1,165,368</b>	<b>1,123,636</b>	<b>1,420,884</b>	<b>1,196,916</b>	<b>172,054</b>	<b>51,914</b>	<b>1,437,500</b>
540	Equipment	21,093	16,030	23,301	-	30,000	-	6,779	23,221	10,000
564	Bus Replacement	-	-	-	-	-	-	-	-	-
	<b>Total Capital Outlay</b>	<b>21,093</b>	<b>16,030</b>	<b>23,301</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>6,779</b>	<b>23,221</b>	<b>10,000</b>
621	Regular Interest	-	-	-	-	500	-	-	500	-
640	Dues & Fees	60,148	78,723	50,998	51,933	68,850	58,184	3,047	7,620	80,000
650	Insurance & Judgments	189,443	171,353	189,050	210,873	233,600	217,262	-	16,338	218,300
659	Settlements	5,200	10,000	-	-	-	-	-	-	-
	<b>Total Other Objects</b>	<b>254,791</b>	<b>260,076</b>	<b>240,048</b>	<b>262,806</b>	<b>302,950</b>	<b>275,446</b>	<b>3,047</b>	<b>24,458</b>	<b>298,300</b>
707	Transfer - Capital Project	-	-	-	-	-	-	-	-	-
710	Transfer - Technology	80,000	50,000	50,000	50,000	175,000	175,000	-	-	175,000
711	Transfer - Classroom Furniture	-	-	-	-	50,000	50,000	-	-	50,000
712	Transfer - Textbook Adoption	120,000	128,000	200,000	50,000	350,000	350,000	-	-	350,000
713	Transfer - Capital Improvement	300,000	-	200,000	150,000	225,000	225,000	-	-	225,000
714	Transfer - Track and Turf Fund	-	100,000	100,000	100,000	110,000	110,000	-	-	110,000
715	Transfer - Athletic Fund	320,000	336,000	336,000	336,000	365,000	365,000	-	-	365,000
716	Transfer - Bus Replacement	108,000	156,000	150,000	150,000	250,000	250,000	-	-	250,000
717	Transfer - Unemploy Ins	100,000	20,000	-	50,000	25,000	25,000	-	-	25,000
718	PERS Reserve	280,000	-	-	-	150,000	-	-	150,000	150,000
719	Transfer - Food Service	18,000	17,180	17,860	16,369	235,000	14,576	-	220,424	15,000
730	Transfer - Debt Service	-	56,000	30,000	-	-	-	-	-	-
731	Transfer - Academic Achievemer	-	-	10,000	-	10,000	10,000	-	-	10,000
	<b>Total Transfers</b>	<b>1,326,000</b>	<b>863,180</b>	<b>1,093,860</b>	<b>902,369</b>	<b>1,945,000</b>	<b>1,574,576</b>	<b>-</b>	<b>370,424</b>	<b>1,725,000</b>
810	Reserve/Contingency	-	-	-	-	950,000	-	-	950,000	-
	<b>Grand Total</b>	<b>31,130,269</b>	<b>31,935,297</b>	<b>32,716,516</b>	<b>32,766,866</b>	<b>37,447,400</b>	<b>23,407,130</b>	<b>9,959,401</b>	<b>4,080,869</b>	<b>34,849,700</b>

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**April 9, 2015**

A Regular Meeting of the Board of Directors was held in the District Office Board Room. Chairman Richard Borden called the meeting to order at 6:00 p.m. Those present included:

Russ McUne	Director	Rob Hess	Superintendent
Richard Borden	Director	Ryan Noss	Assistant Superintendent
Mike Martin	Director	Bo Yates	Assistant Superintendent Operations
Jerry Williams	Director	Linda Darling	Business Director

Board Member Liz Alperin was absent.

**GOOD NEWS**

**1. Report:** Lacomb School Report-Good News/Tim Geoghegan

Lacomb Principal Tim Geoghegan shared "Good News" regarding Lacomb School using a Power Point presentation speaking to the following points:

- 1) We value
- 2) Academics
- 3) Behavior and Attendance
- 4) Students
- 5) Community Support
- 6) PTC Support
- 7) What's next
- 8) Questions

Jerry Williams voiced his concern that Lacomb's state rating of "Not Meeting" seems to be steadily going up.

Tim Geoghegan shared that student attendance is a factor. He also pointed out that Lacomb is going to begin AVID which should help with stagnation and complacency.

Mike Martin questioned: 1) What model Lacomb is using for Science, 2) Is counseling full time, 3) Who runs the Homework club, 4) Who coordinates the community programs, and 5) What model does Lacomb use for Questions?

Tim Geoghegan explained: 1) The STEM model for Science, 2) The counselor works 12 hours a week, 3) Classified Staff run the Homework Club, 4) The Office Manager coordinates the community programs, and 5) We let students ask the questions.

Jerry Williams questioned if Lacomb has approach the City Library to see if they have a mobile library that could come to Lacomb.

Tim Geoghegan said that Lacomb is still researching what the after hour library will look like.

(Enclosure I-1)



**Board Meeting**

**April 9, 2015**

2

**GENERAL BUSINESS**

- 1. Action:** Adopt on 2<sup>nd</sup> Reading of Board Policies (Enclosure E-1)
- DN – Disposal of District Property
  - EBCB – Emergency Drills
  - EBCD – Emergency Closures
  - GBDA – Mother Friendly Workplace
  - GBM – Staff Complaints
  - IKH – Credit for Proficiency
  - JFG – Student Searches
  - JHCD – Nonprescription Medication
  - JHCDA – Prescription Medication

Jerry Williams made a motion to adopt the policies on 2<sup>nd</sup> reading as presented Russ McUne seconded.

Mike Martin questioned if the language in Policy JFG-Student Searches the second to last paragraph “District officials will attempt to notify the student’s parent(s) in advance and will be present for all such searches, whenever possible” meant parents or district officials would be present during searches.

Ryan Noss said that it meant parents.

Richard Borden called for the vote. The motion carried by majority.

- 2. Action:** Approve on 1<sup>st</sup> Reading (Enclosure E-2)  
DJ – District Purchasing

Russ McUne made a motion to approve on 1<sup>st</sup> reading policy DJ as presented. Jerry Williams seconded. The motion carried by majority.

- 3. Information Only:** Revised Board Policy AR’s (Enclosure E-3)  
- DJFA-AR(1) – Business Expense (Bank Card) Claim

Linda Darling shared that DJFA-AR was no longer needed as the P-card system which does not use this form.

- 4. Action:** Adopt on 1<sup>st</sup> Reading 2015-2016 District Calendar (Enclosure E-4)

Jerry Williams made a motion to adopt on 1<sup>st</sup> reading the 2015-2016 District Calendars. Russ McUne seconded.

Mike Martin questioned if the calendar would be readjusted if necessary to comply with on-going certified negotiations.

Rob Hess explained that the calendar needs to be adopted by the end of April, but it can be revised later if necessary to comply with a settled contract.

Richard Borden called for the vote. The motion carried by majority.

## **FINANCE**

- 1. Action:** Approve Meal Reimbursement Process (Enclosure F-1)

Linda Darling explained that she is proposing to shift meal reimbursement to a daily per diem rate for travel 2 or more days. This will not require receipts and also allows for an employee to request prepayment. She will bring this back to the board in June with meal rates for approval, but would like to have the process in place for employee summer travel.

- 2. Action:** Approve Resolution 1415-04 School Funding (Enclosure F-2)

Rob Hess explained the need for the resolution for school funding and the lack of commitment to funding education, but pointed out that the \$7.235 billion has already passed the legislature. Rob pointed out that they are now working to get \$7.5 billion.

The consensus of the Board was to sign the resolution and send to show support even though it is already a done deal.

## **CONSENT AGENDA**

- 1. Action:** Approve March 12, 2015 Board Minutes (Enclosure I-1)

Mike Martin made a motion to approve the Consent Agenda. Jerry Williams seconded. The motion carried by majority.

## **BOARD OF EDUCATION TIME/DISCUSSION**

April 23, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
April 23, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #1
May 14, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
May 14, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #2
May 28, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
May 28, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #3
June 11, 2015	6:00 p.m./District Office Board Room	Public Hearing and Special Board Meeting

## **SUPERINTENDENT COMMUNICATION**

Rob Hess shared information regarding his China Exchange program. He explained that it was a COSA sponsored trip. The goal is to establish educational relationships with China.

*Board Meeting*

*April 9, 2015*

4

**ADJOURN**

The meeting adjourned at 7:03 p.m.

(Recorded by Kathy Schurr)

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Richard Borden, Board Chair

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Rob Hess, Superintendent

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**Special Board/Budget Committee Minutes**  
**April 9, 2015**

A Special Board/Budget Committee meeting was held in the Board Room at the District Office on April 9, 2015. Richard Borden, Board Chairperson, called the meeting to order at 7:08 p.m. Those present included:

Richard Borden	Board Member	David Champion	Budget Member
Mike Williams	Board Member	Macey France	Budget Member
Jerry Williams	Board Member	John Snyder	Budget Member
Russ McUne	Board Member	David Champion	Budget Member
Rob Hess	Superintendent		
Ryan Noss	Assistant Superintendent	Linda Darling	Business Director
Bo Yates	Assistant Superintendent		

**Information:**

a) Financial Update

Linda Darling shared that the legislature is proposing a 50/50 split for educational funding for the biennium. In the past it was 49/51 to take care of increase costs for the second year, therefore will need to be mindful as we go forward that we need to reserve money to see us through the second year. Linda said that the District is hoping to see a new estimate come out shortly to see more closely what that looks like. Linda reported that there are some bills coming from the legislature that need to be completed before we know all the pieces. It could be as late as July or August before we know what we are truly getting for funding. Two bills that are gaining some ground that could impact the District financially are: 1) unemployment bill and 2) minimum wage bill. The unemployment bill would allow all non-instructional employees to collect unemployment during the summer layoff. Linda shared that a bill is also being proposed that would direct timber payments back to the school districts.

b) Operational Components (Enclosure 2-b)

Bo Yates handed out information to the Committee on facility work that is planned for the summer at each of the buildings. The information included costs associated with the work. He pointed out that he is meeting with Principals to see if they have projects and if so then projects will be prioritized and done as funds allow.

Bo Yates shared a second handout with information regarding technology and needs at each building.

Bo Yates went on to share the budget narrative/request information.

c) Report on Requested Information (Enclosure 2-c)

Linda Darling pointed out that the Title IIA information requested by Liz Alperin was included in the Committee packets. Linda pointed out that a large chunk of the Title IIA funds were used to train staff in AVID.

1. Public Comment

There were no public comments.

2. Request for Information

There were no requests for information.

**Budget Committee Meeting Dates**

April 23, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #1
May 14, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #2
May 28, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #3
June 11, 2015	6:00 p.m./District Office Board Room	Public Budget Hearing & Special Board Meeting

Linda Darling shared that a proposed budget will be presented at the 1<sup>st</sup> Official Budget Meeting on April 23<sup>rd</sup>.

**Adjournment**

The meeting adjourned at 8:00 p.m.

(Recorded by Kathy Schurr)

\_\_\_\_\_  
Rob Hess, Superintendent

\_\_\_\_\_  
Richard Borden, Board Chair