

**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD AGENDA  
Lebanon School District Office  
485 S. 5<sup>th</sup> St. Lebanon, OR 97355  
January 14, 2016  
AMENDED III**

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**5:30 p.m. – EXECUTIVE SESSION UNDER: ORS 192.660 (2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations. Since 1997, labor negotiations between the board and union have been held in open session unless both parties agree to executive sessions.**

**A. CALL TO ORDER/WELCOME/FLAG SALUTE– 6:00 p.m. District Office Board Room**

Liz Alperin  
Richard Borden  
Jerry Williams  
Michael Martin  
Russ McUne

**B. AUDIENCE COMMENTS**

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers should identify themselves and state their name before speaking. Speakers are asked to write their name, address, and phone number. Each speaker will be allowed 3 minutes.

**C. GOOD NEWS**

1. **Recognition:** School Board Appreciation

**D. PURSUING EXCELLENCE**

**E. GENERAL BUSINESS**

1. **Report:** Sand Ridge School Report (Enclosure E-1)
2. **Action:** Division 22 (Enclosure E-2)
3. **Action:** Approve Open Enrollment of Non-Resident Students (Enclosure E-3)
4. **Action:** Approve InterDistrict Transfers of Nonresident Students (Enclosure E-4)
5. **Information:** Policy JFCF Findings (Enclosure E-5)
6. **Information:** Athletic Handbook (Enclosure E-6)
7. **Discussion:** K-6: 7-8 Reconfiguration Timeline (Enclosure E-7)
8. **Discussion:** School Closure Make Up Day
9. **Action:** Approve 2016-2017 Resolution for Linn Benton Lincoln Education Service District Local Service Plan (Enclosure E-9)

**F. FINANCE**

1. **Report:** Financial Update (Enclosure F-1)
2. **Action:** Appoint One Budget Committee Member (Enclosure F-2)

**G. HUMAN RESOURCES**

**H. OPERATIONS**

1. **Discussion:** Request to Name Football Field after Jim McDaniel (Enclosure H-1)

**I. CONSENT AGENDA**

1. **Action:** Approve December 10, 2015 Board Minutes (Enclosure I-1)
2. **Action:** Approve the Hiring Amelia White, Special Education Teacher, Seven Oak Middle School, TEMP 1/5/16 – 6/10/16
3. **Action:** Approve Hiring Iviee Giesy, Elective Teacher, Green Acres School, .50 FTE, TEMP 1/5/16 – 6/10/16
4. **Action:** Approve Hiring Sherralee Fuller, Special Education Teacher, Lebanon High School, .50 FTE, TEMP 12/7/15 – 6/10/16

**J. BOARD OF EDUCATION TIME/DISCUSSION**

February 11, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
March 10, 2016	7:00 p.m./District Office Board Room	Special Board/Budget Meeting
April 14, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
April 14, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #1
April 28, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
April 28, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #2
May 12, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
May 12, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #3
May 26, 2016	7:00 p.m./District Office Board Room	Public Budget Hearing & Special Board Meeting
June 9, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting

**K. BOARD COMMUNICATION**

**L. SUPERINTENDENT COMMUNICATION**

- M. ADJOURN INTO EXECUTIVE SESSION UNDER ORS 192.660 (2) (I):** *To review and evaluate the performance of the chief executive officer or any other public officer, employee or staff members, unless the person whose performance is being reviewed and evaluated requests an open hearing.*

The Lebanon Community School District Board of Directors welcomes you to our regular meeting. It is the Board's desire to hold an effective and efficient meeting to do the business of the District. In keeping with that objective the Board provides a place for AUDIENCE COMMENTS on each of its regular agendas. This is a time when you can provide statements or ask questions. The Board allows three minutes for each speaker. The following quote is instructive to the Board and its visitors.

"The Public Meetings Law is a public attendance law, not a public participation law. Under the Public Meetings Law, governing body meetings are open to the public except as otherwise provided by law. ORS 192.630 The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment."

"Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings."

Oregon Attorney General's Administrative Law Manual and Uniform and Model Rules of Procedure under the Administrative Procedures Act. Hardy Myers, Attorney General, March 27, 2000.



**Sand Ridge  
Charter School  
2014-2015 Annual Report  
To Lebanon Community School District**

**(Enclosure E-1)**

# **Sand Ridge Charter School**

**2014-15 Annual Report**

**To**

**Lebanon School District**

People Involved in Education, Inc. ("PIE")

Operation

Sand Ridge Charter School

At 100 Sand Ridge CT.

And

30581 Sodaville-Mountian Home Rd.

Lebanon, Oregon

Director of Operations: Mary Northern

Principal-South Main Campus-Audrey Cota

Principal-Sodaville Campus-Scott Richards

Phone: 541 258 5550 (South Main)

Phone: 541 258 2416 (Sodaville)

# Governance

# Charter School

# Staffing

## Sand Ridge Charter School 2015-16

### *Administrative Staff*

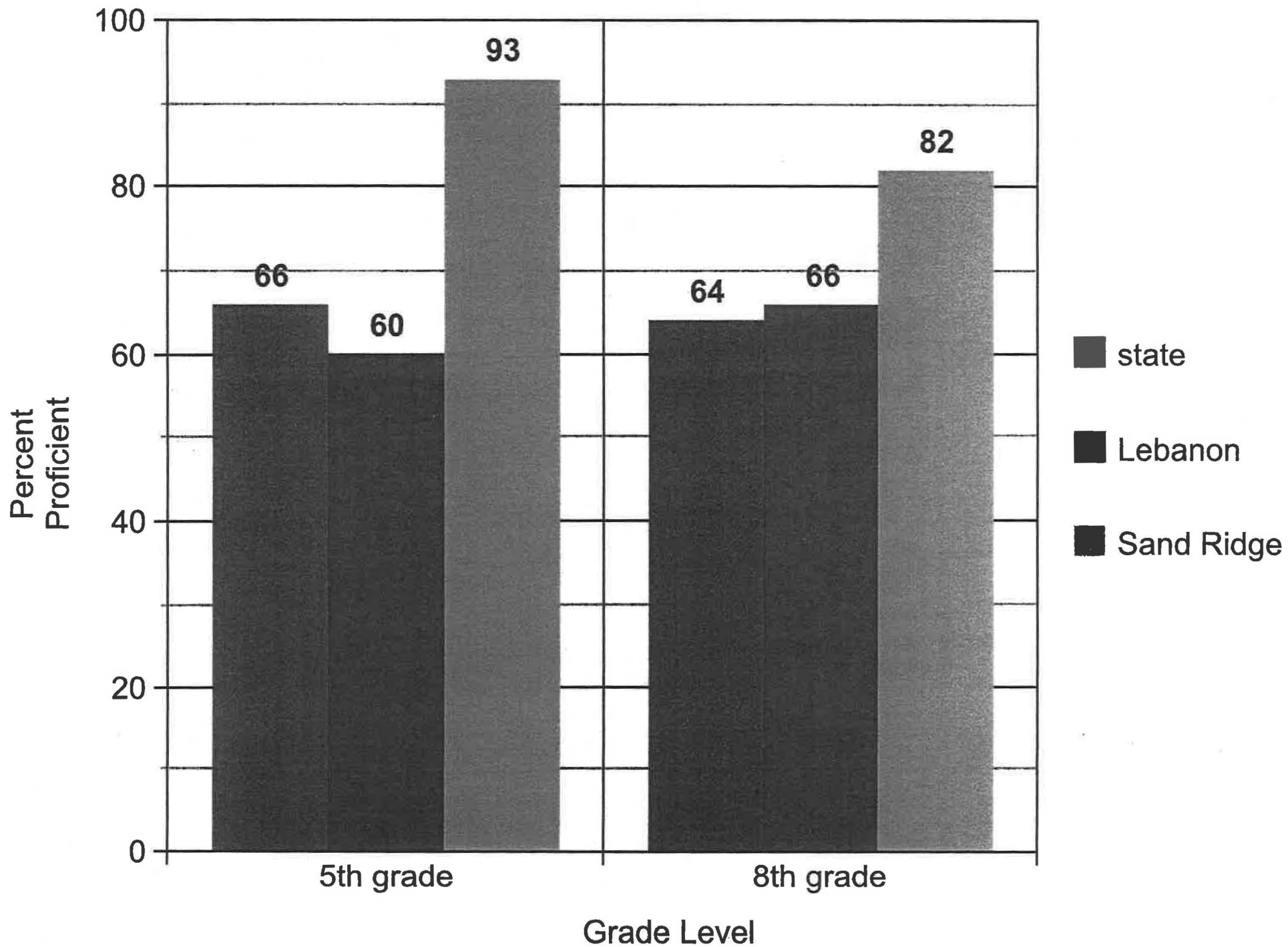
Director/Business Manager	Northern, Mary
Principal	Cota, Audrey
Principal	Richards, Scott
Office Managers	Powell, Sanna
	Cole, Amber
Bookkeeper	Northern, Holly

### *Staff*

<i>Teachers</i>	<i>Support Staff</i>
Chandler, Bill	Beachy, Missy
Dahlgren, Emily	Black, Traci
Dougherty, Kim	Blisseck, Stephanie
Garcia, Antonio	Bruce, Lacey
Gleaves, Julia	Burnham, Patricia
Gonyea, Megan	Chandler, Brenda
Hooker, Shawn	Crossan, Staci
Kolling, Crystal	Dukes, Darryl
McDowell, Naomi	Germain, Joy
McGovern, Danielle	Harris, Liza
McMullen, Brendan	Hickcox, Lorianne
Morgan, Katelyn	Holmes, Nanette
Morris, Katie	Hutto, Tana
Sajovic, Jamie	Jones, Karen
Sloan, Sheila	Kennedy, Kristen
Treichler, Amanda	Knuth, Jody
Treichler, Nick	Kurtz, Delbert
Wilbur, Ted	Marvin, Marie
Wilson, Jim	McDonald, Tiffany
Wollert, Kendra	McGuire, Susan
Vincent, Kristy	McLaughlin, Sam
Yell, Harley	Morehead, Katrina
	Porth, Michelle
	Williams, Ann

# Academic Performance

# OAKS/ Smarter Science





# SAND RIDGE CHARTER SCHOOL

## Profit & Loss

July 2014 through June 2015

Accrual Basis

Jul '14 - Jun 15

**Ordinary Income/Expense**

**Income**

1400 · Transportation Fees	3,881.99
1600 · Food Service	
1612 · Lunch	101,748.96
1611 · Breakfast	7,545.14
1600 · Food Service - Other	30,690.71
<b>Total 1600 · Food Service</b>	<b>139,984.81</b>
1990 · E-rate/Misc.	6,946.66
1950 · Textbook Sales	75.00
1920 · Donations	417.49
1300 · Various School Dist Tuition	2,064,402.52
1510 · Dividend & Interest	1,439.24
1740 · FEES	
Library Fund	138.00
Yearbook	-329.30
Activity Fees	17,004.50
<b>Total 1740 · FEES</b>	<b>16,813.20</b>
3100I · Grant Income	300.00

<b>Total Income</b>	<b>2,234,260.91</b>
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<b>Gross Profit</b>	<b>2,234,260.91</b>
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**Expense**

660 · Depreciation Expense	1,706.59
3000 · Enterprise and Community Service	
3100.. · Food Services	
120 · Food Prep and Dispensing Serv	
200-- · Employee Benefits	
240-- · Kitchen Health Insurance	7,498.30
213-- · PERS UAL	6,599.06
211-- · PERS Employer	3,368.85
<b>Total 200-- · Employee Benefits</b>	<b>17,466.21</b>
100-- · Kitchen Salaries	
Bonus	500.00
321.- · Purchased Services	2,520.02
112-- · Classified Salaries	60,249.66
100-- · Kitchen Salaries - Other	326.53
<b>Total 100-- · Kitchen Salaries</b>	<b>63,596.21</b>
<b>Total 120 · Food Prep and Dispensing Serv</b>	<b>81,062.42</b>
130 · Food Delivery	78,984.50
190 · Other Food Services	4,070.01
<b>Total 3100.. · Food Services</b>	<b>164,116.93</b>
<b>Total 3000 · Enterprise and Community Service</b>	<b>164,116.93</b>
2500 · Business Support Services	
2552 · Vehicle Operation Services	
Fuel	4,660.25
2552 · Vehicle Operation Services - Other	8,818.65
<b>Total 2552 · Vehicle Operation Services</b>	<b>13,478.90</b>
2520 · Fiscal Services	
410^ · Consumable supplies and materia	509.71
385 · Management Services	50,397.29
389.. · Bookkeeping Services	21,719.02
<b>Total 2520 · Fiscal Services</b>	<b>72,626.02</b>
2550 · Student Transportation Services	
100- · Salaries	5,377.32
2550 · Student Transportation Services - Other	3,750.63

# SAND RIDGE CHARTER SCHOOL

## Profit & Loss

July 2014 through June 2015

Accrual Basis

	Jul '14 - Jun 15
Total 300- · Principals Office Purchased Ser	163,987.79
Total 2400' · School Administration	187,224.67
Total 2000 · Support Services	208,511.26
1000 · Instruction	
1113 · Activities/Extra Curricular	
343.. · Student Travel	2,328.79
410.. · Consumable supp. and mat.	6,006.80
1113 · Activities/Extra Curricular - Other	6,581.89
Total 1113 · Activities/Extra Curricular	14,917.48
1131, · High School Instruction	
400, · 9-12 Supplies and Materials	
480, · 9-12 Computer Hardware	3,000.00
460, · 9-12 Non-consumable Items	6,973.78
420, · 9-12 Textbooks	2,798.78
410, · 9-12 Consumable Supp & Mat	11,884.53
Total 400, · 9-12 Supplies and Materials	24,657.09
300, · 9-12 Purchased Services	
319, · 9-12 Other Instructional	3,829.15
311, · 9-12 Instruction Services	3,795.35
Total 300, · 9-12 Purchased Services	7,624.50
200, · 9-12 Employee Benefits	
240, · 9-12 Contractual Employee Benef	
241, · 9-12 Health Insurance	8,845.34
Total 240, · 9-12 Contractual Employee Benef	8,845.34
231, · 9-12 Worker's Comp.	317.64
213, · 9-12 PERS UAL	14,884.58
211, · 9-12 PERS Employer	6,656.71
Total 200, · 9-12 Employee Benefits	30,704.27
100, · High School Salaries	
118* · Bonus	500.00
121, · Salaries 9-12 Substitutes Licen	1,092.00
112, · Salaries 9-12 Classified	22,369.80
111, · Salaries 9-12 Licensed	87,024.73
100, · High School Salaries - Other	1,325.95
Total 100, · High School Salaries	112,312.48
Total 1131, · High School Instruction	175,298.34
1121* · Middle/Junior High Instruction	
400* · 6-8 Supplies and Materials	
480* · 6-8 Computer Hardware	9,085.13
470* · 6-8 Computer Software	1,110.33
460* · 6-8 Non-consumable Items	7,308.86
420* · 6-8 Textbooks	1,538.08
410* · 6-8 Consumable Supp & Mater	4,711.10
Total 400* · 6-8 Supplies and Materials	23,753.50
300* · 6-8 Purchased Services	
319* · 6-8 Other Instructional	17,810.34
311* · 6-8 Instruction Services	46,615.33
Total 300* · 6-8 Purchased Services	64,425.67
200* · 6-8 Employee Benefits	
240* · 6-8 Contractual Employee Benef.	
243 · Dependent Care	4,075.69
241* · 6-8 Health Insurance	21,459.10
Total 240* · 6-8 Contractual Employee Benef.	25,534.79

**SAND RIDGE CHARTER SCHOOL****Profit & Loss**

July 2014 through June 2015

Accrual Basis

	Jul '14 - Jun 15
Total 100 · PAYROLL	117,509.46
2240 · BUSINESS EXPENSE	
Fee Expense	668.63
Total 2240 · BUSINESS EXPENSE	668.63
Total Expense	2,238,713.12
Net Ordinary Income	-4,452.21
Net Income	-4,452.21

# SAND RIDGE CHARTER SCHOOL Profit & Loss Budget Overview

July 2014 through June 2015

Accrual Basis

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTAL Jul '14 - Jun '15
<b>Ordinary Income/Expense</b>													
Income													
1400 - Transportation Fees	0.00	0.00	321.77	173.05	0.00	696.50	300.00	373.95	102.10	462.37	644.65	807.60	3,881.99
1600 - Food Service													
1612 - Lunch	10,269.81	0.00	1,677.91	0.00	0.00	10,166.92	31,649.25	0.00	0.00	34,832.62	0.00	13,152.45	101,748.96
1611 - Breakfast	3,089.42	0.00	641.84	8.10	0.00	3,333.88	149.40	0.00	59.40	54.00	149.40	59.70	7,545.14
1600 - Food Service - Other	18.00	-24.00	3,838.55	3,752.25	1,438.75	3,119.79	2,738.16	5,398.85	2,490.80	3,253.80	3,194.89	1,470.87	30,690.71
Total 1600 - Food Service	13,377.23	-24.00	6,158.30	3,760.35	1,438.75	16,620.59	34,536.81	5,398.85	2,550.20	38,140.42	3,344.29	14,683.02	139,984.81
1990 - E-rate/Misc.	0.00	0.00	0.00	6,946.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,946.66
1950 - Textbook Sales	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	75.00
1920 - Donations	0.00	71.78	0.00	52.61	86.96	45.02	46.33	19.11	-537.20	577.82	22.86	32.20	417.49
1300 - Various School Dist Tuition	387,046.00	0.00	379,376.85	163,696.55	172,299.46	0.00	334,878.27	168,437.18	165,667.67	167,835.99	125,164.55	0.00	2,064,402.52
1510 - Dividend & Interest	4.16	8.10	11.22	11.54	1,314.98	9.27	9.19	9.54	10.13	0.46	50.44	0.21	1,439.24
1740 - FEES													
Library Fund	160.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	35.00	0.00	-62.00	138.00
Yearbook	0.00	0.00	25.00	-2,480.72	0.00	0.00	0.00	0.00	0.00	936.75	120.00	1,069.67	-329.30
Activity Fees	18,690.00	55.00	580.00	275.00	0.00	55.00	415.00	20.00	0.00	24.00	0.00	-3,109.50	17,004.50
Total 1740 - FEES	18,850.00	55.00	605.00	-2,205.72	0.00	55.00	415.00	25.00	0.00	995.75	120.00	-2,101.83	16,813.20
3100 - Grant Income							0.00	0.00	0.00	300.00	0.00	0.00	300.00
Total Income	419,277.39	110.88	386,473.14	172,435.04	175,165.15	17,426.38	370,185.60	174,263.63	167,792.90	208,362.81	129,346.79	13,421.20	2,234,260.91
<b>Gross Profit</b>	419,277.39	110.88	386,473.14	172,435.04	175,165.15	17,426.38	370,185.60	174,263.63	167,792.90	208,362.81	129,346.79	13,421.20	2,234,260.91
<b>Expense</b>													
660 - Depreciation Expense							0.00	0.00	0.00	0.00	0.00	1,706.59	1,706.59
3000 - Enterprise and Community Serv													
3100 - Food Services													
120 - Food Prep and Dispensing Serv													
200 - Employee Benefits													
240 - Kitchen Health Insurance	0.00	0.00	583.94	583.94	703.38	0.00	703.38	703.38	703.38	703.38	703.38	2,110.14	7,498.30
213 - PERS UAL	0.00	0.00	640.26	792.48	711.32	714.14	483.94	744.09	670.54	430.09	493.80	918.40	6,599.06
211 - PERS Employer	0.00	0.00	324.10	392.18	355.88	356.52	254.19	370.53	298.80	230.11	258.60	527.94	3,368.85
Total 200 - Employee Benefits	0.00	0.00	1,548.30	1,768.60	1,770.58	1,070.66	1,441.51	1,818.00	1,672.72	1,363.58	1,455.78	3,556.48	17,466.21
100 - Kitchen Salaries													
Bonus	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
321 - Purchased Services	0.00	0.00	0.00	0.00	0.00	1,032.83	673.12	814.07	0.00	0.00	0.00	0.00	2,520.02
112 - Classified Salaries	0.00	0.00	5,275.55	6,754.99	6,013.46	5,536.33	4,196.82	5,467.47	7,012.51	5,289.84	7,017.15	7,685.54	60,249.66
100 - Kitchen Salaries - Other							0.00	0.00	0.00	0.00	0.00	0.00	326.53
Total 100 - Kitchen Salaries	0.00	0.00	5,275.55	6,754.99	6,013.46	7,069.16	4,869.94	6,281.54	7,012.51	5,289.84	7,017.15	8,012.07	63,596.21
Total 120 - Food Prep and Dispensing Serv	0.00	0.00	6,823.85	8,523.59	7,784.04	8,139.82	6,311.45	8,099.54	8,885.23	6,653.42	8,472.93	11,568.55	81,062.42
130 - Food Delivery	0.00	3,398.65	11,792.31	9,390.59	6,989.93	7,111.74	8,976.50	9,084.53	6,732.14	8,407.09	6,842.88	258.14	78,984.50
190 - Other Food Services	0.00	17.00	244.38	1,740.33	0.00	575.51	79.40	40.00	154.39	0.00	40.00	204.00	3,095.01
3100 - Food Services - Other	975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	975.00
Total 3100 - Food Services	975.00	3,415.65	18,860.54	19,654.51	14,773.97	15,827.07	15,367.35	17,224.07	15,571.76	15,060.51	15,355.81	12,030.69	164,116.93
Total 3000 - Enterprise and Community Serv	975.00	3,415.65	18,860.54	19,654.51	14,773.97	15,827.07	15,367.35	17,224.07	15,571.76	15,060.51	15,355.81	12,030.69	164,116.93
2500 - Business Support Services													
2552 - Vehicle Operation Services													
Fuel	175.03	0.00	0.00	707.25	813.47	419.27	366.10	411.02	382.33	343.55	466.12	576.11	4,660.25
2552 - Vehicle Operation Services - Other	2,185.59	0.00	0.00	235.97	358.64	0.00	3,092.76	904.51	928.21	549.83	583.14	0.00	8,818.65
Total 2552 - Vehicle Operation Services	2,360.62	0.00	0.00	943.22	1,172.11	419.27	3,458.86	1,315.53	1,310.54	893.38	1,029.26	576.11	13,478.90
2520 - Fiscal Services													
410 - Consumable supplies and materia	0.00	0.00	11,819.30	4,076.13	4,076.13	4,162.26	4,144.26	4,144.26	4,144.26	4,325.93	5,033.74	4,471.02	50,397.29
385 - Management Services	0.00	0.00	5,381.12	1,793.71	1,793.70	1,870.32	1,793.71	1,793.71	1,793.70	1,872.33	1,813.36	1,813.36	21,719.02
389 - Bookkeeping Services	0.00	0.00	17,200.42	5,869.84	5,869.83	6,032.58	5,937.97	6,216.85	6,017.95	6,198.26	6,847.10	6,435.22	72,626.02
Total 2520 - Fiscal Services	0.00	0.00	17,200.42	5,869.84	5,869.83	6,032.58	5,937.97	6,216.85	6,017.95	6,198.26	6,847.10	6,435.22	72,626.02
2550 - Student Transportation Services													
100 - Salaries	0.00	0.00	1,528.54	1,245.27	1,168.28	960.73	0.00	201.50	0.00	0.00	32.50	162.50	5,299.32
2550 - Student Transportation Services - Other	0.00	0.00	116.83	1,263.75	0.00	528.12	491.79	0.00	626.04	78.00	724.10	0.00	3,828.63
Total 2550 - Student Transportation Services	0.00	0.00	1,645.37	2,509.02	1,168.28	1,488.85	491.79	201.50	626.04	78.00	756.60	162.50	9,127.95
2540 - Business Operation & Maint.													
2542 - Care & Upkeep of Bldg Services													
460 - Non-consumable supplies and mat	0.00	0.00	350.00	161.07	11.25	1,516.00	0.00	13.88	17.98	59.55	0.00	0.00	2,129.73
300 - Purchased Services													
351 - Telephone	774.39	783.48	890.53	808.35	2,017.63	955.40	281.05	276.37	603.14	731.57	603.40	613.40	9,338.71
329 - Other Property Services	261.03	64.05	1,903.19	2,499.17	1,222.44	1,653.94	2,871.12	1,926.78	869.98	826.50	842.32	91.50	14,832.02
328 - Garbage	541.90	541.90	564.27	541.90	541.90	564.27	547.44	547.44	570.39	547.44	547.44	547.44	6,603.73

# SAND RIDGE CHARTER SCHOOL Profit & Loss Budget Overview

July 2014 through June 2015

Accrual Basis

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTAL Jul '14 - Jun '15
343.. - Student Travel	0.00	0.00	0.00	440.40	123.76	114.71	38.42	268.63	66.83	13.67	785.06	497.31	2,328.79
410.. - Consumable supp. and mat.	0.00	0.00	89.32	351.94	281.81	430.93	258.06	325.02	222.20	610.32	696.57	2,740.63	6,006.80
1113 - Activities/Extra Curricular - Other	0.00	0.00	0.00	866.00	350.00	885.90	0.00	0.00	0.00	485.00	3,834.99	180.00	6,581.89
Total 1113 - Activities/Extra Curricular	0.00	0.00	89.32	1,658.34	755.57	1,431.54	296.48	593.65	289.03	1,108.99	5,296.62	3,397.94	14,917.48
1131 - High School Instruction													
400 - 9-12 Supplies and Materials													
480 - 9-12 Computer Hardware	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
460 - 9-12 Non-consumable Items	0.00	0.00	0.00	6,588.71	319.15	0.00	31.94	33.98	0.00	0.00	0.00	0.00	6,973.78
420 - 9-12 Textbooks	0.00	325.00	1,654.40	33.94	0.00	298.70	0.00	0.00	486.74	0.00	0.00	0.00	2,798.78
410 - 9-12 Consumable Supp & Mat	122.89	6,653.99	1,068.01	303.67	125.96	1,897.30	49.50	212.68	98.18	160.75	146.60	1,045.00	11,884.53
Total 400 - 9-12 Supplies and Materials	122.89	6,978.99	2,722.41	6,926.32	445.11	5,196.00	81.44	246.66	584.92	160.75	146.60	1,045.00	24,657.09
300 - 9-12 Purchased Services													
319 - 9-12 Other Instructional	0.00	0.00	1,394.37	378.00	-393.00	0.00	1,458.33	25.00	0.00	0.00	0.00	966.45	3,829.15
311 - 9-12 Instruction Services	0.00	492.35	0.00	750.00	0.00	0.00	-447.00	3,000.00	0.00	0.00	0.00	0.00	3,795.35
Total 300 - 9-12 Purchased Services	0.00	492.35	1,394.37	1,128.00	-393.00	0.00	1,011.33	3,025.00	0.00	0.00	0.00	966.45	7,624.50
200 - 9-12 Employee Benefits													
240 - 9-12 Contractual Employee Benef													
241 - 9-12 Health Insurance	0.00	0.00	583.94	875.91	1,055.07	0.00	1,055.07	1,055.07	1,055.07	1,055.07	1,055.07	1,055.07	8,845.34
Total 240 - 9-12 Contractual Employee Benef	0.00	0.00	583.94	875.91	1,055.07	0.00	1,055.07	1,055.07	1,055.07	1,055.07	1,055.07	1,055.07	8,845.34
231 - 9-12 Worker's Comp.	74.20	0.00	0.00	23.24	74.21	0.00	0.00	72.99	0.00	0.00	73.00	0.00	317.64
213 - 9-12 PERS UAL	0.00	0.00	844.89	1,273.98	1,194.02	1,248.26	1,178.20	1,171.58	1,378.15	1,303.39	1,345.63	3,946.48	14,884.58
211 - 9-12 PERS Employer	0.00	0.00	377.85	569.75	533.99	558.25	526.92	523.96	616.33	582.91	601.80	1,764.95	6,656.71
Total 200 - 9-12 Employee Benefits	74.20	0.00	1,806.68	2,742.88	2,857.29	1,806.51	2,760.19	2,823.60	3,049.55	2,941.37	3,075.50	6,766.50	30,704.27
100 - High School Salaries													
118 - Bonus	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
121 - Salaries 9-12 Substitutes Licen	0.00	0.00	0.00	120.00	0.00	120.00	0.00	285.00	104.50	312.50	0.00	150.00	1,092.00
112 - Salaries 9-12 Classified	0.00	0.00	2,118.14	2,137.08	2,137.08	1,956.33	2,058.96	2,129.77	2,022.54	1,928.77	1,786.74	4,094.39	22,369.80
111 - Salaries 9-12 Licensed	0.00	0.00	5,555.91	7,583.22	7,529.47	7,545.59	7,416.63	7,281.10	7,405.88	6,846.98	7,518.72	22,341.23	87,024.73
100 - High School Salaries - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,325.95	1,325.95
Total 100 - High School Salaries	0.00	0.00	7,674.05	9,840.30	9,866.55	10,121.92	9,475.59	9,695.87	9,532.92	9,086.25	9,305.46	27,911.57	112,312.48
Total 1131 - High School Instruction	197.09	7,471.34	13,597.51	20,637.50	12,575.95	17,124.43	13,328.55	15,791.13	13,167.39	12,190.37	12,527.56	36,689.52	175,298.34
1121 - Middle/Junior High Instruction													
400 - 6-8 Supplies and Materials													
480 - 6-8 Computer Hardware	0.00	0.00	0.00	3,832.02	0.00	0.00	800.00	827.33	2,700.00	325.84	599.94	0.00	9,085.13
470 - 6-8 Computer Software	0.00	0.00	0.00	0.00	200.00	0.00	0.00	910.33	0.00	0.00	0.00	0.00	1,110.33
460 - 6-8 Non-consumable Items	1,095.89	5,009.66	426.32	119.08	12.00	516.95	0.00	0.00	74.88	53.98	0.00	0.00	7,308.86
420 - 6-8 Textbooks	0.00	83.26	1,174.20	4.24	94.95	0.00	0.00	0.00	181.43	0.00	0.00	0.00	1,538.08
410 - 6-8 Consumable Supp & Mater	438.90	378.29	1,863.15	525.42	200.51	91.77	363.69	205.76	228.85	314.46	100.30	0.00	4,711.10
400 - 6-8 Supplies and Materials - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 400 - 6-8 Supplies and Materials	1,534.79	5,471.21	3,463.67	4,480.76	507.46	608.72	1,163.69	1,943.42	3,185.28	694.28	700.24	0.00	23,753.50
300 - 6-8 Purchased Services													
319 - 6-8 Other Instructional	0.00	0.00	2,942.40	850.73	837.03	935.41	3,068.02	602.17	750.13	836.69	634.99	6,352.77	17,810.34
311 - 6-8 Instruction Services	0.00	0.00	7,196.84	3,478.14	4,746.07	3,647.30	3,537.85	3,537.85	3,326.64	3,462.24	2,968.37	10,714.03	46,615.33
Total 300 - 6-8 Purchased Services	0.00	0.00	10,139.24	4,328.87	5,583.10	4,582.71	6,605.87	4,140.02	4,076.77	4,298.93	3,603.36	17,066.80	64,425.67
200 - 6-8 Employee Benefits													
240 - 6-8 Contractual Employee Benef.													
243 - Dependent Care	0.00	0.00	31.88	469.38	400.00	561.27	271.88	274.38	467.51	571.88	576.88	450.63	4,075.69
241 - 6-8 Health Insurance	0.00	0.00	1,751.82	2,043.79	2,461.83	-1,004.90	1,996.95	2,110.14	2,603.84	2,110.14	2,110.14	5,275.35	21,459.10
Total 240 - 6-8 Contractual Employee Benef.	0.00	0.00	1,783.70	2,513.17	2,861.83	-443.63	2,268.83	2,384.52	3,071.35	2,682.02	2,687.02	5,725.98	25,534.79
231 - 6-8 Worker's Comp	222.62	0.00	0.00	92.99	296.83	0.00	0.00	292.00	0.00	-40.79	292.00	0.00	1,155.65
213 - 6-8 PERS UAL	0.00	0.00	2,605.52	2,776.71	2,697.93	3,448.05	2,524.74	2,438.25	3,047.13	3,486.93	3,162.80	9,415.57	35,603.43
211 - 6-8 PERS Employer	0.00	0.00	1,165.23	1,241.77	1,206.55	1,542.01	1,129.09	1,090.42	1,362.74	1,559.41	1,460.25	4,361.10	16,118.57
Total 200 - 6-8 Employee Benefits	222.62	0.00	5,554.45	6,624.64	7,063.14	4,546.43	5,922.66	6,205.19	7,481.22	7,687.57	7,601.87	19,502.65	78,412.44
100 - Middle/Junior High Salaries													
118 - Bonus	0.00	0.00	0.00	0.00	0.00	1,300.00	0.00	0.00	0.00	0.00	0.00	0.00	1,300.00
122 - Salaries 6-8 Substitutes Classi	0.00	0.00	0.00	0.00	302.50	220.00	120.00	21.31	0.00	1,190.00	1,392.50	675.00	3,921.31
121 - Salaries 6-8 Substitutes Licens	0.00	0.00	240.00	360.00	240.00	360.00	240.00	480.00	1,677.70	460.00	250.00	0.00	4,307.70
112 - Salaries 6-8 Classified	0.00	0.00	6,076.68	7,230.76	6,968.24	8,088.88	6,016.90	5,955.05	6,713.72	8,000.96	6,139.54	16,059.92	77,250.65
111 - Salaries 6-8 - Licensed	0.00	0.00	18,934.17	17,837.75	18,581.08	19,485.49	13,787.78	13,254.11	13,410.38	13,085.89	13,728.72	42,566.99	184,670.36
100 - Middle/Junior High Salaries - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	998.43	998.43
Total 100 - Middle/Junior High Salaries	0.00	0.00	25,250.85	25,428.51	26,091.82	29,454.37	20,164.66	19,770.47	21,801.80	22,736.85	21,508.76	60,300.34	272,448.45
Total 1121 - Middle/Junior High Instruction	1,757.41	5,471.21	44,408.21	40,862.78	39,245.52	39,192.23	33,856.90	31,999.10	36,545.05	35,417.63	33,414.23	96,869.79	439,040.06
1111 - Elementary, K-5 Instruction													

# SAND RIDGE CHARTER SCHOOL Profit & Loss Budget Overview

July 2015 through June 2016

Accrual Basis

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	TOTAL Jul '15 - Jun '16
<b>Ordinary Income/Expense</b>													
Income													
1400 - Transportation Fees	0.00	0.00	0.00	0.00	1,021.15	696.50	300.00	373.95	102.10	462.37	644.65	399.28	4,000.00
1600 - Food Service													
1612 - Lunch	13,572.31	0.00	2,971.56	11,623.72	0.00	10,166.92	31,649.25	0.00	0.00	34,832.62	0.00	13,152.45	117,968.83
1611 - Breakfast	0.00	0.00	135.30	15.00	0.00	3,333.88	149.40	0.00	59.40	54.00	149.40	59.70	3,956.08
1600 - Food Service - Other	1.00	0.00	3,506.75	2,414.25	1,834.40	3,119.79	2,738.16	5,398.85	2,490.80	3,253.80	3,194.89	1,470.87	29,423.56
<b>Total 1600 - Food Service</b>	<b>13,573.31</b>	<b>0.00</b>	<b>6,613.61</b>	<b>14,052.97</b>	<b>1,834.40</b>	<b>16,620.59</b>	<b>34,536.81</b>	<b>5,398.85</b>	<b>2,550.20</b>	<b>38,140.42</b>	<b>3,344.29</b>	<b>14,683.02</b>	<b>151,348.47</b>
1990 - E-rate/Misc.	0.00	0.00	1,328.35	0.00	1,240.10	0.00							2,568.45
1950 - Textbook Sales	0.00	0.00	50.00	35.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	135.00
1920 - Donations	24.78	250.00	38.46	0.00	0.00	45.02	46.33	19.11	-537.20	577.82	22.86	32.20	519.38
1300 - Various School Dist Tuition	380,882.51	190,327.01	168,185.53	167,198.80	166,692.42	167,000.00	167,000.00	167,000.00	167,000.00	167,000.00	98,000.00	0.00	2,006,266.27
1510 - Dividend & Interest	0.10	0.02	0.00	885.00	63.66	9.27	9.19	9.54	10.13	0.46	50.44	0.21	1,048.02
1740 - FEES													
Library Fund	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
Yearbook	0.00	0.00	0.00	-2,064.12	0.00	0.00	0.00	0.00	0.00	936.75	120.00	1,069.67	62.30
Activity Fees	440.00	17,039.00	1,005.00	0.00	-22.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,109.50	15,352.50
<b>Total 1740 - FEES</b>	<b>440.00</b>	<b>17,039.00</b>	<b>1,015.00</b>	<b>-2,064.12</b>	<b>-22.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>936.75</b>	<b>120.00</b>	<b>-2,039.83</b>	<b>15,424.80</b>
3100I - Grant Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>394,920.70</b>	<b>207,616.03</b>	<b>177,210.95</b>	<b>180,117.65</b>	<b>170,829.73</b>	<b>184,371.38</b>	<b>201,892.33</b>	<b>172,801.45</b>	<b>169,125.23</b>	<b>207,167.82</b>	<b>102,182.24</b>	<b>13,074.88</b>	<b>2,181,310.39</b>
<b>Gross Profit</b>	<b>394,920.70</b>	<b>207,616.03</b>	<b>177,210.95</b>	<b>180,117.65</b>	<b>170,829.73</b>	<b>184,371.38</b>	<b>201,892.33</b>	<b>172,801.45</b>	<b>169,125.23</b>	<b>207,167.82</b>	<b>102,182.24</b>	<b>13,074.88</b>	<b>2,181,310.39</b>
Expense													
650 - Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,706.59	1,706.59
3000 - Enterprise and Community Service													
3100.. - Food Services													
120 - Food Prep and Dispensing Serv													
200-- - Employee Benefits													
240-- - Kitchen Health Insurance	0.00	0.00	703.38	703.38	766.68	766.68	766.68	766.68	766.68	766.68	766.68	2,300.00	9,073.52
213-- - PERS UAL	0.00	0.00	550.31	886.48	769.41	769.41	769.41	769.41	769.41	769.41	769.41	2,308.00	9,130.66
211-- - PERS Employer	0.00	0.00	391.24	630.25	547.03	547.03	547.03	547.03	547.03	547.03	547.03	1,641.00	8,491.70
<b>Total 200-- - Employee Benefits</b>	<b>0.00</b>	<b>0.00</b>	<b>1,644.93</b>	<b>2,220.11</b>	<b>2,083.12</b>	<b>2,083.12</b>	<b>2,083.12</b>	<b>2,083.12</b>	<b>2,083.12</b>	<b>2,083.12</b>	<b>2,083.12</b>	<b>6,248.00</b>	<b>24,695.88</b>
100-- - Kitchen Salaries													
Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
321.- - Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-- - Classified Salaries	0.00	0.00	5,337.63	8,598.15	7,462.74	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	15,000.00	81,398.52
100-- - Kitchen Salaries - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 100-- - Kitchen Salaries</b>	<b>0.00</b>	<b>0.00</b>	<b>5,337.63</b>	<b>8,598.15</b>	<b>7,462.74</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>15,000.00</b>	<b>81,398.52</b>
<b>Total 120 - Food Prep and Dispensing Serv</b>	<b>0.00</b>	<b>0.00</b>	<b>6,982.56</b>	<b>10,818.26</b>	<b>9,545.86</b>	<b>9,583.12</b>	<b>9,583.12</b>	<b>9,583.12</b>	<b>9,583.12</b>	<b>9,583.12</b>	<b>9,583.12</b>	<b>21,248.00</b>	<b>106,094.40</b>
130 - Food Delivery	0.00	0.00	11,415.57	11,182.99	3,684.74	7,111.74	8,976.50	9,084.53	6,732.14	8,407.09	6,842.88	258.14	73,696.32
130 - Other Food Services	0.00	210.00	0.00	0.00	848.95	575.51	78.40	40.00	154.39	0.00	40.00	204.00	2,152.25
<b>Total 3100.. - Food Services</b>	<b>0.00</b>	<b>210.00</b>	<b>18,398.13</b>	<b>22,001.25</b>	<b>14,079.55</b>	<b>17,270.37</b>	<b>18,639.02</b>	<b>18,707.65</b>	<b>16,469.65</b>	<b>17,990.21</b>	<b>16,466.00</b>	<b>21,711.14</b>	<b>181,942.97</b>
<b>Total 3000 - Enterprise and Community Service</b>	<b>0.00</b>	<b>210.00</b>	<b>18,398.13</b>	<b>22,001.25</b>	<b>14,079.55</b>	<b>17,270.37</b>	<b>18,639.02</b>	<b>18,707.65</b>	<b>16,469.65</b>	<b>17,990.21</b>	<b>16,466.00</b>	<b>21,711.14</b>	<b>181,942.97</b>
2500 - Business Support Services													
2552 - Vehicle Operation Services													
Fuel	64.23	118.32	0.00	289.40	377.07	419.27	366.10	411.02	382.33	343.55	466.12	576.11	3,813.52
2552 - Vehicle Operation Services - Other	2,403.69	3,446.73	95.00	505.15	598.34	0.00	3,092.76	904.51	928.21	549.83	563.14	0.00	13,087.36
<b>Total 2552 - Vehicle Operation Services</b>	<b>2,467.92</b>	<b>3,565.05</b>	<b>95.00</b>	<b>794.55</b>	<b>975.41</b>	<b>419.27</b>	<b>3,458.86</b>	<b>1,315.53</b>	<b>1,310.54</b>	<b>893.38</b>	<b>1,029.26</b>	<b>576.11</b>	<b>16,900.88</b>
2520 - Fiscal Services													
410A - Consumable supplies and materia	0.00	0.00	0.00	0.00	9.78	0.00	0.00	278.88	79.99	0.00	0.00	150.84	519.49
385 - Management Services	0.00	0.00	14,470.31	4,764.91	4,790.23	4,764.93	4,764.93	4,764.93	4,764.93	4,764.93	4,764.93	4,764.93	57,379.96
389.. - Bookkeeping Services	0.00	0.00	3,889.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,889.21
<b>Total 2520 - Fiscal Services</b>	<b>0.00</b>	<b>0.00</b>	<b>18,459.52</b>	<b>4,764.91</b>	<b>4,800.01</b>	<b>4,764.93</b>	<b>4,764.93</b>	<b>5,043.81</b>	<b>4,844.92</b>	<b>4,764.93</b>	<b>4,764.93</b>	<b>4,915.77</b>	<b>61,888.66</b>
2550 - Student Transportation Services													
100-- - Salaries	0.00	0.00	120.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.66
2550 - Student Transportation Services - Other	0.00	0.00	0.00	618.39	0.00	528.12	491.79	0.00	626.04	0.00	724.10	0.00	2,988.44
<b>Total 2550 - Student Transportation Services</b>	<b>0.00</b>	<b>0.00</b>	<b>120.66</b>	<b>618.39</b>	<b>0.00</b>	<b>528.12</b>	<b>491.79</b>	<b>0.00</b>	<b>626.04</b>	<b>0.00</b>	<b>724.10</b>	<b>0.00</b>	<b>3,109.10</b>
2540 - Business Operation & Maint.													
2542 - Care & Upkeep of Bldg Services													
460-- - Non-consumable supplies and mat	0.00	159.50	0.00	405.48	170.37	500.00	0.00	13.88	17.98	59.55	0.00	0.00	1,326.76
300-- - Purchased Services													
351-- - Telephone	613.42	613.66	613.66	616.67	616.67	616.67	616.67	616.67	616.67	616.67	616.67	616.67	7,390.77
329-- - Other Property Services	48.94	156.94	147.42	2,579.99	3,051.27	1,653.94	2,871.12	1,928.78	869.98	626.50	842.32	91.50	14,866.70
328-- - Garbage	547.44	547.44	547.44	547.44	547.44	547.44	547.44	547.44	547.44	547.44	547.44	547.44	6,828.44
327-- - Water and Sewage	902.33	953.41	905.85	1,113.88	387.33	1,165.10	973.84	1,220.18	1,006.10	1,049.41	1,163.76	1,028.21	11,869.40

**SAND RIDGE CHARTER SCHOOL  
Profit & Loss Budget Overview**

July 2015 through June 2016

Accrual Basis

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	TOTAL Jul '15 - Jun ...
410.. • Consumable supp. and mat.	0.00	610.51	354.32	275.13	74.52	430.83	258.06	325.02	222.20	610.32	696.57	2,740.63	6,598.21
1113 • Activities/Extra Curricular - Other	0.00	0.00	275.00	279.00	504.00	885.90	0.00	0.00	0.00	485.00	3,834.89	160.00	6,423.89
<b>Total 1113 • Activities/Extra Curricular</b>	<b>0.00</b>	<b>610.51</b>	<b>796.17</b>	<b>724.16</b>	<b>687.47</b>	<b>1,431.54</b>	<b>298.48</b>	<b>593.65</b>	<b>289.03</b>	<b>1,108.99</b>	<b>5,296.62</b>	<b>3,397.94</b>	<b>15,232.56</b>
<b>1131 • High School Instruction</b>													
400 • 9-12 Supplies and Materials													
480 • 9-12 Computer Hardware	0.00	0.00	0.00	0.00	0.00	0.00							0.00
460 • 9-12 Non-consumable Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
420 • 9-12 Textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
410 • 9-12 Consumable Supp & Mat	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 400 • 9-12 Supplies and Materials</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
300 • 9-12 Purchased Services													
319 • 9-12 Other Instructional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
311 • 9-12 Instruction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 300 • 9-12 Purchased Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
200 • 9-12 Employee Benefits													
240 • 9-12 Contractual Employee Benef													
241 • 9-12 Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 240 • 9-12 Contractual Employee Benef</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
231 • 9-12 Worker's Comp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
213 • 9-12 PERS UAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211 • 9-12 PERS Employer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 200 • 9-12 Employee Benefits</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100 • High School Salaries													
118 • Bonus	0.00	0.00	0.00	0.00	0.00	0.00							0.00
121 • Salaries 9-12 Substitutes Licens	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112 • Salaries 9-12 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
111 • Salaries 9-12 Licensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100 • High School Salaries - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 100 • High School Salaries</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total 1131 • High School Instruction</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>1121 • Middle/Junior High Instruction</b>													
400 • 6-8 Supplies and Materials													
480 • 6-8 Computer Hardware	0.00	0.00	1,300.00	0.00	0.00	0.00	800.00	827.33	0.00	325.84	599.94	0.00	3,853.11
470 • 6-8 Computer Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	910.33	0.00	0.00	0.00	0.00	910.33
460 • 6-8 Non-consumable Items	0.00	0.00	0.00	256.82	20.00	516.95	0.00	0.00	74.98	53.98	0.00	0.00	922.73
420 • 6-8 Textbooks	0.00	0.00	295.50	36.00	280.89	0.00	0.00	0.00	181.43	0.00	0.00	0.00	793.82
410 • 6-8 Consumable Supp & Mater	0.00	442.08	2,103.38	254.61	57.68	91.77	363.69	205.76	228.85	314.46	100.30	0.00	4,162.58
400 • 6-8 Supplies and Materials - Other	0.00	0.00	0.00	0.00	0.00	0.00							0.00
<b>Total 400 • 6-8 Supplies and Materials</b>	<b>0.00</b>	<b>442.08</b>	<b>3,698.88</b>	<b>547.43</b>	<b>358.57</b>	<b>608.72</b>	<b>1,163.69</b>	<b>1,943.42</b>	<b>485.26</b>	<b>694.28</b>	<b>700.24</b>	<b>0.00</b>	<b>10,842.57</b>
300 • 6-8 Purchased Services													
319 • 6-8 Other Instructional	0.00	0.00	1,355.94	965.14	1,735.00	965.14	965.14	965.14	965.14	965.14	965.14	2,896.00	12,742.92
311 • 6-8 Instruction Services	0.00	0.00	428.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	428.40
<b>Total 300 • 6-8 Purchased Services</b>	<b>0.00</b>	<b>0.00</b>	<b>1,784.34</b>	<b>965.14</b>	<b>1,735.00</b>	<b>965.14</b>	<b>965.14</b>	<b>965.14</b>	<b>965.14</b>	<b>965.14</b>	<b>965.14</b>	<b>2,896.00</b>	<b>13,171.32</b>
200 • 6-8 Employee Benefits													
240 • 6-8 Contractual Employee Benef.													
243 • Dependent Care	0.00	0.00	0.00	373.70	461.26	400.00	400.00	400.00	400.00	400.00	400.00	765.04	4,000.00
241 • 6-8 Health Insurance	0.00	0.00	2,110.14	2,813.52	3,450.06	3,450.06	3,450.06	3,450.06	3,450.06	3,450.06	3,450.06	11,115.00	40,189.08
<b>Total 240 • 6-8 Contractual Employee Benef.</b>	<b>0.00</b>	<b>0.00</b>	<b>2,110.14</b>	<b>3,187.22</b>	<b>3,911.32</b>	<b>3,850.06</b>	<b>3,850.06</b>	<b>3,850.06</b>	<b>3,850.06</b>	<b>3,850.06</b>	<b>3,850.06</b>	<b>11,880.04</b>	<b>44,189.08</b>
231 • 6-8 Worker's Comp	179.47	0.00	433.35	0.00	267.00	0.00	0.00	433.35	0.00	0.00	433.35	0.00	1,746.52
213 • 6-8 PERS UAL	0.00	0.00	1,431.69	1,653.64	1,684.25	1,684.25	1,684.25	1,684.25	1,684.25	1,684.25	1,684.25	5,053.00	19,928.08
211 • 6-8 PERS Employer	0.00	0.00	1,081.14	1,248.93	1,268.33	1,268.33	1,268.33	1,268.33	1,268.33	1,268.33	1,268.33	3,805.00	15,023.38
<b>Total 200 • 6-8 Employee Benefits</b>	<b>179.47</b>	<b>0.00</b>	<b>5,066.32</b>	<b>6,089.79</b>	<b>7,130.90</b>	<b>6,802.64</b>	<b>6,802.64</b>	<b>7,235.99</b>	<b>6,802.64</b>	<b>6,802.64</b>	<b>7,235.99</b>	<b>20,738.04</b>	<b>80,887.06</b>
100 • Middle/Junior High Salaries													
118 • Bonus	0.00	0.00	0.00	0.00	0.00	0.00							0.00
122 • Salaries 6-8 Substitutes Classi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121 • Salaries 6-8 Substitutes Licens	0.00	0.00	0.00	140.00	210.00	360.00	240.00	460.00	1,677.70	460.00	250.00	0.00	3,817.70
112 • Salaries 6-8 Classified	0.00	0.00	3,486.88	3,935.40	4,039.15	4,039.15	4,039.15	4,039.15	4,039.15	4,039.15	4,039.15	12,117.45	47,813.78
111 • Salaries 6-8 - Licensed	0.00	0.00	20,773.27	20,138.74	20,722.90	20,773.27	18,273.27	18,273.27	18,273.27	18,273.27	18,273.27	54,819.81	228,594.34
100 • Middle/Junior High Salaries - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 100 • Middle/Junior High Salaries</b>	<b>0.00</b>	<b>0.00</b>	<b>24,260.15</b>	<b>24,214.14</b>	<b>24,972.05</b>	<b>25,172.42</b>	<b>22,552.42</b>	<b>22,792.42</b>	<b>23,990.12</b>	<b>22,772.42</b>	<b>22,562.42</b>	<b>66,937.26</b>	<b>280,225.82</b>
<b>Total 1121 • Middle/Junior High Instruction</b>	<b>179.47</b>	<b>442.08</b>	<b>34,809.69</b>	<b>31,816.50</b>	<b>34,196.52</b>	<b>33,548.92</b>	<b>31,483.89</b>	<b>32,936.97</b>	<b>32,243.16</b>	<b>31,234.48</b>	<b>31,463.79</b>	<b>90,571.30</b>	<b>384,926.77</b>
<b>1111 • Elementary, K-5 Instruction</b>													
400 • K-5 Supplies and Materials													

## **Charter School Funding**

What does 20% State Funding mean in dollars and cents to the district?

2014/2015 Charter Funding per student was **\$6843**

**20% of \$6843=\$1368.60 per student the district retains for services**

Total Charter School enrollment in 2014/2015 was 366.55 students

**366.55 students times \$1368.60 = \$501,660.33**

Students on IEPs =25

**25 IEP students times \$6843 = \$171,075.00**

**ADM and Sp. Ed. Funding = \$672,735.33 District keeps**

Charter Schools receive no timber dollars, no federal dollars, no bond dollars and no local dollars.

**2015/2016 projection for funds the district will retain is approx. \$505,985.62**

**Special Ed. \$172,550.00**

**2015/2016 Total \$678,535.62**

When the charter bill was written the 20% the district retains was expected to be for services the district would incur helping the charter school get established. What does it cost the district to have a charter school in the district?

Are Sand Ridge students really worth less than the regular public school students?

I would like the Lebanon Board to think about these figures and the possible conversation our boards may have concerning this funding issue.

Thank you,

Mary Northern

[mnorthernshcs@yahoo.com](mailto:mnorthernshcs@yahoo.com)



OR  
 Lebanon Community SD 9  
 485 S 5th St  
 Lebanon OR 97355  
 541-451-8511

### Division 22 Assurances

**Please Note:** To fulfill Division 22 Assurance requirements, all districts must:

1. Upload a copy of their Local Board Minutes to the appropriate folder in the Document Upload feature (top left of Indistar dashboard)
2. Upload a copy of their District Policy to the appropriate folder in the Document Upload feature
3. Complete this form
4. Submit completed Division 22 Assurances form by clicking the SUBMIT button located in TAB 3 - Submit Forms/Reports on the Indistar Dashboard

### Submissions are due by February 15, 2016

Please contact Andrea Morgan, Education Specialist, if you should have any questions or concerns.

**Phone:** 1-503-947-5772

[andrea.morgan@state.or.us](mailto:andrea.morgan@state.or.us)

*\*Note: This form allows you complete the Assurances in multiple sessions, if necessary. You should save your work before logging out of the form. The form will not be submitted until you click on the "Submit" button.*

### For 2015-2016, districts are expected to report on five Division 22 Oregon Administrative Rules:

- OAR 581-022-0606 District Continuous Improvement Plan;
- OAR 581-022-0711 Policies on Reporting of Child Abuse;
- OAR 581-022-1130 Diploma Requirements;
- OAR 581-022-1210 District Curriculum;
- OAR 581-022-1620 Required Instructional Time.

(See description on Tab 2 - Complete Forms for more information.)

### The following information is required for the person completing this form:

<b>Name:</b>	Jennifer Meckley
<b>Title:</b>	Director of Human Resources and Community Relations
<b>Email:</b>	<a href="mailto:jennifer.meckley@lebanon.k12.or.us">jennifer.meckley@lebanon.k12.or.us</a>
<b>Phone:</b>	541 451 8511

### REPORT TO THE COMMUNITY

By **January 15** of each year, school district superintendents are required by **OAR 581-022-1610 Operating Policies and Procedures** to report to their communities the district's standing with respect to all of the Standards for Public Elementary and Secondary Schools as set out in Oregon Administrative Rules Chapter 581, Division 22 **OAR 581-022-1610 Operating Policies and Procedures** ([click here to review policy](#))

The district report to the community was provided by January 15.

☒ Yes

The report was provided on:  
1/14/2016

### Upload Required:

Please check to verify your district has uploaded the appropriate documentation.

### **OAR 581-022-0606 District Continuous Improvement Plan** ([click here to review policy](#))

The purpose of the Continuous Improvement Plan is to provide school districts with a tool to gather and analyze data, implement effective instructional practices and develop necessary intervention plans for students not meeting or exceeding standards.

Does your current local district continuous improvement plan include the following?

### **a. Rigorous curriculum aligned with state standards**

**Definitions:**

"Rigorous curriculum" means multiple courses of study any one of which will prepare students to successfully meet the Oregon diploma requirements. These courses are cognitively demanding and challenging to students as those students apply the fundamental concepts and skills from various disciplines to real world problems in complex and open ended situations;

"Aligned with standards" means that the taught curriculum (what teachers teach), the learned curriculum (what students learn), and the assessed curriculum (what students are tested on) as identified through state and national academic standards do not deviate significantly one from another. This alignment includes four components:

- (A) Content match — topical coverage, or comprehensiveness and level of detail
  - (B) Depth match — level of difficulty, or cognitive complexity
  - (C) Emphasis match — the relative duration of the instruction about each topic/standard within a subject
  - (D) Performance match — the type of performance required to demonstrate proficiency of the standard
- ☒ Yes

---

#### **b. High-quality instructional programs**

##### **Definition:**

"High quality instructional programs" means that teachers teach knowledge and skills through the use of an appropriate variety of instructional strategies reflecting best practice and based on state/national standards and assessments that effectively measure what the standards require. Such instruction is not universal but is situational based on instructional context.

☒ Yes

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#### **c. Short-term and long-term professional development plans**

##### **Definition:**

"Short-term professional development plans" means a component of a long term professional development plan with a direct connection with one or more of the following—individual continuing professional development plans; board, district or school goals; state certification criteria; or other regulatory mandates. Such plans may be responsive to emerging needs not yet addressed in long- term professional development plans.

☒ Yes

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#### **d. High-quality data systems**

##### **Definition:**

"High quality data system" means a method by which teachers and administrators have access to data needed for instructional and administrative decision-making, one that makes available to the public appropriate data content and displays and provides for regular updates to the data, maintenance and upgrading of the system, and training for key personnel on use and maintenance. The collection and use of data in such a system would include district-, school-, and student-level data describing but not limited to:

- (A) Instruction
- (B) Accountability
- (C) Demographics
- (D) Achievement and
- (E) Assessment.

☒ Yes

---

#### **e. Improvement planning that is data-driven**

##### **Definition:**

"Data-driven" means the use of information available from a high quality data system to focus decisions regarding curriculum, instruction, staff assignment, and staff development to promote student achievement through a planned, systemic program improvement effort.

☒ Yes

**f. Education service plans for students who have or have not exceeded all of the academic content standards**

**Definition:**

"Service plans for students" means a system of planned services outlining student educational activities, supporting students in meeting expectations for one or more content areas and continuing to academically challenge students who have exceeded expectations in one or more content areas.

☒ Yes

**g. A review of demographics, student performance, staff characteristics and student access to, and use of, educational opportunities**

☒ Yes

The district is fully compliant with OAR 581-022-0606 District Continuous Improvement Plan.

☒ Yes

***\*If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.***

**OAR 581-022-0711 Policies on Reporting of Child Abuse (click here to review policy)**

**Student safety is of utmost importance. How districts handle child abuse reporting can directly impact students' lives.**

1. Has the district adopted a policy that is applicable to all school district employees specifying that child abuse by school employees is not tolerated and requiring all school employees to report suspected child abuse?

☒ Yes

a. Does the policy contain all of the required elements required by OAR 581-022-0711(2)?

☒ Yes

b. **Upload Required:** Please check to verify your district has uploaded the appropriate documentation.

☒ A copy of our district policy has been uploaded to the 'District Policy' folder on our district's Indistar dashboard.

2. Does the school district maintain records of each reported incident of child abuse, action taken by the district, and any findings as a result of the report?

☒ Yes

The district is fully compliant with OAR 581-022-0711 Policies on Reporting of Child Abuse.

☒ Yes

***\*If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.***

**581-022-1130 Diploma Requirements (click here to review policy)**

**Districts are given much flexibility in how they comply with this OAR. Parts 9 and 10 of this rule are designed to personalize each student's school experience and support his/her success.**

1. Is the district meeting the requirements of OAR 581-022-1130(9) relating to the requirement of each student developing an education plan and building an education profile?

☒ Yes

2. Is the district meeting the requirements of OAR 581-022-1130(10) that each student demonstrate extended application of knowledge and skills?

☒ Yes

a. The extended application requirement is met through a separate project (e.g., Senior Project, Senior Seminar).

☒ No

b. The extended application requirement is met through projects embedded in coursework.

☒ Yes

c. Describe the projects assigned that qualify the students for this requirement:

The extended application requirements are embedded in the required Economics course. Students are asked to write a research paper on a prospective career. They are required to use the Career Information System (CIS) to gather the majority of the information.

The district is fully compliant with OAR 581-022-1130 Diploma Requirements.

☒ Yes

***\*If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.***

**581-022-1210 District Curriculum ([click here to review policy](#))**

State statute and administrative rule require Oregon school districts to provide instruction aligned to the academic content standards in English/Language Arts, mathematics, science, social sciences, physical education, health, and world languages, providing students a rich educational experience.

1. Is the district meeting the requirements of OAR 581-022-1210 (2)(a) to provide a planned instructional program that aligns to the current academic content standards in:

Subject Area:	District curriculum was last aligned in school year:		Yes	No
English/ Language Arts	2015	Curriculum aligns to standards adopted in 2010.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mathematics	2015	Curriculum aligns to standards adopted in 2010.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Science	2015	Curriculum aligns to standards adopted 2014. Curriculum alignment is in process to meet 2018-19 full implementation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Sciences	2015	K-12 Curriculum aligns to the grade-level standards adopted in 2011.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The Arts	2015	Curriculum aligns to standards adopted 2004. Curriculum alignment is in process to meet standards adopted in 2015.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
World Languages	2015	Curriculum aligns to standards adopted in 2010.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Health Education	2015	Curriculum aligns to standards adopted 2012. Curriculum alignment is in process to meet standards adopted in 2015.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Physical Education	2015	Curriculum alignment is in process to meet standards adopted in 2014.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Is the district meeting the requirements of OAR 581-022-1210 (3)(a-c) to provide instruction in:

Instruction is provided in grades:

**Infectious diseases, including AIDS/HIV and Hepatitis B (check all that apply)**

- ☒ 6
- ☒ 7
- ☒ 8
- ☒ 9
- ☒ 10
- ☒ 11
- ☒ 12

**Prevention education in drugs and alcohol (check all that apply)**

- ☒ 6
- ☒ 7
- ☒ 8
- ☒ 9
- ☒ 10
- ☒ 11
- ☒ 12

**Emergency plans and safety programs (check all that apply)**

- ☒ K
- ☒ 1
- ☒ 2
- ☒ 3
- ☒ 4

- ☒ 5
- ☒ 6
- ☒ 7
- ☒ 8
- ☒ 9
- ☒ 10
- ☒ 11
- ☒ 12

The district is fully compliant with OAR 581-022-1210 District Curriculum.

**\*If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.**

**OAR 581-022-1620 Required Instructional Time ([click here to review policy](#))**

Changes in the Required Instructional Time rule in 2015 established new hours targets for local districts. The State Board of Education and the State Legislature are both interested in district progress in reaching the targets.

**Note:** Your responses to the following questions should include students in your district who are enrolled in alternative education programs.

1. Fill in the following table to determine what percentage of students meet the minimum hours of instructional time. Base all information on your enrollment as of October 1, 2015. (Please use whole numbers only; no percent signs)

[SAMPLE \(click here\)](#)

Grade Level	Minimum Number of Instructional Hours for each Grade Level	Number of Students in each Grade Level that meets the Minimum Number of Instructional Hours (**See note below)	/ (divided by)	Total Number of All Students in each Grade Level (**See note below)	= (equals)	Percent of All Students that Meet the Minimum Number of Instructional Hours (number only; no % sign)	
K (Full - Day)	900	277	/	277	=	100	%
K (Half - Day)	450	0	/	0	=	0	%
1-5	900	1609	/	1613	=	99	%
6-8	900	964	/	975	=	98	%
9-11	990	928	/	953	=	97	%
12	966	219	/	484	=	45	%
Total Number of Students (Please double-check all calculations)	NA	3997	/	4302	=	93	

**\*\*Number of Students that Meet Minimum Number of Hours:** Students must meet or exceed minimum # of hours as outlined to the left)

**\*\*\*Total Number of Students in Each Grade Level:** If you offer Full-day Kindergarten, put the Half-day Kindergarten as 0 (and vice versa for Half-day Kindergarten).

2. For the 2015-16 school year, are at least 80% of all students in the district scheduled to receive the following minimum hours of instructional time? (Is the number in the bottom right cell of the table below at least 80%?)

☒ Yes

The district is fully compliant with OAR 581-022-1620 Required Instructional Time.

☒ Yes

**\*If your district is not in compliance with the Oregon Administrative Rule, please describe your plan to come into compliance in the narrative box below.**

Once this form has been completed, please go to Tab 3 - Submit Forms/Reports (on your Indistar Dashboard) and

click submit.

The form must be submitted by February 15, 2016.

For January 14, 2016 Board Meeting

Language for Action of Board for Open Enrollment of Non-Resident students

The Board of Directors has established that all nonresident students shall receive written consent for admission under ORS 339.133(5) (b) for the 2016-2017 school year.

## **For the January 14, 2016 Board Meeting**

Language for Action of the Board for InterDistrict Transfers of nonresident and resident students.

The Board of Directors has established that all nonresident students shall receive written consent for admission under the interdistrict transfer policy for the 2015-2016 school year.

The Board of Directors has established that all resident students shall receive written consent for transfers out of the District under the interdistrict transfer policy for the 2015-2016 school year.





Kathy Schurr &lt;kathy.schurr@lebanon.k12.or.us&gt;

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**Follow up on Policy Question**

1 message

**Jennifer Meckley** <jennifer.meckley@lebanon.k12.or.us>

Wed, Dec 16, 2015 at 9:31 AM

To: Russ McUne <russ.McUne@lebanon.k12.or.us>, Russell McUne <rmcune@samhealth.org>, Richard Borden <Richard.Borden@lebanon.k12.or.us>, Liz Alperin <Liz.Alperin@lebanon.k12.or.us>, Jerry Williams <Jerry.Williams@lebanon.k12.or.us>, Mike Martin <Mike.Martin@lebanon.k12.or.us>  
Cc: "Rob Hess (Google Drive)" <rob.hess@lebanon.k12.or.us>, "bo.yates@mesh.lebanon.k12.or.us" <bo.yates@lebanon.k12.or.us>, Kathy Schurr <kathy.schurr@lebanon.k12.or.us>

Dear Board Members,

I followed up with Peggy Holdstedt at ODE regarding your request to add more specific language about cyberbullying, confederate flags and other "hate" related items to Policy JFCF. Her response follows:

Jennifer,

We caution the board from getting too specific as you limit what the administrator can do if the definition is too specific and a great potential of violating first amendment free speech. At the school law conference last week a lot of presentations around cyberbullying: This is the definition that is recommended.

"Cyberbullying is the use of any electronic communication devise to harass, intimidate or bully." Harass, intimidate or bully definition is already in the policy and statute. That is as specific as the law allows.

Also the board needs to understand that legally unless there is a "substantial disruption in the educational environment (Tinker)" the behavior/speech may not be limited (ie confederate flag or swastikas). In some parts of the country (as in the south yes as in the confederate flag) It would be very difficult to win a case over the confederate flag in Oregon.) Language maybe offensive and even hateful and not violate the free speech law.

This is a very heavily ligated area and most districts are being sued and losing because they violate the first amendment because they do too much limiting in speech.

(Enclosure E-5)

OSBA would not recommend adding language to these areas.

Rob was at the law conference you may want to touch bases with him also!

Together for students,

Peggy Holstedt

Director, Policy Services

Oregon School Boards Association

—  
Jennifer Meckley  
Director of Human Resources and Community Relations

**(Enclosure E-5)**

# LEBANON HIGH SCHOOL

## ATHLETIC/ACTIVITIES HANDBOOK

## **Athletic Handbook**

### **STATEMENT OF PHILOSOPHY**

1. The Lebanon School District believes that a dynamic program of student activities is vital to the educational development of the student.

The Lebanon High School Athletic Program will provide a variety of experiences to aid in the development of favorable habits and attitudes in students that will prepare them for adult life in a democratic society.

Athletics will function as an integral part of the total curriculum. It will offer opportunities to serve the institution, to assist in the development of fellowship and good will, to promote self-realization and all-around growth, and to encourage learning the qualities of good citizenship.

2. Athletics plays an important part in the life of students of Lebanon High School. Young people learn a great deal from their participation in interscholastic athletics. Lessons in sportsmanship, teamwork, competition and how to win and lose gracefully are an integral part of each team in our athletic program. Athletics plays an important part too, in helping the individual student develop a healthy self-concept as well as a healthy body. Athletic competition adds to our school spirit and helps all students, spectators, and participants to develop pride in their school.
3. The major objective of the program is to provide wholesome opportunities for students to develop favorable habits and attitudes of social and group living.

Leadership will be of the highest quality so as to exemplify to the participants the desired type of behavior to be developed from the athletic program. Measurement of leadership success should not be in terms of the tangible evidence of the victory and defeat record, but rather in the intangible personality development factors that are an outgrowth of the major objectives of the athletic program.

The athletic program will always be in conformity with the general objectives of the school. The athletic administration will be in line with the general policies of the institutions. At no time will the program place the total educational curriculum secondary in emphasis; the program will constantly strive for the development of well rounded individuals, capable of taking their place in modern society.

4. We believe that the opportunity for participation in a wide variety of student-selected activities is a vital part of the student's educational experience. Such participation is a privilege that carries with it responsibilities to the school, to the activity, to the student body, to the community and the student's themselves.

\*Multi-Sport Participation: As an athletic department, we will support and reinforce students participating in a sport every season. Every coach will support this philosophy with his or her words and actions.

\*Strength and Conditioning Program: Our competitive advantage in program, as well as individual development, will focus on our strength and speed development program. It is essential that all participants, regardless of sport give 100% towards becoming their physical best. Having stronger, faster athletes will lead to individual, as well as team, improvement in addition to lowering the individual's risk of injury.

It shall be goals, at the varsity level, to field as competitive team as possible, to win each contest, and to provide for long term development of players. It shall also be a goal of the coach to maximize the playing time of each player that is eligible to compete, in each contest. If these two goals become in-conflict, it will be the coaches discretion which goal to pursue.

At the Freshmen and Junior Varsity levels, winning is also important to all and it is also the goal of the coach to maximize the playing time of each player. Concerns about playing time will not be discussed after games. Appointment with coach and/or Athletic Director will need to take place within 72 hours.

### COACHES CODE OF ETHICS

As a professional educator and leader, the high school coach will:

- A. Exemplify the highest moral character as a role model for young people.
- B. Recognize the individual worth and reinforce the self-image of each team member.
- C. Encourage and assist team members to set personal goals to achieve their highest academic and athletic potential.
- D. Support the training rules for athletes set forth by the Athletic Department, which reflects the positive values of abstaining from the use of drugs, alcohol, and tobacco.
- E. Strive to develop the qualities of leadership, initiative, and good judgment in each team member.
- F. Communicate and interpret program goals and objectives to parents and community thru parent meetings.
- G. Provide a safe environment for practice and competition.
- H. Gain an awareness of the importance of prevention, care and treatment of athletic injuries.
- I. Respect the integrity and judgment of game officials.
- J. Teach and abide by the rules of the game in letter and spirit.
- K. Build and maintain ethical relationships with coaches and administrators.
- L. Strive for excellence in coaching skills and techniques through professional involvement.
- M. Promote personal fitness and good nutrition.
- N. Be modest in victory and gracious in defeat.
- O. Encourage a healthy respect for the overall athletic program and its vital role in education.

### ACADEMIC ELIGIBILITY

Coaches set the day/time of the week that their sport's grade checks are due. This policy is intended to give our student athletes an opportunity to be successful in the classroom prior to being determined ineligible. A key to this success will be the coaches and advisor's support and supervised study sessions.

### ATHLETIC RULES

Athletes must obtain a clearance card from the Athletic Director before he/she may turn out for an athletic team. To get a card, the athlete must complete the appropriate forms and pay (or make arrangements) the athletic fee. Forms need to be completed only once each school year. Clearance cards must be signed by the Athletics Office prior to practicing for each sport.

### PRACTICES/COMPETITIONS

- A. The athlete **MUST** be in attendance at school the afternoon prior to practice or game (meet, match, etc.). The only exception to this rule must be approved by the Athletic Director or other Administrator. (Exceptions would be doctor appointments, field trips, college courses, etc.)
- B. **THERE MUST BE NO SUNDAY ACTIVITIES UNLESS SPECIAL PERMISSION HAS BEEN GRANTED BY THE ATHLETIC DIRECTOR.** If a Sunday practice is organized, it is not mandatory.
- C. There will be a mandatory five day transition period between seasons for athletes. The only exception to this is when athletes are involved in state competition.
- D. On teams where cuts are necessary, each athlete will have the opportunity for five practices before he/she is cut from the program.
- E. On curriculum in-service days, practice cannot start early for teachers without administrative approval. You may start early with a certified assistant or head coach that is not a teacher. Start time for teachers must be cleared by administrators. Exception would be clearance from school administrator.
- F. On work in-service days, practice can be scheduled at the convenience of the coach.

### CONDUCT OF ATHLETES ON TRIPS

Athletes will display good conduct on all athletic trips. No moving about or loud talking while being transported. Teams are expected to remain as a group while at visiting sites. Coaches are expected to enforce conduct policy.

### TRANSPORTATION

To be eligible to participate, an athlete must travel to and from a contest with the team using the teams' mode of transportation. Athletes may be released to their parents, if head coach chooses, to travel home only after the coach has had verbal and visual contact with

Any athlete who has been suspended from the team during the season for violations of the Athletic Code of Conduct, or for a major rule violation, as determined by the Athletic Director shall have their eligibility sanctioned for an individual team award(s) as listed in the hand book and will not be nominated for All-League and All-State honors.

### COMPLAINT POLICY

If a person wishes to make a complaint, a Public Complaint Form Code: GBM AR, can be obtained from the school district website. After completion of this form it is to be returned to the principal for further action.

### REGULATIONS FOR CUTS

Lebanon High School would prefer to keep all students on a team that choose to play a sport. However, due to the nature of the sport, the number of athletes a coach can work with, and the number the facility can safely accommodate, reduction or cuts must be made. The coach may choose to keep fewer than the maximum number.

If the coaching staff of a particular sport determines that cuts must be made, then the following criteria will be followed:

1. All students will be given the opportunity to have five (5) practices before being cut from the program.
2. If the cuts need to be conducted in stages, each student athlete will have at least three (3) practices to be judged with the players that will make the team and currently out for the sport. NOTE: Some sports may qualify for the OSAA playoffs and run into the next sport season. Due to the length of the playoffs, it may not be practical for all players being cut to practice with the final members of the team.
3. If cuts are necessary, each student athlete will be evaluated by the coaching staff regarding:
  - A. Skills of the sport
  - B. Attitude
  - C. Citizenship
  - D. Potential to develop into a varsity player
  - E. Ability to be coached
  - F. Commitment to the program
4. If cuts are to be made, the coach will use one of the following two methods to notify the student:
  - A. Confidential meeting, one on one, with the student. The coach will be at this meeting, or at a meeting later in which the student can be more receptive, inform the student as the reasons why he/she did not make the team, and what they need to do to improve their chances for the next year.
  - B. Confidential written memo to all students that can be opened at a time and place of their choosing. The memo will state if the student made the team or was cut. Those students who received cut memos will be informed that they can contact the coach to set up a conference to find



## HAZING

HAZING IS STRICTLY PROHIBITED. Because hazing is unsafe, and can discourage participation as well as negatively affect a student's enjoyment in athletic participation, all forms of hazing are strictly prohibited.

Hazing includes, but is not limited to:

1. Any gesture or written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of harming a student or placing a student in reasonable fear of harm to his or her person, or damage to his or her property;
2. any type of physical force, harm or injury inflicted by athletes on their team members such as whipping, beating, striking, branding, electronic shocking, or placing an unwanted substance on the student's body;
3. any type of coerced or involuntary sexual or physical activity, such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other coerced or unwelcome confinement, restriction or other forced activity by athletes on their fellow team members;
4. any coerced or involuntary activity by athletes on their team members that subject the athletes to an unreasonable risk of harm or that adversely affects their mental or physical health, safety, or welfare; or
5. any coerced or involuntary activity inflicted, encouraged or mandated by athletes on their team members.

For purposes of this rule, a team member's voluntary participation in hazing is not necessarily a defense to a claimed violation of this rule. Athletes who organize or initiate hazing activities, but do not directly participate in them, are equally subject to possible discipline as students who directly participate in acts of hazing.

In addition, student athletes are expected and required to report suspected violations of this rule. Athletes may be disciplined for failure to report known hazing violations or for falsely denying knowledge of known hazing activities.

### **PENALTY**

Because student athletes bear additional responsibilities as examples and role models within the school and the community, the District and the Athletic Department reserve the right to impose penalties above and beyond those listed below when deemed appropriate. Whenever conduct may constitute a crime, a referral to law enforcement is also possible, and may be required by law.

**First Offense:** is a 14 calendar days suspension from competition (must attend all practices);

**Second Offense:** is full suspension from the athletic program for the remainder of the sport season or for not less than a 45 calendar day period (whichever is greater). his/her approval for reinstatement.

**Third Offense:** is full suspension from all athletic programs for the remainder of the student's high school years at LHS.



Respect Officials: Respect the officials of the contest. *Officials of any contest have been trained, tested, and in most cases certified to arbitrate. A fundamental aspect of good sportsmanship is to accept the officials' rulings whether you personally agree with them or not.*

Respect Opponents: Openly display respect and appreciation for opponents at all times. *Opponents at your school are guests and should be provided the best accommodations and hospitality possible. Appreciation for their skills and effort should be taught and displayed.*

Do Your Best to Win!: Sportsmanship is doing your very best to prepare to win. *The best sportsmanship is to prepare to the best of your ability, to compete to the best of your ability at all times, and to accept the outcomes without excessive celebration or excessive displays of disappointments.*

### OSAA Executive Board Policies

#### Spectator Conduct at OSAA Sanctioned Events:

In addition to the general expectations included in the OSAA Constitution, Rule 3, that school officials "...shall take all reasonable measures to ensure that the school's students and supporters maintain a sportsmanlike attitude toward all events.." the following specific expectations regarding spectator conduct at all OSAA sanctioned events, including regular and post season competition, are provided:

- A. Spectators are not permitted to have signs or banners (larger than 8 ½ by 11 inches), confetti, balloons or glass containers. Spectators are required to wear shirts.
- B. Spectators are not permitted to have artificial noisemakers. Some examples of artificial noisemakers are Thunder Stix, cowbells, clappers, and air horns.
- C. Spectators shall not be permitted to use vulgar/offensive or racially/culturally insensitive language. Spectators shall not be permitted to engage in any racially/culturally insensitive action.
- D. All cheers, comments and actions shall be in direct support of one's team. No cheers, comments or actions shall be directed at one's opponent or at contest officials. Some examples of inappropriate conduct or actions that are not permitted are: turning backs, holding up newspapers or jeering at the cheerleaders during opposing team introductions; disrespecting players by name, number or position; negative cheers or chants; throwing objects on the floor.
- E. Spectators who fail to comply with Association or site management spectator conduct expectations may be expelled from the contest.

### PROGRAM EVALUATION

The high school is in an ongoing process of evaluating and updating athletic programs. Input comes from many sources and one of the most valuable is from the parents. At the conclusion of the sports season, an evaluation form will be available at the awards night. Please complete and return to the high school. If you did not receive one, please go to the school website (<http://lebanon.or.schoolwebpages.com>, under Lebanon High – Athletics) and print off the Sports Parent Evaluation form.

	MOST IMPROVED ----OFFENSE MOST IMPROVED ----DEFENSE
<b>Soccer:</b>	MOST VALUABLE BOY MOST VALUABLE GIRL
<b>Volleyball:</b>	MOST IMPROVED MOST INSPIRATIONAL
<b>Cross Country:</b>	OUTSTANDING BOY OUTSTANDING GIRL MOST IMPROVED BOY MOST IMPROVED GIRL
<b>Wrestling:</b>	MOST PINS LEBANON EXPRESS OUTSTANDING LEBANON EXPRESS INSPIRATIONAL DICK WEISBRODT HUSTLE (1 <sup>st</sup> sem. GPA + win/lose %)
<b>Swimming:</b>	MOST VALUABLE BOY MOST VALUABLE GIRL COMMODORE MOST INSPIRATIONAL GIRL JACK BIRD MOST INSPIRATIONAL BOY
<b>Boys Basketball:</b>	REEVES CLOTHING MOST OUTSTANDING KGAL/CHAMPION INTERNATIONAL, PETE CHOCHAN MEMORIAL-INSPIRATIONAL KEVIN SUING MEMORIAL – ASSISTS BEST DEFENSE
<b>Girls Basketball:</b>	MOST VALUABLE PLAYER MOST INSPIRATIONAL MOST IMPROVED
<b>Golf:</b>	PINEWAY OUTSTANDING GIRL PINEWAY OUTSTANDING BOY
<b>Track:</b>	CITIZENS VALLEY MOST INSPIRATIONAL BOY JUVERNES APPAREL MOST INSPIRATIONAL GIRL RICHARD WETHERELL MEMORIAL – FROSH (BOY) RICHARD WETHERELL MEMORIAL – FROSH (GIRL) MIKE SHURTS MEMORIAL – MOST VALUABLE PLAYER (BOY) MIKE SHURTS MEMORIAL – MOST VALUABLE PLAYER (GIRL)
<b>Tennis:</b>	SALLY & DALTON JOHNSON INSPIRATIONAL DAVE PHELPS MEMORIAL
<b>Softball:</b>	RON FULLER MOST INSPIRATIONAL MOST IMPROVED

## **Oregon School Activities Association**

25200 SW Parkway Avenue, Suite 1

Wilsonville, OR 97070

503.682.6722 fax: 503.682.0960 [www.osaa.org](http://www.osaa.org)

### **SPORTSMANSHIP / SPECTATOR CONDUCT**

#### **Rule 3.3 -- Sportsmanship Responsibility (Revised Fall 2008)**

The high school principal, coach and other responsible officials of each member school shall take all reasonable measures to insure that the school's students and supporters maintain a sportsmanlike attitude toward all events so that events may be conducted without unreasonable danger or disorder. All cheers, comments and actions shall be in direct support of one's team. No cheers, comments or actions shall be directed at one's opponent or at contest officials. Derogatory and/or unsportsmanlike language is not allowed. No player may be singled out by number, name or position with negative comments of any kind.

#### **Executive Board Policy 66 -- Spectator Conduct at OSAA Sanctioned Events (Revised Fall 2008)**

In addition to the general expectations included in the OSAA Constitution, Rule 3, that school officials "...shall take all reasonable measures to ensure that the school's students and supporters maintain a sportsmanlike attitude toward all events..." the following specific expectations regarding spectator conduct at all OSAA sanctioned events, including regular and post season competition, are provided:

- A. Spectators are not permitted to have signs or banners (larger than 8 ½ by 11 inches), confetti, balloons or glass containers. Spectators are required to wear shirts.
- B. Spectators are not permitted to have artificial noisemakers. Some examples of artificial noisemakers are Thunder Stix, cowbells, clappers and air horns.
- C. Spectators shall not be permitted to use vulgar/offensive or racially/culturally insensitive language. Spectators shall not be permitted to engage in any racially / culturally insensitive action.
- D. All cheers, comments and actions shall be in direct support of one's team. No cheers, comments or actions shall be directed at one's opponent or at contest officials. Some examples of inappropriate conduct or actions that are not permitted are: turning backs, holding up newspapers or jeering at cheerleaders during opposing team introductions; disrespecting players by name, number or position; negative cheers or chants; throwing objects on the floor.
- E. Spectators who fail to comply with Association or site management spectator conduct expectations may be expelled from the contest.

#### **Questions & Answers / Clarifications (Revised December, 2008)**

##### ***1. Q. May home team schools display signs and/or banners at their home venues?***

A. Yes, home team schools may display "permanent" signs and/or banners that are positive/supportive at their home venues. Examples are welcome signs, in season rosters, league banners, league/state championship banners and sportsmanship banners.

##### ***2. Q. May visiting schools bring signs and/or banners to hang at the host school's venue?***

The purpose of this exercise was to look at what a move to a K-6 elementary structure at Cascades, Green Acres, Riverview, Pioneer, and Hamilton Creek would require. Lacombe would remain a K-8 school. When we look at school numbers and capacities, none of our schools are maxed out but there is a large discrepancy in student population per school. School populations range from 228 at HCR to 457 at Riverview. We used 360 as our target number per school as this would give us an average class size of 26 utilizing a k-6 model. Our model is based on having two classes at each grade level at each school. This requires a minimum of 14 classrooms in order to support a k-6 structure. All of the schools impacted have 19 classrooms available with the exception being Hamilton Creek which has 17. This proactive move will allow for school growth as well as a more balanced and equitable model.

Regardless of the move to a k-6 model, it would benefit our schools to modify school boundaries in order to balance school populations. We would reduce student numbers at Riverview and Cascades and increase numbers at Green Acres and Hamilton Creek. At Pioneer we would balance numbers depending on if there was a change in its configuration (K-8, K-5, K-6).

1. Rural Cascades students would be moved to HCR. Rock Hill Dr. becomes the southern boundary. Impact
2. Students on the North side of Airport Rd. will go to GA. Stoltz Hill Road and Rock Hill Dr. will be the outer boundary. Impact
3. Riverview's southern boundary would be moved in to Crowfoot Rd. Students outside the new boundary would attend HCR. Impact
4. Riverview River Rd boundary past 2<sup>nd</sup> Mountain River Rd and Weirich Rd would be moved to HCR
5. Riverview's northwest boundary would be moved to Elmore St and Main St with students on the South side going to Riverview and students on the North side going to Pioneer.

### **K-6 & 7-8 Timeline<sup>1</sup>**

**K-6; 7-8 Restructuring:** This fall we have been exploring moving toward five K-6 schools, one K-8 (Lacomb), and a 7-8 Junior High (Seven Oak). We have developed a timeline (below) to engage the community with this idea. I believe with our changing demographics, our goal of college/career readiness, and the level of resource available to us, this restructure is essential for helping more students be prepared for college/career and to improve our graduation rate. Creating a 7-8 site would allow us to offer more effective interventions for those who are behind, extensions for those who are ahead, electives (including world language, band, choir, and art) for all, and give more students the opportunity to pursue their college dream through the AVID system. Making a shift of this nature effectively will require a great deal of community communication and engagement.

<b>Action</b>	<b>Person Responsible</b>	<b>By When</b>	<b>Done</b>
Classroom Space Review	Bo Yates	12-3-15	X
Timeline Development	Rob Hess	12-3-15	X
Board Presentation	Rob Hess	12-10-15	X
Staff Letter outlining the reasons for the restructure	Rob Hess	12-14-15	X
Admin Talking Points	DO Leadership Team	12-15-15	X
Determine New Boundaries	Bo Yates	12-30-15	X
List of all Open Enrollment students currently at each school	Office Managers	1-14-16	
Letters to families (from each school)	Rob Hess & Principals	January	
School Boundary Proposals to Board and Discussion/input	Bo Yates & Rob Hess	1-14-16	
List of all students that would be Open Enrolled under the new boundaries.	Office Managers	2-1-16	

<sup>1</sup> This is a rough outline/timeline describing the major actions we would need to take prior to implementing this restructuring plan. It is subject to change and adjustment as we work through the steps.

<b>Action</b>	<b>Person Responsible</b>	<b>By When</b>	<b>Done</b>
Community discussions @ schools	DO Leadership, Principals	January	
Determine the resources and supports each school would need to implement the model	Leadership Team (with input from stakeholders)	2-1-16	
School Boundary Vote on boundary changes	School Board	2-11-16	
Grandfather Open Enrollment Letter to families	Kathy Schurr	2-21-16	
Staff Placement Options Letter	Jennifer Meckley	3-1-16	
Determine current Open Enrolled and Boundary students who will be attending each school.	Kathy Schurr	5-1-15	

REV B: January 11, 2016

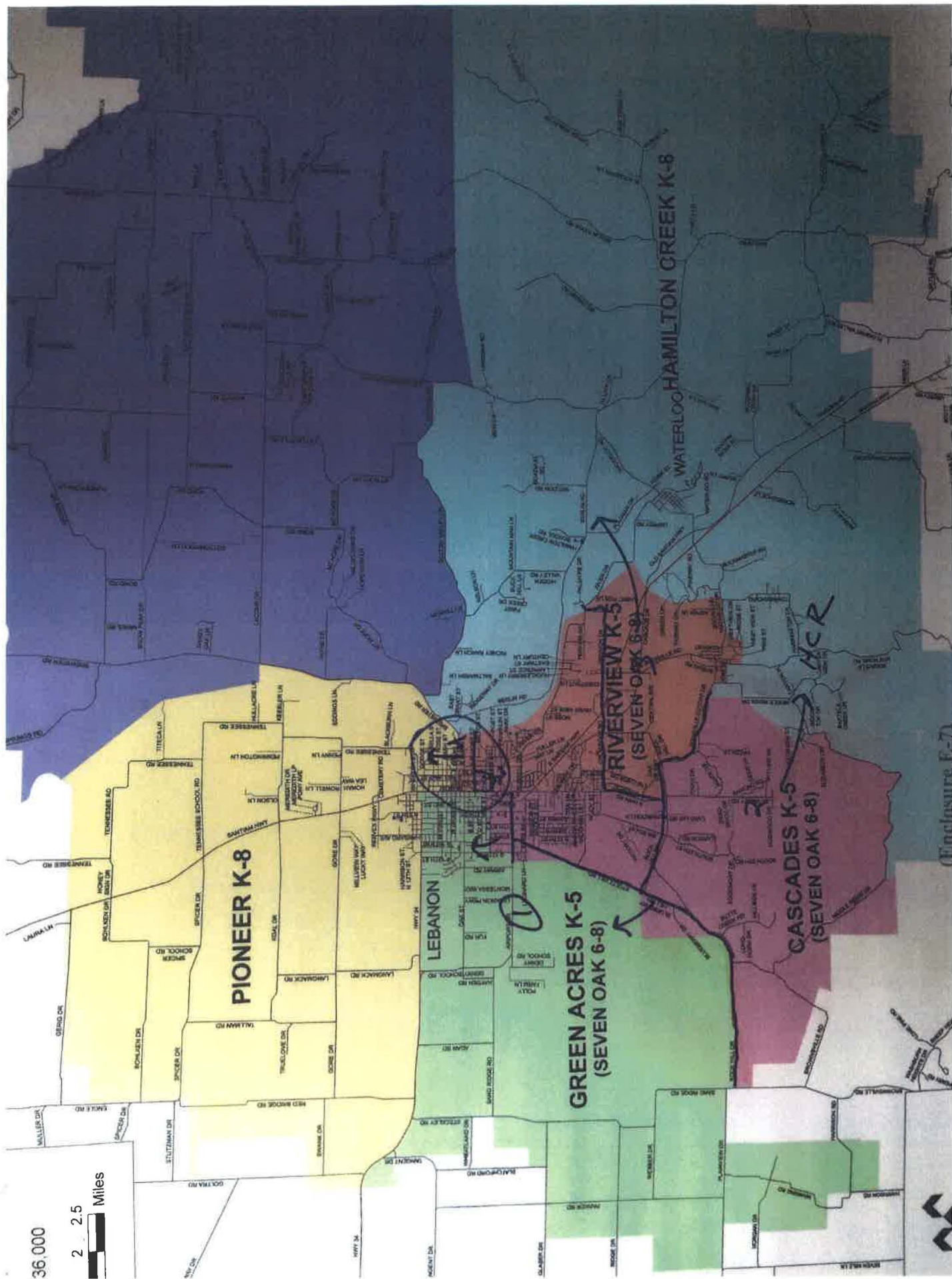
(Enclosure E-7)



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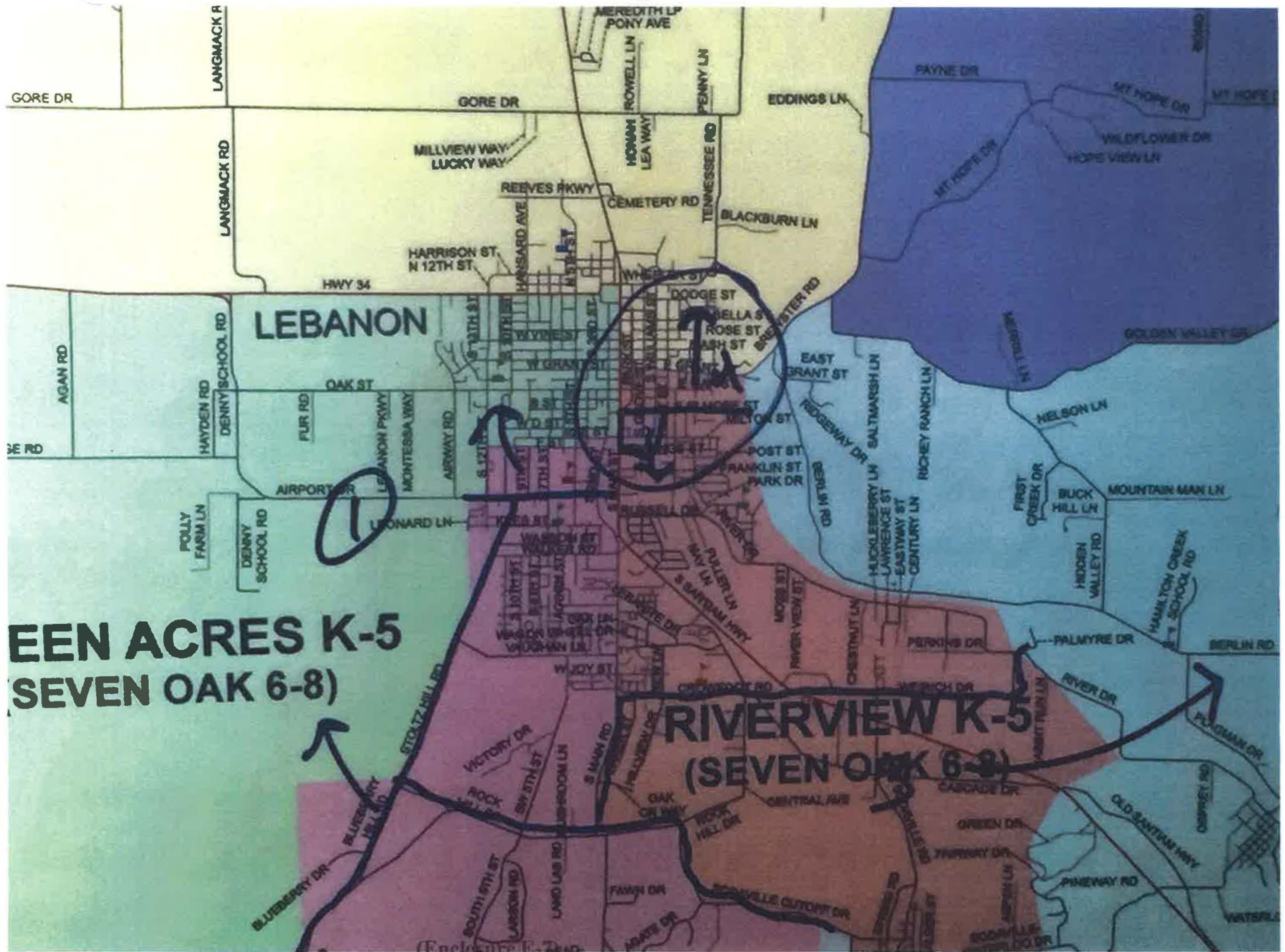
2 2.5

Miles



Enclosure E-7





SEVEN ACRES K-5  
(SEVEN OAK 6-8)

RIVERVIEW K-5  
(SEVEN OAK 6-8)

(Enclosure E-7)



# **LBL Local Service Plan 2016-2017 Resolution**

## **Resolution Service Allocation**

At least 90% of the annual State School Fund (SSF), Property Tax and other qualifying resources allocated to LBL will be expended on resolution services. Services will be provided on a two-tiered basis.

## **Tier 1 Resolution Services**

Tier 1 includes services that are available to all 12 districts and are determined as being essential to all districts. Approval will be a unanimous vote to sustain or add to Tier 1 services. The emphasis in Tier 1 is on achieving the greatest economies of scale and assuring equity of access. Tier 1 services are fully funded from the 90% SSF allocation. Service decisions are made for a two year period. However, if a service is provided through a contract that LBL holds with a third party vendor, the term of that contract will take precedence.

- Business Information Services
- Student Information System Suite
- TIENet Special Education Records Systems
- Data Warehouse
- Help Desk
- Network Support Services Including Wide Area Network Operation
- Network Systems Analysts
- Education and Evaluation Consultation Center (School Psychologists, Speech Language Pathologists and other special education assessment personnel); includes Early Intervention/Early Childhood Special Education and Audiology evaluations
- Support and Consultation for Students with Severe Disabilities
- Interpreter/Translation Services for Families of Students with Special Needs
- Curriculum/Instructional Technology
- Home School Registration and Assessment Tracking

## **Tier 2 Resolution Services**

Once Tier 1 funds are allocated, the remaining balance is used for Tier 2 services. Ninety-eight percent of Tier 2 funds are allocated based on the ADMw of the 12 component districts using the final estimate for the May 15, 2014 SSF. The amount is rounded to the nearest whole percentage, not less than 1%. The remaining 2% of the Tier 2 funds will be distributed as a beginning fund balance each year. Once established, the Tier 2 ADMw calculation does not change over a two year period in order for districts and LBL to maintain stable programs. LBL and its component school districts will stay within the constraints of the agreements, yet provide flexibility in the use of funds.

It is further agreed:

Changes in Tier 2 resolution services are negotiated by each district between the LBL superintendent and the component school district superintendent based on individual need and within the following criteria:

- Assist component school districts in meeting requirements of state and federal law
- Improve student learning
- Enhance the quality of instruction provided to students
- Provide professional development to component school district employees
- Enable component school districts and the students who attend schools in those districts to have equitable access to resources
- Maximize operational and fiscal efficiencies for component school districts
- Service decisions will be made prior to May 1<sup>st</sup> of each year when possible
- Estimates of available resolution funding will be provided in April of each year

While every attempt is made to achieve economies of scale in Tier 2, the emphasis is on customizing a service package for each district. Tier 2 services do not require participation by every school district in the region. The emphasis is on the development of consortia of districts utilizing a given service. These consortia may, and most likely will, utilize a variety of funding resources, including resolution service resources, to fund services. The cost of Tier 2 services will be based on the districts ADMr where applicable. Additionally, up to 30% of the district's allocated Tier 2 resources may be used to acquire services from sources other than LBL if the service is not provided by LBL, based on the above criterion. Individual districts will determine Tier 2 services of Charter Schools.

#### **Amendments to the Local Service Plan**

If the component school districts approve an amendment to a Local Service Plan, the board of an education service district may amend a Local Service Plan that has been previously adopted by the LBL Board and approved by the Boards of component school districts.

**By Lebanon Community School District**

\_\_\_\_\_  
**LBL Board Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Lebanon Community School District Board Chair**

\_\_\_\_\_  
**Date**



**Linn Benton Lincoln  
Education Service District**

**Local Service Plan  
2015-2017**

**Updated December 2015**

**Linn Benton Lincoln Education Service District**

**905 4<sup>th</sup> Avenue SE**

**Albany, Oregon 97321-3199**

**[www.lblesd.k12.or.us](http://www.lblesd.k12.or.us)**

**541-812-2600**

**(Enclosure E-9)**

# **LBL Local Service Plan 2015-2017**

## **Administrative Services**

Superintendent: Mary McKay

Assistant Superintendent: Don Dorman

Chief Financial Officer: Angie Peterman

Chief Human Resources Officer: Vicki Harlos

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# **Introduction**

Linn Benton Lincoln Education Service District (LBL) comprises 12 component school districts and approximately 35,000 students in Linn, Benton and Lincoln counties. LBL also serves students and districts elsewhere in Oregon through grants and contracts. Its governance structure includes a seven-member Board of Directors. LBL has an annual budget of approximately \$52.5 million and work force of approximately 220 employees.

LBL serves educational agencies, districts, and schools across the state with high-quality services, and programs that are practical, reliable and economical. LBL has a distinguished reputation for supporting educational excellence and equity, working cooperatively with educators and educational agencies, and effecting productive solutions that help schools, teachers, students and families meet Oregon's educational goals.

## **LBL Mission**

LBL ESD serves districts, schools and students by providing equitable, flexible, and effective educational services made affordable through economy of scale.

## **LBL Vision**

To be a responsive and transparent organization that supports districts in helping every child succeed.

## **LBL Values**

Success for all students.

Relationships built on trust, responsiveness and honesty.

The four "E"s of Excellence, Equity, Efficiency and Effectiveness.

Accountability

## **LBL Agency Goals**

**Goal 1** - Support success for all students by delivering excellent, equitable, efficient and cost effective services.

**Goal 2** – Foster positive relationships by strengthening communication within the ESD, with component school districts, other organizations and communities.

**Goal 3** – Pursue long term financial stability.

# LBL Programs

- **Administrative Services**
  - **Superintendent Office** – Providing LBL and Regional Leadership; Supporting Districts in Meeting Educational Needs.
  - **Human Resources** – Supporting LBL Employees including Recruitment, Personnel Management, Benefit Management, and Contract Management.
  - **Business Services** - Providing a Full Range of Business Office Functions and Business Information Systems, and Medicaid Fee for Service. Includes Facilities services.
- **Cascade Regional Program** - Services for Low Incidence Disabilities: Vision, Hearing, Orthopedic and Autism, in addition to Audiology and Augmentative Communication.
- **Early Intervention/Early Childhood Special Education** – Early Intervention services for children birth to two years and Early Childhood Special Education for children three to five years.
- **Information Systems** - Student Information Systems Suite, Programmers, Customer Support Representatives, Web Development, and Curriculum/Instructional Technology.
- **Long Term Care and Treatment Education Program** - Education Services for Students Placed in Residential and Day Treatment Care.
- **Network Services**- Wide and Local Area Networks, Data Center Services, Computer Support Technicians, and Phone Systems.
- **Special Education and Evaluation Services** – Education Evaluation & Consultation Center, Response to Intervention, Talented and Gifted, Interpreter/Translator, Severe Disabilities, IDEA Consortium, Traumatic Brain Injury, Youth Transition Program, Community Connections Network, Transition Network Facilitator.
- **Student and Family Support Services** - Attendance and Behavior Support for Students and Families, Home School Registration, Positive Behavior Interventions Support, School Based Medicaid Administrative Claiming.

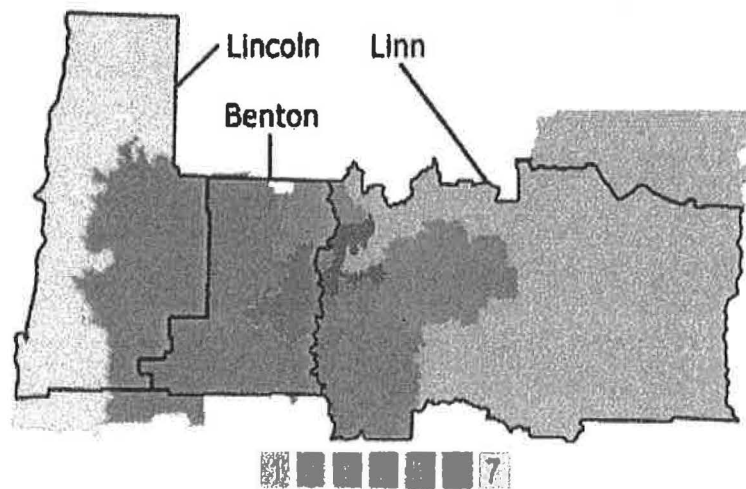
# LBL Governance

LBL Board of Directors, Superintendent and staff serve districts, schools and students by providing flexible, effective, and efficient educational services.

LBL Board of Directors		
Zone	Board Member	Term Expires
1	Heather Search	6/30/2017
2	Mylrea Estell	6/30/2017
3	Frank Bricker	6/30/2017
4	David Dowrie	6/30/2017
5	Terry Deacon	6/30/2019
6	Jan Doerfler	6/30/2019
7	David Dunsdon	6/30/2019

LBL Budget Committee			
Zone	District	Member	Term Expires
1	Sweet Home	Jason Redick	6/30/2017
2	Philomath	Don Cruise	6/30/2016
3	Albany	Lyle Utt	6/30/2016
4	Corvallis	Tom Sauret	6/30/2018
5	Lebanon	Russ McUne	6/30/2017
6	Albany	Micah Smith	6/30/2015
7	Lincoln County	Ron Beck	6/30/2017
	At Large	Dale Keene	6/30/2016

## LBL Board Zones



# **LBL Component School Districts**

## **Valley Coast Superintendent Association (VCSA)**

<b>District</b>	<b>Superintendent</b>
Alsea 7J P O Box B 301 S 3rd Alsea, OR 97324	Marc Thielman 541-487-4305
Central Linn 552C P.O. Box 200 Halsey, OR 97348	Brian Gardner 541-369-2813 ext. 3222
Corvallis 509 J 1555 SW 35 <sup>th</sup> Street Corvallis, OR 97333-1130	Erin Prince 541-757-5841
Greater Albany 8J 718 Seventh Avenue SW Albany, OR 97321-2399	Jim Golden 541-967-4511
Harrisburg #7 P O Box 208 865 LaSalle Street Harrisburg, OR 97446-9549	Bryan Starr 541-995-6626 ext. 1
Lebanon Community #9 485 S Fifth Street Lebanon, OR 97355	Rob Hess 541-451-8458
Lincoln County 459 SW Coast Hwy Newport, OR 97365-4931	Steve Boynton 541-265-4403
Monroe 1J 365 N 5 <sup>th</sup> Street Monroe, OR 97456	Russ Pickett 541-847-6292
Philomath 17J 535 South 19 <sup>th</sup> Street Philomath, OR 97370-9328	Melissa Goff 541-929-3169
Santiam Canyon 129J P O Box 197 150 SW Evergreen Street Mill City, OR 97360-0197	Todd Miller 503-897-2321
Scio 95 38875 NW First Avenue Scio, OR 97374-9501	Gary Tempel 503-394-3261
Sweet Home 55 1920 Long Street Sweet Home, OR 97386	Keith Winslow 541-367-7126



# **LBL Local Service Plan 2016-2017 Resolution**

## **Resolution Service Allocation**

At least 90% of the annual State School Fund (SSF), Property Tax and other qualifying resources allocated to LBL will be expended on resolution services. Services will be provided on a two-tiered basis.

## **Tier 1 Resolution Services**

Tier 1 includes services that are available to all 12 districts and are determined as being essential to all districts. Approval will be a unanimous vote to sustain or add to Tier 1 services. The emphasis in Tier 1 is on achieving the greatest economies of scale and assuring equity of access. Tier 1 services are fully funded from the 90% SSF allocation. Service decisions are made for a two year period. However, if a service is provided through a contract that LBL holds with a third party vendor, the term of that contract will take precedence.

- Business Information Services
- Student Information System Suite
- TIENet Special Education Records Systems
- Data Warehouse
- Help Desk
- Network Support Services Including Wide Area Network Operation
- Network Systems Analysts
- Education and Evaluation Consultation Center (School Psychologists, Speech Language Pathologists and other special education assessment personnel); includes Early Intervention/Early Childhood Special Education and Audiology evaluations
- Support and Consultation for Students with Severe Disabilities
- Interpreter/Translation Services for Families of Students with Special Needs
- Curriculum/Instructional Technology
- Home School Registration and Assessment Tracking

## **Tier 2 Resolution Services**

Once Tier 1 funds are allocated, the remaining balance is used for Tier 2 services. Ninety-eight percent of Tier 2 funds are allocated based on the ADMw of the 12 component districts using the final estimate for the May 15, 2014 SSF. The amount is rounded to the nearest whole percentage, not less than 1%. The remaining 2% of the Tier 2 funds will be distributed as a beginning fund balance each year. Once established, the Tier 2 ADMw calculation does not change over a two year period in order for districts and LBL to maintain stable programs. LBL and its component school districts will stay within the constraints of the agreements, yet provide flexibility in the use of funds.

It is further agreed:

Changes in Tier 2 resolution services are negotiated by each district between the LBL superintendent and the component school district superintendent based on individual need and within the following criteria:

- Assist component school districts in meeting requirements of state and federal law
- Improve student learning
- Enhance the quality of instruction provided to students
- Provide professional development to component school district employees
- Enable component school districts and the students who attend schools in those districts to have equitable access to resources
- Maximize operational and fiscal efficiencies for component school districts
- Service decisions will be made prior to May 1<sup>st</sup> of each year when possible
- Estimates of available resolution funding will be provided in April of each year

While every attempt is made to achieve economies of scale in Tier 2, the emphasis is on customizing a service package for each district. Tier 2 services do not require participation by every school district in the region. The emphasis is on the development of consortia of districts utilizing a given service. These consortia may, and most likely will, utilize a variety of funding resources, including resolution service resources, to fund services. The cost of Tier 2 services will be based on the districts ADMr where applicable. Additionally, up to 30% of the district's allocated Tier 2 resources, may be used to acquire services from sources other than LBL if the service is not provided by LBL, based on the above criterion. Individual districts will determine Tier 2 services of Charter Schools.

#### **Amendments to the Local Service Plan**

If the component school districts approve an amendment to a Local Service Plan, the board of an education service district may amend a Local Service Plan that has been previously adopted by the LBL Board and approved by the Boards of component school districts.

By \_\_\_\_\_ School District

\_\_\_\_\_  
**LBL Board Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**School District Board Chair**

\_\_\_\_\_  
**Date**

## LBL Planning Calendar for Developing and Approving Resolution Services

Month(s)	Activity
September and October	Visit and interview districts to discuss service level satisfaction, LBL performance measures, and emerging needs. Survey electronically as needed.
November	Present VCSA draft resolution Local Service Plan for next biennium. Review/revise the Local Service Plan as described under ORS 334.175(1) and with input from superintendents.
December	VCSA Superintendents finalize Local Service Plan services and agreements resulting in recommendation of the LBL Local Service Plan to LBL Board of Directors and Component School Districts
January	Recommended LBL Local Service Plan will be provided to LBL Board of Directors for adoption for the biennium. By statute, the Local Service Plan must be approved by districts each year.
February	After being adopted by the LBL Board of Directors the Local Service Plan is approved on or before March 1 by resolution of two-thirds of the component school districts that are part of the education service district and that have at least a majority of the pupils included in the average daily membership of LBL. Adoption by component district boards shall occur before March 1.
March	Notify LBL staff of changes in service requirements as established in the Local Service Plan.
April and May	LBL acquires the necessary staffing, equipment, and technology and other resources to deliver the services required or services are brokered through other sources.

## LBL Service Assessment: Regional Advantage and Infrastructure Capacity

LBL will use the following guidelines to assist in determining the feasibility of adding or changing services.

- LBL can provide the service more **efficiently** due to regional presence.
- LBL can provide the service more **effectively** due to regional presence.
- LBL has the current capacity to add the proposed service.
- LBL has the capacity to expand as needed in order to provide the proposed service.

## LBL Service Areas

<b>Administrative Services Board and Superintendent</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Board of Directors</b> Support the LBL Board of Directors on legal and policy issues including negotiating contracts, litigation and issues related to Board action.	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services.
<b>Office of the Superintendent</b> Provide LBL and regional leadership; support districts in meeting educational needs. Provide conference space and training labs.	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services.
<b>Human Resources Program</b> Deliver effective strategies in supporting LBL employees including recruitment, personnel management, benefit management and contract management.	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services.
<b>Web Design and Maintenance - LBL</b> Specialized web development services; LBL intranet content management.	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services.
<b>Administrative Services Business Services</b>	
<b>LBL ESD Business Services Program provides services to assist schools, districts and LBL in day-to-day business operations</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Business Services</b> Delivery and support of Infinite Visions business information system software (including help desk) and all business functions to LBL.	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services
<b>Courier Service</b> Delivery of goods and equipment to component districts via a twice-weekly schedule.	<b>Non-Resolution Funds and Tier 1 Resolution Service</b>
<b>Business Information System (BIS)</b> Delivery and Support of Infinite Visions business information system software (including help desk) to component school districts.	<b>Tier 1 Resolution Service</b>
<b>Facility Management</b> Maintain the LBL Facility and Conference Center for use by employees and other educators throughout the region.	<b>Non-Resolution Funds</b> Generated from 10% of State School Fund and Indirect Fees on Services.

<b>Administrative Services</b> <b>Business Services - Continued</b>	
<b>LBL ESD Business Services Program provides services to assist schools, districts and LBL in day-to-day business operations</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Business Information System</b> Delivery and Support of Infinite Visions business information system software (including help desk) to the following non-component school districts and charter schools: Athena Weston      Condon      Eddyville Charter Falls City      Gervais      Jefferson Klamath Falls      Milton Freewater      Morrow County Mt Angel      Pilot Rock      Pleasant Hill North Central ESD*      Silver Falls Siletz Academy Charter      Siletz Valley Charter Springfield      St. Paul * Arlington, Fossil, Mitchell, Sherman, Spray	<b>Non-Component District Contracts</b>
<b>Business Information System</b> Delivery and Support of InTouch Receipting software for tracking student body funds (including help desk) to the following component and non-component school districts <b>Component Districts:</b> Albany      Corvallis      Harrisburg Lebanon      Lincoln County      Philomath Scio      Sweet Home <b>Non-Component Districts:</b> Amity      Athena Weston      Jefferson Woodburn	<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Business Administration Services</b> Provide a variety of business services to districts. Services include: assist districts in preparing and maintaining budgets, meeting audit and ODE reporting requirements, maintaining general ledger, processing payroll, completing accounts payable tasks, reconciling employee benefits, preparing tax payments, processing PERS payments. <b>Component Districts:</b> Alsea      Monroe      Philomath Santiam Canyon      Scio      Sweet Home <b>Non-Component Districts:</b> Eddyville Charter      Gervais      Siletz Charter Sutherlin	<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Administration Services</b> Tier 2 contracts for services that are not provided by LBL.	<b>Tier 2 Resolution Agreements</b>



<b>Cascade Regional Program</b>	
<b>Services for students with Low Incidence Disabilities: Vision, Hearing, Orthopedic and Autism, in addition to audiology and augmentative communication</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Cascade Regional Program</b> Provide support for students with vision impairment, hearing impairment, severe orthopedic impairment, and autism spectrum disorder. The program's staff members consist of teachers licensed in special education and licensed occupational and physical therapists. Services include consultation, assessment, instruction and adaptive materials. Includes transit funds to South Coast ESD.	<b>Oregon Department of Education Contract</b>
<b>Support Services to Special Needs Students</b> Provide services specific to individual district program needs. Services include occupational and physical therapy and augmentative communication support.	<b>Tier 2 Resolution Agreements and Contracts</b>

<b>Early Intervention/Early Childhood Special Education</b>	
<b>Early intervention services for children birth through two years and early childhood special education for children three to five years</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Early Intervention/Early Childhood Special Education (EI/ECSE)</b> Provide assessment, evaluation, early intervention and early childhood special education services for eligible children from birth to five years in Benton, Linn and Lincoln counties. EI/ECSE specialists, speech language pathologists and related service staff members provide a continuum of services, both consultative and direct for eligible children and their families. Support includes assisting in kindergarten transition efforts. Includes transit funds to South Coast ESD.	<b>Oregon Department of Education Contract</b>

<b>Information Systems</b>	
<b>Supporting Instructional Improvement through Technology</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>LBL Student Information System (SIS)</b> A suite of student information records management software applications specifically tailored for Oregon schools. Products include: General Student Records, Gradebook, Attendance, Scheduler, On Line Registration, and Data Warehouse and Analytics.	<b>Tier 1 Resolution Service</b>
<b>LBL Student Information System</b> A suite of student information records management software applications specifically tailored for Oregon schools. Products include: General Student Records, Gradebook, Attendance, Scheduler and Data Analytics, <b>Non-Component Districts, Charter Schools and Programs:</b> Amity                      Athena Weston                      Eddyville Charter Falls City                      Four Rivers                      Jefferson Lake County                      Mt. Angel                      North Santiam Pilot Rock                      Pleasant Hill                      Prospect Silver Falls                      Siletz Valley Charter Siletz Early College Academy Four Rivers Community School LBL Long Term Care and Treatment Program Lincoln City Career Technical High School	<b>Non-Component District Contracts</b>
<b>Special Education Records Management (TIENET)</b> Software license, Help Desk support, training and state reporting for Special Education records.	<b>Tier 1 Resolution Service</b>
<b>Special Education Records Management (TIENET)</b> Software license, Help Desk support, training and state reporting for Special Education and/or Modules: Section 504 Records/Spanish Translation/Response to Intervention. <b>Non-Component Districts. Charter Schools and Programs:</b> Amity                      Athena Weston                      Baker Bethel                      Cascades                      Cove Creswell                      Crow-Applegate                      Dallas Elgin                      Estacada                      Falls City Gervais                      Harney County SDs #1, #3, #4 Harney ESD*                      Helix                      Imbler InterMountain ESD                      Ione                      Jefferson Jefferson County                      Jefferson ESD**                      La Grande Lake County                      Lake ESD***                      Lowell Marcola                      McKenzie                      Morrow County Mt. Angel                      North Lake                      North Powder North Santiam                      Oakland                      Oakridge Perrydale                      Pilot Rock                      Pleasant Hill <b>Continued</b>	<b>Tier 2 Resolution and Contracts (Section 504 Records, Spanish Translation, Response to Intervention Modules)</b>  <b>Non-Component District Contracts</b>

Information Systems - Continued		
Supporting Instructional Improvement through Technology		
Service Description		Funding Source
<b>Continued:</b> <b>Special Education Records Management (TIENET)</b> Software license, Help Desk support, training and state reporting for Special Education and/or Modules: Section 504 Records/Spanish Translation/Response to Intervention. <b>Non-Component Districts. Charter Schools and Programs:</b> Riddle Sheridan Silver Falls South Lane South Umpqua St. Paul Stanfield Umatilla Union George Fox University LBL Long Term Care and Treatment Program Old Mill Center Oregon Department of Corrections (4) * Diamond, Double O, Drewsey, Fields/South Harney Frenchglen, Pine Creek, Suntex ** Ashwood, Black Butte, Culver *** Adel, Paisley, Plush		<b>Tier 2 Resolution and Contracts (Section 504 Records, Spanish Translation, Response to Intervention Modules)</b>  <b>Non-Component District Contracts</b>
<b>Systems Analysts</b> System analysts support all information systems, legacy systems, network, and state reporting requirements.		<b>Tier 1 Resolution Service</b>
<b>Help Desk Service</b> Support for all areas of technology including information systems and network services. These include state reporting, instructional technology, SIS and legacy systems.		<b>Tier 1 Resolution Service</b>
<b>School Improvement and Student Achievement Support</b> Facilitate regular meetings of district curriculum leaders. Facilitate region-wide professional development. Support the use of technology in linking standards to student outcomes and providing tools to report student progress and achievement.		<b>Tier 1 Resolution Service</b>
<b>Web Design and Maintenance – District Service</b> Provide specialized web development and management services.		<b>Tier 2 Resolution Agreements and Contracts</b>



<b>Long Term Care and Treatment Education Program</b>	
<b>Education services for students placed in residential and day treatment programs</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Farm Home School</b> Provide educational programs, serving a rotational population of students in residence and day treatment at Children's Farm Home. Students are referred from counties throughout the state for assessment, stabilization and treatment of mental health disorders. <b>Wake Robin School</b> Provide educational programs for students in day treatment.	<b>Oregon Department of Education Contract</b>

Network Systems		
Wide and Local Area Networks, Data Center Services		
Service Description		Funding Source
<b>Wide Area Network (WAN)</b> Provide ongoing support of services, equipment, security and monitoring for the regional network that connects districts, LBL and the internet. This service enables safe and efficient access to data-delivery systems beyond the district network.		<b>Tier 1 Resolution Service</b>
<b>District Network Second-Level Support</b> Provide ongoing escalation support for district staff when solving network-based technical problems and planning future network-based technology projects.		<b>Tier 1 Resolution Service</b>
<b>Component District Technology Support</b> Technical support and/or licenses are available to support district technology programs/projects. These include but are not limited to email boxes/MS Exchange email service, email archiving, iBoss CIPA filtering, Internet Service Provider-bandwidth, Novell licenses, off-site storage, data line, disaster recovery and virtual server hosting. All LBL component districts use a variety of these services, based on individual district needs.		<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Support Local Area Networks and Computer Support Technicians</b> Hire and support staff to meet network/computer needs of individual districts. <b>Component Districts:</b> Alsea                                      Albany                                      Central Linn Harrisburg                                      Lincoln County                                      Monroe Philomath                                      Santiam Canyon <b>Non-Component Districts:</b> Jefferson                                      Eddyville Charter		<b>Tier 2 Resolution Agreements and Contracts</b>

<b>Special Education and Evaluation Services</b>	
<b>Special education evaluation, consultation and direct services. Additional support to districts that includes special projects and grant implementation.</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Special Education Evaluation Services</b> The Education Evaluation and Consultation Center (EECC) provides special education evaluation and consultation for K-12 students. Evaluations are provided both in-district and at the LBL facility. Funds are also allocated for audiology evaluations and EI/ECSE evaluations.  Includes Response to Intervention and interpreter/translator support.	<b>Tier 1 Resolution Service</b>
<b>Services to Students with Severe Disabilities</b> Provides funds and consultation for students with severe disabilities.	<b>Tier 1 Resolution Service</b>
<b>Support Services to Special Needs Students</b> Provides services specific to individual district program needs. Services include school psychologists and speech language pathologists.	<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Talented and Gifted Test Support</b> Distribute and score assessments to assist districts in determining TAG eligibility.	<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Additional supports and services that assist districts in meeting student needs.</b> Services include facilitating IDEA Consortium and Community Connections Network, Transition Network Facilitator, and Traumatic Brain Injury consultation.	<b>IDEA Consortium Funds, ODE Grants, Oregon Health Sciences University (OHSU) Grant</b>

<b>Student and Family Support Services</b> <b>Serving students with behavior, social service, and academic achievement needs.</b>	
<b>Service Description</b>	<b>Funding Source</b>
<b>Home School Support</b> LBL registers and provides support for home school students residing in the LBL region.	<b>Tier 1 Resolution Service</b>
<b>Attendance Services</b> Assist schools, students and parents by supporting regular school attendance. Provide intervention with students that have excessive absences or who are not enrolled in an education program. Consult with districts and schools regarding policies and practices that may improve student attendance.	<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Behavior Consultant Services</b> Provide direct and consultative behavior support services related to the needs of students who are experiencing social, emotional and behavioral challenges that interfere with school success.	<b>Tier 2 Resolution Agreements and Contracts</b>
<b>Family Support Liaison Services</b> Provide support, home visiting and linkage to school, health and community resources to students who are experiencing a variety of challenges to their success in school or for school readiness.	<b>Tier 2 Resolution Agreements and Contracts, Juvenile Crime Prevention Funds (Linn County), LBL Administrative Medicaid Funds</b>
<b>Positive Behavior and Instructional Support (PBIS)</b> Work with district and building level teams to support implementation of PBIS.	<b>Oregon Department of Education (ODE) Grant</b>
<b>Youth Transition Program</b> Transition services for targeted at-risk youth	<b>ODE and Vocational Rehabilitation Grant; District Matching Funds</b>
<b>Oregon Health Authority (OHA) Medicaid Administrative Claiming (MAC)</b> Provide training and consultation to district coordinators in implementing the Medicaid Administrative Claiming process. Monitor district survey results and submit MAC survey results and claims to OHA. Generated funds are transited to districts.	<b>Tier 2 Resolution Agreements and Contracts</b>

**2015-2016**

## **LBL Program Performance Goals**

<b>Human Resources</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Human Resources Performance Goal #1</b>	By June 1, 2016, Human Resources will have developed, with administrators and classified employees, an improved Classified Employee Professional Growth and Evaluation Process designed to increase employee engagement and successful job performance.
<b>LBL Agency Goal #3</b>	Pursue long term financial stability.
<b>Human Resources Performance Goal #2</b>	By June 1, 2016, Human Resources will complete a review and revision of all classified employee job descriptions and the classified salary schedule. Job descriptions will provide a thorough, accurate description of each position. Salary schedule will reflect fair, competitive levels of compensation.
<b>Business Services</b>	
<b>LBL Agency Goal #3</b>	Pursue long term financial stability.
<b>Business Services Performance Goal #1</b>	By June 2016, develop and implement a plan to support and expand component district leadership knowledge of financial matters and business practices.
<b>Business Services Performance Goal #2</b>	By June 2016, design a long range plan for expansion of business services including a Human Resources component.
<b>Cascade Regional Program</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Cascade Regional Program Performance Goal #1</b>	During the 2015-2016 school year, all students accessing printed materials through an alternative format will receive their instructional materials within the same time frame as their sighted classmates, 90% of the time.

<b>Cascade Regional Program - Continued</b>	
<b>Cascade Regional Program Performance Goal #2</b>	By June 2016, a yearly data collection system for targeted areas of service will be implemented and used by 100% of the specialists.
<b>Cascade Regional Program Performance Goal #3</b>	By June 2016, develop a technology plan for Cascade Regional Program which includes equipment, professional development, and management of devices and applications.
<b>Early Intervention/Early Childhood Special Education</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Early Intervention (EI) /Early Childhood Special Education (ECSE) Goal #1</b>	To support kindergarten readiness for children in the ECSE Program, monthly Professional Learning Teams will be held to discuss development and implementation of activities/curriculum to target early literacy, math, and social performance standards from the "I Can Statements for Kindergarten Readiness." Resources will be used to purchase curriculum and materials needed to implement activities. Eighty percent of transition ECSE students will master ten of the performance standards by May 2016.
<b>Early Intervention (EI) /Early Childhood Special Education (ECSE) Goal #2</b>	Program Leadership will engage in the Linn Benton Lincoln Early Learning Hub (ELH) activities by participating in 90% of the Pre-K through k-12 Alignment, Early Childhood Coordinating Council, and Health Integration Work Group meetings. Participation will include providing data in support of meeting ELH Outcomes
<b>Information Systems</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Information Systems Goal #1</b>	<p>Registrar Implementation: During the 2015-2016 school year, Information Systems (IS) will work with Registrar staff and district teams to successfully implement the following modules as measured by timelines:</p> <ul style="list-style-type: none"> <li>• Online Course Requests: testing by November 20, 2015; production by February 28, 2016.</li> <li>• Online Registration: testing by January 30, 2016; production by March 30, 2016.</li> </ul>



<b>Information Systems -Continued</b>	
<b>Information Systems Goal #2</b>	Cross-Training Staff: By June 2016, Information Systems will create a formalized cross-training system that will include two back-up trainers per product and creation of product training documents for use on common training topics.
<b>Long Term Care and Treatment</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Long Term Care and Treatment #1</b>	For students in residence or treatment at least 90 days, all students that take a pre and post test (Let's Go Learn Assessment), and will demonstrate growth on at least one subarea in math and at least one subarea in reading
<b>Long Term Care and Treatment #2</b>	For high school students in residence or treatment at least 90 days, the number of students that earn high school credit will increase by at least 25% during the 2015-2016 school year from the 2014-2015 school year.
<b>Network Systems</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Network Program Goal #1</b>	By February 2016, a Technical Audit of the network environment including recommendations for best practices related to Information Technology will be completed. Audit will be provided by a third party vendor and will include a technical and administrative summary report.
<b>Network Program Goal #2</b>	By June 2016, will have improved processes related to Information Technology Infrastructure Library standards to record, communicate and mitigate issues that will impact Network Services. Activities include publically posting changes; archiving postings for historical evidence of changes; increasing use of tracking system to track incidents and reviewing incidents regularly in order to reduce incidents.

<b>Special Education and Evaluation Services</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Special Education and Evaluation Services Goal #1</b>	The Education Evaluation and Consultation Center will provide Culturally and Linguistically Diverse (CLD) and Autism (ASD) evaluation pre-referral/referral training in 83% (9/12) of our districts in order to increase the number of referrals utilizing the pre-referral checklists. By using the checklists, access to the in-center schedule for all districts will increase and lower the number of carry-over referrals to fall 2016 by 36% (8 referrals)
<b>Special Education and Evaluation Services Goal #2</b>	The Education Evaluation and Consultation Center will provide ongoing consultation support to districts in transition to help establish procedurally sound Special Education (SpEd) systems and promote thorough and efficient SpEd referrals/evaluations and practices as demonstrated by use of designated criteria: pre-referral team convening, use of progress monitoring data for decision making, accessing specialist consultation prior to referral meeting, and accuracy of referral documentation for evaluation. Feedback will be gathered from teachers/director as to level of support perceived by recipients of the training through pre and post survey of staff knowledge/understanding of their existing process and impact of changes suggested through the training.
<b>Student and Family Support Services</b>	
<b>LBL Agency Goal #1</b>	Support success for all students by delivering excellent, equitable, efficient and cost effective services.
<b>Student and Family Support Services Goal #1</b>	Provide attendance data, positive interventions (outreach and community resources), and education to school districts, students, and families to improve attendance rates for 75% of the students identified as chronically absent or truant served.

## **Student and Family Support Services - Continued**

### **Student and Family Support Services Goal #2**

Family Support Liaisons will successfully link students and families to community partner services and supports (Youth Service Teams, Oregon Health Plan, Mental Health Agencies, Jackson Street Youth Shelter, Boys and Girls Club) with 95% successful utilization of the identified service.



## **Business Report**

By: Linda Darling, Business Director

January 14, 2016

### **Financial Report:** (enclosure F-1)

The 2015-2016 Financial Board report included in this Board packet reflects all of actual (audited) revenue and expenditures for 2014-2015 and 2015-2016 along with the budgeted, spent and/or encumbered, and projected amounts for 2015-2016. The December projected EFB for 2015-2016 is \$3,901,728, this is a decrease from December's \$4,008,728. The major changes in this projection are:

- increase in expenditures in the areas of:
  - Salaries & Benefits: small change of approx. \$15,000 between these two categories
  - Purchased Services: the current trend appears to be increased costs in Program Improvement Services, Repairs & Maintenance, and Fuel increasing that category by approx. \$76,000
  - Supplies & Materials: the current trend appears to be increased costs in Supplies & Materials, and Equipment under 5K increasing that category by approx. \$16,000

The audit has been finalized and printed. Accuity will present the audit at the February Board Meeting.

These projections DO NOT reflect any contractual changes or any out of the usual expenditures.

### **Budget Committee Applications:** (enclosure F-2)

The application for Terry Deacon is included in your Board packet. He was the only applicant for the one 3-year term Budget Committee opening. He will be present for the Board to interview for possible appointment to the committee. Terry Deacon had previously served on the Budget Committee from Jan. 2013 – June 2015.

# 2015-2016 General Fund Summary Report

	12/13 Actual	13/14 Actual	14/15 Actual 1/5/2016	15/16 Budget	1-5-16 YTD & Enc	1-5-16 Balance	15/16 Project 1/5/2016
<b>General Fund - Revenue</b>							
SSF Formula	30,017,096	33,010,958	34,926,096	35,975,000	23,623,043	12,351,957	35,876,000
SSF Adjustment	337,479	354,709	48,134	-	-	-	-
Federal Ed Jobs	-	-	-	-	-	-	-
School Year SubAccount	-	-	-	-	-	-	-
Loan Receipts	-	-	-	-	-	-	-
Interest	59,860	55,090	62,596	40,000	32,839	7,161	65,000
Third Party Billing		35,680	25,179	50,000	33,223	16,777	50,000
TMR	176,000	189,021	154,930	175,000	-	175,000	175,000
JROTC	62,358	44,877	64,220	62,000	32,583	29,417	65,000
Other	422,445	493,650	379,017	367,400	178,947	188,453	359,000
Interfund Transfer	60,000	680,000	60,000	60,000	26,998	33,002	60,000
BFB	2,596,141	1,065,336	3,162,455	3,500,000	3,932,387	(432,387)	3,932,000
<b>Total</b>	<b>33,731,379</b>	<b>35,929,322</b>	<b>38,882,628</b>	<b>40,229,400</b>	<b>27,860,020</b>	<b>12,369,380</b>	<b>40,582,000</b>
	=====	=====	=====	=====	=====	=====	=====
<b>General Fund - Expenses</b>							
Salaries	16,090,527	15,946,123	16,263,399	17,309,590	16,583,572	726,018	17,202,400
Benefits	9,467,455	9,581,618	10,020,660	11,260,053	10,046,960	1,213,093	10,517,590
P. Services	4,635,957	4,781,674	5,112,768	6,235,965	2,653,778	3,582,187	5,100,182
Supplies	1,165,368	1,123,636	1,477,643	1,696,562	985,208	711,354	1,344,000
Capital Outlay	23,301	-	6,779	30,000	-	30,000	30,000
Other Objects	240,048	262,806	308,993	337,230	258,808	78,422	311,100
Transfers	1,093,860	902,369	1,760,000	2,360,000	2,140,000	220,000	2,175,000
Contingency	-	-	-	1,000,000	-	1,000,000	-
<b>Total</b>	<b>32,716,516</b>	<b>32,598,226</b>	<b>34,950,241</b>	<b>40,229,400</b>	<b>32,668,327</b>	<b>7,561,073</b>	<b>36,680,272</b>
	=====	=====	=====	=====	=====	=====	=====
<b>Projected Ending Fund Balance</b>							<b>3,901,728</b>

# 2015-2016 General Fund Summary Report

	12/13 Actual	13/14 Actual	14/15 Actual 1/5/2016	15/16 Budget	1-5-16 YTD	1-5-16 Balance	15/16 Project 1/6/2016
SSF Formula							
Taxes	7,841,946	7,903,432	8,234,812	8,170,000	7,729,025	440,975	8,300,000
Federal Forest Fees	226,617	270,219	264,679	-	-	-	251,000
Common School	348,692	390,784	409,884	405,000	-	405,000	505,000
County School	-	-	-	-	-	-	-
State Timber	53,044	210,996	405,152	100,000	121,425	(21,425)	100,000
School Support Fund	21,546,797	24,235,526	25,578,283	27,300,000	15,772,593	11,527,407	26,970,000
Adjustments to SSF Payments			-				
Adj for HC Disability Grant	8,476	44,585	33,286	-	-	-	-
Adj for 11/12 payment	329,004	-	-	-	-	-	-
Adj for 12/13 payment	-	310,123	-	-	-	-	-
Adj for 13/14 payment	-	-	48,134	-	-	-	-
Adj for 14/15 payment	-	-	-	-	-	-	(250,000)
State Fiscal Stabilization Fund	-	-	-	-	-	-	-
Federal Ed Jobs	-	-	-	-	-	-	-
School Year SubAccount	-	-	-	-	-	-	-
Total SSF Formula	30,354,576	33,365,667	34,974,231	35,975,000	23,623,043	12,351,957	35,876,000
Loan Receipts	-	-	-	-	-	-	-
Interest of Investments	59,860	55,090	62,596	40,000	32,839	7,161	65,000
Third Party billing - Medicaid		35,680	25,179	50,000	33,223	16,777	50,000
TMR	176,000	189,021	154,930	175,000	-	175,000	175,000
JROTC reimbursement	62,358	44,877	64,220	62,000	32,583	29,417	65,000
Other							
Outdoor School	-	-	-	-	-	-	-
Rental Fees	24,695	24,989	27,828	24,000	3,268	20,732	8,000
Fees Charged to Grants	53,440	-	-	50,000	-	50,000	-
Miscellaneous	278,595	396,771	282,468	233,400	92,769	140,631	268,000
E-Rate reimbursement	65,715	71,891	68,721	60,000	82,910	(22,910)	83,000
Interfund Transfer - Athletics	60,000	680,000	60,000	60,000	26,998	33,002	60,000
Beginning Fund Balance	2,596,141	1,065,336	3,162,455	3,500,000	3,932,387	(432,387)	3,932,000
Total	33,731,379	35,929,322	38,882,628	40,229,400	27,860,020	12,369,380	40,582,000
	=====	=====	=====	=====	=====	=====	=====

# 2015-2016 General Fund Summary Report

Obj	Description	12/13	13/14	14/15	15/16	1-5-16	1-5-16	1-5-16	1/5/2016
		Actual	Actual	Actual	Budget	YTD	Encumb	Balance	15/16 Project
111	Certified salaries	9,691,110	9,312,212	9,311,147	9,848,605	3,278,913	6,393,151	176,541	9,645,000
112	Classified salaries	3,570,418	3,821,771	4,164,521	4,550,655	1,770,648	2,764,287	15,720	4,527,000
113	Administrative salaries	1,356,839	1,409,054	1,464,907	1,668,123	811,391	813,818	42,914	1,625,000
114	Managerial - classified	124,134	92,856	94,714	96,608	88,493	88,493	(80,377)	177,000
116	Retirement stipends	98,858	99,065	76,123	51,135	28,130	23,004	1	52,000
118	Retirement Support Program	159,600	159,600	-	-	-	-	-	-
119	Confidential salaries	146,195	125,872	125,785	132,974	36,273	36,273	60,429	73,000
121	Certified subs	337,851	364,590	373,350	381,400	117,404	-	263,996	400,000
122	Classified subs	109,047	147,575	148,818	127,625	53,822	-	73,803	155,000
123	Temp certified	51,529	61,461	62,030	53,500	7,980	-	45,520	59,000
124	Temp classified	-	3,775	982	500	-	-	500	-
127	Student helpers salaries	2,884	12,466	11,768	6,000	3,965	-	2,035	8,000
132	Compensation time	12,822	19,026	23,861	20,500	2,112	-	18,388	24,000
133	Extra duty	174,502	149,434	254,381	207,565	159,906	37,573	10,085	299,000
134	Classified extra hrs	127,482	123,909	142,975	135,000	66,953	-	68,047	150,000
135	Vacation Payoff	31,234	17,384	4,377	24,000	-	-	24,000	4,000
136	Mentor teacher pay	2,438	1,568	990	-	57	-	(57)	1,700
137	Personal Leave Payout	25,750	22,057	75	-	-	-	-	-
138	Department Head Extra Duty	2,300	2,122	2,159	4,000	795	-	4,000	2,200
140	Salary Settlements	64,867	-	-	-	-	-	-	-
142	Taxable Meal Reimbursement	667	328	436	1,400	133	-	1,267	500
	<b>Total Salaries</b>	<b>16,090,527</b>	<b>15,946,123</b>	<b>16,263,399</b>	<b>17,309,590</b>	<b>6,426,973</b>	<b>10,156,599</b>	<b>726,018</b>	<b>17,202,400</b>
210	PERS	3,708,868	3,955,693	3,976,407	4,378,647	1,514,500	2,349,279	514,868	4,138,000
220	Social Security	1,173,990	1,183,575	1,207,537	1,303,449	476,596	749,468	77,384	1,273,400
231	Worker's Comp	130,637	119,163	136,822	183,311	70,586	94,749	17,976	169,400
241	Employee Ins - Admin	163,789	-	177,948	217,470	102,125	110,730	4,615	212,900
242	Employee Ins - Certified	2,038,405	2,146,033	2,307,416	2,601,416	770,607	1,511,980	318,829	2,311,000
243	Employee Ins - Classified	1,691,683	1,721,374	1,874,827	2,223,221	785,911	1,340,117	97,193	2,129,000
244	Employee Ins - Other	31,766	20,636	20,700	38,729	3,875	3,863	30,991	7,740
245	Employee Ins - Retired	472,809	389,149	276,090	270,000	121,584	-	148,416	235,150
246	Classified Insurance Pool	4,979	-	-	-	-	-	-	-
247	TSA	50,530	45,996	42,912	43,810	16,882	24,109	2,819	41,000
	<b>Total Benefits</b>	<b>9,467,455</b>	<b>9,581,618</b>	<b>10,020,660</b>	<b>11,260,053</b>	<b>3,862,667</b>	<b>6,184,294</b>	<b>1,213,093</b>	<b>10,517,590</b>

# 2015-2016 General Fund Summary Report

		1/5/2016							
Obj	Description	12/13 Actual	13/14 Actual	14/15 Actual	15/16 Budget	1-5-16 YTD	1-5-16 Encumb	1-5-16 Balance	15/16 Project
311	Instructional Services	300	69,272	152,856	260,800	44,007	-	216,793	155,000
312	Instr Prog Improve Service	8,800	18,733	43,468	32,000	24,584	14,578	(7,162)	54,500
319	Other Instr-Prof-Tech SVCS	20,884	14,977	21,870	15,000	-	-	15,000	11,200
322	Repairs & Maintenance	87,245	101,489	163,270	107,300	89,453	30,706	(12,859)	179,000
323	Radio Service	1,188	-	-	-	567	-	(567)	600
324	Rentals	137,321	121,204	135,308	144,350	56,136	70,026	18,188	129,300
325	Electricity	414,837	440,338	467,896	472,100	215,279	-	256,821	472,600
326	Fuel	159,642	187,486	177,759	236,000	35,246	-	200,754	184,400
327	Water & Sewer	130,496	112,986	139,255	145,900	63,462	-	82,438	127,600
328	Garbage	82,910	77,676	86,324	95,600	37,315	-	58,285	88,000
329	Other Property Services	675	420	13,001	11,400	-	-	11,400	4,700
330	Reimb. Student Transportation	-	4,204	6,950	8,800	-	-	8,800	5,600
340	Travel	62,436	65,317	114,592	176,565	62,576	1,758	112,231	125,000
343	Travel - Student - Out of Dist.	191	1,665	-	2,700	-	-	2,700	-
346	Meals/Transportation	228	148	104	500	48	-	452	160
348	Staff Tuition	15,033	30,645	49,577	41,000	31,887	-	9,113	60,000
351	Telephone	66,659	67,513	82,642	71,300	36,271	1,920	33,109	72,271
353	Postage	17,610	25,894	23,607	29,250	6,997	-	22,253	24,751
354	Advertising	1,316	1,874	4,416	4,700	916	-	3,784	2,100
355	Printing & Binding	14,735	13,897	68,861	83,800	27,179	762	55,859	71,900
360	Charter School Payments	1,800,976	1,954,971	2,064,403	2,423,000	1,238,776	-	1,184,224	2,010,000
362	Insurance Reimbursement	643	-	-	-	-	-	-	-
371	Tuitions Payments to Other Dist.	32,878	37,250	40,570	175,000	-	-	175,000	40,000
373	Tuition Pay Private School	-	-	-	5,000	-	-	5,000	-
374	Other Tuition	906,502	782,257	605,954	811,000	53,377	-	757,623	606,000
381	Audit Services	21,950	27,150	27,650	30,000	7,500	-	22,500	28,000
382	Legal Services	6,776	9,011	2,028	25,000	960	-	24,040	5,900
384	Negotiation Services	5,449	14,344	5,934	10,000	4,920	-	5,080	20,000
386	Data Processing SVCS	53,576	57,261	59,787	100,300	36,672	-	63,628	61,800
387	Statistical Services	1,000	-	-	-	-	-	-	-
388	Election Services	6,410	-	4,565	-	-	-	-	-
389	Other Non_instr Pro/Tech	543,914	510,398	515,889	675,200	191,538	233,220	250,442	523,400
391	Physical Exams - Drivers	2,540	2,175	2,380	3,700	973	1,527	1,200	2,400
392	Drug Tests Drivers	1,535	1,110	1,110	3,000	600	1,400	1,000	1,300
393	Child Care Services	22,000	22,000	22,000	25,000	8,800	13,200	3,000	22,000
394	Sub calling service	5,464	5,536	5,559	6,800	7,489	-	(689)	7,500
396	Criminal History checks	1,440	2,332	2,546	2,900	1,152	-	1,748	2,600
398	Fingerprinting	400	138	639	1,000	-	-	1,000	600
<b>Total P. Services</b>		<b>4,635,957</b>	<b>4,781,674</b>	<b>5,112,768</b>	<b>6,235,965</b>	<b>2,284,681</b>	<b>369,097</b>	<b>3,582,187</b>	<b>5,100,182</b>

# 2015-2016 General and Summary Report

Obj	Description	12/13	13/14	14/15	15/16	1-5-16	1-5-16	1-5-16	1/5/2016
		Actual	Actual	Actual	Budget	YTD	Encumb	Balance	15/16 Project
406	Gas Oil & Lubricants	202,584	189,904	152,805	231,000	43,322	144,883	42,795	113,000
410	Supplies & Materials	359,880	356,317	457,671	465,630	243,910	36,599	185,121	420,000
413	Vehicle repair parts	41,968	54,783	50,201	63,000	23,270	22,238	17,492	49,000
414	Transportation operations	4,379	5,262	5,674	5,300	2,799	2,467	34	6,000
420	Textbooks	120,737	173,653	240,685	261,500	45,306	12,507	203,687	178,000
430	Library Books	10,819	6,636	9,934	13,000	1,546	-	11,454	7,000
440	Periodicals	4,440	3,753	6,012	5,320	1,879	239	3,202	6,000
460	Equipment under 5K	141,047	122,132	125,632	221,880	80,764	1,576	139,540	135,000
470	Computer software	118,839	139,153	173,513	230,648	146,032	3,677	80,939	174,000
480	Computer hardware	160,675	72,041	255,516	199,284	170,866	1,327	27,091	256,000
	<b>Total Supplies &amp; Materials</b>	<b>1,165,368</b>	<b>1,123,636</b>	<b>1,477,643</b>	<b>1,696,562</b>	<b>759,695</b>	<b>225,513</b>	<b>711,354</b>	<b>1,344,000</b>
540	Equipment	23,301	-	6,779	30,000	-	-	30,000	30,000
	<b>Total Capital Outlay</b>	<b>23,301</b>	<b>-</b>	<b>6,779</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>
621	Regular Interest	-	-	-	500	-	-	500	-
640	Dues & Fees	50,998	51,933	92,488	103,130	39,830	339	62,961	92,000
650	Insurance & Judgments	189,050	210,873	216,456	233,600	218,639	-	14,961	219,000
670	Taxes & Licenses	-	-	49	-	-	-	-	100
	<b>Total Other Objects</b>	<b>240,048</b>	<b>262,806</b>	<b>308,993</b>	<b>337,230</b>	<b>258,469</b>	<b>339</b>	<b>78,422</b>	<b>311,100</b>
710	Transfer - Technology	50,000	50,000	175,000	200,000	200,000	-	-	200,000
711	Transfer - Classroom Furniture	-	-	50,000	50,000	50,000	-	-	50,000
712	Transfer - Textbook Adoption	200,000	50,000	350,000	350,000	350,000	-	-	350,000
713	Transfer - Capital Improvement	200,000	150,000	225,000	250,000	250,000	-	-	250,000
714	Transfer - Track and Turf Fund	100,000	100,000	110,000	110,000	110,000	-	-	110,000
715	Transfer - Athletic Fund	336,000	336,000	365,000	365,000	365,000	-	-	365,000
716	Transfer - Bus Replacement	150,000	150,000	250,000	250,000	250,000	-	-	250,000
717	Transfer - Unemploy Ins	-	50,000	25,000	50,000	15,000	-	35,000	50,000
718	PERS Reserve	-	-	150,000	500,000	500,000	-	-	500,000
719	Transfer - Food Service	17,860	16,369	50,000	235,000	50,000	-	185,000	50,000
730	Transfer - Debt Service	30,000	-	-	-	-	-	-	-
731	Transfer - Academic Achievememr	10,000	-	10,000	-	-	-	-	-
	<b>Total Transfers</b>	<b>1,093,860</b>	<b>902,369</b>	<b>1,760,000</b>	<b>2,360,000</b>	<b>2,140,000</b>	<b>-</b>	<b>220,000</b>	<b>2,175,000</b>
810	Reserve/Contingency	-	-	-	1,000,000	-	-	1,000,000	-
	<b>Grand Total</b>	<b>32,716,516</b>	<b>32,598,226</b>	<b>34,950,241</b>	<b>40,229,400</b>	<b>15,732,485</b>	<b>16,935,842</b>	<b>7,561,073</b>	<b>36,680,272</b>

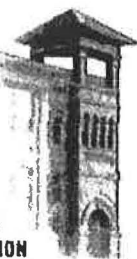
# 2015-2016 General Fund Summary Report

## All Funds

Fund	Description	12/13 Actual	13/14 Actual	13/14 EFB	14/15 Actual	14/15 EFB	15/16 Adopted Budget	1-5-16 Y-T-D	1-5-16 Encumb	1-5-16 Balance	15/16 Proj. Actual
100	General Fund	32,716,516	32,766,866	3,162,455	34,950,241	3,932,387	40,229,400	15,732,485	16,935,842	7,561,073	36,680,272
200	Grant Funds	3,903,906	2,663,753	1,765	2,591,884	1,765	5,200,000	916,972	1,164,123	3,118,904	2,592,000
205	Senate Bill 1149	-	-	117,971	185,000	9,649	83,700	-	-	83,700	-
212	Academic Achievement	-	1,500	8,650	-	18,650	28,650	-	-	28,650	10,000
230	Bus Replacement	452,440	-	155,617	100,735	304,882	550,000	-	-	550,000	-
232	Classroom Furniture	-	-	-	50,000	-	53,000	35,866	-	17,134	50,000
240	Textbook Adoption	180,885	107,421	79,087	18,550	410,537	761,000	560,755	14,869	185,376	580,000
272	Capital Improvements	1,164,624	319,070	59,536	284,536	-	250,000	92,692	45,532	111,776	250,000
274	Technology	76,157	52,899	20,944	124,500	71,444	271,445	-	-	271,445	-
277	Track and Turf Replacement	-	100,000	27,354	100,000	56,554	200,000	100,000	-	100,000	100,000
279	Student Activity	550,340	593,221	437,050	590,053	467,082	1,120,000	216,916	62,584	840,500	600,000
286	High School Athletics	439,681	445,218	61,442	445,055	77,015	517,000	226,553	76,387	214,060	445,000
296	Nutrition Services	1,946,080	1,683,116	169,759	1,596,163	235,307	2,006,350	605,981	650,507	749,862	1,640,000
299	PERS Reserve	-	630,000	-	-	150,000	650,000	-	-	650,000	-
300	Debt Service	3,276,831	3,359,330	128,655	3,442,481	197,102	3,528,482	1,026,741	-	2,501,741	3,528,500
310	Debt Service / SB 1149	-	5,151	-	-	-	-	-	-	-	-
311	2011 Non-Bonded Debt	223,547	223,547	924	223,547	152,494	349,715	48,607	-	301,108	223,500
601	Unemployment	47,106	37,166	103,815	37,539	91,276	100,000	1,463	-	98,537	41,000
<b>Grand Total</b>		<b>44,978,112</b>	<b>42,988,258</b>	<b>4,535,024</b>	<b>44,740,285</b>	<b>6,176,143</b>	<b>55,898,742</b>	<b>19,565,031</b>	<b>18,949,844</b>	<b>17,383,867</b>	<b>46,740,272</b>
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====



130 YEARS  
OF EDUCATION



## LEBANON Community Schools

485 SOUTH 5th STREET • LEBANON, OR 97355 • PHONE: 541-451-8462 • FAX: 541-451-8519 • [www.lebanon.k12.or.us](http://www.lebanon.k12.or.us)

### APPLICATION FOR BUDGET COMMITTEE MEMBERSHIP

Name Terry Deacon Date 1 November 2015  
Address 33555 Tennessee Road  
Email terrydeacon226@yahoo.com  
Phone 258-3049 (home) 619-0138 (cell) \_\_\_\_\_ (work)

Term: One position for a 3 year appointment expiring June 30, 2018

To be eligible for appointment the candidate: 1) must live in the District, 2) must not be an officer or employee of the District, and 3) must be a qualified voter of the District (ORS 294.336).

If you are eligible, state briefly why you would like to be considered for appointment to the Budget Committee:

I have appreciated the opportunity to serve with the board and staff on the Budget committee and learn about the district's budgeting process.

It would seem important to maintain continuity on a committee that experiences appreciable turn over.

I would like to continue as a committee member

Return Application to Lebanon Community School District Business Office by 4:00 p.m. on November 30, 2015. Appointment to the Budget Committee will be made at the January 14, 2016 Board of Directors meeting. Please plan on attending the meeting for possible interview by the Board of Directors.

Signature

(Enclosure F-2)

Date

# Lebanon Community Schools

Code: FF  
Adopted: 6/15/98  
Readopted: 6/3/10  
Orig. Code(s): FF

## Naming New Facilities

The district recognizes that when naming or renaming a facility, new or currently existing, it is important to consider naming them in honor of individuals who have made contributions to the district and/or the community. Also, it is important to consider the historical significance of sites. The Board is committed to making a decision based on community input and the historical significance of the site as well as the desire to honor certain individuals.

Any individual or group wishing to have a site named in honor of someone, or for historical reasons, should submit a written request to the Board for consideration. That request must state why the request is being made and the contributions of the individual or the historical significance of the site that would warrant such consideration. The Board will then schedule time for public comment at two consecutive regular Board meetings before a decision is made on the matter.

If the Board approves naming the facility in honor of an individual or for historical significance, the district will provide adequate signage to that effect.

END OF POLICY

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### Legal Reference(s):

ORS 332.107

In compliance of board policy FF, I am making this official request that the high school track and field be given the official name of, Jim McDaniel's Track and Field. Jim recently passed away and I certainly wish I would have brought this to the board prior to his passing.

I am attaching Jim's obituary which outlines things that Jim has done for the community of Lebanon. I first met Jim when I was a student of his in economics. His stately manner and slow deliberate speech are traits that made Jim stand out. His impact as an educator inspired me to pursue my initial BA in economics.

In addition to all the support that Jim and his wife Heather have provided for the community as outlined in his obituary, they also were major contributors to the development of the football field and track at Lebanon High School. Jim and Heather were our main outside contributors towards this project. I believe it is fitting and deserved that this facility be officially named after Jim. I propose that signage be developed and a small ceremony be held to show the school districts gratitude and recognize Jim and Heather's contributions.

Prior to Jim's passing, I was able to sit down with Jim at his home for a few hours discuss Lebanon, education, and other community issues and concerns. Jim's position was that he wanted to know what we needed to help our kids and what could he do to help. Jim's love of Lebanon and the future of its' children were at the forefront of his concerns although he was quietly losing his battle with cancer.

Jim McDaniel moved to Lebanon in 1957 to teach and coach at Lebanon High School. He expected to stay a few years, but remained a lifetime, teaching and giving, to the lasting benefit of the Lebanon community.

McDaniel, 80, died on Christmas day 2015 with his wife by his side.

Though McDaniel didn't plan on teaching as a career when he began, it became so when he "absolutely fell in love with it," he told the Lebanon Express in 2012. The best thing about teaching "is when students say, 'You made a difference in my life,' he said."

One of McDaniel's jobs with the school district was as director of health, physical education and Community Schools.

He developed PE programs for elementary school teachers to use in their classes and started a football program at the junior high level, then recruited other communities so the team would have somebody to play. A former college football player, he knew that organized football in middle school would boost the high school team.

Before Lebanon had a Boys & Girls Club, before Linn-Benton Community College existed, McDaniel obtained a \$10,500 grant and developed a community school program, recruiting people to teach art, recreation and other classes for adults in school facilities.

**(Enclosure H-1)**

He and his wife Heather funded scholarships through the Lebanon Schools Foundation, Lebanon Boys & Girls Club and the College of Osteopathic Medicine of the Pacific-Northwest. The COMP-Northwest scholarships are for anatomy students to enter international anatomy competitions.

The couple contributed \$150,000 to the Lebanon Schools Foundation for scholarships dedicated to the Optimist Club, Strawberry Court, the Boys & Girls Club and students wanting to attend Linn-Benton Community College, said board member Dave McFetridge. They've also been major sponsors of the Lebanon High School's Bud and Dorothy Page Hall of Fame event that honors outstanding alumni of the school.

The COMP-Northwest scholarships are for anatomy students to enter international anatomy competitions. A strong supporter of advanced education, McDaniel had a primary role in helping establish the school's medical anatomy center, said his friend Bill Rauch. He challenged his many friends to donate their bodies to the program, hoping to reach 100 donations.

His was the first.

Dean of COMP-Northwest Paula Crone said that McDaniel was an advocate of the med school.

"Jim was a friend, mentor and great supporter of our students," Crone said. "His passion for education and learning was inspirational and his impact on COMP-Northwest will be long lasting and never forgotten."

## **Community involvement**

In February 2015, the city honored the McDaniels by naming the new baseball facility at Christopher Columbus Park "McDaniel Field." He had helped convince a developer to donate some of the land.

Lebanon Mayor Paul Aziz said that was one example of how McDaniel had a hand in helping shape the community for the better.

"It's really sad to see Jim pass," Aziz said. "His fingerprints are everywhere in the community; It is sad to see him, go but he won't be forgotten."

Always forward-thinking and optimistic, McDaniel brought the Optimist Club to Lebanon and has been instrumental in the past couple of years in bringing the local membership to 100.

McDaniel, was born in Armore, Oklahoma, the youngest of 11 children, never stopped being a teacher and loved becoming a mentor to young and new community supporters, such as Wyatt King, Lebanon's 2014 Junior First Citizen and fellow member of the Lebanon Optimist Club.

"He knew he had a special opportunity to connect people who were just starting out with people and resources they needed, and he never missed an opportunity to develop a new leader as well as a

new friendship," King said. "He never accused or corrected, but he would always have just the right story to show what the right perspective was. He taught me about priorities and not having excuses."

King said that McDaniel taught him to make sure he always expressed gratitude.

"These lessons will always stick with me, as I am sure that they will also be with the countless McDaniel apprentices he has blessed our community with," King said.

Youth was in his mind a few years earlier, too, when he told the Lebanon Skate Park Committee that if it could raise \$100,000 in the next six months, he would donate \$50,000.

He often used a similar strategy to raise funds for projects - large and small - that he supported.

The skate park committee was unable to raise \$100,000; however, McDaniel donated \$25,000 to the Lebanon Skate Park when the Optimist Club reached 100 members in August last year.

At a Lebanon Rotary meeting a few months ago he pledged \$1,500 to an effort led by Linn County United Way to get 60 free age-appropriate books to every child in the county age birth to 5. So far his donation has been doubled by members, who are now working to triple it.

In the 1960s he thought Lebanon needed an organization to participate in the Strawberry Festival and promote the town - something similar to the Portland Rosarians. He and a local businessman started the Strawberrians. He also was involved in starting up the Lebanon Greeters, now called the Lebanon Chamber Ambassadors.

His service in the community also included about 10 years on the Lebanon Planning Commission and time on the Lebanon Library Advisory Board. He was a Soup Kitchen cook for years, through he started as dishwasher, he said. He and his wife were honored as Soup Kitchen volunteers of the year in 2015.

"Jim loved Lebanon and always tried to make it a better place to live," Rauch said. Even in his last few years, after being diagnosed with cancer, he "made a vow to do what he could to help make Lebanon a better place. He worked hard to help organizations and charities. I believe it extended his life."

Gary Heintzman, the proprietor of Linn Lanes Bowling Center, president of the Lebanon Optimist Club and Lebanon parks and tree board member, said McDaniel is the reason he is a member of those community organizations.

"Jim and I were personal friends for the last 35 years," Heintzman said. "His pride and joy was the Optimist Club."

The club now has about 100 active members.

**(Enclosure H-1)**

"He's probably responsible for 80 of those members," Heintzman said. "If you came as as a guest to a meeting you left with a member application."

Years before Heintzman was the Optimist president, he would tell McDaniel that he was too busy to attend the meetings.

Then five minutes before a meeting, "He'd call me and tell me he was in the parking lot, and say 'let's go,'" Heintzman said. Heintzman no longer uses the "too busy" excuse for anything.

"Now, it's gone full circle, and I'm very proud to be president," Heintzman said. "(The Optimist Club) is Jim's legacy we want to make sure the club stays strong. It's all because of him."

## **Developing Lebanon**

Over the years, McDaniel bought real estate around Lebanon. As a partner with others in the community, he developed land for housing and businesses, both retail and industrial.

He bought an old dance hall south of town years ago and rented it to house Willamette Valley Rehab Center. Eventually he sold the building to the organization, donating part of the price, and joined the group's board of directors. More recently he sold a downtown building to Lebanon Habitat for Humanity, donating half the price. It houses Habitat's ReStore.

At the Distinguished Service Awards banquet in March, 2015, McDaniel was honored for his lifetime of service to Lebanon. The award was given by several service clubs, businesses and local government. He had provided leadership to most and all had benefitted from his generosity.

City Manager Gary Marks became friends with McDaniel shortly after Marks became Lebanon's city manager a little less than two years ago.

"Right from the very beginning we became very close friends," Marks said. "For the short time I was here, this was a man who was serious about his love for the community. That's what drew us together as friends."

Marks said he will miss the bar nights at McDaniel's house where they would sit at McDaniel's bar shooting the breeze and talking about community events.

McDaniel worked on ways to improve the community even during his last days, Marks added.

"He was working on a deal that I can't even I talk about yet," Marks said. "Even to the end, he was busy trying to find ways to advance the community, even when he felt terrible, because it meant so much to him."

McDaniel was also working on a way to help the city address a wetlands mitigation issue.

That issue came to McDaniel's attention after a midsize American retail corporation was looking to expand on the West coast and it wanted build a distribution center in Lebanon, Marks said. The company decided against Lebanon because to build here it would have to pay for wetlands mitigation in order to build. A company recruiter told Marks that Lebanon was perfect in every other way.

"McDaniel became aware of the wetlands issue and how it's hampering our ability to attract industry," Marks said.

So McDaniel started working on a way to use some of his land he owned by the Willamette Speedway as a way to offer wetlands mitigation.

"It's an idea I still need to kick around, but I haven't found the plan yet," Marks said.

Marks concluded that McDaniel had a huge heart and love for his community.

"He made the place he lives a better place for everyone," Marks said. "I wish we could all have that legacy when we're gone."

In an interview in 2012, McDaniel told the Lebanon Express he learned to give from his parents, who raised nine children in a cash-poor depression household in Oklahoma. It was a lesson he took to heart.

"I truly believe it is better to give than receive," he said.

"My mom and dad were just very giving people," he said. "When they couldn't give of their fortune – because they didn't have one – they gave of themselves."

The Lebanon Optimist Club will host a candlelight vigil in honor of Jim McDaniel hat 5 p.m. on Jan. 7 at Heath Stadium.

*AK Dugan contributed to this report.*



# Lebanon Community Schools

Code: FF  
Adopted: 6/15/98  
Readopted: 6/3/10  
Orig. Code(s): FF

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END OF POLICY

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### Legal Reference(s):

ORS 332.107

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**December 10, 2015**

A Regular Meeting of the Board of Directors was held in the District Office Board Room. Chairman Richard Borden called the meeting to order at 6:03 p.m. Those present included:

Liz Alperin	Director	Rob Hess	Superintendent
Jerry Williams	Director	Jennifer Meckley	HR Director
Mike Martin	Director	Linda Darling	Business Director
Russ McUne	Director		
Richard Boarden	Director		

**AUDIENCE COMMENTS**

Terry Deacon shared that he had been working with the committee that is developing the skate park in town. He wanted to update the Board, letting them know that the skate park is now ready to begin phase two. They are going to have a contest, where students can turn in a design for phase two of the park. The winner will have that section of the park named after him/her.

Jennifer Walter expressed her concerns with the display of the confederate flag and swastika on school property (see attached letter).

LEA President Maureen Twomey expressed her concern that the District is proposing adding an additional administrative position, when the contract with the licensed staff is not settled yet. She feels that it shows a lack of respect for the certified staff.

Board Member Russ McUne shared that he is the spokesperson for the Administration's Bargaining Team for the certified contract. He gave a short update on the bargaining process. He pointed out that the process began in March with a huge gap between the Union and Administration. The teams have been working and are now much closer. There is information regarding the proposals on the Lebanon Community School District web site. The teams will meet again tentatively on January 6, 2016. Russ expressed his appreciation to the Union and Administration Teams for the many hours that they have put into the process.

**GOOD NEWS**

**1. Report:** Lebanon Foundation Mini Grant/Deanna Chambers

High School French Teacher Deanna Chambers shared that she had received one of the Lebanon Foundation Mini Grants last year. She used the money to take 87 students to the Foreign Language Institute at the University of Oregon in Eugene. The money helped pay for the bus transportation and the \$10 per student admission fee.

**2. Report:** Homeless Program/Roseanne Hartness (Enclosure C-2)

Homeless Liaison Roseanne Hartness spoke to the following regarding the homeless program:

- 1) Started 5 years ago
- 2) Hard to find all the homeless students in the community
- 3) Things that we provide
- 4) 144 students are identified as homeless

(Enclosure I-1)

- 5) What do you need to be successful in school?
- 6) Donations from the Community
- 7) Grants from Siletz Tribe
- 8) Car Show to earn funds
- 9) Need more money designated in the budget
- 10) Kids in Need Program
- 11) 250 backpacks
- 12) Work with churches and organizations

The Board thanked Roseanne for her monumental efforts going above and beyond with her work to the homeless program.

### **PURSUING EXCELLENCE**

**1. Report:** Lacomb School Improvement Plan/Tim Geoghegan

Lacomb Principal Tim Geoghegan shared a Power Point presentation speaking to the following points regarding Lacomb School Improvement Plan:

- 1) We value
- 2) Academics
- 3) Students
- 4) Community Support
- 5) PTC Support
- 6) What's next...?

Liz Alperin questioned if attendance gets better after hunting season. She also wondered if algebra was taught to students who need it.

Tim Geoghegan said that hunting season does affect attendance. He is working hard to send postcards to students and hiring good teachers so students want to come to school. Tim shared that although Lacomb does not teach algebra they are working with the High School to try to work something out. Tim said that he wants to acknowledge all of his staff that are dedicated to the Lacomb community.

**2. Report:** Seven Oak School Improvement Plan and Climate Committee Report  
(Enclosures D-2)

Seven Oak Principal Wayne Reposa presented the Seven Oak School Report speaking to the following:

- 1) Spartan Way/Core Values
  - Student centered decision making
  - Shared leadership
  - Data Driven, Flexible programs
  - SOK-one team, one family
- 2) Band (4 students performed)
- 3) Student Council Members (members spoke to the Board)
- 4) AVID (student representatives spoke to the Board)
- 5) Art (teacher shared student art work while speaking about the program)

**Board Meeting  
December 10, 2015**

pg. 3

The Board expressed their appreciation for the arts and teacher/student leadership.

Liz Alperin questioned if Seven Oak offers high school classes to the students and if transitions are in place as students move on to the high school.

Wayne Reposa said that Seven Oak works with the High School to offer higher level classes to students if needed. Seven Oak works with the high school staff as 8<sup>th</sup> grade students transition to the high school.

Seven Oak Principal Wayne Reposa shared the Climate Committee Report speaking to the following:

- 1) Parent Survey (taken in November)
- 2) Objective to survey:
  - Parent & Guardians
  - Students
  - Staff
- 3) Timeline
- 4) Team Members

**GENERAL BUSINESS**

- 1. Action:** Approve 2<sup>nd</sup> Reading of Board Policies: (Enclosures E-1)
- EBCB – Emergency Drills and Instruction
  - EBC/EBCA – Emergency Procedures and Disaster Plans
  - EFA – Local Wellness Program
  - EFA-AR – Local Wellness Program
  - EFAA-AR-Reimbursable Meal Programs
  - JFCF – Harassment/Intimidation/ Bullying/ Cyberbullying/  
Teen Dating Violence/Domestic Violence
  - KL – Public Complaints

Jennifer Meckley shared that she had checked regarding the smart snack question and found that it referred to students getting another entrée after their meal.

Liz Alperin questioned if policy JFCF under cyberbullying could have criteria for what constitutes cyberbullying, as it is very vague. She also would like to state that discriminatory dress and flags are banned under harassment.

Other Board members would want the policy to align with state and federal laws. They thought it might be better to keep it broader to cover a wider range. They suggested having OSBA and/or our attorney weigh in.

Rob Hess pointed out that the student handbooks address dress codes.

Russ McUne made a motion to adopt on second reading the policies as presented. Mike Martin seconded.

Russ McUne, Mike Martin, Jerry Williams and Richard Borden voted yes. Liz Alperin voted no. The motion carried by majority.

Jennifer Meckley will check with OSBA regarding policy JFCF and bring her finding back to the Board next month.

- 2. Information Only:** Policy Revision (Enclosure E-2)
- CC-AR (1) – Organization Chart
  - CC-AR (2) – Organization Chart

Rob Hess pointed out that the Organization Charts reflect the operation of the District at this time.

- 3. Action:** OSBA Board Elections (Enclosure E-3)
- OSBA Legislative Policy Committee election
  - OSBA Board of Directors

Russ McUne made a motion to approve David Dowrie to the OSBA Legislative Policy Committee and Don Cruise to the OSBA Board of Directors. Liz second. The motion carried unanimously.

- 4. Report:** Sand Ridge Charter School Annual Report (Enclosure E-4)

Rob Hess explained that Sand Ridge turned in their report and if the Board would like they will come next month to answer questions.

The consensus of the Board is that they would like the Sand Ridge representative(s) to come to the January meeting.

- 5. Report:** K-6; 7-8 Reconfiguration Timeline (Enclosure E-5)

Rob Hess pointed out that it has been mentioned at previous meetings that a K-6 and 7-8 reconfiguration might be beneficial for students. Rob said he would like to get feedback from the Board regarding this kind of model. If the Board would like the District to move forward a proposed timeline is included in the Board packet. Rob pointed out that no polling from the community has been done yet. He would like the District to look at the next 10 to 15 years and think about where we want to be. He shared that he feels this model would give students more opportunities with limited funds. If the District uses this model rezoning of boundaries would have to be done. By rezoning, the K-6 schools would house about 350 students each and the District would not have to build a new school.

Liz Alperin said that she feels that the Board needs to look at this as two issues as rezoning is a real big deal for families. Liz would like to have community forums several weeks before the presentation to the Board.

The Board discussed the K-6 & 7-8 model and felt that it would be a big plus for students with more advantages by having a broader base and variety of classes and opportunities.

Mike Martin said that his concern would be with the county schools.

The consensus of the Board was to move forward.

Rob Hess said that the timeline can be tweaked. He would like to start getting the word out to folks. If the Board receives feedback please let the District know.

**Board Meeting  
December 10, 2015**

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**6. Action:** Administrator & Confidential Compensation and Working Conditions  
2015-2017 Revision (Enclosure E-6)

Rob Hess said that he is proposing adding a Program Administrator to help meet grad rates. It is an entry position.

Liz Alperin said that she would rather wait to add a position until there is reason for that position.

The other Board members would like to see a job description for the program administrator.

The consensus of the Board was to table this Agenda Item until January when a job description could be brought forward.

**FINANCE**

**1. Report:** Financial Update (Enclosure F-1)

Linda Darling shared that December projected ending fund balance for 2015-2016 is \$4,008,729 this is an increase from November.

We have received one application for the 3-year Budget Committee opening. The applicant is Terry Deacon who has been serving on the committee. His application will come to the Board in January for their consideration.

Oregon economic and revenue forecast release in December reflects the revenue staying relatively flat. We continue to monitor and advocate for additional support to stabilize K-12 funding through the next biennium.

Jerry Williams wondered if there are any more PERS cost estimates.

Linda Darling said that the preliminary numbers are at 4% increase over current rates.

**HUMAN RESOURCES**

**1. Information:** Superintendent Evaluation (Enclosure G-1)

Rob Hess pointed out that he gave the Board his reflection on the nine standards for evaluation of the Superintendent. He asked that they read through the reflection and then come prepared to the January meeting to do his evaluation during Executive Session. The Board packet has blank evaluation forms for the Board to fill out and bring to the Executive Session in January.

### **CONSENT AGENDA**

- 1. Action:** Approve November 5, 2015 Board Minutes (Enclosure I-1)
- 2. Action:** Approve Hiring Lori Marshall, Speech Language Pathologist, .60 FTE, 11/16/15
- 3. Action:** Approve Hiring Allison Staples, Speech Language Pathologist, 1.0 FTE, 12/7/15

Russ McUne made a motion to approve the Consent Agenda as presented. Jerry Williams seconded. The motion carried unanimously.

### **BOARD OF EDUCATION TIME/DISCUSSION**

January 14, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
February 11, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
March 10, 2016	7:00 p.m./District Office Board Room	Special Board/Budget Meeting
April 14, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
April 14, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #1
April 28, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
April 28, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #2
May 12, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
May 12, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #3
May 26, 2016	7:00 p.m./District Office Board Room	Public Budget Hearing & Special Board Meeting
June 9, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting

### **BOARD COMMUNICATION**

Liz Alperin questioned why the Diversity Committee had not come to address the Board at this December meeting.

Rob Hess pointed out that Wayne Reposa reported on the Climate Team which is the committee that is working on how students, parents and staff are feeling.

### **SUPERINTENDENT COMMUNICATION**

Rob Hess shared that he and Jennifer Walter (who spoke during audience comments) did have a conversation prior to the Board meeting. Although the student that she spoke about is no longer at the High School the District will try to make contact with her to get feedback on her feelings.

Jennifer Walter said that she feels that looking at the JFCF policy and staff training will help.

### **ADJOURN**

The meeting adjourned at 8:20 p.m.  
(Recorded by Kathy Schurr)

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Richard Borden, Board Chair

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Rob Hess, Superintendent