

COMMUNITY RELATIONS

Policy 4330

Community Use of School Facilities

School facilities are available to the community for educational, civic, cultural, and other noncommercial uses consistent with the public interest, when such use will not interfere with the school program or school-sponsored activities. Use of school facilities for school purposes has precedence over all other uses. Persons on school premises must abide by District conduct rules at all times.

Student and school-related organizations shall be granted the use of school facilities at no cost. Other organizations granted the use of school facilities shall pay fees and costs. The Superintendent will develop procedures to manage community use of school facilities. Use of school facilities requires the Superintendent or designee's approval and is subject to the procedures.

Administration will approve and schedule various uses of school facilities. A master calendar will be kept for scheduling dates to avoid conflicts during the school year. Should a conflict arise, the District reserves the right to cancel an approved request when it is determined that the facilities are needed for school purposes. Requests for use of school facilities must be submitted to the office in advance of the event.

The superintendent is authorized to develop procedures for use of school facilities, including rental rates, supervisory requirements, restrictions, security, etc. When setting the rental rates the Superintendent shall use the following factors; capital costs, utility costs, maintenance costs, custodial costs and indirect overhead costs.

Authorization for use of school facilities shall not be considered as endorsement of or approval of the activity group or organization nor for the purposes it represents. All uses will be by written contract. Any advertising or announcement by the user must include the following statement: "This program is sponsored by (name of user). Use of School District facilities does not constitute support of or endorsement by the Bozeman Public Schools." In a print advertisement or announcement, the disclaimer must be the same size as the font used to announce the location of the program. The remedy for failure to comply with this provision will be to immediately rescind the facility use contract.

Cross Reference; [4330F School Facilities and Grounds Use and Liability Release Agreement](#)

Legal Reference: § 20-7-805, MCA Recreational use of school facilities secondary
Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141

Policy History:

Adopted on: 11/10/1986

Revised on: 8/13/2001, 12/08/2003, 12/08/2008, 11/09/2020