

APPLICATION FOR EMPLOYMENT

Date of Application _____

PERSONAL INFORMATION

Name _____ Phone No. _____
First Middle Initial Last

Present Address _____
No. Street City State Zip Code

How long have you lived at above address? _____

Previous address (if you have moved in past year) _____
No. Street City State Zip Code

Position you are applying for? _____

Rate / Pay Expected _____ Would you work Full-time Yes No

Part-time? Yes No Specify days and hours if part-time _____

PRIOR WORK HISTORY – (List in order, last or present employer first)

DATES		Name & Address of Employer	RATE OF PAY		Supervisor's Name & Title	Reason for Leaving
From	To		Start	Finish		

If your application is considered favorable, on what date will you be available for work? _____

Please list any special experiences, skills or qualifications which you feel would especially fit you for work with the schools? _____

RECORD OF EDUCATION

Name & Address of School	Course of Study	Grades Completed
		9 10 11 12

MILITARY SERVICE RECORD

What are your present selective service classifications? _____

Were you in Armed Forces of the U.S.? Yes No What Branch? _____

Dates of duty: From _____ To _____

Rank _____

REFERENCES (List last employer first and go backward)

Name & Address of Company & Bus. Type	From	To	Describe in Detail the work you did	Weekly Salary	Reason for leaving

OTHER QUESTIONS

Are you presently being investigated or under a procedure to consider your discharge for misconduct? Yes No

Have you ever been formally reprimanded, disciplined, discharged, or asked to resign from a prior position? Yes No

Have you ever resigned from a prior position while under investigation for sexual misconduct with another person, mishandling of funds, or criminal conduct? Yes No

Have you ever been investigated for physical or sexual abuse of another person? Yes No

Have you ever been charged with, pleaded guilty or "no contest" to, or been convicted of any crime involving physical or sexual abuse of any person or any other crime of moral turpitude? Yes No

Have you ever been convicted of a misdemeanor and/or felony, or ever entered a plea of guilty or a plea of "no contest," or has any court ever deferred further proceedings without entering into a finding of guilty, or placed you on probation for a crime? Yes No

PLEASE READ CAREFULLY: To be considered from year to year, a candidate must reapply after January 1st each year.

I certify that the facts set forth in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal.

Signature of Applicant

Washington Community Schools, Inc. is an Equal Opportunity-Affirmative Action Employer and does not discriminate on the basis of age, race, color, religion, sex, national origin, or handicap.

Anti-Harassment Compliance Officer/Title IX Coordinator: Steve Peterson, Assistant Superintendent speterson@wcs.k12.in.us
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