

**Request for Permission to Conduct a Noncurriculum-Related Meeting**

Purpose of Meeting: \_\_\_\_\_

Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meeting Date(s) and Time(s): \_\_\_\_\_

Location: \_\_\_\_\_ Number of Participants: \_\_\_\_\_

Do you have a staff member who is willing to sit in on the meetings? \_\_\_\_\_ If so,  
please provide his/her name. \_\_\_\_\_

Date of application: \_\_\_\_\_

**Note: this application must be submitted to the principal at least ten (10) school days before the first meeting date.**

*I have read Board Policy No. 2153 and the accompanying Administrative Procedures and agree to abide by the provisions stated therein. I understand that the decision by the principal regarding approval shall be final.*

Signatures of Organizers:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ This application is denied

\_\_\_\_\_ This application is approved as written.  
Supervisor assigned:

\_\_\_\_\_ This application is conditionally approved contingent upon the revisions indicated.

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor assigned: \_\_\_\_\_