

Board of Directors Monthly Meeting Minutes
Pine Lake Preparatory, Inc.
Tuesday, June 28, 2022 at 6:30 PM
Virtual Meeting Via Zoom

Attendees: Caroline Mones, Fred Shilmover, Jason Yanni, Brie Leggat Johnson, Eduardo Haynes, Bobby Peterson, Katie Davidson, Jessica Bronzert, Manish Jain (board member elect)

Absent: Lauren Millovitsch

School Leadership Present: Brant Hyatt, Andrew Mocerri, Sherri Fletcher, Shelly Sims, Sam Ranallo, Lori Reuter, Tim Hoffman, Joe Webb

1. Call to Order and Conflict of Interest Reminder (6:30 pm)
per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts

2. Mission, Vision and Values (6:33) Jason Yanni

Mission- Pine Lake Preparatory prepares students for college and a purposeful life.

Vision- The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and justice.

Community Values- Perseverance, Respect, Integrity, Driven to Excellence, and Empathy

3. Public Comment (6:35)

No public comments

4. Board Business (6:35)

a.) Approval of Meeting Minutes from May 23rd

Motion to approve open and executive session meeting minutes from May 23, 2022.

Move to motion made by: Jason Yanni

Second motion made by: Eduardo Haynes

Motion passed: Yes

Anyone abstained: Caroline Mones

b.) Approval of Meeting Minutes from June 13th

Move to motion made by: Jason Yanni

Second motion made by: Eduardo Haynes

Motion passed: Yes

Anyone abstained: Jessica Bronzert

c.) AOP Goal Update - Caroline Mones

Motion to approve AOP Goals 1.2, 3.1.b, 3.3, 3.3.a, 5.1, 5.1.a for the 2022-2023 school year as outlined in dropbox.

Move to motion made by: Jason Yanni

Second motion made by: Eduardo Haynes

Motion passed: Yes

Anyone abstained: No

5. Financial Matters (6:50)

Monthly Financial Report

a.) May Dashboard

b.) May Capital Campaign

c.) Updated Summary Financial Dashboard

d.) 2022-2023 Preliminary Forecast (For Consideration)

e.) Approval of Rebekah Barr, CPA, PC to Perform July 1, 2021 to June 30, 2022 Audit and the 990 tax return for 2021-2022.

Motion to approve Rebekah Barr, CPA to perform the audit for the 2021-2022 school year.

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

f.) Approval of cleaning contract.

Motion to approve Skyline Building Services cleaning contract for the 2022-2023 School Year in the amount of \$118,000.

Move to motion made by: Jason Yanni

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: No

g.) Approval of bank authority changes for the 2022-2023 School Year

Motion to approve changes to authorize checks >\$10,000 from the 2021-2022 BOD officers to the 2022-2023 school year (removing Jason Yanni and Katie Davidson, adding Bobby Peterson)- effective July 1, 2022.

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

h.) Approval of iReady Contract for 2022-2023 for the amount of \$51,700; PRC 165 (digital curricula) and PRC 182 (ESSER III) will fund \$40,000.

Motion to approve \$51,700 for the iReady/Curriculum Associates Resources Contract.

Move to motion made by: Jason Yann

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

i.) Grant submission approvals and amendments

Motion to approve the submission of PRC 189 as outlined in Dropbox.

Move to motion made by: Jason Yann

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: No

Motion to approve the submission of PRC 103 as outlined in Dropbox

Move to motion made by: Jason Yann

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

Motion to approve the amendment of PRC 182 as outlined in Dropbox.

Move to motion made by: Jason Yann

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

6. Administrative Matters (7:50)

a.) Capturing Kids Hearts (For Approval)

Approval for the total cost of \$48,500 for on-site training and development for US staff. The training will support the emotional well being of students. Funding is included in the 2022-2023 purchased services category. It is intended that the submission of PRC 103 teacher improvement grant will fund \$15,606.

Motion to approve the cost of \$48,500 for the Capturing Kids Hearts contract for the 2022-2023 school year.

Move to motion made by: Jason Yann

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: No

b.) McKinny Vento Dispute Policy (For Approval)

Motion to approve the McKinny Vento Dispute Policy as outlined in Dropbox.

Move to motion made by: Jason Yann

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: No

c.) Student Club Policy (For Consideration)

The proposed Student Club Policy will be published for feedback from the community.

d.) COVID-19 Operating Update

For Approval: As set forth by North Carolina Session Law 2021-130, the Pine Lake Preparatory Board of Education shall vote at least once a month on whether the masking policy should be modified.

Recommendation: *Masking of students, teachers, staff, visitors and vendors to Pine Lake Preparatory (PLP) will remain optional while inside PLP. Masking will also remain optional for all passengers and drivers on school buses and vehicles owned, leased, or operated by PLP.*

Motion to approve the recommendation that masking of students, teachers, staff, visitors and vendors to Pine Lake Preparatory (PLP) will remain optional while inside PLP. Masking will also remain optional for all passengers and drivers on school buses and vehicles owned, leased, or operated by PLP.

Move to motion made by: Jason Yanni

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: No

7. Executive Session (7:46)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee: or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

8. Resumed Open Session and Vote as Needed (8:20)

Motion to withhold the minutes from executive session from public view in accordance with b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint,*

charge, or grievance by or against an individual public officer or employee: or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

Motion to approve Preston Allison for the position of Technology Support II.

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

Motion to approve Hunter Seagroves for the position of Middle School English/ Language Arts teacher.

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

Motion to approve Mack Byers for the position of Bus Driver.

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Anyone abstained: No

9. Motion to adjourn (8:06)

Move to motion made by: Jason Yanni

Second motion made by: Fred Shilmover

Motion passed: Yes

Anyone abstained: No