

**LEBANON COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING
May 10, 2018, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

MEETING AGENDA

1. WELCOME

- A. Call to Order
- B. Flag Salute

2. AUDIENCE COMMENTS

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers shall identify themselves and state their name before speaking. Speakers are asked to provide their name, address and telephone number on the Speaker's Sign-in Sheet. Each speaker may address the Board for three minutes.

3. GOOD NEWS, RIVERVIEW SCHOOL

(Presentation by Principal Joe Vore) (Page 3)

Action: Information

**4. 2018-2020 ADMINISTRATOR WORKING
CONDITIONS**

Action: Discussion, Direction or Approval

5. CERTIFIED BARGAINING

Action: Discussion, Direction or Approval

6. FORMATION OF LEBANON ACADEMY (Page 9)

Action: Approval

7. PROCESS AND TIMELINE TO FILL ZONE 1 VACANCY (Page 16)

Action: Approval

8. FORMATION OF SCHOOL SAFETY AD HOC COMMITTEE

Action: Informational

9. COOPERATIVE PROCUREMENT AGREEMENT, ROOFING PROJECTS
(Page 20)

Action: Approval

10. SCHOOL SUPPLIES FEE (Page 28)

Action: Approval

11. SEISMIC NEEDS ASSESSMENT (Page 29)

Action: Direction

12. GENERAL BUSINESS

Deletion of Administrative Rule DJFA-AR (Page 54)
Authorization for Payroll Deduction

Action: Informational

13. CONSENT AGENDA

April 26, 2018 Board Meeting Minutes (Page 56)

Action: Approval Requested

14. DEPARTMENT REPORTS

- A. Finance (Page 65)
- B. Operations
- C. Human Resources

15. COMMUNICATION

- A. Board
- B. Superintendent

16. AUDIENCE COMMENTS

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers shall identify themselves and state their name before speaking. Speakers are asked to provide their name, address and telephone number on the Speaker's Sign-in Sheet. Each speaker may address the Board for three minutes.

17. ADJOURNMENT

FUTURE BOARD MEETINGS

<u>Date</u>	<u>Time</u>	<u>Location</u>
June 14, 2018 Regular Meeting and Budget Hearing	6:00 PM	Santiam Travel Station

The Lebanon Community School District Board of Directors welcomes you to our regular meeting. It is the Board's goal to hold an effective and efficient meeting to conduct the business of the District. In keeping with this goal, the Board provides a place for Audience Comments on each of its regular agendas. This is a time when you can provide statements or ask questions. The Board allows three minutes for each speaker. The language below discusses the Public Meetings Law and public participation in such meetings.

"The Public Meetings Law is a public attendance law, not a public participation law. Under the Public Meetings Law, governing body meetings are open to the public except as otherwise provided by law. ORS 192.630 The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment.

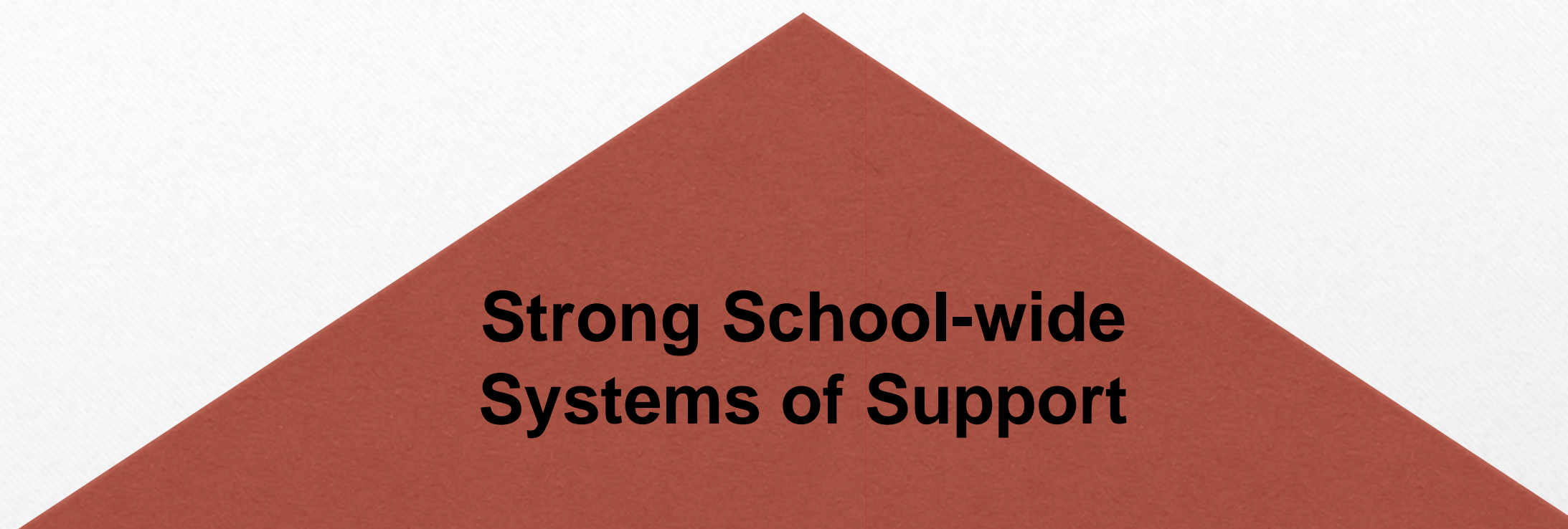
"Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings."

Oregon Attorney General's Administrative Law Manual and Uniform and Model Rules of Procedure under the Administrative Procedures Act. Hardy Myers, Attorney General, March 27, 2000.

Welcome to Riverview



Principal Joe Vore



Strong School-wide Systems of Support

- **AVID:** College & Career Readiness for all. First year of implementation
- **RTI:** Providing differentiated academic and behavioral support for all
- **PBIS:** Providing differentiated behavior support for all

Riverview Elementary Attendance

2017-2018

Average Daily Attendance – 93.9%

$\geq 90\%$ ----- 84.5%

85-89% -- 9.4%

<85% -----6.1%

2016-2017

Average Daily Attendance – 93.5%

$\geq 90\%$ ----- 81.5%

85-89% -- 11.0%

<85% -----7.5%

2015-2016

Average Daily Attendance – 93.2%

$\geq 90\%$ ----- 80.5%

85-89% -- 14.6%

<85% -----4.9%

Riverview Elementary SBAC Scores

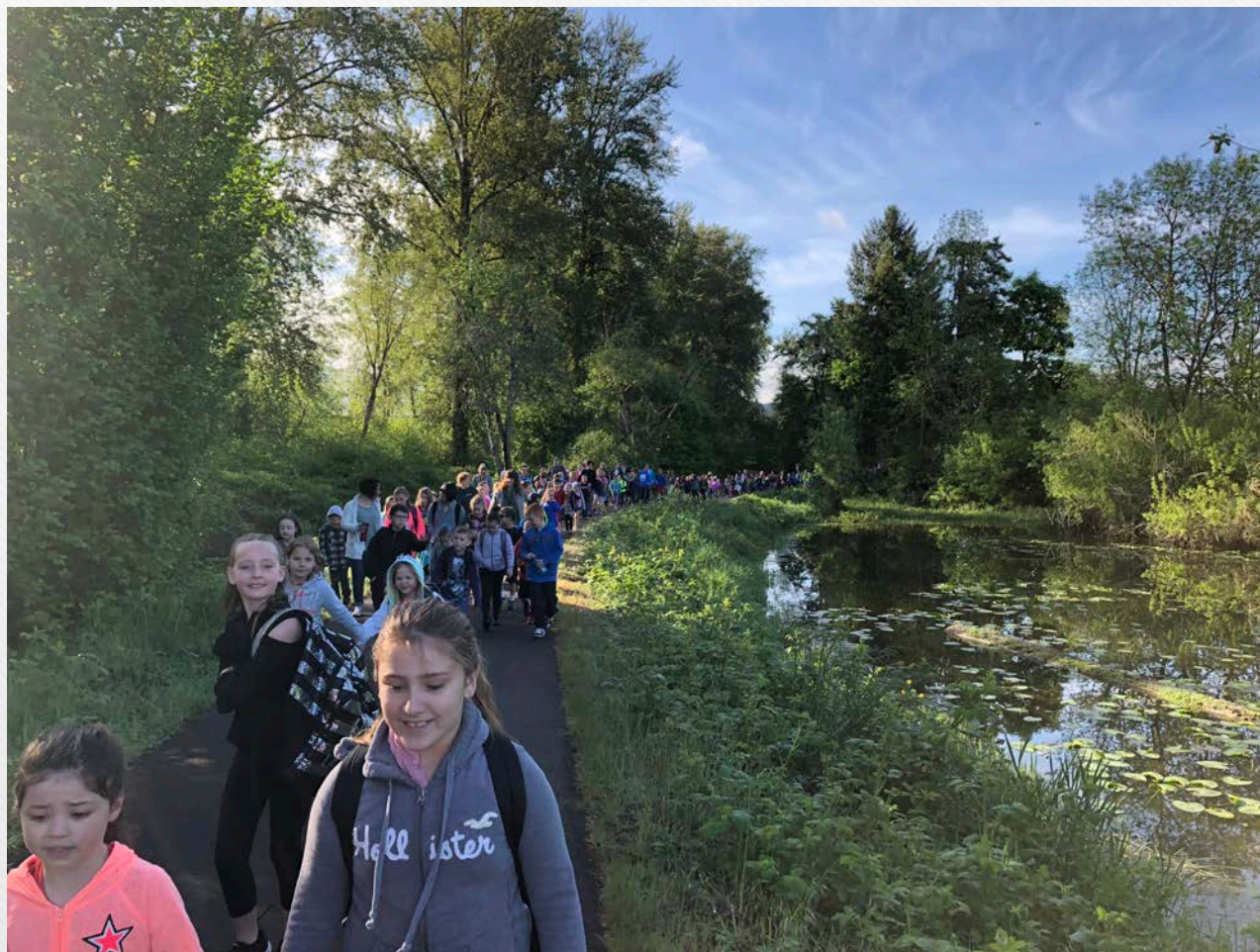
Riverview 2016-2017 SBAC scores compared to 2014-2015 & 2015-2016

Grade Level	English/L.A.	2014-2015	2015-2016	2016-2017	Group Comparison	Math	2014-2015	2015-2016	2016-2017	Group Comparison
3rd		36%	30%	31%			35%	28%	29%	
4th		32%	33%	43%	13		42%	25%	43%	15
5th		45%	53%	41%	8		37%	40%	23%	-2

Riverview Elementary Opportunities

- Elementary Counseling, Music, Title, and PE
- Access to technology (K-12)
- SMART Readers program
- Battle of the Books Teams
- Full-time behavior support
- Outdoor garden instruction fall and spring with new greenhouse
- Young Rembrandts Art

Walk to School Day

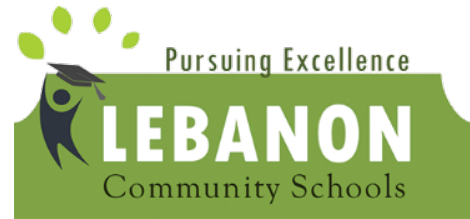


Thank you.

Any Questions?



BOARD MEMORANDUM



AGENDA ITEM 6

To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Dr. Rob Hess, Superintendent

Date: May 4, 2018

Meeting Date: May 10, 2018

Re: Formation of Lebanon Academy, a K-12 Alternative School

Background

Under the current model, we are only collecting full funding for 32 percent of the students we are serving in alternative settings; and we do not have an option for students to earn a diploma. By creating Lebanon Academy, we can increase the number of students served, the amount of time they are in school, and the funding we receive for serving them.

At their April 26, 2018 meeting, the Board approved applying to the Oregon Department of Education for a school identification number for Lebanon Academy. The District submitted this application on May 1, 2018.

At that time, the Board also asked for additional information regarding the alternative school concept, as well as why Lebanon Academy is the most effective strategy for our students in alternative settings. The attached slides respond to the Board's request for more information.

Recommendation

Based on the information above and attached, the District recommends shifting our alternative education settings from program status to school status.

RH/mk
Attachments

PRIORITIZING PERSONALIZED
LEARNING

LEBANON
ACADEMY

An alternative school would create a viable option for those students that are not having success on LHS campus to gain a path toward earning a high school diploma in a more appropriate setting for their ability and style of learning.

Brad Shreve, Principal, LHS

We need a fully functioning alternative school so we can provide our students who struggle in the regular education a viable opportunity to find some success in school. Asking 15-18 year olds to continue going to a setting in which they have rarely had success, is setting them up to fail.

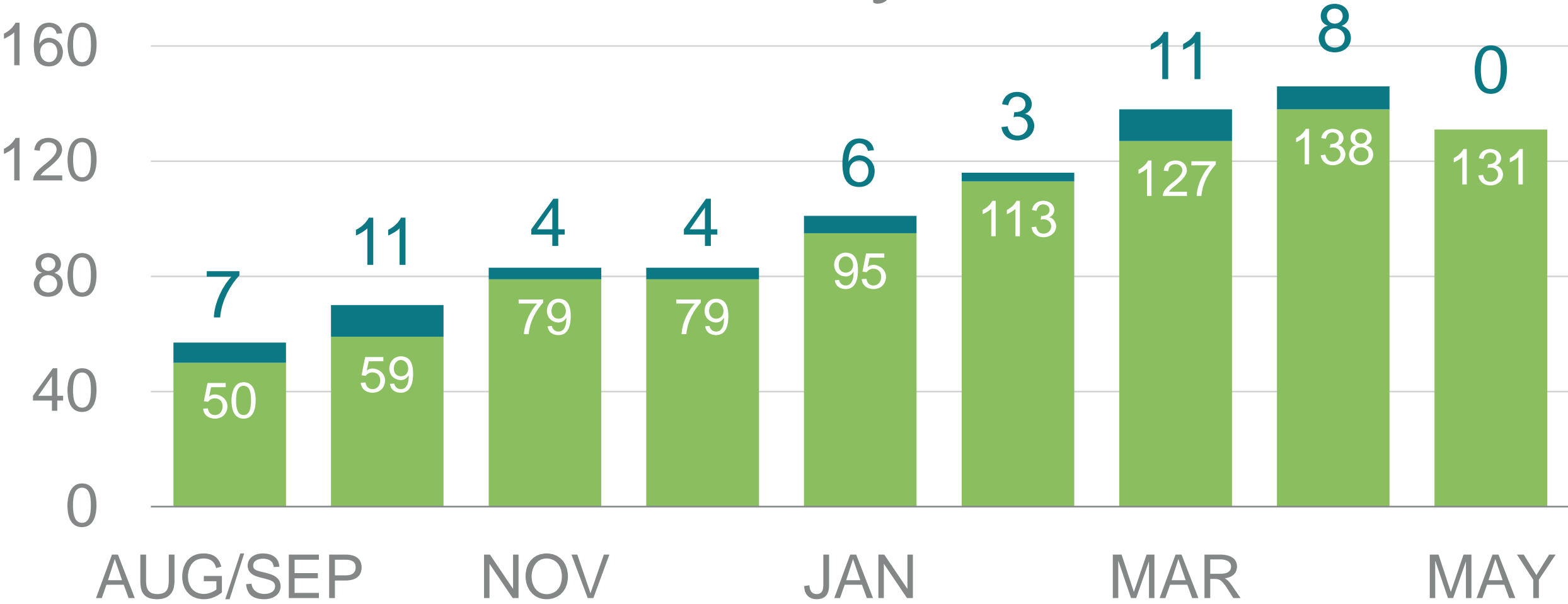
*Kraig Hoene, Associate Principal
Athletics/Student Discipline, LHS*

A comprehensive alternative education school would enable our district to develop individual plans using alternative credit options, certifications, and proficiency based assessment to empower each student to complete a diploma, GED, or one of many other types of industry recognized credentials. Data confirms that quality alternative programs help these students find success. I strongly believe that we have a professional obligation to find ways to serve this population that exists in our community and help them to prepare to be successful adults.

Mike Hillman, Interim Principal, Seven Oak Middle School

WHY?

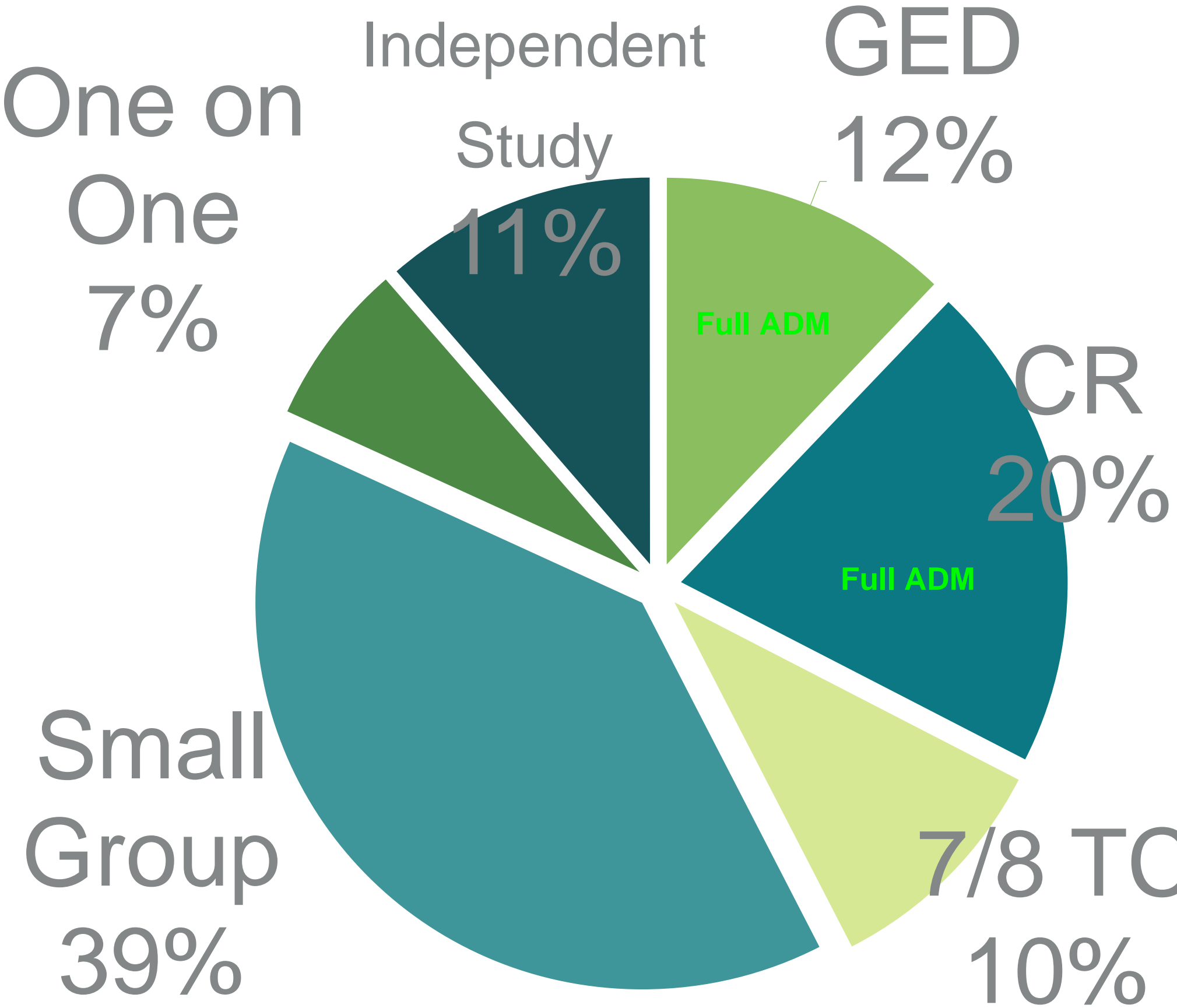
Total By Month



■ # Withdrawn each month (return to school, complete program, move, drop out)
■ Cumulative Student Enrollment in all programs

MAY 2018 ENROLLMENT BY PROGRAM

In our current model, we are only collecting full funding for 32% of the students we are serving in alternative settings, and we have limited options for students to earn a diploma. By creating a school, we will be able to increase the number of students served, the amount of time they are in school, and the funding we receive for serving them.



ADVANTAGES OF CREATING AN ALTERNATIVE SCHOOL

- ▶ The number of students in need of an alternative setting as has significantly increased over the past two years.
- ▶ Alternative education students will have the opportunity to receive a full day of instruction. 18-19 Proposal: 8AM to 2PM; 190 Day calendar
- ▶ The district will collect additional funding from the state to teach these students all day in a personalized learning setting—making this proposal cost neutral.
- ▶ We will increase the number of students who can earn a standard diploma in an alternative setting through a personalized approach. This will increase the percent of students who graduate and lower the number of students who drop out.
- ▶ Data at our schools will be more accurate, which will increase accountability.
- ▶ Data of our students in alternative settings will be more transparent, which will increase accountability.
- ▶ It will create an umbrella for the district to explore innovative ways to provide alternative education in a variety ways.

STAFFING PLAN FOR 18-19

- ▶ Administrator/Head Teacher
- ▶ Counselor/social worker
- ▶ 4 teachers who can cover a variety of licensure areas.
- ▶ 2 instructional aides and school registrar
- ▶ Special education teacher
- ▶ Tutors as needed
- ▶ 3 Year Goal: Operation of the school through the ADMw generated by the students attending the school.

LEARNING SPACES AND FUNDING SOURCES

- ▶ Teen Center: 7-9th graders, one-on-one, small group tutoring
- ▶ Two Social and Emotional Learning Rooms (K-5)
- ▶ Graduation Track, CTE/LBCC pathways, BLHS at the Boys and Girls Club
- ▶ District Office: Credit Recovery, GED, small group tutoring, one-on-one tutoring
- ▶ Resources for 18-19: High School Success Grant (Measure 98): One time facility improvement dollars: 250K and 2 FTE.

ALTERNATIVE EDUCATION REPORT

TEEN CENTER HIGH SCHOOL PROGRAMS

Academic / Achievement Data to date

- ▶ **68.6 Credits recovered and/or earned, On track for 113.25 earned for the year**
- ▶ **GED Tests Taken- 47 GED Tests Passed- 42**
- ▶ **6 GED's completed to date, 6 more scheduled to complete by June 9 – Students taking advantage of Oregon Promise**
- ▶ **1 Student has pleted all graduation requirements, 4 more are scheduled to graduate on time and with their class**
- ▶ **10 Students have transitioned back to LHS for a full or partial day schedule**
- ▶ **20 students currently working in area business and industry as part of T3 work experience program**



ALTERNATIVE EDUCATION REPORT

TEEN CENTER GED PROGRAMS



- ▶ **Our 17/18 first time GED test taker pass percentage is 96%**
- ▶ **Our overall 17/18 GED pass percentage is just over 89%**
- ▶ **USDOE published GED pass percentage for 2013 was 69% Nationwide. They did not publish individual state pass percentages**
- ▶ **GED Testing Services – 40 States 75% Nationwide Pass Percentage**

Published a 2013 pass rate in Oregon of 88%

Important to note that if for any reason the testing center is not available or students do not attend their test is automatically considered a “failure”. We lost 3 of those this year when LCSD was closed for inclement weather.

ALTERNATIVE EDUCATION REPORT

TEEN CENTER WORK EXPERIENCE PROGRAMS

- ▶ **A total of over 20 hours of service learning activities have been completed**
- ▶ **A total of over 90 hours of classroom instruction on work readiness skills, resume writing, and interviewing skills**
- ▶ **Implementation of NCRC curriculum**
 - ▶ **Applied Mathematics**
 - ▶ **Reading for Information**
 - ▶ **Locating Information**



ALTERNATIVE EDUCATION REPORT

ADDITIONAL INFORMATION

Alternative Education Challenges

- ▶ Vast majority of our students have extensive barriers to overcome prior to being able to recognize then realize personal and/or educational success
 - ▶ Attendance
 - ▶ Behavior
 - ▶ Skills
 - ▶ Life issues
 - ▶ Community perception – alternative education students are not always those “bad” kids.
- ▶ Very common for us to receive students who are at least a year behind in terms of graduating on time

ALTERNATIVE EDUCATION REPORT

ADDITIONAL INFORMATION

Teen Center Alternative Education Staff

- ▶ Licensed FTE: 3 (2) Teachers (1) Coordinator
- ▶ Classified FTE: 1 Teen Center IA
- ▶ Tutors: 9 Part Time Various Locations

BOARD MEMORANDUM



AGENDA ITEM 7

To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Maura Kwiatkowski, Executive Secretary

Date: May 5, 2018

Meeting Date: May 10, 2018

Re: Process and Timeline to Fill Zone 1 Vacancy

Background

Pursuant to the Board's direction at its April 26, 2018 meeting, the table below provides the proposed process and timeline for filling the Zone 1 vacancy created by the resignation of Dr. Russ McUne.

Timeframe	Activity
05/10/18	Board approves the process to fill the vacancy
05/16/18 – 06/04/18	Required 20-day advertisement period for applicants (newspaper, District website, District Facebook).
06/04/18	Deadline for application submittal.
06/06 or 06/07/18	If more than three applications are received and Board so desires, an Application Review Committee* would review applications and recommend no more than 3 candidates to the Board.
06/08/18	Recommendation memorandum to Board in packet for the June 14 meeting.
06/14/18	Interview session with each of the recommended candidates (maximum of 3). Candidates would receive questions in advance to provide an opportunity to prepare for the Board interview.
06/14/18	Board votes to fill vacancy and newly elected member is sworn and seated.

***Proposed Application Review Committee Members**

1. Nick Brooks, Board Member
2. Mike Martin, Board Member
3. Dr. Rob Hess, Superintendent
4. Maura Kwiatkowski, Executive Secretary to the Superintendent/School Board
5. Whitney Connolly, Lcomb School Principal
6. Maureen Twomey, Lebanon Education Association President
7. Lebanon Education Support Professionals Association President

Attached to this memorandum is the proposed candidate application form and the Zone Boundary Map for the Lebanon Community School District.

Recommendation

Staff recommends the Board approve the process and timeline for filling the Zone 1 vacancy and the candidate application form.

Attachments



**APPLICATION FOR APPOINTMENT TO THE LEBANON COMMUNITY
SCHOOL DISTRICT BOARD OF DIRECTORS – ZONE 1 SEAT**

TERM: THROUGH 06/30/2019, WITH RE-ELECTION ELIGIBILITY

Name _____ Telephone _____

Address _____ Email _____

Eligibility Information

1. Are you a registered voter in the School District (required)? Yes ☐ No ☐
2. Have you resided in the School District for one year (required)? Yes ☐ No ☐
3. Are you a resident of Zone 1?
(Preference must be given to Zone 1 residents) Yes ☐ No ☐
4. Are you an officer or employee of the School District?
(If yes, not eligible for appointment) Yes ☐ No ☐

-
5. Do you currently, or have you had in the past, students enrolled in the School District?

Yes ☐ No ☐ If yes, school(s) _____

6. Have you reviewed the School District policies that govern Board Roles and Responsibilities, Standards of Conduct, Powers and Duties, Authority and Responsibilities, and Ethics and Conflicts of Interest (posted at www.lebanon.k12.or.us/board/policies)? Yes ☐ No ☐

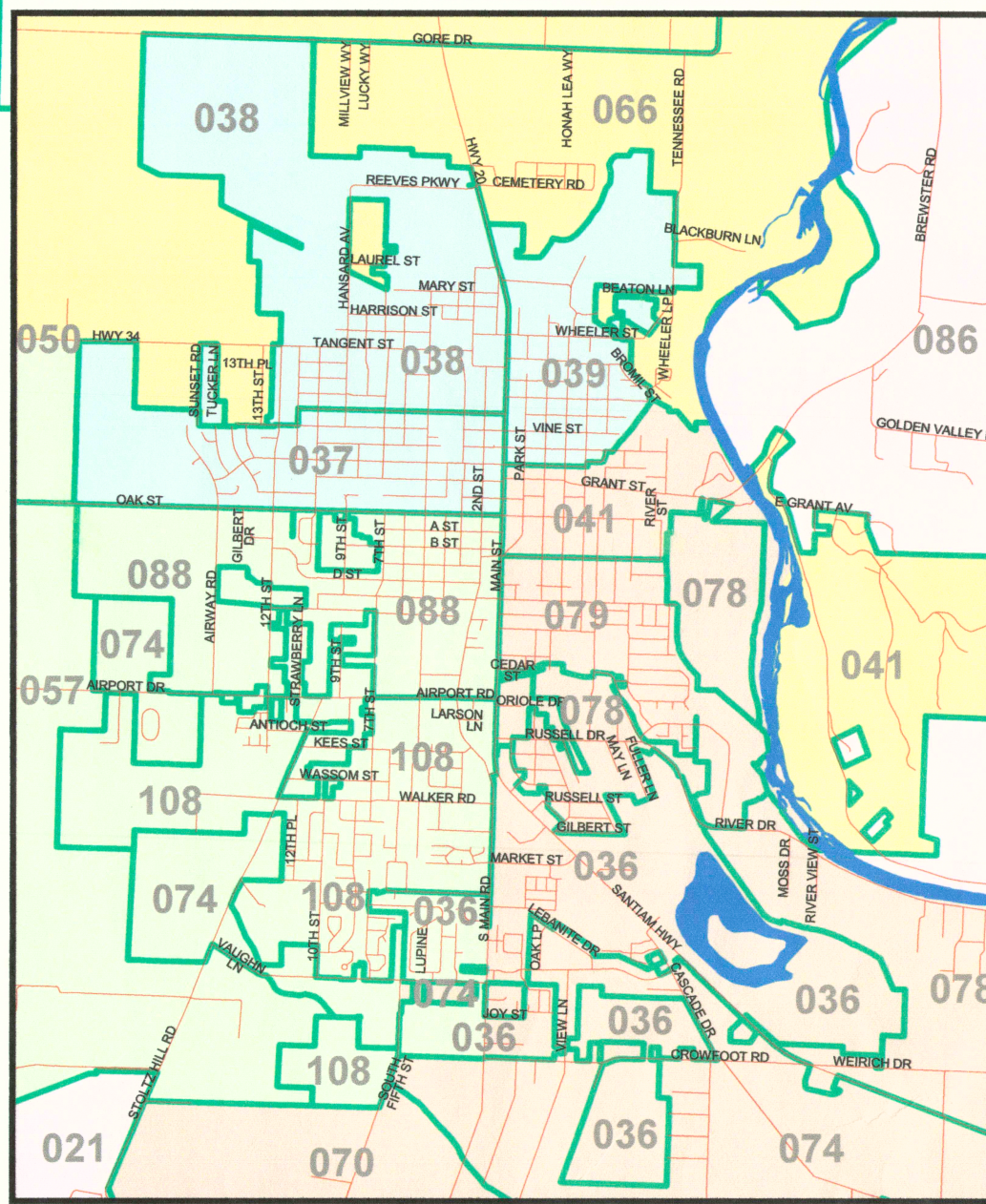
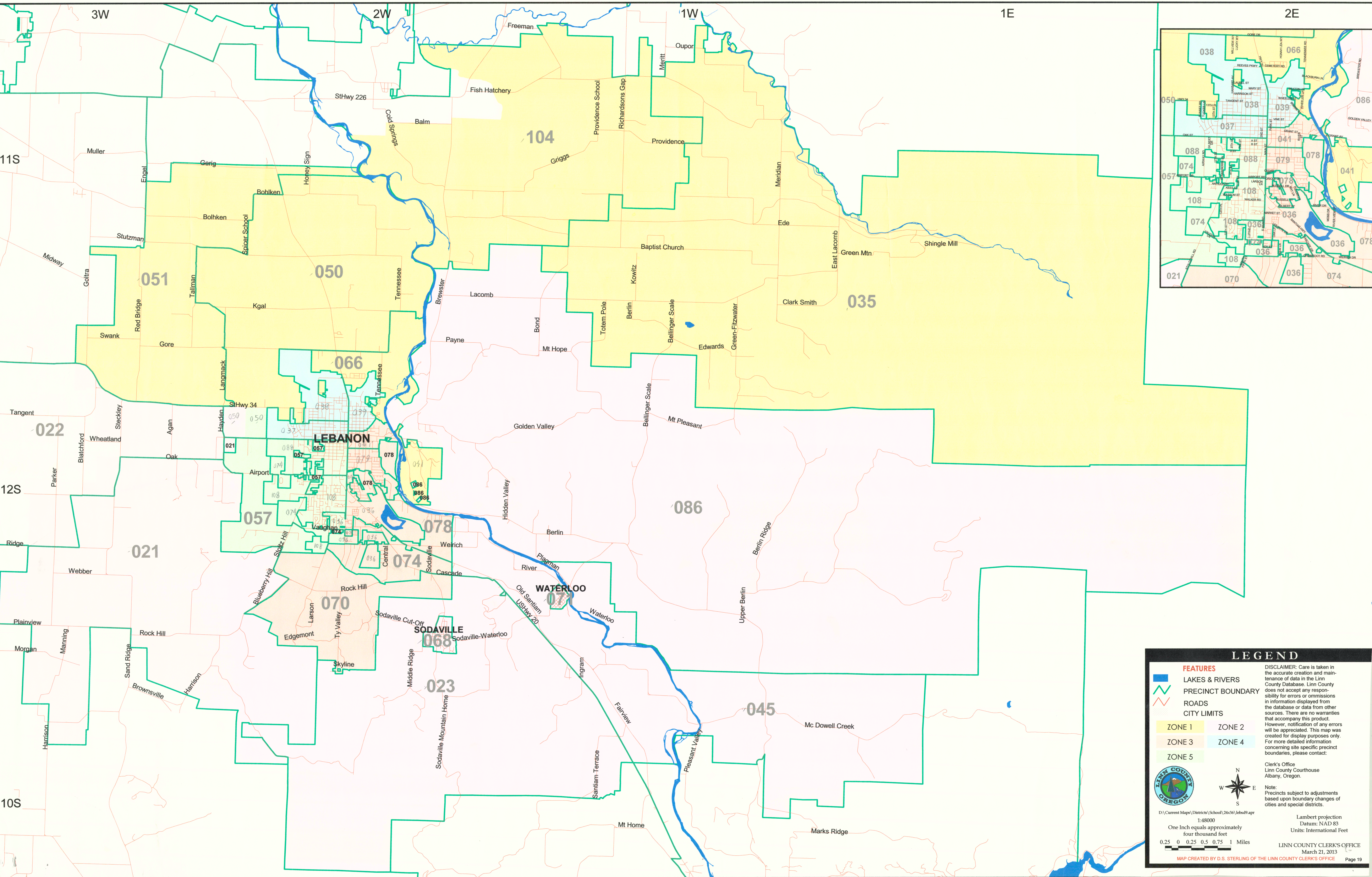
7. Please list your current and/or previous community service or volunteer roles and activities.

8. Please briefly discuss why you are interested in serving on the School Board and what you would like to accomplish as a member of the Board (attach additional sheet, if needed).

Signature _____ Date _____

**PLEASE RETURN THIS FORM NO LATER THAN JUNE 4, 2018 TO THE
LEBANON COMMUNITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE, 485 S. FIFTH
STREET, LEBANON, OR VIA EMAIL TO maura.kwiatkowski@lebanon.k12.or.us**

LEBANON SCHOOL DISTRICT #9 - ZONES



LEGEND

FEATURES

- LAKES & RIVERS
- PRECINCT BOUNDARY
- ROADS
- CITY LIMITS

ZONE 1	ZONE 2
ZONE 3	ZONE 4
ZONE 5	

Linn County Oregon

D:\Current Maps\Districts\School\24\36\leba09.apr
1:48000
One Inch equals approximately four thousand feet
0.25 0 0.25 0.5 0.75 1 Miles

DISCLAIMER: Care is taken in the accurate creation and maintenance of data in the Linn County Database. Linn County does not accept any responsibility for errors or omissions in information displayed from the database or data from other sources. There are no warranties that accompany this product. However, notification of any errors will be appreciated. This map was created for display purposes only. For more detailed information concerning site specific precinct boundaries, please contact:

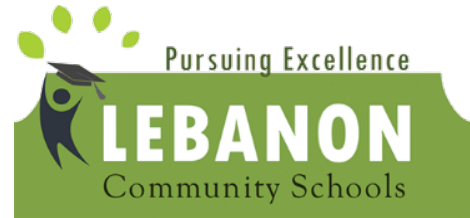
Clerk's Office
Linn County Courthouse
Albany, Oregon.

Note:
Precincts subject to adjustments based upon boundary changes of cities and special districts.

Lambert projection
Datum: NAD 83
Units: International Feet

LINN COUNTY CLERK'S OFFICE
March 21, 2013
MAP CREATED BY D.S. STERLING OF THE LINN COUNTY CLERK'S OFFICE Page 19

BOARD MEMORANDUM



AGENDA ITEM 9

To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Bo Yates, Assistant Superintendent
Linda Darling, Business Director

Date: May 3, 2018

Meeting Date: May 10, 2018

Re: Cooperative Procurement Agreement- Roofing Projects

Background

Five of the District's school buildings require roofing repairs or replacement this summer.

The District researched vendors, pricing, quality of product, and availability. The roofing contractor Garland/DBS, Inc. is highly recommended by other school districts and qualifies under the Cooperative Procurement Agreement, this vendor has met all of our requirements. The cost of the roofing products and services required will be incurred in both Fiscal Year 2017-18 and 2018-19.

The following is a cost breakdown of products and services required at the identified school buildings:

Products Required for Repairs*	Contracted Service Full Reroof
Cascade School: \$48,437	Lacomb School: \$516,970
Green Acres School: \$26,313	
Lebanon High School: \$13,472	
Seven Oak Middle School: \$52,615	

*District staff will apply the product to these school buildings.

Recommendation

Staff request the Board approve the following:

1. The Garland/DBS, Inc. proposal dated April 30, 2018 to replace the roof at Lacomb School at a cost of \$516,970 (attached – Alternate #2); and
2. The Garland/DBS, Inc. proposal dated April 19, 2018 to provide roofing materials only for Cascade School, Green Acres School, Lebanon High School and Seven Oak Middle School in the amount of \$139,057 (attached) plus shipping cost.



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING MATERIAL AND SERVICES PROPOSAL

Lebanon Community School District
Seven Oaks Middle School
550 Cascade Drive
Lebanon, OR 97355

Date Submitted: 04/19/2018
Proposal #: 25-OR-180458
MICPA # 14-5903
Oregon General Contractor License #: 192939

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered a competitive bid process for the project with the hopes of providing a lower market adjusted price whenever possible.

Scope of Work:

1. Follow all OHSA, IBC, Local Building Code, and NRCA Guidelines.
2. Remove all loose dirt, debris, and minerals from existing membrane.
3. Install Crickets per tapered designs to divert the water to the internal drains and scuppers.
4. Install ¼" recoveryboard over existing membrane using mechanical fasteners in accordance with wind-up lift calculations provided by Garland Engineering.
5. Install 60 mill FB KEE-Stone membrane in accordance with Garland specification, wind-up lift calcs, and Garland details.
6. Replace edge metal and drain bowl covers.
7. Pain units on top of roof with Rust-Go Primer.

Line Item Pricing

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
17.12.01	FULLY ADHERED SINGLE-PLY ROOF SYSTEMS: WOOD/TECTUM DECK - SINGLE-PLY APPLICATION: INSULATION OPTION: - WOOD DECK: Mechanically Fasten Polyisocyanurate / Adhere Treated 1/2" Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20	\$ 3.98	10,362	SF	\$ 41,241
17.21.11	FULLY ADHERED SINGLE-PLY ROOF SYSTEMS: ROOF CONFIGURATION: Fully Adhered Single-Ply Roof System Installed Over Prepared Surface or Insulation: SINGLE-PLY ROOF TYPE: - ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness	\$ 6.99	10,362	SF	\$ 72,430
20.41.11	NEW FLASHINGS FOR ROOFING SYSTEMS & RESTORATION OPTIONS: Single-Ply Flashings - Fully Adhered Single-Ply Roof Flashings Installed on Corresponding Single-Ply Roof Systems (Self- Adhering Roof Applications Only): ROOF MEMBRANE OPTION: - ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness	\$ 12.46	500	SF	\$ 6,230
Sub Total Prior to Multipliers					\$ 119,901
22.21	JOB SITE SPECIFIC MULTIPLIERS APPLIED TO EACH LINE ITEM ON ASSOCIATE JOB: MULTIPLIER - ROOF HEIGHT IS GREATER THAN 2 STORIES EQUAL TO OR LESS THAN 5 STORIES Multiplier Applied when the Roof Height Exceeds 2 Stories, but is Equal to or Less than 5 Stories. Situation Creates the Need for Additional Safety Protection and Increased Crane Work.	25%		%	\$ 29,975
22.46	JOB SITE SPECIFIC MULTIPLIERS APPLIED TO EACH LINE ITEM ON ASSOCIATE JOB: MULTIPLIER - ROOF SIZE IS GREATER THAN 10,000 SF, BUT LESS THAN 20,000 SF Multiplier Applied when Roof Size is Less than 20,000 SF, but Greater than 10,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area	15%		%	\$ 17,985
Sub-Totals After Multipliers					\$ 167,862

Total Maximum Price of Line Items under the MICPA: \$ 167,862

Proposal Price Based Upon Market Experience: \$ 143,930

Garland/DBS Price Based Upon Local Market Competition:

LP Metal Works, LLC	\$	143,930
Forest Roofing Company	\$	167,512
West Coast Roofing & Building	\$	206,195

Unforeseen Site Conditions

Deck Replacement	\$	13.68	per Square Foot
Additional Insulation	\$	85.50	per 4' x 8'

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid through 12/31/2018.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Matt Egan

Matt Egan
Garland/DBS, Inc.
(216) 430-3662



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING MATERIAL AND SERVICES PROPOSAL

Lebanon Community School District
Lacomb Elementary School
34110 E Lacomb Rd
Lebanon, OR 97355

Date Submitted: 04/30/2018
Proposal #: 25-OR-180487
MICPA # 14-5903
Oregon General Contractor License #: 192939

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered a competitive bid process for the project with the hopes of providing a lower market adjusted price whenever possible.

Scope of Work: BASE BID

1. Follow all OHSA, IBC, Local Building Code, and NRCA Guidelines.
2. Remove all loose dirt, debris, and minerals from existing membrane
3. Remove existing metal flashings and obsolete equipment.
4. Replace rotted decking (retrofit) along eaves as necessary on T & M.
5. Install 1" polyiso insulation using mechanical fasteners.
6. Install ½" densedeck or securock.
7. Install 2-ply modified bitumen using either cold or hot applied installation.
8. Replace counterflashings and flashings.
9. Remove all materials and properly dispose.

Line Item Pricing

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
2.62	Tear-off & Dispose of Debris: SYSTEM TYPE BUR w/ Mineral Surfacing to the Existing Insulation (Insulation to be Re-Used)	\$ 2.19	29,735	SF	\$ 65,120

4.31	Insulation Recovery Board & Insulations Options: ADDITIONAL INSULATION OPTION (OVER AN EXISTING ROOF) Install 1.0" of Polyisocyanurate Insulation Over an Existing Roof. All Wet Insulation Must be Replaced Prior to Installation of New Course of Insulation	\$ 1.08	29,735	SF	\$ 32,114
4.24	Insulation Recovery Board & Insulations Options: RECOVERY BOARD TYPE 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Wood / Tectum Deck	\$ 1.50	29,735	SF	\$ 44,603
12.12.02	2-PLY ROOF SYSTEMS - COMBINATIONS OF A BASE PLY & A CAP SHEET (TOP PLY) PLEASE NOTE: BASE PLY & CAP SHEET COMBINATIONS MUST BE APPROVED BY THE MANUFACTURER: ROOF CONFIGURATION 1 Ply Modified Base Sheet Adhered in Cold Process Modified Asphalt: BASE PLY OPTION: - ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	\$ 3.83	29,735	SF	\$ 113,885
12.32.03	2-PLY ROOF SYSTEMS - COMBINATIONS OF A BASE PLY & A CAP SHEET (TOP PLY) PLEASE NOTE: BASE PLY & CAP SHEET COMBINATIONS MUST BE APPROVED BY THE MANUFACTURER: ROOF CONFIGURATION 1 Ply Mineral Surfaced Cap Sheet Adhered in Cold Process Modified Asphalt: ROOFING MEMBRANE OPTION: - ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lbf/in tensile	\$ 5.20	29,735	SF	\$ 154,622
20.11.03	NEW FLASHINGS FOR ROOFING SYSTEMS & RESTORATION OPTIONS: ROOF FLASHINGS FOR MODIFIED & COAL TAR PITCH ROOF SYSTEMS: Minimum 1 Ply of Base Flashing and Mineral Cap Sheet Installed in Hot ASTM D 312 Type III or IV Asphalt:FLASHING OPTION: - BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	\$ 15.16	2,700	SF	\$ 40,932
	Sub-Totals After Multipliers				\$ 451,275

BASE BID:

Total Maximum Price of Line Items under the MICPA:

\$ 451,275

Proposal Price Based Upon Market Experience:

\$ 429,992

Garland/DBS Price Based Upon Local Market Competition (BASE BID):

All American Roofing	\$ 429,992
LP Metal Works, LLC	\$ 463,611
West Coast Roofing & Building	\$ 477,160
Forest Roofing Company	\$ 571,004

Scope of Work: ALTERNATE #1

1. Follow all OHSA, IBC, Local Building Code, and NRCA Guidelines.
2. Remove all loose dirt, debris, and minerals from existing membrane
3. Remove existing metal flashings and obsolete equipment.
4. Replace rotted decking (retrofit) along eaves as necessary on T & M.
5. Install 1" polyiso insulation using mechanical fasteners.
6. Install ½" densedeck or securock.
7. Install 60 mill KEE membrane using oly-bond adhesive (fully-adhered).
8. Replace counterflashings and flashings.
9. Remove all materials and properly dispose.

ALTERNATE #1:

Proposal Price Based Upon Market Experience:	\$ 414,973
---	-------------------

Garland/DBS Price Based Upon Local Market Competition (ALTERNATE #1):

West Coast Roofing & Building	\$ 414,973
All American Roofing	\$ 441,644
LP Metal Works, LLC	\$ 473,286
Forest Roofing Company	\$ 506,499

Scope of Work: ALTERNATE #2

1. Follow all OHSA, IBC, Local Building Code, and NRCA Guidelines.
2. Remove existing roof (tear-off) and properly dispose of the materials.
3. Remove existing metal flashings and obsolete equipment.
4. Replace rotted decking (retrofit) along eaves as necessary on T & M.
5. Install 1" polyiso insulation using mechanical fasteners.
6. Install ½" densedeck or securock.
7. Install 2-ply modified bitumen using either cold or hot applied installation.
8. Replace counterflashings and flashings.
9. Remove all materials and properly dispose.

ALTERNATE #2 (2-Ply):

Proposal Price Based Upon Market Experience:	\$ 516,970
---	-------------------

Garland/DBS Price Based Upon Local Market Competition (ALT #2 - 2-PLY):

LP Metal Works, LLC	\$ 516,970
West Coast Roofing & Building	\$ 517,347

ALTERNATE #2 (Single Ply):

Proposal Price Based Upon Market Experience:	\$ 449,614
---	-------------------

Garland/DBS Price Based Upon Local Market Competition (ALT #2 - 2-PLY):

Forest Roofing Company	\$ 449,614
All American Roofing	\$ 477,934

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid through 12/31/2018.

Clarifications/Exclusions:

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are excluded.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Temporary protection is excluded.
7. Any work not exclusively described in the above proposal scope of work is excluded.

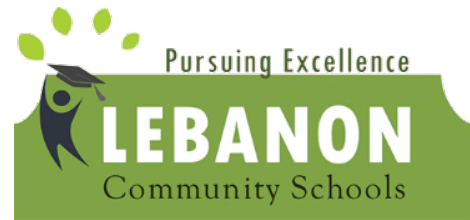
If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Matt Egan

Matt Egan
Garland/DBS, Inc.
(216) 430-3662

BOARD MEMORANDUM



AGENDA ITEM 10

To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Linda Darling, Business Director

Date: May 3, 2018

Meeting Date: May 10, 2018

Re: School Supplies Fee

Background

Staff have been exploring ways to help students and families have quality school supplies, not feel excluded, and maximize on volume purchasing. Start of the year school supply requirements at all the schools are different based on instructional desires. All of the K-8 schools would like to implement school supply fee, this would eliminate or significantly reduce the number of items parents would purchase. An example of the school supplies that may be requested from families is: backpack, headphones, and graphing calculator.

The steps that were used to develop the pricing structure for setting the recommended school supply fee is the following:

- Developed a common school supply list across K-8 grades (within the K-8 schools)
- Priced supplies at various vendors, used one source for purchasing package
- Averaged costs over grades

Local vendors would be notified of the change, and asked to partner with the District to sale products in bulk at sale prices.

Board Policy JN Student Fees, Fines and Charges recognizes the need to change student fees from time to time. These school supply fees changes that would be published in handbooks and registration packets for the elementary schools. Letters would be issued this spring telling parents of the changes. A payment plan would be available upon request.

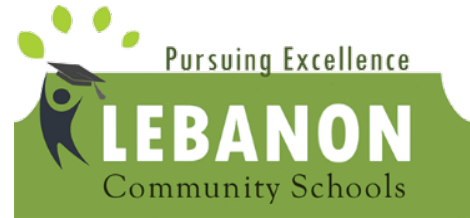
Recommendation

The following school supply fee amount would be implemented at the following schools: Cascades, Green Acres, Hamilton Creek, Lacombe, Pioneer, and Riverview:

KG – 1st Grades: \$45
4th – 5th Grades: \$65

2nd – 3rd Grades: \$50
6th – 8th Grades: \$75

BOARD MEMORANDUM



AGENDA ITEM 11

To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Bo Yates, Assistant Superintendent
Linda Darling, Business Director

Date: May 3, 2018

Meeting Date: May 10, 2018

Re: Seismic Needs Assessment

Background

The District applied for and received a grant from the Oregon Department of Education to perform a Seismic Needs Assessment on our school buildings. This grant will reimburse the District up to \$25,000 upon completion of the Seismic Needs Assessment. All school buildings are eligible, but it is not required.

The table below shows data from the Oregon Department of Geology and Mineral Industries, Statewide Seismic Needs Assessment Using Rapid Visual Screening.

School	FEMA – 154 Collapse Potential
Cascade	Moderate (> 1%)
Green Acres	High (> 10%)
Hamilton Creek	Low (<1%)
Lacomb	High (> 10%)
Lebanon High	Very High (100%)
Pioneer	Low (<1%)
Riverview	Low (<1%)
Seven Oak Middle	Moderate (> 1%)

The full report of these ratings is attached for the Board's review.

Request

Staff request direction from the Board to pursue Seismic Needs Assessments for which, if any, of the buildings listed above.

Cascades School

Lebanon Community SD 9

Linn_sch34A

Building Type	County	
School	Linn	
Street		
2163 7th St.		
City	State	Zip
Lebanon	OR	97355
Latitude	Longitude	
44.52468	122.91559	
Tracking Code	Inspection Date	
RVS in 2006	7/7/2006	



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	W2	4.8	0	-0.5	0	0	0	-1.2	0	3.1
Secondary	RM1	3.6	0	-0.5	0	0	0	-1.2	0	1.9
Tertiary		0	0	0	0	0	0	0	0	0

Cascades School

Final RVS Score

Final Type

Final Score

RM1

1.9

FEMA-154 Collapse Potential

Moderate (>1%)




Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries


Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
390		1953	1950
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
38291	1	No	No

Plan Irregularities	Vertical Irregularities
Reentrant Corners: L Shaped	Steps in Elevation View: Single Change
None	None
None	None

Falling Hazards	Poor Conditions
Other: Smokestack	None
None	None
None	None



W Vertical Irregularity Primary



S General Site



S General Site

Cascades School

Lebanon Community SD 9

Linn_sch34B

Building Type	County		
School	Linn		
Street			
2163 7th St.			
City	State	Zip	
Lebanon	OR	97355	
Latitude		Longitude	
44.52551		122.91537	
Tracking Code		Inspection Date	
RVS in 2006		7/7/2006	



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	RM1	3.6	-2	0	0	0	0	-1.2	0	0.4
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Cascades School

Final RVS Score

Final Type

Final Score

RM1

0.4

FEMA-154 Collapse Potential



High (>10%)



Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
390		1953	1970
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
38291	1	No	No

Plan Irregularities	Vertical Irregularities
Reentrant Corners: Other	Steps in Elevation View: Single Change
None	None
None	None

Falling Hazards	Poor Conditions
None	None
None	None
None	None



E Vertical Irregularity Primary N Vertical Irregularity Primary

Green Acres School

Linn_sch35A

Lebanon Community SD 9

Building Type	County		
School	Linn		
Street			
700 S 10th St.			
City	State	Zip	
Lebanon	OR	97355	
Latitude		Longitude	
44.53836		122.92127	
Tracking Code		Inspection Date	
RVS in 2006		7/7/2006	



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	W2	4.8	-3	-0.5	0	0	0	-1.2	0	0.1
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Green Acres School

Final RVS Score

Final Type

Final Score

W2

0.1

FEMA-154 Collapse Potential

High (>10%)




Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries


Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
405		1948	1950
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
39334	1	No	No

Plan Irregularities	Vertical Irregularities
Reentrant Corners: U shaped	Steps in Elevation View: 2 to 3 Changes
None	None
None	None


Falling Hazards	Poor Conditions
None	None
None	None
None	None




E Falling Hazard




W General Site




W Plan Irregularity Primary



NW Vertical Irregularity Primary



W Falling Hazard



SE General Site

Hamilton Creek School

Linn_sch13A

Lebanon Community SD 9

Building Type	County		
School	Linn		
Street			
32135 Berlin Rd			
City	State	Zip	
Lebanon	OR	97355	
Latitude		Longitude	
44.51338		122.83565	
Tracking Code		Inspection Date	
RVS in 2006		7/7/2006	



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	W2	4.8	-3	-0.5	0	1.6	0	0	0	2.9
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Hamilton Creek School

Final RVS Score

Final Type

Final Score

W2

2.9

FEMA-154 Collapse Potential


Low (<1%)



Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
368		1972	1980
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
36688	1	No	No

Plan Irregularities	Vertical Irregularities
Reentrant Corners: Other	Steps in Elevation View: Very Irregular Changes
None	Internal Discontinuous Diaphragm (large internal opening)
None	Steps in Elevation View: Single Change (Adjacent Building/Entity)


Falling Hazards	Poor Conditions
None	None
None	None
None	None




W General Site



SW Vertical Irregularity Primary



SW General Site
gym is Linn_sch13B



N General Site

Hamilton Creek School

Linn_sch13B

Lebanon Community SD 9

Building Type	County		
School	Linn		
Street			
32135 Berlin Rd			
City	State	Zip	
Lebanon	OR	97355	
Latitude		Longitude	
44.51366		122.83613	
Tracking Code		Inspection Date	
RVS in 2006		7/7/2006	



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	W2	4.8	-3	0	0	1.6	0	0	0	3.4
Secondary	S3	3.8	0	0	0	0	0	0	0	3.8
Tertiary		0	0	0	0	0	0	0	0	0

Hamilton Creek School

Final RVS Score

Final Type

Final Score

W2

3.4

FEMA-154 Collapse Potential

Low (<1%)



Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
368		1972	1990
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
36688	1	No	No

Plan Irregularities	Vertical Irregularities
None	Steps in Elevation View: Single Change (Adjacent Building/Entity)
None	None
None	None

Falling Hazards	Poor Conditions
None	None
None	None
None	None



NE General Site



Lacomb School

Linn_sch20A

Lebanon Community SD 9

Building Type	County	
School	Linn	
Street		
34110 E Lacomb Rd.		
City	State	Zip
Lebanon	OR	97355
Latitude		Longitude
44.58583		122.74025
Tracking Code		Inspection Date
RVS in 2006		7/7/2006



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	W2	4.8	-3	0	0	0	-0.8	0	0	1
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Lacomb School

Final RVS Score

Final Type

Final Score

W2

1

FEMA-154 Collapse Potential

High (>10%)



Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries

Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
247		1977	1970
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
32550	1	No	No

Plan Irregularities	Vertical Irregularities
Large Diaphragm or Central Opening	Steps in Elevation View: Very Irregular Changes
Reentrant Corners: Other	Steps in Elevation View: 2 to 3 Changes (Adjacent Building/Entity)
Reentrant Corners: L Shaped (Adjacent Build/Entity)	None


Falling Hazards	Poor Conditions
None	None
None	None
None	None



S Plan Irregularity Secondary




SW Vertical Irregularity Primary




SW Vertical Irregularity Primary



NW Plan Irregularity Secondary



N General Site



N Vertical Irregularity Primary
note skylight raised section to the left.

Lacomb School

Linn_sch20B

Lebanon Community SD 9

Building Type	County	
School	Linn	
Street		
34110 E Lacomb Rd.		
City	State	Zip
Lebanon	OR	97355
Latitude		Longitude
44.58556		122.73977
Tracking Code		Inspection Date
RVS in 2006		7/7/2006



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	W2	4.8	-3	-0.5	0	1.6	-0.8	0	0	2.1
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Lacomb School

Final RVS Score

Final Type

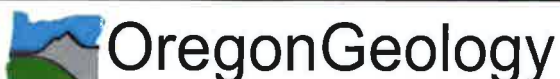
Final Score

W2

2.1

FEMA-154 Collapse Potential

Low (<1%)




Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries


Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
247		1977	1990
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
32550	1	No	No

Plan Irregularities	Vertical Irregularities
Reentrant Corners: L shaped (Adjacent Build/Entity)	Steps in Elevation View: 2 to 3 Changes
Reentrant Corners: Other	Steps in Elevation View: Single Change (Adjacent Building/Entity)
None	None

Falling Hazards	Poor Conditions
None	None
None	None
None	None



N Vertical Irregularity Primary
and plan irregularity - reentrant corner



SE Plan Irregularity Secondary

Lebanon High School

Linn_sch28A

Lebanon Community SD 9

Building Type	County	
School	Linn	
Street		
1700 S 5th St		
City	State	Zip
Lebanon	OR	97355
Latitude		Longitude
44.52911		122.91369
Tracking Code		Inspection Date
RVS in 2006		1/30/2007



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	C2	3.6	-2	-0.5	0	0	0	-1.2	0	-0.1
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Lebanon High School

Final RVS Score

Final Type

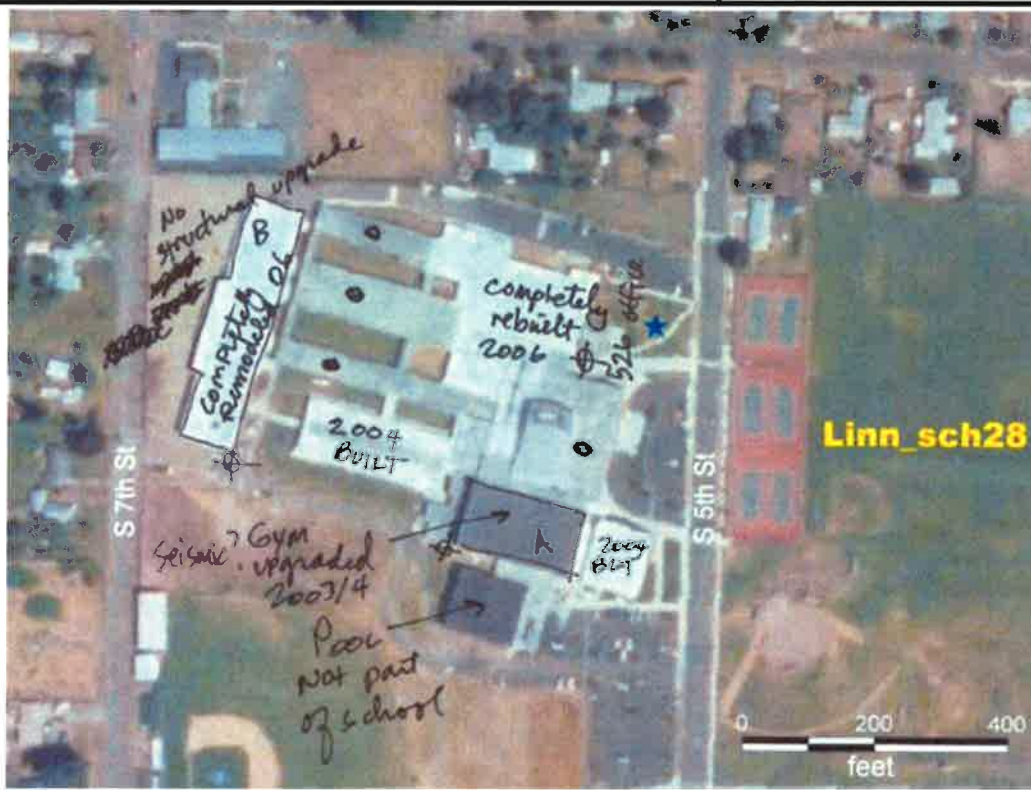
Final Score

C2

-0.1

FEMA-154 Collapse Potential

Very High (100%)




Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries

Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
1332		1957	1950
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
170158	1	No	No

Plan Irregularities	Vertical Irregularities
Reentrant Corners: Other (Adjacent Build/Entity)	Steps in Elevation View: Very Irregular Changes (Adjacent Building/Ent
None	None
None	None

Falling Hazards	Poor Conditions
None	None
None	None
None	None



SE Elevation View
old gym a in ctr



SW Elevation View



SW Elevation View



Lebanon High School

Linn_sch28B

Lebanon Community SD 9

Building Type	County	
School	Linn	
Street		
1700 S 5th St		
City	State	Zip
Lebanon	OR	97355
Latitude		Longitude
44.52991		122.91539
Tracking Code		Inspection Date
RVS in 2006		1/30/2007



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	RM1	3.6	-2	-0.5	0	0	0	-1.2	0	-0.1
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Lebanon High School

Final RVS Score

Final Type

Final Score

RM1

-0.1

FEMA-154 Collapse Potential

Very High (100%)



Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries

Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
1332		1957	1950
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
170158	1	No	No

Plan Irregularities	Vertical Irregularities
Torsion: Eccentric Stiffness	Steps in Elevation View: Single Change
Out of Plane Lateral-Force-Resistance Elements	None
None	None

Falling Hazards	Poor Conditions
None	None
None	None
None	None



SE Vertical Irregularity Primary



S Primary Structural Type



SW Plan Irregularity Secondary



W Elevation View



W Elevation View



W Primary Structural Type
stl cols and cmu



NW Elevation View



N Primary Structural Type



NE Primary Structural Type

Pioneer School

Linn_sch33A

Lebanon Community SD 9

Building Type	County	
School	Linn	
Street		
500 N 5th St		
City	State	Zip
Lebanon	OR	97355
Latitude		Longitude
44.55032		122.91419
Tracking Code		Inspection Date
New Building		9/15/2006



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary		0	0	0	0	0	0	0	0	0
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Pioneer School

Final RVS Score

Final Type

Final Score

FEMA-154 Collapse Potential

Low (<1%)

**No
Planview
Available**



OregonGeology

Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries

Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
471		2001	
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
		No	No

Plan Irregularities	Vertical Irregularities

Falling Hazards	Poor Conditions

Riverview School

Linn_sch32A

Lebanon Community SD 9

Building Type	County	
School	Linn	
Street		
1011 Mountain River Dr		
City	State	Zip
Lebanon	OR	97355
Latitude		Longitude
44.52626		122.89067
Tracking Code		Inspection Date
New Building		9/15/2006



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary		0	0	0	0	0	0	0	0	0
Secondary		0	0	0	0	0	0	0	0	0
Tertiary		0	0	0	0	0	0	0	0	0

Riverview School

Final RVS Score

Final Type

Final Score

FEMA-154 Collapse Potential

Low (<1%)

**No
Planview
Available**

Enrollment 471	Year Built (Field Verified) 	Year Built (Alt. Source) 2002	Est. Decade Built
Total Area (square ft) 	Number of Stories 	Basement No	Pounding Potential No

Plan Irregularities <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px;"></div>	Vertical Irregularities <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px;"></div>
--	--

Falling Hazards <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px;"></div>	Poor Conditions <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 20px;"></div>
--	--

Seven Oak Middle School

Linn_sch21A

Lebanon Community SD 9

Building Type	County	
School	Linn	
Street		
550 Cascade Drive		
City	State	Zip
Lebanon	OR	97355
Latitude		Longitude
44.51058		122.89307
Tracking Code		Inspection Date
RVS in 2006		7/7/2006



Seismicity Zone: Moderate

FEMA 154 Rapid Visual Screening Score Card

	Type	Basic Score	Vert Irreg	Plan Irreg	Pre-Code	Post-Bench	Soil C	Soil D	Soil E	RVS Score
Primary	W2	4.8	0	-0.5	0	0	0	-1.2	0	3.1
Secondary	C2	3.6	0	-0.5	0	0	0	-1.2	0	1.9
Tertiary		0	0	0	0	0	0	0	0	0

Seven Oak Middle School

Final RVS Score

Final Type

Final Score

C2

1.9

FEMA-154 Collapse Potential

Moderate (>1%)



Rapid Visual Screening - Senate Bill #2 - Seismic Needs Assessment
Oregon Department of Geology and Mineral Industries

Enrollment	Year Built (Field Verified)	Year Built (Alt. Source)	Est. Decade Built
549		1955	1950
Total Area (square ft)	Number of Stories	Basement	Pounding Potential
49572	1	No	No

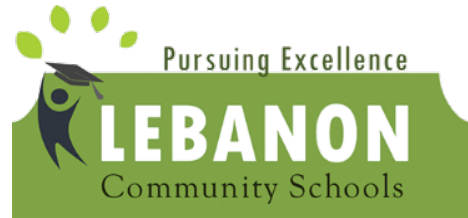
Plan Irregularities	Vertical Irregularities
Reentrant Corners: L Shaped	None
None	None
None	None

Falling Hazards	Poor Conditions
None	None
None	None
None	None



NW Plan Irregularity Primary E General Site W General Site

BOARD MEMORANDUM



AGENDA ITEM 12

To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Linda Darling, Business Director

Date: May 4, 2018

Meeting Date: May 10, 2018

Re: Deletion of Administrative Rule DJFA-AR(2)

Background

Administrative Rule DJFA-AR(2), Authorization for Payroll Deduction (attached), is being deleted, since this process is no longer utilized.

Recommendation

None; this is an informational item only.

Lebanon Community Schools

Code: **DJFA-AR (2)**
Revised/Reviewed: 5/6/10

Authorization for Payroll Deduction

Pursuant to Board policy DJFA - Credit Cards and ORS 652.610(3) I, _____, hereby authorize the district to withhold from my paycheck any charges made on a district-issued credit card without prior written approval from my supervisor, or any charges not authorized by the adopted Board policy.

Signature

Date

Authorization for Payroll Deduction - DJFA-AR (2)

**LEBANON COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING
April 26, 2018, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

MEETING MINUTES

The following individuals were present:

Tom Oliver, Chair
Nick Brooks, Vice Chair
Richard Borden, Member
Michael Martin, Member
Dr. Robert Hess, Superintendent

Bo Yates, Assistant Superintendent
Linda Darling, Director, Business Services
Jennifer Meckley, Director, Human
Resources and Community Relations
Kim Grousbeck, Director, Classified
and Employee Relations

The meeting minutes were recorded by Executive Secretary Maura Kwiatkowski.

1. WELCOME

Chair Tom Oliver called the meeting to order at 6:00 PM.

2. AUDIENCE COMMENTS

Mr. Jason Pottorf addressed the Board. He indicated he has students enrolled in the District, and he currently volunteers at Riverview School. He would like to present some observations and ask questions of the Board.

Mr. Pottorf said Oregon is 21st of the 50 states in education funding, and we are at the bottom for instructional time, student-to-teacher ratio, and graduation rates. Since 2008, the State dropout rate increased from 3.4 percent to just under 4 percent. He indicated the Lebanon School District dropout rate has increased from 3 to 5.5 percent over the same period, and he believes this trend is accelerating. In addition our graduation rate has decreased 10 percent. Following the method calculation change, this rate increased by 10 percent, which is a net flat result.

Mr. Pottorf said the District's middle school ELA is below the state average for middle schools. Our staff is some of the lowest paid in the state. How can we improve if we do not offer appropriate compensation? Good, longtime teachers are leaving the District, and he is troubled by this turnover. Mr. Pottorf respectfully asked when the Board will take the steps necessary to move the District in the right direction. Given state and

District performance, why are we modifying the hiring policy? Why is there a rush to move forward with a new alternative school? Mr. Pottorf also asked the Board to fill the Zone 1 vacancy as soon as possible.

3. LEBANON EDUCATION SUPPORT PROFESSIONALS ASSOCIATION 2018–20 CONTRACT

Mike Martin made a motion to ratify the contract as presented, which was seconded by Nick Brooks, and unanimously approved by the Board.

4. SCHOOL CONFIGURATION: CASCADES, GREEN ACRES

Rob Hess reported the District spent months looking at different strategies to address overcrowding and academic challenges at Seven Oak Middle School, particularly as it affects 6th grade students there. Oliver noted the parent desire to have 6th grade added at the K-5 schools, particularly Green Acres. This offers consistency at elementary schools and self-containment for the 6th graders who attend Seven Oak.

Martin said he did not believe the Board made the decision to add 6th grade at all elementaries. They did agree 6th grade at Cascades was a good model, and Green Acres came into consideration afterward. Hess noted that Green Acres does have the two rooms required for 6th grade. Martin expressed concern about Special Education (SPED) students; will they have the option to move to a school with a 6th grade, in an environment of 20 students? Hess advised there would be no exclusions at any school. The District is looking for one self-contained school at Seven Oak for SPED and behavioral situations. Martin believes the elementary school is better for SPED 6th graders, especially if class sizes are smaller.

Hess reminded the Board that the goal is to decrease 6th graders at Seven Oak, and class sizes would be lower there as well. We want to reduce 6th grade class sizes throughout the entire District.

Brooks stated that this plan appears to be a good step for 2018-19. It does not necessarily limit us, but we may need a different approach at some point. He is glad to see the smaller class sizes, since Grades 6 through 8 are a critical time for students. He believes this proposal will be helpful.

Brooks asked about the impact of open enrollment on Seven Oak. Hess advocated keeping open enrollment closed at Seven Oak and reviewing this for future years.

Martin asked whether the families of incoming 5th graders are being made aware this 6th grade may be only a year or two. Hess indicated the Board needs to decide the timeline. Martin said parents want stability and to know about future configurations.

Hess pointed out that the facilities study will play a significant role in future direction. Projected enrollment numbers are highest at Seven Oak for the next two years. Yates

recommends a minimum three-year cycle. The facility plan will be complete, and enrollment numbers are projected to begin declining. Oliver suggested we implement the current configuration process and review how well it works at end of the 2018-19 school year. The Board have further conversations about what the future model looks like. We do not want to be changing school configuration every year, but nor do we want to commit now to how long 6th grade may be available at Green Acres or Cascades.

Brooks agreed now is not the ideal time to make a long-term commitment on configuration. We are not looking out five years now, but the Board will eventually need to do so. Martin stressed that we need to make clear to parents where we are now and that this configuration may be for just one year.

Borden pointed out that at a previous meeting, the Board was looking only at Cascades for 6th grade, although having it at Green Acres is positive. Hess indicated these are the two schools that have room for 6th grade without spending money on facilities.

Oliver noted that when the Board began this process, we knew we would have short- and long-term solutions and that the short-term solutions would not preclude long-term direction.

Hess advised that without 6th grade at elementary schools, Seven Oak would have 200 6th grade students. With 6th grade at the elementary schools, this number would be reduced to 125 to 150.

Upon motion, duly seconded, the Board unanimously approved the addition of 6th grade at Cascades and Green Acres Elementary Schools.

5. CREATION OF LEBANON ACADEMY, A DEDICATED ALTERNATIVE EDUCATION SCHOOL

Hess presented the memorandum and accompanying materials related to the creation of Lebanon Academy, a dedicated alternative education school. He also referred to the statistics quoted during Audience Comments – the dropout rate and the graduation rate. Hess advised we currently have 133 students enrolled in alternative programs, and this number increases to 160 if Beyond LHS is included. Over 150 students have been in and out of alternative programs this year. He noted that when students learn for less than a full school day, the District's ADM is only for the time they attend. The Lebanon Academy model offers services and the collection of resources, as well as an additional layer of accountability.

Oliver pointed out this is a significant change on a tight timeframe; but it is a refinement and expansion of programs and services we already offer. The majority of existing alternative program students would attend Lebanon Academy. The model does allow access to more funding for these students and a better level of service with

improved outcomes. The question is whether the Board agrees conceptually with moving in this direction.

Borden noted the financial upside but asked about the pitfalls. Hess said the upside is more services for more students, particularly at-risk students, as it increases accountability. Hess stated that if we cannot recoup additional staff cost with additional revenue collection, that could be a risk. Borden asked about the staffing plan. Hess indicated we are currently serving alternative education students through seven tutors, three Certified FTEs, and some Classified FTEs. He also noted students need more counseling and SPED support. Oliver asked about the FTE increase for next year over this year. Hess responded that the budget includes an increase of eight teachers, with three or four being at the alternative school.

Oliver asked if the Board approves this item now, are we simply approving the request to apply to the ODE for a school number. Hess responded yes. Oliver asked what would happen if the Board takes that step, and we do not end up moving forward with the school. Hess indicated alternative education would remain a program for the next school year.

Martin advised he could not support approval of a dedicated alternative school, since the Board has not had an extensive discussion of the issue. Hess stated that we will serve students regardless of the Board's action, but he believes we would be missing out on more resources for these students. Martin indicated he would support applying for the school number, but the topic requires a great deal more discussion. He said this is a significant enough issue to have been included in the Budget Message.

Hess noted funding for the school would be an incremental budget increase, not a totally new budget, since the services are already being provided. In addition, all locations but the Boys and Girls Club location already exist. Some facilities work would be required. Oliver suggested the Board receive additional information and have continued discussions regarding the formation of a dedicated alternative school. Brooks would like to see all the pros and cons of forming the school, and Oliver would like to see the metrics that would be used to measure success.

Upon motion, duly seconded, the Board unanimously approved applying to the Oregon Department of Education for a school number and to have further discussions regarding the implementation of a formal alternative education school.

6. AWARD OF BANKING SERVICES CONTRACT

Linda Darling reported that the proposed banking services contract with Umpqua Bank is a partnership of three Districts: Greater Albany Public Schools, our District, and the Linn Benton Lincoln Education Services District. Our District will realize significant savings in banking services costs.

Upon motion, duly seconded, the Board voted unanimously to approve the banking services contract with Umpqua Bank.

7. AWARD OF LEGAL SERVICES CONTRACT

Darling reported that six firms responded to the District's Request for Proposals, and three finalists were selected for interviews. Board Chair Oliver and Vice Chair Brooks served on the interview panel. Consensus was achieved by the panel to recommend Garrett Hemann Robertson, PC (GCR), Salem, Oregon as the District's new legal counsel effective July 1, 2018. GCR rated highest among the finalist firms, and Oliver indicated their staff is very engaged and is familiar with the District. Brooks noted the firm is professional, competent, and available when needed. They are also geographically close and specialize in areas of law relevant to the needs of the District.

Upon motion, duly seconded, the Board unanimously approved selecting Garrett Hemann Robertson, PC as the District's legal counsel effective July 1, 2018.

8. RESIGNATION OF ZONE 1 MEMBER RUSS MCUNE, TIMELINE TO FILL VACANCY

Chair Oliver advised the Board was required to declare the vacancy in Zone 1 following the resignation of Dr. Russ McUne. He asked Board members about their preference for the process to fill the Zone 1 vacancy.

It was agreed that Kwiatkowski would work with Brooks and Martin to develop an appropriate advertisement, applications, and candidate review process.

Upon motion, duly seconded, the Board voted to declare the vacancy and requested that a process to fill the vacancy be brought to the Board for consideration at their May 10, 2018 meeting.

9. GENERAL BUSINESS

A. Policies: Second Reading

Regarding Policy CCC, Hiring of Licensed Administrators, Brooks asked if we are eliminating the steering committee and only having a building level process. How do we receive the input we previously received at this screening committee level? Oliver advised that the screening committee's role would follow the selection of the finalists. Qualified candidates would then move to a public process. Oliver indicated the Board could look at this in greater detail now or adjourn for the Budget Committee and discuss it at a later time.

Upon motion, duly seconded, the Board voted unanimously to adopt all Second Reading Policies as presented, with the exception of CCC – Hiring of Licensed Administrators.

Chair Oliver adjourned the meeting at 7:00 PM to provide for the convening of the Budget Committee, advising that he would reconvene the School Board meeting following adjournment of the Budget Committee meeting.

Chair Oliver reconvened the School Board meeting at 7:58 PM.

10. CONSENT AGENDA

Martin made a motion to approve all Consent Agenda items, with the exception of Item F, Appointment of the Interim Principal for Seven Oak Middle School. Borden seconded the motion, and it was unanimously approved by the Board.

Regarding Item F on the Consent Agenda, Martin wanted to comment on the process. He indicated some disappointment with the process; but he is confident Mike Hillman is right for the role, and he supports Hillman's appointment.

Hess noted the recruitment was a public process, and there is a great deal of support for Hillman. He acknowledged that a public process takes more time, but it provides an opportunity to learn about each of the candidates.

Oliver indicated that if there are specific aspects of the process the Board would like to review, they should discuss the policy and change it, if appropriate. Oliver requested review and discussion of this policy on the May 10, 2018 meeting agenda.

Upon motion, duly seconded, the Board voted unanimously to approve Consent Agenda Item F, appointment of Mike Hillman to the position of Interim Principal at Seven Oak Middle School.

11. FORMATION OF AN AD HOC SCHOOL SAFETY COMMITTEE

Oliver indicated there has been a great deal of public comment regarding the issue of school safety. Brooks stated that we need to take this opportunity to make our schools safer for everyone. He does not have the answer to the problem, but he believes we can improve in this area. An Ad Hoc Committee would assist the Board by reviewing the issue. We can learn from people in the community and review recommendations for improvement. Brooks and Martin expressed an interest in serving on this committee. Oliver requested that Brooks and Martin, in coordination with District staff, bring a proposal to the Board for formation and responsibilities of an Ad Hoc School Safety Committee.

12. OPEN ENROLLMENT

Oliver indicated it is important for the Board to begin discussing the District's Open Enrollment Policy. He noted there are multiple reasons for open enrollment's attractiveness for families – school preference and childcare issues, among others. He stressed the need for the Board to be deliberate and solicit input. He pointed out that open enrollment creates challenges for the District in terms of enrollment projections and balancing resources among the schools.

Hess presented his memorandum regarding this subject in which he recommends that open enrollment language be removed from the District's School Admission and Open Enrollment policy.

Martin asked if the Board could receive a report on how many open enrollments there are in each building and what enrollment would look like if open enrolled students attended their home schools. Hess indicated staff would compile and provide this information to the Board in early summer.

13. DEPARTMENT REPORTS

A. Financial report

Darling presented the financial report. There were no questions from the Board regarding this information.

B. Operations

Yates advised that he would be at the land lab on May 1, walking the forest. Progress is being made toward implementing the logging project.

C. Human Resources

1. BeUndivided. Jennifer Meckley reported on this partnership between the local faith community and the District and the rally held on March 18. District areas for volunteers include mentors, academics, food insecurity, employee wellness, general labor, attendance, and the clothing closet. More than 100 people signed up to volunteer, and the first work party was held on April 7 with 20 participants. The warehouse was painted, and volunteers built hanging systems for clothes. The next event is May 4 and will focus on the garden at Cascades School. BeUndivided is helping the District make positive connections with the community.

2. Job Fairs. Meckley indicated the District has participated in two job fairs and scheduled three days for invited candidates to present demonstration lessons. She advised the District has hired 14 new teachers

and rehired 8 temporary teachers, and more hiring will occur. Meckley is working with Maureen Twomey on a robust mentorship program to retain teachers in the District.

14. COMMUNICATION

A. Board

Brooks made reference to questions asked by a District resident under Audience Comments. Brooks noted that the Board must analyze data, review policies and processes, educate themselves about issues, and ask questions. Although action may not be apparent, such does not mean progress is not being made. Often, many steps are required to conduct a fair and accountable process.

Oliver noted that one issue raised was employee compensation. The action taken by the Board tonight was to approve the Classified staff contract. The Board made a significant commitment to improving compensation, but the District does have budget constraints. He is confident the work the Board is doing is making progress to address on employee compensation concerns.

B. Superintendent

Hess reported on the 21st Century Grant, a partnership with the Sweet Home School District and the Boys and Girls Club. This is a \$500,000 federal grant for summer and afterschool programs for struggling students, as well as enrichments. Hess believes the partnership has a good chance of being successful, and grant award information will be released in June. Oliver cited this grant application as another positive community collaboration.

15. AUDIENCE COMMENTS

Chris Meek addressed the Board. He advised that he is active in the School District with approximately 250 volunteer hours in the current year. Meek noted the benefit of volunteering helps him know the climate of the schools. He thanked the Board for their service and said he is excited to see the Board pursuing new resources. Meek noted that the culture of an organization is more than salary. Organizational culture also includes the tools we give teachers to support their efforts. He believes discipline is an issue. Students often come right back to the classroom after discipline in the Principal's Office. Meek said part of teacher retention is support. He recommends the Board members volunteer at each school level to become acquainted with the atmospheres in the various schools. Meek noted Mike Hillman is a great addition at Seven Oak. He hopes the Board will next focus on goalsetting for the District, and the Board's financial planning should be driven by the goals. Once goals are established, resources can be targeted toward their achievement. Meek thanked all those working to recruit great teachers to the District.

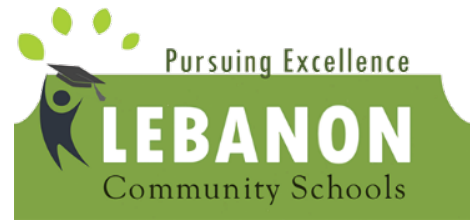
16. ADJOURNMENT

There being no further business before the Board, Chair Oliver adjourned the meeting at 8:30 PM.

Tom Oliver, Board Chair

Rob Hess, Superintendent

BOARD MEMORANDUM



AGENDA ITEM 14A

To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: Linda Darling, Business Director

Date: May 3, 2018 **Meeting Date:** May 10, 2018

Re: Financial Report

The 2017-2018 Financial Board report included in this packet reflects all revenues and expenditures for 2014-2018, along with the budgeted and spent or encumbered amounts for 2017-2018. The Ending Fund Balance (EFB) for 2016-2017 is \$3,310,041. The projected EFB for 2017-2018 is \$5,015,550, which is a decrease of \$29,822 from the April Report.

The higher EFB in 2017-2018 will help, since we have the same funding in 2018-2019, a result of 50/50 funding for the biennium. There are many factors that impact this projected EFB, including staffing changes, contract conditions, and items required for district operations.

2017-2018 General Fund Summary Report

	14/15 Actual	15/16 Actual	16/17 Actual	17/18 Budget	5-1-18 YTD & Enc	5-1-18 Balance	17/18 Project 5/1/2018
General Fund - Revenue							
SSF Formula	34,974,231	35,782,164	37,522,552	37,574,000	36,179,043	1,394,957	39,693,350
SSF Adjustment	-	-	-	-	-	-	236,000
Interest	62,596	91,245	156,492	70,000	182,647	(112,647)	215,000
Third Party Billing	25,179	45,178	102,447	80,000	71,545	8,455	95,000
TMR	154,930	149,514	208,252	175,000	104,839	70,161	209,000
JROTC	64,220	66,034	73,726	65,000	52,108	12,892	69,900
Other	379,017	297,128	299,398	420,000	316,506	103,494	370,200
Interfund Transfer	60,000	60,000	60,000	645,000	61,930	583,070	65,000
BFB	3,162,455	3,932,387	3,024,733	3,100,000	3,310,041	(210,041)	3,310,000
Total	38,882,628	40,423,650	41,447,600	42,129,000	40,278,659	1,850,341	44,263,450
	=====	=====	=====	=====	=====	=====	=====
General Fund - Expenses							
Salaries	16,263,399	17,884,343	18,826,313	19,519,650	18,795,285	19,519,650	19,224,500
Benefits	10,020,660	10,645,144	10,952,659	13,242,597	11,776,248	13,242,597	11,977,300
P. Services	5,112,768	5,027,111	4,332,849	4,819,956	3,610,022	4,819,956	4,534,500
Supplies	1,477,643	1,380,753	1,337,164	1,652,163	1,450,946	1,652,163	1,542,000
Capital Outlay	6,779	20,047	65,034	52,900	106,123	52,900	306,500
Other Objects	308,993	286,294	442,882	421,734	303,821	421,734	328,100
Transfers	1,760,000	2,155,225	2,180,656	1,335,000	1,299,820	1,335,000	1,335,000
Contingency	-	-	-	1,085,000	-	1,085,000	-
Total	34,950,241	37,398,917	38,137,559	42,129,000	37,342,265	42,129,000	39,247,900
	=====	=====	=====	=====	=====	=====	=====
						<i>Projected Ending Fund Balance</i>	5,015,550

2017-2018 General Fund Revenue Report

	14/15 Actual	15/16 Actual	16/17 Actual	17/18 Budget	5-1-18 YTD	5-1-18 Balance	17/18 Project 5/1/2018
SSF Formula							
Taxes	8,234,812	8,533,160	9,048,901	8,750,000	9,222,496	(472,496)	9,681,000
Federal Forest Fees	264,679	205,708	23,160	150,000	-	150,000	-
Common School	409,884	492,013	502,314	500,000	205,424	294,576	410,000
State Timber	405,152	181,382	137,286	150,000	89,354	60,646	180,000
School Support Fund	25,578,283	26,623,971	27,420,195	28,024,000	26,661,769	1,362,231	29,412,200
Adjustments to SSF Payments							
Adj for Prior Year payments	48,134	(330,463)	261,223	-	-	-	236,000
Adj for HC Disability Grant	33,286	76,394	129,474	-	-	-	10,150
Total SSF Formula	34,974,231	35,782,164	37,522,552	37,574,000	36,179,043	1,394,957	39,929,350
						-	
Interest of Investments	62,596	91,245	156,492	70,000	182,647	(112,647)	215,000
Third Party billing - Medicaid	25,179	45,178	102,447	80,000	71,545	8,455	95,000
TMR	154,930	149,514	208,252	175,000	104,839	70,161	209,000
JROTC reimbursement	64,220	66,034	73,726	65,000	52,108	12,892	69,900
Other							
Rental Fees	27,828	10,474	9,114	10,000	5,631	4,370	7,800
Fees Charged to Grants	-	800	-	30,000	-	30,000	-
Miscellaneous	282,468	202,944	213,437	300,000	242,869	57,131	294,400
E-Rate reimbursement	68,721	82,910	76,847	80,000	68,007	11,993	68,000
Interfund Transfer - Athletics	60,000	60,000	60,000	645,000	61,930	583,070	65,000
Beginning Fund Balance	3,162,455	3,932,387	3,024,733	3,100,000	3,310,041	(210,041)	3,310,000
Total	38,882,628	40,423,650	41,447,600	42,129,000	40,278,659	1,850,341	44,263,450

2017-2018 General Fund Expenditure Report

									5/1/2018
Obj	Description	14/15 Actual	15/16 Actual	16/17 Actual	17/18 Budget	5-1-18 YTD	5-1-18 Encumb	5-1-18 Balance	17/18 Project
111	Certified salaries	9,311,147	10,161,648	10,831,007	11,132,090	7,323,837	3,575,030	233,223	10,908,000
112	Classified salaries	4,164,521	4,545,055	4,757,666	5,127,319	3,672,715	1,346,540	108,064	4,979,000
113	Administrative salaries	1,464,907	1,648,330	1,614,127	1,513,354	1,314,345	280,061	(81,052)	1,594,000
114	Managerial - classified	94,714	178,755	187,797	187,797	156,498	31,300	-	188,000
116	Retirement stipends	76,123	51,134	35,621	27,364	15,627	1,785	9,952	17,500
119	Confidential salaries	125,785	84,504	131,698	150,061	129,904	27,032	(6,875)	157,000
121	Certified subs	373,350	432,293	446,157	438,935	276,740	-	162,195	449,000
122	Classified subs	148,818	155,004	150,074	166,100	120,714	-	45,386	181,000
123	Temp certified	62,030	73,949	133,971	83,000	130,523	-	(47,523)	135,000
124	Temp classified	982	-	-	500	11,195	-	(10,695)	13,000
127	Student helpers salaries	11,768	7,895	6,544	7,000	16,734	-	(9,734)	19,000
132	Compensation time	23,861	25,767	37,764	34,600	15,882	-	18,718	47,000
133	Extra duty	254,381	324,897	286,017	422,268	183,640	14,444	224,184	302,000
134	Classified extra hrs	142,975	185,048	192,566	207,662	136,205	-	71,457	207,000
135	Vacation Payoff	4,377	6,938	12,246	16,200	11,992	-	4,208	24,000
136	Mentor teacher pay	990	609	-	-	749	-	(749)	1,000
137	Personal Leave Payout	75	-	-	-	-	-	-	-
138	Department Head Extra Duty	2,159	1,613	1,556	4,000	738	-	3,263	1,000
142	Taxable Meal Reimbursement	436	903	1,503	1,400	1,056	-	344	2,000
	Total Salaries	16,263,399	17,884,343	18,826,313	19,519,650	13,519,093	5,276,191	724,365	19,224,500
								-	
210	PERS	3,976,407	4,187,401	4,442,519	5,744,620	3,635,093	1,426,200	683,327	5,166,000
220	Social Security	1,207,537	1,328,140	1,385,595	1,497,051	997,249	385,431	114,370	1,415,500
231	Worker's Comp	136,822	173,370	196,943	232,028	173,661	54,494	3,873	231,100
241	Employee Ins - Admin	177,948	212,862	208,912	232,321	175,156	40,051	17,113	214,000
242	Employee Ins - Certified	2,307,416	2,328,554	2,370,817	2,779,702	1,708,117	839,128	232,456	2,545,000
243	Employee Ins - Classified	1,874,827	2,137,321	2,102,847	2,516,049	1,553,407	604,034	358,608	2,156,000
244	Employee Ins - Other	20,700	7,731	27,124	38,826	32,946	7,124	(1,244)	40,000
245	Employee Ins - Retired	276,090	228,774	195,821	190,000	122,455	-	67,545	188,000
247	TSA	42,912	40,991	22,082	12,000	17,500	4,200	(9,700)	21,700
	Total Benefits	10,020,660	10,645,144	10,952,659	13,242,597	8,415,586	3,360,663	1,466,349	11,977,300

2017-2018 General Fund Expenditure Report

5/1/2018

Obj	Description	14/15 Actual	15/16 Actual	16/17 Actual	17/18 Budget	5-1-18 YTD	5-1-18 Encumb	5-1-18 Balance	17/18 Project
311	Instructional Services	152,856	157,581	110,051	164,000	68,753	-	95,247	110,000
312	Instr Prog Improve Service	43,468	36,748	39,424	52,000	40,341	-	11,659	45,000
319	Other Instr-Prof-Tech SVCS	21,870	9,745	23,110	15,000	14,596	-	404	25,000
322	Repairs & Maintenance	163,270	168,482	173,295	146,050	145,851	44,300	(44,101)	219,000
323	Radio Service	-	7,767	38,310	10,900	6,425	1,575	2,900	8,000
324	Rentals	135,308	104,777	102,560	132,975	101,605	898	30,472	105,000
325	Electricity	467,896	473,758	466,093	518,000	382,338	-	135,662	469,000
326	Fuel	177,759	187,899	223,740	231,500	161,805	-	69,695	217,000
327	Water & Sewer	139,255	121,239	150,725	156,800	103,586	-	53,214	137,000
328	Garbage	86,324	96,811	95,095	99,700	72,608	-	27,092	97,000
329	Other Property Services	13,001	19,246	34,726	20,000	7,706	6,520	5,774	22,300
330	Reimb. Student Transportation	6,950	-	1,589	5,200	-	-	5,200	5,000
340	Travel	114,592	140,225	178,985	177,976	90,988	710	86,278	134,000
343	Travel - Student - Out of Dist.	-	-	2,916	8,255	4,508	-	3,747	7,000
346	Meals/Transportation	104	48	99	200	-	-	200	200
348	Staff Tuition	49,577	44,768	71,830	55,000	72,969	1,622	(19,591)	80,000
351	Telephone	82,642	70,529	39,486	80,200	41,118	925	38,157	52,000
353	Postage	23,607	21,909	14,712	26,650	17,954	617	8,080	23,000
354	Advertising	4,416	3,551	1,087	4,300	554	-	3,746	1,500
355	Printing & Binding	68,861	48,223	51,996	46,050	10,781	-	35,269	13,000
360	Charter School Payments	2,064,403	1,961,788	1,866,943	2,005,000	1,712,449	-	292,551	2,100,000
371	Tuitions Payments to Other Dist.	40,570	29,701	29,536	85,000	-	-	85,000	-
373	Tuition Pay Private School	-	-	-	5,000	-	-	5,000	-
374	Other Tuition	605,954	625,503	162,192	203,000	45,708	-	157,292	180,000
381	Audit Services	27,650	25,150	27,700	30,000	20,150	-	9,850	22,000
382	Legal Services	2,028	5,288	11,261	35,000	33,844	-	1,156	50,000
384	Negotiation Services	5,934	13,784	8,590	15,000	510	-	14,490	2,000
386	Data Processing SVCS	59,787	76,794	75,380	89,500	67,858	-	21,642	77,000
388	Election Services	4,565	-	1,573	-	-	-	-	-
389	Other Non_instr Pro/Tech	515,889	539,114	292,488	358,100	277,763	17,496	62,842	300,000
391	Physical Exams - Drivers	2,380	3,168	4,193	3,700	2,085	2,145	(530)	4,000
392	Drug Tests Drivers	1,110	635	1,255	3,000	690	1,310	1,000	1,000
393	Child Care Services	22,000	22,000	22,000	25,000	7,818	8,597	8,585	18,000
394	Sub calling service	5,559	7,489	6,464	8,000	6,764	-	1,236	7,000
396	Criminal History checks	2,546	2,928	3,179	2,900	3,192	51	(343)	3,000
398	Fingerprinting	639	462	266	1,000	(59)	-	1,059	500
Total P. Services		5,112,768	5,027,111	4,332,849	4,819,956	3,523,256	86,766	1,209,934	4,534,500

2017-2018 General Fund Expenditure Report

									5/1/2018
Obj	Description	14/15 Actual	15/16 Actual	16/17 Actual	17/18 Budget	5-1-18 YTD	5-1-18 Encumb	5-1-18 Balance	17/18 Project
406	Gas Oil & Lubricants	152,805	103,868	115,426	193,700	113,260	63,705	16,734	147,000
410	Supplies & Materials	457,671	419,096	486,014	555,341	377,154	29,483	148,705	450,000
413	Vehicle repair parts	50,201	48,980	44,746	55,500	37,083	17,224	1,193	47,000
414	Transportation operations	5,674	6,060	8,776	6,000	6,477	3,093	(3,571)	9,000
420	Textbooks	240,685	131,379	83,687	193,800	47,580	56,057	90,164	104,000
430	Library Books	9,934	8,588	5,880	12,794	4,374	-	8,420	8,000
440	Periodicals	6,012	1,937	5,354	3,640	4,299	1,914	(2,573)	7,000
460	Equipment under 5K	125,632	212,514	184,119	205,618	177,843	7,722	20,053	250,000
470	Computer software	173,513	195,888	181,289	229,850	209,849	150	19,851	215,000
480	Computer hardware	255,516	252,444	221,873	195,920	114,080	179,600	(97,760)	305,000
	Total Supplies & Materials	1,477,643	1,380,753	1,337,164	1,652,163	1,091,998	358,948	201,217	1,542,000
540	Equipment	6,779	20,047	65,034	52,900	25,604	29,019	(1,723)	255,000
564	Bus Replacement	-	-	-	-	51,500	-	(51,500)	51,500
	Total Capital Outlay	6,779	20,047	65,034	52,900	77,104	29,019	(53,223)	306,500
621	Regular Interest	-	-	-	500	-	-	500	-
640	Dues & Fees	92,488	67,655	178,632	172,034	66,259	2,195	103,580	93,000
650	Insurance & Judgments	216,456	218,639	230,250	249,000	235,367	-	13,633	235,000
659	Settlements	-	-	34,000	-	-	-	-	-
670	Taxes & Licenses	49	-	-	200	-	-	200	100
	Total Other Objects	308,993	286,294	442,882	421,734	301,626	2,195	117,913	328,100
707	Transfer - Vocational House Fund	-	-	-	80,000	80,000	-	-	80,000
710	Transfer - Technology	175,000	200,000	225,000	-	-	-	-	-
711	Transfer - Classroom Furniture	50,000	50,000	25,000	-	-	-	-	-
712	Transfer - Textbook Adoption	350,000	350,000	300,000	50,000	50,000	-	-	50,000
713	Transfer - Capital Improvement	225,000	250,000	250,000	250,000	250,000	-	-	250,000
714	Transfer - Track and Turf Fund	110,000	110,000	10,000	10,000	10,000	-	-	10,000
715	Transfer - Athletic Fund	365,000	365,000	405,000	415,000	415,000	-	-	415,000
716	Transfer - Bus Replacement	250,000	250,000	250,000	250,000	250,000	-	-	250,000
717	Transfer - Unemploy Ins	25,000	15,000	25,000	95,000	95,000	-	-	95,000
718	PERS Reserve	150,000	500,000	500,000	-	-	-	-	-
719	Transfer - Food Service	50,000	65,225	90,656	50,000	14,820	-	35,180	50,000
730	Transfer - Debt Service	-	-	100,000	135,000	135,000	-	-	135,000
731	Transfer - Academic Achievemer	10,000	-	-	-	-	-	-	-
	Total Transfers	1,760,000	2,155,225	2,180,656	1,335,000	1,299,820	-	35,180	1,335,000
810	Reserve/Contingency	-	-	-	1,085,000	-	-	1,085,000	-
	Grand Total	34,950,241	37,398,917	38,137,559	42,129,000	28,228,483	9,113,781	4,786,735	39,247,900

2017-2018 All Funds Summary Report

All Funds

Fund	Description	14/15	15/16	16/17	16/17	17/18	5-1-18	5-1-18	5-1-18	5/1/2018	
		Actual	Actual	Actual	EFB	Adopted Budget	Y-T-D	Encumb	Balance	17/18	17/18
										Proj. Actual	Proj. EFB
100	General Fund	34,950,241	37,398,917	38,137,559	3,310,041	42,129,000	28,228,483	9,113,781	4,786,736	39,247,900	5,015,550
200	Grant Funds	2,591,884	2,353,551	2,861,683	2,002	5,200,500	2,204,899	734,172	2,261,429	2,862,000	2,000
205	Senate Bill 1149	185,000	-	-	170,452	245,000	-	-	245,000	-	264,000
212	Academic Achievement	-	-	-	18,650	28,650	-	-	28,650	-	18,650
230	Bus Replacement	100,735	-	633,327	175,006	425,000	454,300	-	(29,300)	454,000	31,000
232	Classroom Furniture	50,000	40,792	24,777	9,431	11,500	10,729	-	771	9,431	-
240	Textbook Adoption	18,550	759,564	112,367	192,207	280,000	13,902	199,916	66,182	230,000	25,000
272	Capital Improvments	284,536	156,950	152,300	190,750	420,000	69,409	38,264	312,327	115,000	350,000
274	Technology	124,500	495	397,112	345,261	675,000	244,658	143,121	287,221	395,000	250,000
277	Track and Turf Replacement	100,000	100,000	-	98,954	139,000	-	-	139,000	-	100,000
279	Student Activity	590,053	632,780	731,692	494,132	1,120,000	486,228	42,440	591,332	750,000	500,000
286	High School Athletics	445,055	453,152	547,517	72,194	607,000	476,726	40,814	89,461	567,000	40,000
292	CTE Local Fund	-	-	-	-	-	-	-	-	-	-
296	Nutrition Services	1,596,163	1,615,906	1,710,052	454,889	2,050,007	1,304,899	386,250	358,858	1,800,000	450,000
299	PERS Reserve	-	-	-	1,150,000	1,150,000	-	-	1,150,000	-	1,150,000
300	Debt Service	3,442,481	3,528,481	3,618,481	146,778	3,710,582	970,291	-	2,740,291	3,710,000	130,000
311	2011 Non-Bonded Debt	223,547	223,547	223,547	41,306	315,000	97,214	-	217,787	223,500	50,000
530	Vocational House Fund	-	-	60,415	19,585	200,000	38,617	7,688	153,695	100,000	-
601	Unemployment	37,539	10,646	46,123	74,507	175,000	17,013	-	157,987	50,000	135,000
Grand Total		44,740,285	47,274,779	49,256,952	6,966,145	58,881,239	34,617,368	10,706,446	13,557,425	50,513,831	8,511,200
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