

**LEBANON COMMUNITY SCHOOL DISTRICT  
BUDGET COMMITTEE MEETING  
MAY 23, 2019, 6:00 PM**

Lebanon High School Library

1700 S. 5<sup>th</sup> Street, Lebanon, OR 97355

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**BUDGET COMMITTEE MEETING MINUTES**

A meeting of the Lebanon Community School District Budget Committee was held on May 23, 2019. Those present included the following:

Sandi Cos, Committee Chair  
Terry Deacon, Committee Vice Chair  
Kris Latimer, Committee Member  
Jeff Vandiver, Committee Member  
Nick Brooks, Board Vice Chair  
Richard Borden, Member  
Tammy Schilling, Member  
William Barish, Member

Bo Yates, Interim Superintendent  
Jennifer Meckley, Human Resources and  
Community Relations Director  
William Lewis, Business Director

Tom Oliver, Board Chair, joined the meeting by conference call.

The meeting minutes were recorded by interim executive secretary, Ruth Hopkins.

**1. Call to Order**

Sandi Cox, Budget Committee Chair, was not present at the beginning of the meeting, therefore, Terry Deacon, Budget Committee Vice Chair, called the meeting to order at 6:00 PM.

**2. Approval of May 16, 2019 Meeting Minutes**

Upon motion made by Kris Latimer, duly seconded by Jeff Vandiver, the committee and board voted to unanimously to approve the May 16, 2019 Budget Committee Meeting Minutes as presented.

(Sandi Cox joined the meeting at 6:05)

**3. Information and Discussion of Proposed 2019-20 Budget**

William Lewis discussed the movement of the \$250,000 as requested at the May 16, 2019 budget meeting, and split it between the schools to decrease the proposed ending fund balance. He briefly discussed the budget from last week for Tammy Schilling and William Barish, who were not in attendance for the May 16, 2019 budget meeting.

**4. Move for Final Budget Approval**

Nick Brooks read Resolution 1819-4 into the record.

Upon motion made by Nick Brooks, duly seconded Richard Borden, the board voted unanimously to move the adoption of the 2019-20 Budget to the June 13, 2019 budget hearing for adoption.

**6. Public Comment**

No members of the audience requested the opportunity to address the Board.

**7. Adjournment**

There being no further business before the Board, the meeting was adjourned at 6:08 PM.



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Nick Brooks, Board Vice Chair



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Bo Yates, Interim Superintendent

LEBANON COMMUNITY SCHOOL DISTRICT 9

485 S 5th St, Lebanon, OR 97355

GF REVENUE / EXPENSE SUMMARY

RESOURCES REPORT:	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED FTE	2018-2019 ADOPTED	2019-2020 PROPOSED FTE	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED FTE	2019-2020 ADOPTED
<b>FUND 100-GENERAL FUND</b>									
SSF Formula	\$ 37,261,329	\$ 40,470,603		\$ 39,633,000		\$ 42,592,940	\$ 42,592,940		\$ -
SSF Adjustment	\$ 261,223	\$ -		\$ -		\$ -	\$ -		\$ -
Interest on Investments	\$ 156,492	\$ 267,981		\$ 100,000		\$ 300,000	\$ 300,000		\$ -
Third Party Billing	\$ 102,447	\$ 68,007		\$ 80,000		\$ -	\$ -		\$ -
TMR	\$ 208,252	\$ 210,894		\$ 175,000		\$ 150,000	\$ 150,000		\$ -
JROTC	\$ 73,726	\$ 69,777		\$ 65,000		\$ 65,000	\$ 65,000		\$ -
Other	\$ 299,398	\$ 364,911		\$ 420,000		\$ 490,000	\$ 490,000		\$ -
Interfund Transfers	\$ 60,000	\$ 82,657		\$ 70,000		\$ 850,000	\$ 850,000		\$ -
Beginning Fund Balance	\$ 3,024,733	\$ 3,310,041		\$ 5,075,000		\$ 2,280,000	\$ 2,280,000		\$ -
<b>FUND 100-GENERAL FUND Total</b>	<b>\$ 41,447,600</b>	<b>\$ 44,844,870</b>		<b>\$ 45,618,000</b>		<b>\$ 46,727,940</b>	<b>\$ 46,727,940</b>		<b>\$ -</b>

REQUIREMENT REPORT	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED FTE	2018-2019 ADOPTED	2019-2020 PROPOSED FTE	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED FTE	2019-2020 ADOPTED
<b>FUND 100-GENERAL FUND</b>									
Salaries	\$ 18,826,313	\$ 19,506,444	435.12	\$ 21,146,522	449.76	\$ 21,646,193	\$ 21,896,193		\$ -
Benefits	\$ 10,952,659	\$ 12,144,929		\$ 13,883,105		\$ 14,481,355	\$ 14,481,355		\$ -
Purchased Services	\$ 4,332,849	\$ 4,321,151		\$ 4,804,971		\$ 5,356,244	\$ 5,356,244		\$ -
Supplies & Materials	\$ 1,337,164	\$ 1,742,328		\$ 1,670,267		\$ 1,566,513	\$ 1,566,513		\$ -
Other objects	\$ 442,882	\$ 335,817		\$ 437,635		\$ 438,135	\$ 438,135		\$ -
Capital Outlay	\$ 65,034	\$ 195,888		\$ 54,500		\$ 54,500	\$ 54,500		\$ -
Transfers	\$ 2,180,656	\$ 1,335,000		\$ 2,621,000		\$ 1,185,000	\$ 1,185,000		\$ -
Contingency	\$ -	\$ -		\$ 1,000,000		\$ 100,000	\$ 100,000		\$ -
Unappropriated Ending Fund Balance	\$ 3,310,043	\$ 5,263,313		\$ -		\$ 1,900,000	\$ 1,650,000		\$ -
<b>FUND 100-GENERAL FUND Total</b>	<b>\$ 41,447,600</b>	<b>\$ 44,844,870</b>	<b>435.12</b>	<b>\$ 45,618,000</b>	<b>449.76</b>	<b>\$ 46,727,940</b>	<b>\$ 46,727,940</b>		<b>\$ -</b>

**LEBANON COMMUNITY SCHOOL DISTRICT 9**  
485 S 5th St, Lebanon, OR 97355

REQUIREMENT REPORT:	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED FTE	2018-2019 ADOPTED	2019-2020 PROPOSED FTE	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED FTE	2019-2020 ADOPTED
<b>FUND 100-GENERAL FUND</b>									
<b>1111-Elementary, K-5</b>									
111-Licensed Salaries	\$ 2,679,762	\$ 2,761,114	56.50	\$ 3,008,276	85.10	\$ 4,795,270	\$ 4,857,770		\$ -
112-Classified Salaries	\$ 209,261	\$ 214,287	10.42	\$ 257,751	12.24	\$ 310,238	\$ 372,738		\$ -
121-Substitutes-Licensed	\$ 104,453	\$ 104,481		\$ 98,000		\$ -	\$ -		\$ -
122-Substitutes-Classified	\$ 15,869	\$ 10,078		\$ 13,000		\$ -	\$ -		\$ -
132-Comp Time	\$ 608	\$ 1,397		\$ 1,000		\$ 50	\$ 50		\$ -
133-Extra Duty	\$ 4,757	\$ 3,211		\$ 5,000		\$ 7,400	\$ 7,400		\$ -
210-PERS	\$ 711,558	\$ 845,517		\$ 978,295		\$ 1,746,288	\$ 1,746,288		\$ -
220-Social Security Administration	\$ 219,925	\$ 227,327		\$ 252,204		\$ 391,995	\$ 391,995		\$ -
231-Worker's Compensation	\$ 19,477	\$ 22,177		\$ 29,980		\$ 45,458	\$ 45,458		\$ -
242-Licensed Insurance	\$ 629,017	\$ 678,144		\$ 724,824		\$ 943,238	\$ 943,238		\$ -
243-Classified Insurance	\$ 126,937	\$ 108,129		\$ 148,265		\$ 137,262	\$ 137,262		\$ -
247-TSA	\$ 200	\$ -		\$ -		\$ -	\$ -		\$ -
311-Instruction Services	\$ 1,451	\$ -		\$ 600		\$ 1,000	\$ 1,000		\$ -
324-Rentals	\$ 16,151	\$ 19,712		\$ 19,700		\$ 30,033	\$ 30,033		\$ -
340-Travel	\$ -	\$ -		\$ 200		\$ 300	\$ 300		\$ -
343-Travel, Student, Out of District	\$ -	\$ -		\$ 1,000		\$ 1,000	\$ 1,000		\$ -
355-Printing & Binding	\$ 23,406	\$ 2,936		\$ 13,100		\$ 17,750	\$ 17,750		\$ -
395-Classified Insurance	\$ -	\$ -		\$ -		\$ 13,000	\$ 13,000		\$ -
399-Licensed Insurance	\$ -	\$ -		\$ -		\$ 165,000	\$ 165,000		\$ -
410-Consumable Supplies & Materials	\$ 33,068	\$ 23,782		\$ 70,450		\$ 143,225	\$ 143,225		\$ -
420-Textbooks	\$ 8,992	\$ 62,919		\$ 27,000		\$ -	\$ -		\$ -
440-Periodicals	\$ 4,259	\$ 4,321		\$ 4,050		\$ 4,600	\$ 4,600		\$ -
460-Non-Consumable Items	\$ 4,422	\$ 659		\$ 5,000		\$ 10,200	\$ 10,200		\$ -
470-Computer Software	\$ 1,019	\$ 18,045		\$ 22,500		\$ 31,500	\$ 31,500		\$ -
480-Computer Hardware	\$ 18,049	\$ -		\$ 400		\$ 400	\$ 400		\$ -
640-Dues & Fees	\$ 392	\$ 402		\$ -		\$ -	\$ -		\$ -
<b>1111-Elementary, K-5 Total</b>	<b>\$ 4,833,031</b>	<b>\$ 5,108,639</b>	<b>66.92</b>	<b>\$ 5,680,595</b>	<b>97.34</b>	<b>\$ 8,795,206</b>	<b>\$ 8,920,206</b>	<b>-</b>	<b>\$ -</b>
						\$	\$ 125,000		

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<b>FUND 100-GENERAL FUND</b>								
<b>1121-Middle/Junior High Programs</b>								
111-Licensed Salaries	\$ 1,793,975	\$ 1,796,289	36.00	\$ 1,946,559	\$ 2,027,226	\$ 2,089,726		\$ -
112-Classified Salaries	\$ 10,859	\$ 60,545	5.08	\$ 121,931	\$ 82,596	\$ 145,096		\$ -
121-Substitutes-Licensed	\$ 61,372	\$ 62,741		\$ 62,000	\$ -	\$ -		\$ -
122-Substitutes-Classified	\$ 1,853	\$ 4,941		\$ -	\$ -	\$ -		\$ -
132-Comp Time	\$ 1,747	\$ 11,963		\$ 4,000	\$ 750	\$ 750		\$ -
133-Extra Duty	\$ 172	\$ 1,574		\$ 1,400	\$ 1,250	\$ 1,250		\$ -
136-Mentor	\$ -	\$ 215		\$ -	\$ -	\$ -		\$ -
210-PERS	\$ 441,931	\$ 529,420		\$ 612,291	\$ 720,421	\$ 720,421		\$ -
220-Social Security Administration	\$ 138,419	\$ 144,042		\$ 159,718	\$ 161,478	\$ 161,478		\$ -
231-Worker's Compensation	\$ 11,959	\$ 12,370		\$ 18,741	\$ 18,785	\$ 18,785		\$ -
242-Licensed Insurance	\$ 409,568	\$ 439,909		\$ 454,271	\$ 396,346	\$ 396,346		\$ -
243-Classified Insurance	\$ 3,385	\$ 24,065		\$ 52,495	\$ 38,534	\$ 38,534		\$ -
322-Repairs & Maintenance Services	\$ 1,000	\$ -		\$ 1,000	\$ 1,500	\$ 1,500		\$ -
324-Rentals	\$ 13,647	\$ 15,359		\$ 22,700	\$ 21,475	\$ 21,475		\$ -
340-Travel	\$ -	\$ 226		\$ -	\$ 500	\$ 500		\$ -
343-Travel, Student, Out of District	\$ 14	\$ -		\$ 2,000	\$ 2,000	\$ 2,000		\$ -
353-Postage	\$ 1,132	\$ 1,317		\$ 1,000	\$ 1,000	\$ 1,000		\$ -
355-Printing & Binding	\$ 320	\$ 288		\$ 350	\$ 100	\$ 100		\$ -
389-Other Non-Instructional Prof & Tech	\$ -	\$ 895		\$ 3,000	\$ 3,500	\$ 3,500		\$ -
395-Classified Subs	\$ -	\$ -		\$ -	\$ 4,000	\$ 4,000		\$ -
399-Licensed Subs	\$ -	\$ -		\$ -	\$ 62,000	\$ 62,000		\$ -
410-Consumable Supplies & Materials	\$ 19,991	\$ 31,032		\$ 47,100	\$ 34,850	\$ 34,850		\$ -
420-Textbooks	\$ -	\$ 4,979		\$ 8,000	\$ -	\$ -		\$ -
440-Periodicals	\$ -	\$ 418		\$ -	\$ -	\$ -		\$ -
460-Non-Consumable Items	\$ 14,002	\$ 3,575		\$ 5,500	\$ 6,500	\$ 6,500		\$ -
470-Computer Software	\$ 498	\$ 973		\$ 300	\$ 450	\$ 450		\$ -
480-Computer Hardware	\$ 641	\$ 1,622		\$ 3,931	\$ 3,098	\$ 3,098		\$ -
640-Dues & Fees	\$ 500	\$ -		\$ -	\$ -	\$ -		\$ -
<b>1121-Middle/Junior High Programs Total</b>	<b>\$ 2,926,986</b>	<b>\$ 3,148,758</b>	<b>41.08</b>	<b>\$ 3,528,287</b>	<b>\$ 3,588,358</b>	<b>\$ 3,713,358</b>	<b>39.27</b>	<b>\$ -</b>
								<b>\$ 125,000</b>

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<b>FUND 100-GENERAL FUND</b>									
<b>7000-Unappropriated Ending Fund Balance</b>									
820-Unappropriated Ending Fund Balance	\$ 3,310,043	\$ 5,263,313		\$ -		\$ 1,900,000	\$ 1,650,000		\$ -
<b>7000-Unappropriated Ending Fund Balance</b>	\$ 3,310,043	\$ 5,263,313		\$ -		\$ 1,900,000	\$ 1,650,000		\$ -
<b>Total</b>									
<b>FUND 100-GENERAL FUND Total</b>	\$ 41,447,600	\$ 44,844,870	\$ 435.12	\$ 45,618,000	\$ 449.76	\$ 46,727,940	\$ 14,383,564	\$ -	\$ -

**RESOLUTION #18-19 #4 ADOPTING THE 2019-2020 BUDGET**

BE IT RESOLVED that the Board of the Lebanon Community School District #9 hereby adopts the budget for fiscal year 2019-2020 in the total amount of \$ 63,807,195

Date: May 23, 2019

  
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Terry Deacon  
Vice Chair, Budget Committee

  
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Bo Yates  
Interim Superintendent