

**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
June 13, 2019, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

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## **MEETING MINUTES**

The following individuals were present:

Tom Oliver, Chair

Nick Brooks, Vice Chair

Richard Borden, Member

Mike Martin, Member

Bo Yates, Interim Superintendent

Jennifer Meckley, Director of Human Resources  
and Community Relations

Kim Grousbeck, Director of Classified and  
Employee Relations

Tammy Schilling, Board Member, was absent.

The meeting minutes were recorded by Interim Executive Secretary Ruth Hopkins.

### **1. WELCOME AND CALL TO ORDER**

Chair Tom Oliver called the meeting to order at 6:02 PM.

### **2. AUDIENCE COMMENTS**

David Butler addressed the Board. He shared information on the Out of the Darkness walk to fight suicide. He requested permission to put up signs at the district office regarding the walk information. He was given permission by Bo Yates and Tom Oliver.

Anne Williams addressed the Board. Mrs. Williams is a Language Arts teacher at the high school. She wanted to thank the Lebanon Foundation for the grant she received to purchase senior job fair clothes for the job fair at LBCC. She said sometimes the clothes are returned to the clothes closet, or sometimes they are kept for job interviews or worn at graduation.

She also thanked the school district for their support and shared that she will return to the high school in August cancer free. She especially thanked the Eilers and Stolsig families for all of their support this last year.

### **3. FISCAL YEAR 2019-20 BUDGET HEARING**

William Lewis shared that the budget committee has approved the budget to be put forth to be adopted by the Board, as well as the proposed resolutions. There are no changes in the budget from the last budget meeting.

#### **A. Audience Comments Regarding the Budget**

There were no audience comments regarding the proposed Fiscal Year 2019-20 budget.

B. Approved May 23, 2019 Budget Meeting Minutes

Upon motion made by Brooks, duly seconded by Martin, the Board voted unanimously to approve the May 23, 2019 Budget Meeting Minutes as presented.

C. Resolution 1819-05 – Appropriations

Upon motion made by Brooks, duly seconded by Martin, the Board voted unanimously to approve Resolution 1819-05. Brooks read Resolution 1819-05 into the record. *(Page 15)*

D. Resolution 1819-06 – Imposing and Categorizing the Tax

Upon motion made by Martin, duly seconded by Borden, the Board voted unanimously to approve Resolution 1819-06. Martin read Resolution 1819-06 into the record. *(Page 16)*

**4. RESOLUTION 1819-07 APPROPRIATION TRANSFER**

Will Lewis shared that the resolution was to keep us in compliance with local budget law. If there is an overage in a fund of even a penny, the law requires us to transfer that amount to be in compliance, so that is what this resolution covers.

There were no questions regarding the transfer.

Upon motion made by Borden, duly seconded by Martin, the Board voted unanimously to approve Resolution 1819-07.

**5. ASSISTANT SUPERINTENDENT CONTRACT**

Staff has worked with legal counsel to draft a proposed contract. It is based on 90% of the superintendent's contract. There were no questions regarding the assistant superintendent's contract.

Upon motion made by Borden, duly seconded by Martin, the Board voted unanimously to approve the assistant superintendent contract as presented.

**6. PROPOSED SOCIAL STUDIES CURRICULUM ADOPTION**

Meckley shared that this year is an adoption year for social studies curriculum for next year. They went through the adoption process at the secondary and the elementary level. They would like to postpone the elementary adoption for one year. The reason is that there is only one state adopted curriculum that has been vetted and matches all the criteria. The committee did not feel like that curriculum would meet the needs of the district. In the meantime, they know they will use Scholastic News and Get "Oregonized". They will pilot this at the elementary level and see how it meets the standards for the K-5 level for this year, then will do a formal adoption next year if they feel it meets requirements.

Tami Volz worked with the secondary team. Volz shared that the high school team and the middle school team had spent the majority of the year looking at various curriculum, and that the list in the packet is what they have agreed to. They are ready to order the curriculum and get them ready for the fall.

Mike Martin asked if the K-5 curriculum aligned with McGraw Hill and National Geographic. Volz stated that the crosswalk has not been done to see if they are vertically aligned with secondary curriculum and that will be done this next school year.

Meckley added that for K-12, financial literacy was a standard that had been added. There is not a lot of curriculum available at this time with that standard, so that was part of the decision to wait and make sure that what they purchased would include that.

Upon motion made by Borden, duly seconded by Brooks, the Board vote passed by a majority to approve the proposed social studies curriculum as presented. Martin abstained from voting as his daughter works with Ag in the Classroom and she has worked on the alignment of state standards.

## **7. CONSENT AGENDA**

### **A. May 9, 2019 Meeting Minutes**

Upon motion made by Brooks, and duly seconded by Martin, the Board voted unanimously to approve the May 9, 2019 meeting minutes as presented.

### **B. Policies: First Reading**

Meckley stated that the policies presented for first reading were revisions that were made due to updates in legislation or to clean up the language.

Oliver asked about the Hazing/Harassment/Intimidation/Menacing/Bullying Policy and asked if they were in alignment with the complaint policy as it is today. He wondered if the same process and timelines were followed as with complaints.

Meckley said the only thing that changed on the policies was the gender neutral language. She said she would look at the policies to make sure the timelines were in alignment.

Oliver asked that we pull JFCF, JFCF-AR and GBNA, GBNA-AR to make sure the timeline and process were in alignment with our complaint timelines and procedures.

### **C. Policies: Second Reading**

Upon motion made by Martin, duly seconded by Borden, the Board voted unanimously to adopt policies BBAA, ECACB, GBEBA, GBH/JECAC, GCBDC/GDBDC, and JECAC/GBH upon second reading as presented.

## **8. SCHOOL BOARD 2019-20 MEETING SCHEDULE**

A discussion was held around different personal schedules. It was decided that there would not be a July board meeting and the August 8<sup>th</sup> time would be changed to 5:00 PM.

Upon motion made by Martin, seconded by Borden, the Board voted unanimously to approve the 2019-20 School Board Meeting Schedule as amended, with the cancellation of the July meeting and the time change for the August 8 meeting.

## **9. ALTERNATIVE EDUCATION PROGRAM UPDATE**

Rachel Cannon provided an update for the alternative education program. She explained that at the beginning of the year, the team had set a goal for credits earned for the year at 120 credits, and the students earned 194.25 credits. There were nine students who earned their GED and nine students who earned their diplomas and walked this year. There were 77 GED tests passed. Last year there were 43 students that dropped out while in alt ed, 28 of which were from tutoring at the district office. This year there were only 6 from tutoring who dropped out and overall they were at 24. So the numbers are down a lot. Nine students did not start back up this year, so those nine were drop outs.

She shared about the summer school program. The high school is five weeks and the elementary is six weeks. There are approximately 40 students at each site, Monday through Thursday. The focus is on yellow zone kids. Kim Fandino is in charge of the high school program, which is completely credit recovery.

## **10. CURRICULUM ASSESSMENT UPDATE**

Tami Volz shared about curriculum instruction assessment (CIA) and the continuous improvement plan that has been taken to the high school and elementary schools.

Teachers from each grade level met throughout the year to work on language arts standards and how they align with the Journeys curriculum. The final product will be posted on the website.

All K-8 students have taken the spring STAR assessment and she provided the spring STAR summary growth report of students in the enrichment program.

There was a discussion around the STAR performance data and benchmarks for graduation readiness.

Brooks mentioned adding in the benchmark number for each school and grade level into the data. He felt we should set goals and expectations. Yates mentioned it was hard to determine a benchmark because the ODE measured goals differently at each grade level and subject.

More discussion was held on the support to students and what is lost and what is needed and the issue of getting growth in students, as well as curriculum alignment and teachers teaching the same standards district wide.

For professional development, the Curriculum Academy will be August 19<sup>th</sup>-23<sup>rd</sup>. Barbara Steinburg is the trainer for Reading Foundation. She also has a dyslexia background, and the district just purchased dyslexia kits for all of the schools. There also will be a trainer from Great Minds. For 6-12 teachers, there will be Springboard training and College Prep Math (CPM). Currently there are 93 teachers and IAs signed up. There is also a district-wide PD plan, which

looks at the whole year and is organized to align with our goals and aligns with the areas that teachers are identifying as needing support.

Oliver asked how the professional development worked in each building. Volz said it was twofold. There are district wide professional developments, and then principals determine PD in their buildings to compliment the district PD.

Volz shared that summer school will start on June 17<sup>th</sup>. There are currently 252 students enrolled in K-5. The middle school has over 100 students. The high school has 112 confirmed students as of June 7, but they are expecting 200. There should be a STAR summary growth report for our summer school program this fall.

## **11. DEPARTMENT REPORTS**

### **A. Operations**

Yates shared that the district had a full offer on the construction house. The land lab project continues and is going well. The nutrition department is feeding about 100 kids a day in the summer meal program.

### **B. Human Resources**

Meckley shared that a couple of HR's summer projects were to see how the department could support the district goals of increased student achievement and all of the other goals in the continuous improvement plan. They are looking to improve and change the teacher mentoring program. They continually look for ways to make that better. They are looking at having instructional and building mentors. They are also looking at professional growth and accountability with administrators to make sure instructional programs are aligned and to make sure the administration is aligned in how they give feedback to teachers and support teachers who are struggling.

### **C. Finance**

Will Lewis explained that the finance report was the last one they would see until August. There are five big projects that the business department is working on right now, one of which is the accounting codes. They will be taking that information and then educating the organization and providing backup support.

## **12. COMMUNICATION**

### **A. Board**

Oliver shared that he and Yates had met with a firm that provides communication services to start to have some conversation around a plan for communication services for the district. They are looking at a menu of services that the firm provides to reach out to the community and provide transparency and accountability to parents.

**B. Superintendent**

Yates said he would try to have a facility overview at the next meeting. He needed to meet with the committee to look at it and make sure we are on time for a state matching grant for facilities. The plan needs to be submitted to the state by July 1. No board approval is required for the plan to be submitted.

Martin requested a brief AVID update for the August board meeting.

**13. AUDIENCE COMMENTS**

No members of the audience requested the opportunity to address the Board.

**14. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:24 PM

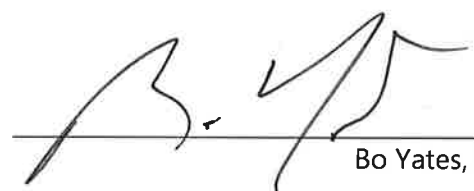
**Upcoming Board Meeting Dates:**

**August 8, 2019, at 5:00 PM, Santiam Travel Station**  
**September 12, 2019, at 6:00 PM, Santiam Travel Station**



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Tom Oliver, Board Chair



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Bo Yates, Superintendent