

**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
APRIL 11, 2019, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

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**MEETING AGENDA**

**1. WELCOME**

- A. Call to Order
- B. Flag Salute

**2. AUDIENCE COMMENTS**

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers shall identify themselves and state their name before speaking. Speakers are asked to provide their name, address and telephone number on the Speaker's Sign-in Sheet. Each speaker may address the Board for three minutes.

**3. STAR WINTER 2019 GROWTH DATA**

**Action: Informational**

**4. SCHOOL IMPROVEMENT REPORT**

**Action: Informational**

**5. MARCH 14, 2019 MEETING MINUTES**

**Action: Approval Requested**

**6. PACE INSURANCE TRUST AGREEMENT CHANGES**

**Action: Approval Requested**

**7. SUPERINTENDENT SELECTION**

**Action: Approval Requested**

**8. DEPARTMENT REPORTS**

**Action: Informational**

- A. Operations
- B. Human Resources
- C. Finance

**9. COMMUNICATION**

**Action: Informational**

- A. Board
- B. Superintendent

## 10. AUDIENCE COMMENTS

The Lebanon Community School District Board of Directors welcomes you to our regular meeting. It is the Board's goal to hold an effective and efficient meeting to conduct the business of the District. In keeping with this goal, the Board provides a place for Audience Comments on each of its regular agendas. This is a time when you can provide statements or ask questions. The Board allows three minutes for each speaker. The language below discusses the Public Meetings Law and public participation in such meetings.

*"The Public Meetings Law is a public attendance law, not a public participation law. Under the Public Meetings Law, governing body meetings are open to the public except as otherwise provided by law. ORS 192.630 The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment.*

*"Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings."*

**Oregon Attorney General's Administrative Law Manual and Uniform and Model Rules of Procedure under the Administrative Procedures Act. Hardy Myers, Attorney General, March 27, 2000.**

## 11. ADJOURNMENT

### **Upcoming Board Meeting Dates:**

**April 25, 2019 Regular Board Meeting**

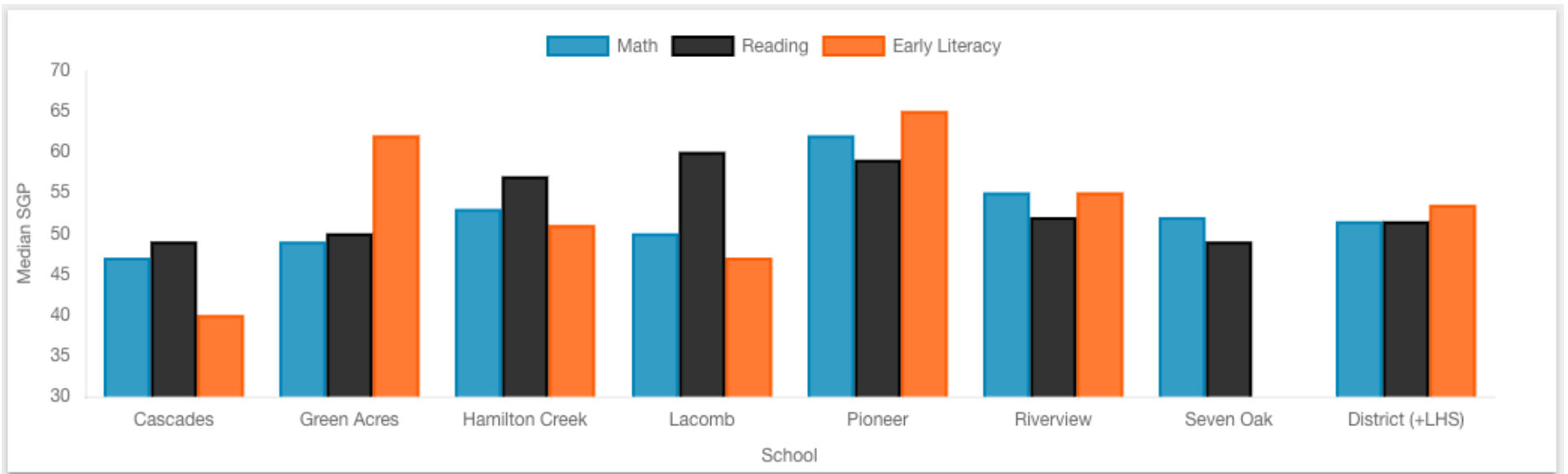
**May 9, 2019 Regular Board Meeting**

**May 16, 2019 Budget Committee Meeting**

**May 23, 2019 Budget Committee Meeting**

**June 13, 2019 Regular Board Meeting and Budget Committee Meeting**

### STAR WINTER 2019 GROWTH DATA



Grade	Math Median	Top Performer	Reading Median	Top Performer	Early Lit Median	Top Performer
K					53.5	Pioneer (64) Riverview (62)
1	50.5	Riverview (60)	55.6	Hamilton Creek (63)	56.6	Pioneer (66) Riverview (61)
2	52.5	Pioneer (58)	53.5	Hamilton Creek (60)	46.5	Pioneer (67) Green Acres (66)
3	48.5	Pioneer (65)	52.5	Pioneer (60)		
4	52.5	Pioneer (65)	49.5	Lacombe (69) Pioneer (61)		
5	56.6	Pioneer (69) Lacombe (67)	55.6	Lacombe (69) Pioneer (60)		
6	54.5	Lacombe (67) Pioneer (65)	54.5	Lacombe (69) HC (63)		
7	58.6	Lacombe (58) HC (56)	57.6	HC (63) Lacombe (62)		
8	54.5	Hamilton Creek (59)	57.6	Hamilton Creek (62)		

April, 2019

### **Curriculum/Instruction/Assessment**

The 19 - 20 school year is a social studies adoption year for Oregon. The Middle and High school Social Studies teams have reviewed and audited the state approved options. They are finalizing their decision and at an upcoming board meeting we will present the choices.

The K - 5 teachers have focused on identifying the new (2018) social studies standards and where the standards are currently taught in our existing curriculum. They also identified the gaps in instruction that need to be addressed. The team is currently reviewing options and will have updates over the coming months.

Our district has invested in the STAR assessment system for the K - 8 (and some 9th grade students) over the last couple of years. We are working with specialists who will be training all staff, starting with administrators on April 11th. The goal is to have the ability to quickly and efficiently adjust a student's instructional plan based on the assessment results.

### **Professional Development**

We are creating a very comprehensive professional development plan for new and existing teachers. The primary focus is to "reboot" our core curriculum in Math and reading. We have significant gaps in training and need to prioritize investing in teachers so they can deliver the curriculum as it was intended. We are in the process of securing the funds that will allow us to move forward with this plan which will start this summer. It's a priority of mine to invest in the training as much as the curriculum.

### **Special Projects**

This year we are offering a district-wide summer school. This has the potential to make a significant impact on our community. We are fortunate to be teaming up with the Lebanon Boys & Girls Club to bring quality and enriching experiences to all students K - 9. The K - 5 / 6 students have just started registering and staff are applying for the summer school positions. Currently, we are targeting 40 students for each K - 5 / 6 school (Lacomb is combining with Hamilton Creek). We hope to hire 2 teachers and 4 instructional assistants for each school. We are offering this opportunity to all students, but priority will be given to those that have a history of struggling with academics, attendance and/or behavior.

**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
March 14, 2019, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

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## **MEETING MINUTES**

The following individuals were present:

Tom Oliver, Chair

Nick Brooks, Vice Chair

Tammy Schilling, Member

Mike Martin, Member

Richard Borden, Member

Bo Yates, Interim Superintendent

Jennifer Meckley, Director of Human Resources  
and Community Relations

Kim Grousbeck, Director of Classified and  
Employee Relations

The meeting minutes were recorded by Interim Executive Secretary Ruth Hopkins.

### **1. WELCOME AND CALL TO ORDER**

Chair Tom Oliver called the meeting to order at 6:00 PM.

### **2. AUDIENCE COMMENTS**

No members of the audience requested the opportunity to address the Board.

### **3. ESD RESOLUTION**

Yates presented the 2019-20 ESD Local Service Plan Resolution. It is a list of services that the ESD will provide and the cost for those services. There are no changes in services from last year and no significant cost changes.

Martin mentioned mental health services and wondered if we could get more mental health services in the district. Yates said the ESD would work with us if we asked for more services. He is working with Dr. Barish and Sandi Cox to find the best way to get the most mental health support for the best price.

Upon motion made by Martin, seconded by Borden, the Board voted unanimously to approve the renewal of the 2019-20 ESD Local Service Plan Resolution.

### **4. SNOW DAY MAKE UP**

Yates stated that we have had four snow days for this school year. One day was already built into the calendar in May as a snow make-up day. He said he has looked at the possibility of extending

early release days to help get more time in before testing. He said we could do all of April and the first one in May and that would recoup two days.

Martin asked if it really added a day, since we already had a day. Yates said it increased seat time and the students were getting more time in front of the teacher. Borden asked what we were required by law to make up. Yates stated that the high school needed to be at 990 hours. If we do not make up any days, we are already targeted to be at 990.

If we extend the Wednesdays, we could make up about 10 hours if we extend all of April and the first one in May.

A discussion ensued around professional development and what is gained or lost by extending the Wednesday hours.

Yates said the only budget that would be affected would be food services, and they would lose about \$20,000.

Brooks suggested only extending three Wednesday, instead of five. Schilling stated she liked that idea, as a balance of the options. Borden and Martin were in agreement. Martin wanted the dates extended to be prior to testing. Therefore, it was decided that the district would extend three Wednesday to full days to use as snow make-up days, in addition to the May 24 date that is already built into the calendar and will now be a regular school day.

## **5. SUPERINTENDENT'S RECOMMENDATION FOR RENEWAL AND NONRENEWAL**

Yates said the names for renewal and nonrenewal were given to the Board in their packet and we needed approval to extend those contracts.

Upon motion made by Borden, seconded by Brooks, the Board voted to unanimously approve the Superintendent's Recommendation for Renewal and Nonrenewal.

## **6. PROPOSED 2019-20 CALENDARS**

Two calendars were presented for approval, one that starts before Labor Day and one that starts after Labor Day. Yates said there were a couple of adjustments to the one that starts earlier, the first semester was extended a little to align with other districts. Oliver clarified that if we start after Labor Day, then that would put us in alignment with other neighboring districts. Yates said that certified staff did a survey that was a 48/52 split, so staff was almost equally split on the two calendars that are presented. The board members all indicated that the feedback they had received leaned toward the calendar that started after Labor Day.

Upon a motion made by Borden, seconded by Schilling, the Board voted unanimously to approve the 2019-20 school calendar that has the first day of school as September 3, 2019.

## **7. CONSENT AGENDA**

A. February 14, 2019 Meeting Minutes

Upon motion made by Brooks, seconded by Martin, the Board voted unanimously to approve the February 14, 2019 Meeting Minutes as presented.

**B. Approve Hiring/Leave of Absence**

Upon motion made by Borden, seconded by martin, the Board voted unanimously to approve the hiring and the request for leave of absence as presented.

Board Member Nick Brooks departed the meeting at 6:21 PM.

**8. DEPARTMENT REPORTS**

**A. Operations**

Yates did not have anything new to share for Operations.

**B. Human Resources**

Meckley shared some information on the OEA Wellness Grant. The logo and tagline were voted on and decided for the district. Fitness classes will be starting next week. Water bottles have been ordered. Water filling stations are being installed in the school buildings. The district tasting tables are happening on a monthly basis. She said there is some swag coming, like sweatshirts and t-shirts.

**C. Finance**

William Lewis came forward to update the Board on a few items that have come up since he provided the financial report to them. He said the Oregon State School Fund has improved. He said there was a \$650,000 increase to our state school fund, which is about \$84 per student.

In preparation for the 2019-20 budget, he mentioned a project that they were working on to tweak different things to improve transparency. He was working with HR to improve our staffing process to help support students better. He said the business office is working to clean up accounting codes to better align with the state. He has been working with the high school to give a couple of accounting students the opportunity to help in the business department.

There were no questions on the financial report.

**9. COMMUNICATION**

**A. Board**

Oliver gave an update on the superintendent recruitment. He said that the names of the three candidates would be released tomorrow. The candidates would return on April 1 and 2 for public interviews, the second round of interviews with the Board and meetings with staff and some community members. Those details will follow on the district website.

Martin asked about the house the district was building. He said it was a one-year project and he asked where we were at on it. Yates said the horticulture class wanted to be part of the landscaping, so the weather currently had that on hold.

Oliver asked if there would be an open house. Yates said there would. He asked if we have anything in the works for next year. Yates said we do not right now.

## **B. Superintendent**

Yates said we were going through and looking at what we were going to do with the 6<sup>th</sup> grade students for next year. He said with the numbers we have moving forward, there is a large group moving to Seven Oak for the 2019-20 school year. He would like to keep it down to about 100 to 125 students in the 6<sup>th</sup> grade at that school. Right now there are 150, but if we can move that back to 125, then we can open up another class room. All of Riverview's 5<sup>th</sup> grade will move to Seven Oak, as they do not have room to have a 6<sup>th</sup> grade there, so that will be about 78 students. Then with trying to maintain equity and keeping classes at a minimum of 20 and a maximum of 25, there will be a certain number of students who can apply for open enrollment that will go to Seven Oak. If there are more open enrollment requests than spots available, then it will be a lottery process as we try to keep the process balanced across the board, trying to keep two 6<sup>th</sup> grade classes at all of the elementary schools in town, other than Riverview.

## **10. AUDIENCE COMMENTS**

No members of the audience requested the opportunity to address the Board.

## **11. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 6:34 PM.

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Tom Oliver, Board Chair

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Bo Yates, Interim Superintendent



**CONFIDENTIAL: Per attorney recommendation, this list was not distributed prior to the Board meeting due to employee confidentiality and the fact that the list could continue to change up to the meeting. It will become public record only after Board action.**

## **Lebanon Community Schools**

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**MARCH 14, 2019**

**SUPERINTENDENT’S RECOMMENDATION  
FOR  
RENEWAL AND NON-RENEWAL  
OF  
PROBATIONARY TEACHERS AND ADMINISTRATORS  
AND FOR  
EXTENSION AND NON-EXTENSION  
OF CONTRACT TO  
CONTRACT TEACHERS AND ADMINISTRATORS**

“Resolved, that the Board of Directors of Lebanon Community School District accepts the Superintendent’s recommendation for the renewal and non-renewal of probationary teachers and administrators and for extension and non-extension of contract to contract teachers and administrators, as listed on the attached recommendation lists.”

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Ringler, Jennifer A	Special Education	Probationary 1
Sajovic, Jamie L	Special Education	Probationary 1
Abbott, Lana J	Teacher	Probationary 2
Bernard, Jonathon W	Teacher	Probationary 2
Bond, Gregory A	Teacher	Probationary 2
Brammer, Evan E	Teacher	Probationary 2
Burian, Samantha M	Teacher	Probationary 2
Caraballo, Acacia C	Teacher	Probationary 2
Collins, Kathryn R	Teacher	Probationary 2
Crawford, Summer S	Teacher	Probationary 2
Cupparo, Nicholas J	Teacher	Probationary 2
Dutra, Aubrey J	Teacher	Probationary 2
Elash, Eletah P	Speech Therapist	Probationary 2
Emory, Helen A S	Teacher	Probationary 2
Ford, Jacob J	Teacher	Probationary 2
Gehrett, Heather M	Teacher	Probationary 2
Gould, Samantha N	Teacher	Probationary 2
Hagner, Kate A	Counselor	Probationary 2
Hamlin-Alexander, Sarah C	Counselor	Probationary 2
Harkins, Katherine P	Teacher	Probationary 2
Heidrich, Elizabeth X M	Teacher	Probationary 2
Hudson, Sarah M	Counselor	Probationary 2
Iacopino, Andrea L	Teacher	Probationary 2
Jetton, Rachel F	Teacher	Probationary 2
Knierim, Jeffrey W	Teacher	Probationary 2

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Lemerande, Madeline A M	Teacher	Probationary 2
Martin, Laura J K	Counselor	Probationary 2
May, Breanne D N	Teacher	Probationary 2
Miller, Mercedes L	Special Education	Probationary 2
Ortiz, Miguel T	Teacher	Probationary 2
Pappin, Maureen R	Teacher	Probationary 2
Peterson, Kyle A	Teacher	Probationary 2
Phearson, Brenda S	Teacher	Probationary 2
Redfern, Christine E	Teacher	Probationary 2
Rhyno, Hannah L I	Teacher	Probationary 2
Riches, Kylie C	Teacher	Probationary 2
Riegle Steiner, Katelyn M	Teacher	Probationary 2
Robison, Mitchell G	Special Education	Probationary 2
Savedra, Roxanne L	Special Education	Probationary 2
Schmidt McNeil, Jennifer A	Teacher	Probationary 2
Seagrave, Elizabeth M	Counselor	Probationary 2
Selzer, Erik J	Teacher	Probationary 2
Stevens, Katherine L	Teacher	Probationary 2
Stewart, Lisa G	School Psychologist	Probationary 2
VandenBos, Jessica L	Special Education	Probationary 2
Vore, Daniel B	Teacher	Probationary 2
Wooten, Chelsea E	Teacher	Probationary 2
Wyatt, Morgan P	Teacher	Probationary 2
Bascom, Skyler O	Counselor	Probationary 3
Canaday, Lisa M	Teacher	Probationary 3

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Cote, Caroline B	Teacher	Probationary 3
Craig, Susan E	Teacher	Probationary 3
De Luna, Luis D	Teacher	Probationary 3
Dorn, Roxanna S	Teacher	Probationary 3
Felton Rosulek, Laura A	Speech Therapist	Probationary 3
Formiller, Celia E	Teacher	Probationary 3
Golub, Moria R	Counselor	Probationary 3
Hehn, Lindsay M	Teacher	Probationary 3
Heidrick, Jeffrey R	Special Education	Probationary 3
Hood, Michael W	Teacher	Probationary 3
Leigher, Ashlea K	Teacher	Probationary 3
McGovern, Patrick R	Teacher	Probationary 3
McGuire, Jaclyn T C	Teacher	Probationary 3
Meek, Alaina C	Special Education	Probationary 3
Rowley, Timothy E	Teacher	Probationary 3
Shearon, Benjamin P	Teacher	Probationary 3
Smith, Aaron Z	Teacher	Probationary 3
Stainbrook, Desiree F	Teacher	Probationary 3
Swanson, Jordan N	Teacher	Probationary 3
Tatum, Robert C	Teacher	Probationary 3
Thompson, Allison J	Special Education	Probationary 3
Wade, Tessia A	Special Education	Probationary 3
Webb, Shannon E	Teacher	Probationary 3

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<b><i>Employee</i></b>	<b><i>Position Category</i></b>	<b><i>Recommended Status</i></b>
Anderson, Wendy M	Counselor	Contract
Beatty, Cami M	Teacher	Contract
Davenport, Abigail E	Teacher	Contract
Docherty, Dara J	Teacher	Contract
Kurfman, Abigail R	Teacher	Contract
Martinez, Patricia	Social Worker	Contract
McAllister, Kelly L	Special Education	Contract
McDowell, Misty J	Special Education	Contract
Moore, Martha V	Special Education	Contract
Price, Mikaela R	Teacher	Contract
Rainey, Leah A	Teacher	Contract
Rist, Jessica M	Counselor	Contract
Roberts, Annette M	Special Education	Contract
Shrum, Kenneth D	Teacher	Contract
Shrum, Kenneth D	Teacher	Contract
Shrum, Sandra K	Special Education	Contract
Speldrich, Eric J	Teacher	Contract
Tasner, Christopher M	Teacher	Contract
Tedeschi, Kelly M	Counselor	Contract
Tenbusch, Molly A	Special Education	Contract
Trask, Craig A	Teacher	Contract
Trask, Stefanie L	Teacher	Contract
Wyatt, Breeanne N	Teacher	Contract

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Bain, Kerri L	Teacher	Extension
Bair, Sarah E	Teacher	Extension
Balvin, Ellen M	Special Education	Extension
Barr, Linda M	Special Education	Extension
Bauer, Bradley L	Teacher	Extension
Bauer, Nancy L	Teacher	Extension
Beiser, Emily R	Teacher	Extension
Benedict, Mardy R	Teacher	Extension
Bicknell, Paige V Niemi	Teacher	Extension
Bowman, Nicholas L	Teacher	Extension
Broadhurst, Catherine L	Speech Therapist	Extension
Brown, Tamara L	Teacher	Extension
Brown, Victoria L	Teacher	Extension
Burt, Kevin R	Teacher	Extension
Carpenter-Walker, Tina R	Teacher	Extension
Carroll, Leslie A	Teacher	Extension
Cawrse, Judy M	Teacher	Extension
Christner, Ryan C	Teacher	Extension
Claborn, Glenda F	Teacher	Extension
Cleveland, Kelly J	Teacher	Extension
Coleman, Kim M	Teacher	Extension
Cook, Kristoffer M	Teacher	Extension
Cooper, Erica L	Dean of students	Extension
Cordoza, Linda K	Teacher	Extension
Cox, Robert M	Teacher	Extension

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Craig, Teresa R	Teacher	Extension
Creel, Anna M	Teacher	Extension
Creel, Anna M	Teacher	Extension
Crossan, Janet R	Teacher	Extension
Crossan, Janet R	Teacher	Extension
Da Silva, Ashley J	Teacher	Extension
Davenport, Tracie A	Teacher	Extension
Dickey, Nathan B	Teacher	Extension
Durski, Shantel L	Teacher	Extension
Eberhart, Cameron W	Teacher	Extension
Edwards, Lily M	Teacher	Extension
Etter, Heidi B	Teacher	Extension
Fandino, Kimberly C	Teacher	Extension
Floro, Colleen S	Teacher	Extension
Frazier, Eric J	Teacher	Extension
Fritzler, Angelica S	Teacher	Extension
Gardner, Alecia B	Teacher	Extension
Gault, Curtis M	Teacher	Extension
George, Amber M	Teacher	Extension
George, Rick D	Teacher	Extension
Gillott, David C	Teacher	Extension
Gomez, Victor G	Special Education	Extension
Gosda, Holly R	Teacher	Extension
Gregory, Rose M	Teacher	Extension
Groner, Rebecca A	Teacher	Extension

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Hague, Kyla S	Teacher	Extension
Haley, Sarah P	Teacher	Extension
Hammerquist, Sara L	Teacher	Extension
Hara, Marcia J	Teacher	Extension
Harmon, Dannie L II	Teacher	Extension
Helland, Harry T	Teacher	Extension
Hoke, Steven R	Teacher	Extension
Holt, Maureen J	Teacher	Extension
Horne, Jana M	Teacher	Extension
Hostetter, Sonya M	Special Education	Extension
Jackson, Leanne M	Teacher	Extension
Jordan-Zornow, Lisa M	Teacher	Extension
Judy, Kristopher A	Teacher	Extension
King, Ryan R	Dean of Students	Extension
Lanzarone, Virginia Blair	Teacher	Extension
Larcombe, Matthew N	Teacher	Extension
Latimer, Emily A	Teacher	Extension
Lawrence, Kendra G	Special Education	Extension
Leingang, Sean A	Teacher	Extension
Long, Della E	Teacher	Extension
Lord, Elizabeth I	Counselor	Extension
Luebke, Natalia M	Teacher	Extension
Luebke, Ryan M	Teacher	Extension
Marshall, Lori A	Speech Language Pathologist	Extension
Martens, Mark J	Teacher	Extension



## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Mathios, Peter K	Special Education	Extension
Matthews, Patricia A	Speech Therapist	Extension
McCormick, Melanie E	Teacher	Extension
McGuire, Laura A	Teacher	Extension
McIntyre, Debra L	Teacher	Extension
McWayne, Ryan P	Teacher	Extension
Medley, Nicole D	Teacher	Extension
Meek, David L	Teacher	Extension
Mills, Lori A	Teacher	Extension
Moore, Chad K	Teacher	Extension
Osborne, Cathy A	Teacher	Extension
Persons, Katie J Smart	Teacher	Extension
Peters, Judy I	Special Education	Extension
Phillips, Kirk A	Teacher	Extension
Pierce, Patricia K	Special Education	Extension
Pierce, Ryan W	Teacher	Extension
Poe, Stacy	Teacher	Extension
Poole, Rachael K	Teacher	Extension
Quigley, Jennifer M	Teacher	Extension
Ragan, Julie L	Teacher	Extension
Randklev, Bonita D	Teacher	Extension
Rediger, Merrill T	Teacher	Extension
Reed Febus, Lauren C	Teacher	Extension
Richard, Lisa M	Teacher	Extension
Rieke, Grace E	Teacher	Extension

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Robinson, Carmen B	Teacher	Extension
Robinson, Donald C	Teacher	Extension
Rogers, Sara B	Teacher	Extension
Sater, Amanda A	Teacher	Extension
Schuh, Carla R	Teacher	Extension
Seibert, Mandy B	Teacher	Extension
Sell, Michael W	Teacher	Extension
Sherer, Grant J	Teacher	Extension
Sickels, Karen L	Counselor	Extension
Smith, Mark N	Teacher	Extension
Snow, Barbara	Teacher	Extension
Stolsig, Jeffrey	Teacher	Extension
Stutz, Melissa L	Teacher	Extension
Suing, Joan E	Teacher	Extension
Tomlin, Robert T	Teacher	Extension
Tomlin, Robert T	Teacher	Extension
Twomey, Maureen S	Teacher	Extension
Ulibarri, Kelly J	Teacher	Extension
Vandehey, Mark A	Teacher	Extension
VandenBos, Casey T	Teacher	Extension
Varner, Deanna L	Teacher	Extension
Walker, Abbey K	Teacher	Extension
Waters, Stephanie L	Teacher	Extension
Webb, Nancy L	Teacher	Extension
Wegner, Julia V	Teacher	Extension

## Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<b><i>Employee</i></b>	<b><i>Position Category</i></b>	<b><i>Recommended Status</i></b>
Weist, Brandon J	Teacher	Extension
Wells, Jacque J	Teacher	Extension
Whitcomb, Lindsay E	Teacher	Extension
Whittaker, Emmet E	Teacher	Extension
Williams, Anne E	Teacher	Extension
Williams, Jaime L	Teacher	Extension
Wilson, Mike A	Teacher	Extension
Wimmer, Chelsey J	Teacher	Extension
Winningham, Tobias T	Teacher	Extension
Wong, Kevin	Teacher	Extension
Wood, Kari L	Special Education	Extension
Woody, Miranda J	Teacher	Extension
Work, Meredith A	Teacher	Extension
York, Gail C	Teacher	Extension
Zluticky, Lisa A	Teacher	Extension
Zornow, Robert N	Teacher	Extension

# Employment Status (Licensed)

Recommended Status Beginning 2019-20 School Year

<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
<b>Information only</b>		
Avilez, Catherine D	Teacher	Temporary Contract expires 6/30/19
Cady, Cynthia R	Teacher	Temporary Contract expires 6/30/19
Clause, Elizabeth M	Teacher	Temporary Contract expires 6/30/19
Dankers, Maarten P	Teacher	Temporary Contract expires 6/30/19
Forrest, Erin L	Teacher	Temporary Contract expires 6/30/19
Gessford, Marla K	Teacher	Temporary Contract expires 6/30/19
Gibson, Jeremy W	Teacher	Temporary Contract expires 6/30/19
Larson, Adrianna C	Teacher	Temporary Contract expires 6/30/19
McCaffrey, James R	Teacher	Temporary Contract expires 6/30/19
McMahon, Carol L	Teacher	Temporary Contract expires 6/30/19
Nicosia, Greg A	Special Education	Temporary Contract expires 6/30/19
Patrick, Breeanne M	Educational Interpreter	Temporary Contract expires 6/30/19
Shreve, Jill A	TOSA	Temporary Contract expires 6/30/19
Wallace, Suzanne D	Teacher	Temporary Contract expires 6/30/19

## Employment Status (Administrators)

Recommended Status Beginning 2019-20 School Year

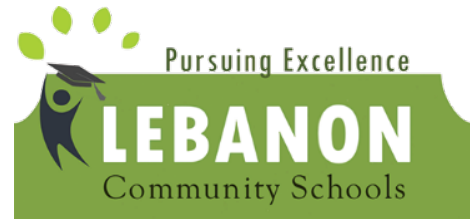
<i><b>Employee</b></i>	<i><b>Position Category</b></i>	<i><b>Recommended Status</b></i>
Cannon, Rachel B	Director of Alternative Education	Probationary 2
Hillman, Michael J	Co-Principal	Probationary 2
Van Zee, Kevin M	Co-Principal	Probationary 2
Cairo, Tonya M	Principal	Extension
Ford, Jordon M	Principal	Extension
Geoghegan, Timothy A	Associate Principal	Extension
Hoene, Kraig J	Associate Principal	Extension
Meckley, Jennifer A	Director of Human Resources & Community Relations	Extension
Plummer, Amanda L	Principal	Extension
Sansom, Janice L	Special Program Administrator	Extension
Shanks, Christina L	Associate Principal	Extension
Shreve, Bradley J	Principal	Extension
Volz, Tami E	Principal	Extension
Vore, Joseph S	Principal	Extension
Yates, Bo	Assistant Superintendent	Extension

## Employment Status (Directors and Confidential Staff)

Recommended Status Beginning 2019-20 School Year

<b><i>Employee</i></b>	<b><i>Position Title</i></b>	<b><i>Recommended Status</i></b>	<b><i>Current Assignment</i></b>
Gorman, Angela	Director of Nutrition	Renewal	Director
Grousbeck, Kimberly	Director of Classified and Employee Relations	Renewal	Director
Lewis, William	Director of Business	Renewal	Director
Hopkins, Ruth	Executive Secretary	Renewal	Confidential
Meyer, Andrea	Human Resource Specialist	Renewal	Confidential
Otta, Susan K	Payroll Specialist	Renewal	Confidential

# BOARD MEMORANDUM



**To:** The Honorable Chair and Members  
Lebanon Community School District Board of Directors

**From:** William H. Lewis III, Business Director

**Date:** April 04, 2019

**Meeting Date:** April 11, 2019

**Re:** Financial Report

## **Financial Report**

The 2018-2019 Financial Board Report included in this packet reflects all revenues and expenditures for 2014-2017, and the budgeted, YTD expenditures, plus encumbered amounts for 2018-2019 as of 4/03/19.

The PACE insurance trust is the organization providing the district with property and casualty insurance coverage. Every few years the PACE Board of Trustees completes a review of its trust agreement and recommends updates to the agreement. PACE has requested the Lebanon Community School District Board of Directors approve the attached Joinder of Trust agreement. The agreement is required for the Lebanon Community School District to continue coverage with PACE.

See attachment for additional information.

Attachment



**SAFETY • SERVICE • SAVINGS**  
 A TRUST BUILT FOR STUDENTS

Working together to keep Oregon students safe, reduce risks and conserve member resources.

**DATE:** January 2, 2019  
**TO:** PACE Members  
**FROM:** Debbie Laszlo, PACE Board Chair

**2018-2019 PACE**  
**BOARD OF TRUSTEES**

**Chair**  
 Debbie Laszlo  
 Reg. Risk/Benefits Mgr.  
 Redmond 2J

**Vice Chair**  
 Sharla Andresen  
 Dir., Contracts & Risk  
 Central Oregon CC

**Tim Belanger**  
 Business Services Director  
 Oregon Trail 46

**Marie Knight**  
 Business Manager  
 Vernonia 47J

**Craig Prewitt**  
 Board Chair  
 Phoenix-Talent 4

**Michael Schofield**  
 Chief Financial Officer  
 Gresham-Barlow 10

**Adam Stewart**  
 Capital Projects Officer  
 Hillsboro 1J

**Tenneal Wetherell**  
 Superintendent  
 South Coast ESD 7

**Brett Yancey**  
 Chief Operations Office  
 Springfield 19

**Trustee Emeritus**  
 John Rexford  
 Ldrshp. Support Specialist  
 High Desert ESD

**PACE ADMINISTRATOR**  
 Dave Harvey

**SUBJECT:** New PACE Trust Agreement Requiring Board Action

Oregon law requires that self-insured public entity programs be formed through an intergovernmental agreement between the participating entities. PACE’s original Trust Agreement was adopted in 2006, updated in 2016 and the Trustees just completed a review and update of the Trust Agreement. The changes to the Trust Agreement were formally approved by the OSBA Board of Directors at their November 11, 2018 Board of Directors Meeting. Highlights of the Trust Agreement changes are:

- Updating language to remove the term “OSBA membership” and replacing the term with “participants” throughout the agreement. This enables charter schools continued participation with PACE.
- Adding the term Crime Coverage to the agreement. PACE offers this coverage to all participants.
- Correcting the composition of the PACE Trust Board to include employees of OSBA members on the Trust Board. Previously, the Trust Board composition wording limited the PACE Trust Board to only OSBA Board of Directors members.
- Moved operational and rule language from the Trust Agreement and placing it in the PACE Bylaws. Example of topics that were moved are Quorum, Telephone/Video Participation and Meetings of the Board of Trustees.

Now that the new PACE Declaration of Trust has been approved by the OSBA Board of Directors, it is necessary to have all the Trust Members have their boards, or their designee, adopt the Joinder of Trust Agreement. The Joinder of Trust Agreement is located on the last page of the enclosed Declaration of Trust. By signing the Joinder of Trust Agreement your

Oregon School Boards Association in cooperation with Special Districts Association of Oregon

**OSBA OFFICE** 1201 Court Street NE, Suite 400, Salem, OR 97301 | 503-588-2800 / 800-578-6722 | Fax: 503-588-2813  
**SDAO SALEM OFFICE** PO Box 12613, Salem, OR 97309 | 503-371-8667 / 800-285-5461 | Fax: 503-371-4781  
**CLAIMS OFFICE** PO Box 23879, Tigard, OR 97281 | 503-670-7066 / 800-305-1736 | Fax: 503-620-9817

**PACE.OSBA.ORG**



organization will continue to have an intergovernmental agreement with PACE.

Before renewing in the PACE self-insured, property, liability and automobile coverage program, your organization will need to adopt the enclosed Joinder of Trust Agreement and return a signed copy to PACE. We understand that this is not an easy task for PACE's many members to accomplish, but we assure you we would not be taking this action if the Trustees did not feel it was absolutely necessary to be in continued compliance with Oregon law.

**For K-12, ESDs & charter school members: The deadline** for sending back the signed resolution to PACE is:

- March 15, 2019
- Please have your board designee sign the resolution
- Please return the signed resolution to [pace@osba.org](mailto:pace@osba.org) or FAX to (503) 588-2813

**For Community College members: The deadline** for sending back the signed resolution to PACE is:

- March 15, 2019
- Please have the CCs board designated representative sign the resolution
- Please return the signed resolution to [pace@osba.org](mailto:pace@osba.org) or FAX to (503) 588-2813

I am sure you and your board members will have questions about the new Trust Agreement. In anticipation of your questions, following are some frequently asked questions and answers for your reference.

#### **FREQUENTLY ASKED QUESTIONS:**

##### **Didn't we sign a Joinder Agreement three years ago? Why do we need to do this again?**

**The PACE Trust Agreement has been substantially amended, along with an update of the PACE Bylaws. When the Trust Agreement is changed in substantial form, then the Trust Members must approve the changes by signing a new Joinder Agreement.**

##### **Why is the Trust Agreement an Intergovernmental agreement?**

Oregon law requires that for local governments to form their own self-insured programs they must do so by entering into an intergovernmental agreement. Intergovernmental agreements require each participating organization to have a resolution adopted by its Board of Directors. The enclosed Joinder of Trust Agreement can be considered a suggested board resolution.

##### **Does my Board of Directors need to sign the Trust Agreement?**

In most instances, yes. However, some organizations have board adopted policies allowing staff to enter into intergovernmental agreements. You should review your internal policies or consult with your legal counsel, to determine who is required to sign the Trust Agreement at your organization.

**What is my district's financial risk as part of a self-insured program?**

The revised Declaration of Trust does not increase your district's financial liability any more than you currently have under the existing Trust Agreement. The PACE Trust is a non-assessable trust. This means that your district can never be asked to contribute additional funds, other than your annual contributions, to cover your claims or the claims of any other member. It also means, though, that you are ultimately responsible for your own claim's liabilities in the event the trust is not able to pay your claims. The PACE Trustees are dedicated to making sure this never happens by being extremely conservative with the amount of funds the trust retains to pay claims. Based on a certified actuary's estimates, PACE has over \$50 million in net assets, which is over and above what our actuary estimates is needed to satisfy all claims liabilities. When not used in the day-to-day business operations, these funds are invested, which allows for reinvestment of PACE resources into programs that reduce members' risks and keep rates low. In addition, the Trust purchases reinsurance that puts a cap on the trust's and members' claims liability.

**What happens if my district does not adopt the resolution?**

Unfortunately, if your district does not adopt the Joinder of Trust Agreement, your district will no longer be able to participate in the property or liability program. Your district will not be able to renew its coverage in these programs when your current policy term expires.

**Whom should I contact if I have questions about the enclosed materials?**

PACE Administrator  
Dave Harvey  
[dharvey@pace.osba.org](mailto:dharvey@pace.osba.org)

PACE Administration Assistant  
Pamela Mullen  
[pace@osba.org](mailto:pace@osba.org)  
(503) 588-2800 or (800) 578-6722



**FORM OF  
JOINDER TO TRUST AGREEMENT  
FOR MEMBERS**

By execution of this Joinder, the undersigned public body hereby agrees to become a party to, and is bound by, the Second Restatement of Declaration of Trust of the Property and Casualty Coverage for Education (PACE) effective as of July 1, 2019 (and as the same may be amended, supplemented or otherwise modified from time to time, the "Agreement"), by and among the Trustees and the Members, in the same manner as if the undersigned were an original signatory to such Agreement.

The undersigned represents and warrants that (i) the undersigned has received a copy of, and has reviewed the terms of, the Agreement and all related or relevant documents and agreements, (ii) undertakes to become a Member of the Property and Casualty Coverage for Education (PACE) with all the rights and obligations thereof, and (iii) such undertaking has been duly authorized as an intergovernmental agreement to create a program of self-insurance pursuant to ORS 30.282. Capitalized terms used but not defined in this Joinder shall have the meanings set forth in the Agreement.

**IN WITNESS WHEREOF**, the undersigned has executed this Joinder as of this \_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
[Name of District]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address for Notices:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

With copies to:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 2018-2019 All Funds Summary Report

### All Funds

Fund	Description	14/15 Actual	15/16 Actual	16/17 Actual	16/17 EFB	17/18 Proj. Actual	17/18 Proj. EFB	18/19 Adopted Budget	4-03-19 Y-T-D	4-03-19 Encumb	4-03-19 Balance
100	General Fund	34,950,241	37,398,917	38,137,559	3,310,041	39,427,300	5,217,618	45,618,000	28,969,864	13,474,480	3,173,656
200	Grant Funds	2,591,884	2,353,551	2,861,683	2,002	2,862,000	2,000	5,200,500	2,257,730	1,191,844	1,750,926
205	Senate Bill 1149	185,000	-	-	170,452	-	255,000	335,000	147,713	-	187,287
212	Academic Achievement	-	-	-	18,650	-	18,650	28,650	-	-	28,650
230	Bus Replacement	100,735	-	633,327	175,006	454,000	34,000	345,000	-	-	345,000
232	Classroom Furniture	50,000	40,792	24,777	9,431	9,431	-	50,000	30,949	-	19,051
240	Textbook Adoption	18,550	759,564	112,367	192,207	215,100	27,000	450,000	2,996	-	447,004
272	Capital Improvments	284,536	156,950	152,300	190,750	115,000	330,000	700,000	120,055	12,099	567,846
274	Technology	124,500	495	397,112	345,261	430,000	200,000	400,000	139,960	52,171	207,869
277	Track and Turf Replacement	100,000	100,000	-	98,954	-	118,000	435,000	139,738	-	295,262
279	Student Activity	590,053	632,780	731,692	494,132	750,000	500,000	1,120,000	546,608	14,749	558,643
286	High School Athletics	445,055	453,152	547,517	72,194	575,000	30,000	638,000	431,156	92,472	114,372
292	CTE Local Fund	-	-	-	-	-	-	-	-	-	-
296	Nutrition Services	1,596,163	1,615,906	1,710,052	454,889	1,720,000	500,000	2,302,594	1,200,731	540,607	561,256
299	PERS Reserve	-	-	-	1,150,000	-	1,150,000	1,675,000	-	-	1,675,000
300	Debt Service	3,442,481	3,528,481	3,618,481	146,778	3,710,000	200,000	3,796,770	937,607	-	2,859,163
311	2011 Non-Bonded Debt	223,547	223,547	223,547	41,306	223,500	50,000	530,000	97,214	-	432,786
530	Vocational House Fund	-	-	60,415	19,585	65,000	43,000	580,000	91,810	8,470	479,720
601	Unemployment	37,539	10,646	46,123	74,507	50,000	135,000	160,000	31,662	-	128,338
	<b>Grand Total</b>	<b>44,740,285</b>	<b>47,274,779</b>	<b>49,256,952</b>	<b>6,966,145</b>	<b>50,606,331</b>	<b>8,810,268</b>	<b>64,364,514</b>	<b>35,146,323</b>	<b>15,386,892</b>	<b>13,831,299</b>
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

## 2018-2019 General Fund Expenditure Report

Obj	Description	14/15 Actual	15/16 Actual	16/17 Actual	17/18 Project	18/19 Budget	4-03-19 YTD	4-03-19 Encumb	4-03-19 Balance
111	Certified salaries	9,311,147	10,161,648	10,831,007	10,876,200	11,797,989	7,225,957	5,068,248	(496,216)
112	Classified salaries	4,164,521	4,545,055	4,757,666	5,009,800	5,639,806	3,602,605	2,012,358	24,843
113	Administrative salaries	1,464,907	1,648,330	1,614,127	1,599,200	1,742,336	1,226,673	405,637	110,026
114	Managerial - classified	94,714	178,755	187,797	187,800	261,983	202,318	64,715	(5,050)
116	Retirement stipends	76,123	51,134	35,621	17,400	10,709	12,992	6,912	(9,195)
119	Confidential salaries	125,785	84,504	131,698	159,800	166,575	120,394	39,351	6,830
121	Certified subs	373,350	432,293	446,157	448,400	472,543	41,648	-	430,895
122	Classified subs	148,818	155,004	150,074	186,200	172,297	42,055	-	130,242
123	Temp certified	62,030	73,949	133,971	185,300	143,000	104,449	47,436	(8,885)
124	Temp classified	982	-	-	16,000	16,000	11,928	-	4,072
127	Student helpers salaries	11,768	7,895	6,544	18,200	24,000	3,290	-	20,710
132	Compensation time	23,861	25,767	37,764	70,600	43,350	28,375	-	14,975
133	Extra duty	254,381	324,897	286,017	278,100	426,334	244,564	21,996	159,774
134	Classified extra hrs	142,975	185,048	192,566	186,200	208,000	132,424	-	75,576
135	Vacation Payoff	4,377	6,938	12,246	17,200	16,200	1,719	-	14,481
136	Mentor teacher pay	990	609	-	700	-	-	-	-
137	Personal Leave Payout	75	-	-	-	-	-	-	-
138	Department Head Extra Duty	2,159	1,613	1,556	900	4,000	788	-	3,212
140	Salary Settlements	-	-	-	250,000	-	-	-	-
142	Taxable Meal Reimbursement	436	903	1,503	1,600	1,400	1,068	-	332
	<b>Total Salaries</b>	<b>16,263,399</b>	<b>17,884,343</b>	<b>18,826,313</b>	<b>19,509,600</b>	<b>21,146,522</b>	<b>13,003,247</b>	<b>7,666,653</b>	<b>476,622</b>
210	PERS	3,976,407	4,187,401	4,442,519	5,330,900	6,202,731	3,470,147	2,160,859	-
220	Social Security	1,207,537	1,328,140	1,385,595	1,428,600	1,584,881	955,062	560,463	-
231	Worker's Comp	136,822	173,370	196,943	239,000	294,128	155,453	75,341	-
241	Employee Ins - Admin	177,948	212,862	208,912	215,200	259,617	172,529	58,390	-
242	Employee Ins - Certified	2,307,416	2,328,554	2,370,817	2,550,200	2,767,204	1,645,551	1,183,161	-
243	Employee Ins - Classified	1,874,827	2,137,321	2,102,847	2,173,500	2,585,539	1,480,777	897,381	-
244	Employee Ins - Other	20,700	7,731	27,124	41,200	38,805	27,333	9,154	-
245	Employee Ins - Retired	276,090	228,774	195,821	156,600	125,000	106,794	-	-
247	TSA	42,912	40,991	22,082	21,700	25,200	5,400	1,800	-
	<b>Total Benefits</b>	<b>10,020,660</b>	<b>10,645,144</b>	<b>10,952,659</b>	<b>12,156,900</b>	<b>13,883,105</b>	<b>8,019,046</b>	<b>4,946,549</b>	<b>917,510</b>
311	Instructional Services	152,856	157,581	110,051	123,100	164,000	82,415	15,000	66,585
312	Instr Prog Improve Service	43,468	36,748	39,424	47,000	52,000	33,042	-	18,958
319	Other Instr-Prof-Tech SVCS	21,870	9,745	23,110	18,800	20,000	-	-	20,000
322	Repairs & Maintenance	163,270	168,482	173,295	180,000	157,750	171,349	12,437	(26,036)
323	Radio Service	-	7,767	38,310	8,400	11,100	9,859	3,921	(2,680)
324	Rentals	135,308	104,777	102,560	110,800	128,725	78,966	1,963	47,796

## 2018-2019 General Fund Expenditure Report

325	Electricity	467,896	473,758	466,093	465,800	526,600	<b>320,374</b>	<b>346,098</b>	(139,872)
326	Fuel	177,759	187,899	223,740	190,700	234,600	<b>101,372</b>	<b>66,300</b>	66,928
327	Water & Sewer	139,255	121,239	150,725	134,100	161,600	<b>78,599</b>	-	83,001
328	Garbage	86,324	96,811	95,095	88,100	102,400	<b>53,644</b>	-	48,756
329	Other Property Services	13,001	19,246	34,726	12,100	20,000	<b>10,550</b>	-	9,450
330	Reimb. Student Transportation	6,950	-	1,589	2,200	5,200	<b>2,379</b>	<b>1,166</b>	1,655
340	Travel	114,592	140,225	178,985	133,400	165,646	<b>70,205</b>	<b>12,340</b>	83,101
343	Travel - Student - Out of Dist.	-	-	2,916	7,600	10,300	<b>1,140</b>	-	9,160
346	Meals/Transportation	104	48	99	-	200	<b>153</b>	-	47
348	Staff Tuition	49,577	44,768	71,830	87,500	47,000	<b>74,457</b>	-	(27,457)
351	Telephone	82,642	70,529	39,486	49,700	76,200	<b>32,011</b>	<b>29,035</b>	15,154
353	Postage	23,607	21,909	14,712	23,000	27,650	<b>14,874</b>	-	12,776
354	Advertising	4,416	3,551	1,087	1,200	4,300	<b>1,215</b>	-	3,085
355	Printing & Binding	68,861	48,223	51,996	13,200	31,400	<b>9,165</b>	-	22,235
360	Charter School Payments	2,064,403	1,961,788	1,866,943	1,973,800	2,046,000	<b>1,818,834</b>	<b>180,238</b>	46,928
371	Tuitions Payments to Other Dist.	40,570	29,701	29,536	-	-	-	-	-
373	Tuition Pay Private School	-	-	-	-	5,000	-	-	5,000
374	Other Tuition	605,954	625,503	162,192	140,000	192,500	<b>121,786</b>	-	70,714
381	Audit Services	27,650	25,150	27,700	20,200	30,000	<b>21,150</b>	-	8,850
382	Legal Services	2,028	5,288	11,261	50,000	35,000	<b>18,354</b>	<b>2,081</b>	14,565
384	Negotiation Services	5,934	13,784	8,590	6,500	10,000	-	-	10,000
386	Data Processing SVCS	59,787	76,794	75,380	78,900	89,600	<b>37,018</b>	-	52,582
388	Election Services	4,565	-	1,573	-	5,000	-	-	5,000
389	Other Non_instr Pro/Tech	515,889	539,114	292,488	337,300	395,600	<b>347,337</b>	<b>24,827</b>	23,436
391	Physical Exams - Drivers	2,380	3,168	4,193	3,800	4,400	<b>2,647</b>	<b>1,840</b>	(87)
392	Drug Tests Drivers	1,110	635	1,255	1,300	3,000	<b>860</b>	<b>1,140</b>	1,000
393	Child Care Services	22,000	22,000	22,000	9,400	30,000	-	-	30,000
394	Sub calling service	5,559	7,489	6,464	6,800	8,000	<b>14,113</b>	-	(6,113)
395	Classified subs	-	-	-	-	-	<b>125,503</b>	-	-
396	Criminal History checks	2,546	2,928	3,179	4,100	3,200	<b>2,673</b>	<b>132</b>	395
398	Fingerprinting	639	462	266	100	1,000	-	-	1,000
399	Classified subs	-	-	-	-	-	<b>272,128</b>	-	-
	<b>Total P. Services</b>	<b>5,112,768</b>	<b>5,027,111</b>	<b>4,332,849</b>	<b>4,328,900</b>	<b>4,804,971</b>	<b>3,805,739</b>	<b>698,518</b>	<b>300,714</b>
406	Gas Oil & Lubricants	152,805	103,868	115,426	165,000	190,500	<b>113,556</b>	<b>73,974</b>	2,970
410	Supplies & Materials	457,671	419,096	486,014	460,000	592,360	<b>543,243</b>	<b>18,270</b>	30,847
413	Vehicle repair parts	50,201	48,980	44,746	50,000	52,800	<b>17,403</b>	<b>16,552</b>	18,845
414	Transportation operations	5,674	6,060	8,776	9,000	6,000	<b>17,867</b>	<b>10,474</b>	(22,341)
420	Textbooks	240,685	131,379	83,687	103,000	182,700	<b>50,991</b>	-	131,709
430	Library Books	9,934	8,588	5,880	5,900	16,694	<b>2,891</b>	-	13,803
440	Periodicals	6,012	1,937	5,354	6,200	6,200	<b>4,170</b>	-	2,030
460	Equipment under 5K	125,632	212,514	184,119	357,800	179,224	<b>110,207</b>	<b>7,275</b>	61,742

## 2018-2019 General Fund Expenditure Report

470	Computer software	173,513	195,888	181,289	285,500	270,425	96,386	27,166	146,873
480	Computer hardware	255,516	252,444	221,873	136,600	173,364	126,846	-	46,518
	<b>Total Supplies &amp; Materials</b>	<b>1,477,643</b>	<b>1,380,753</b>	<b>1,337,164</b>	<b>1,579,000</b>	<b>1,670,267</b>	<b>1,083,560</b>	<b>153,711</b>	<b>432,996</b>
540	Equipment	6,779	20,047	65,034	138,100	54,500	17,064	9,049	28,387
564	Bus Replacement	-	-	-	51,500	-	118,784	-	(118,784)
	<b>Total Capital Outlay</b>	<b>6,779</b>	<b>20,047</b>	<b>65,034</b>	<b>189,600</b>	<b>54,500</b>	<b>135,848</b>	<b>9,049</b>	<b>(90,397)</b>
621	Regular Interest	-	-	-	-	500	-	-	500
640	Dues & Fees	92,488	67,655	178,632	92,900	174,735	91,773	-	82,962
650	Insurance & Judgments	216,456	218,639	230,250	235,400	262,200	245,279	-	16,921
659	Settlements	-	-	34,000	-	-	-	-	-
670	Taxes & Licenses	49	-	-	-	200	-	-	200
	<b>Total Other Objects</b>	<b>308,993</b>	<b>286,294</b>	<b>442,882</b>	<b>328,300</b>	<b>437,635</b>	<b>337,052</b>	<b>0</b>	<b>100,583</b>
707	Transfer - Vocational House Fund	-	-	-	80,000	40,000	40,000	-	-
710	Transfer - Technology	175,000	200,000	225,000	-	100,000	100,000	-	-
711	Transfer - Classroom Furniture	50,000	50,000	25,000	-	50,000	50,000	-	-
712	Transfer - Textbook Adoption	350,000	350,000	300,000	50,000	400,000	400,000	-	-
713	Transfer - Capital Improvement	225,000	250,000	250,000	250,000	400,000	400,000	-	-
714	Transfer - Track and Turf Fund	110,000	110,000	10,000	10,000	85,000	85,000	-	-
715	Transfer - Athletic Fund	365,000	365,000	405,000	415,000	446,000	446,000	-	-
716	Transfer - Bus Replacement	250,000	250,000	250,000	250,000	300,000	300,000	-	-
717	Transfer - Unemploy Ins	25,000	15,000	25,000	95,000	25,000	25,000	-	-
718	PERS Reserve	150,000	500,000	500,000	-	525,000	525,000	-	-
719	Transfer - Food Service	50,000	65,225	90,656	50,000	100,000	115,703	-	(15,703)
730	Transfer - Debt Service	-	-	100,000	135,000	150,000	150,000	-	-
731	Transfer - Academic Achievemer	10,000	-	-	-	-	-	-	-
	<b>Total Transfers</b>	<b>1,760,000</b>	<b>2,155,225</b>	<b>2,180,656</b>	<b>1,335,000</b>	<b>2,621,000</b>	<b>2,636,703</b>	<b>-</b>	<b>(15,703)</b>
810	Reserve/Contingency	-	-	-	-	1,000,000	-	-	1,000,000
	<b>Grand Total</b>	<b>34,950,241</b>	<b>37,398,917</b>	<b>38,137,559</b>	<b>39,427,300</b>	<b>45,618,000</b>	<b>29,021,195</b>	<b>13,474,480</b>	<b>3,122,325</b>

## 2018-2019 General Fund Summary Report

	14/15 Actual	15/16 Actual	16/17 Actual	17/18 Projected	18/19 Budget	4-03-19 YTD & Enc	4-03-19 Balance
<b>General Fund - Revenue</b>							
SSF Formula	34,892,810	36,036,233	37,131,855	39,779,100	39,633,000	33,990,466	5,642,534
SSF Adjustment	81,421	(254,069)	390,697	280,700	-	-	-
Interest	62,596	91,245	156,492	270,000	100,000	87,778	12,222
Third Party Billing	25,179	45,178	102,447	95,000	80,000	54,360	25,640
TMR	154,930	149,514	208,252	210,900	175,000	90,278	84,722
JROTC	64,220	66,034	73,726	69,900	65,000	35,236	29,764
Other	379,017	297,128	299,398	451,500	420,000	165,743	254,257
Interfund Transfer	60,000	60,000	60,000	70,000	70,000	8,029	61,971
BFB	3,162,455	3,932,387	3,024,733	3,310,000	5,075,000	5,148,847	(73,847)
<b>Total</b>	<b>38,882,628</b>	<b>40,423,650</b>	<b>41,447,600</b>	<b>44,537,100</b>	<b>45,618,000</b>	<b>39,580,737</b>	<b>6,037,263</b>
	=====	=====	=====	=====	=====	=====	=====
<b>General Fund - Expenses</b>							
Salaries	16,263,399	17,884,343	18,826,313	19,509,600	21,146,522	20,669,900	476,622
Benefits	10,020,660	10,645,144	10,952,659	12,156,900	13,883,105	12,965,595	917,510
P. Services	5,112,768	5,027,111	4,332,849	4,328,900	4,804,971	4,504,257	300,714
Supplies	1,477,643	1,380,753	1,337,164	1,579,000	1,670,267	1,237,271	432,996
Capital Outlay	6,779	20,047	65,034	189,600	54,500	144,897	(90,397)
Other Objects	308,993	286,294	442,882	328,300	437,635	337,052	100,583
Transfers	1,760,000	2,155,225	2,180,656	1,335,000	2,621,000	2,636,703	(15,703)
Contingency	-	-	-	-	1,000,000	-	1,000,000
<b>Total</b>	<b>34,950,241</b>	<b>37,398,917</b>	<b>38,137,559</b>	<b>39,427,300</b>	<b>45,618,000</b>	<b>42,495,675</b>	<b>3,122,325</b>
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## 2018-2019 General Fund Revenue Report

		14/15	15/16	16/17	17/18	18/19	4-03-19	4-03-19
		Actual	Actual	Actual	Project	Budget	YTD	Balance
SSF Formula								
1111,	Taxes	8,234,812	8,533,160	9,048,901	9,643,000	10,550,000	9,696,404	853,596
4801,4899	Federal Forest Fees	264,679	205,708	23,160	143,000	-	-	-
3103	Common School	409,884	492,013	502,314	410,900	419,000	<b>218,541</b>	200,459
3104	State Timber	405,152	181,382	137,286	170,000	150,000	<b>85,334</b>	64,666
3101/3199	School Support Fund	25,578,283	26,623,971	27,420,195	29,412,200	28,514,000	23,990,187	4,523,813
Adjustments to SSF Payments								
	Adj for Prior Year payments	48,134	(330,463)	261,223	251,000			-
	Adj for HC Disability Grant	33,286	76,394	129,474	29,700	-	-	-
	<b>Total SSF Formula</b>	<b>34,974,231</b>	<b>35,782,164</b>	<b>37,522,552</b>	<b>40,059,800</b>	<b>39,633,000</b>	<b>33,990,466</b>	<b>5,642,534</b>
								-
1510	Interest on Investments	62,596	91,245	156,492	270,000	100,000	<b>87,778</b>	12,222
1995	Third Party billing - Medicaid	25,179	45,178	102,447	95,000	80,000	54,360	25,640
2210	TMR	154,930	149,514	208,252	210,900	175,000	<b>90,278</b>	84,722
4300	JROTC reimbursement	64,220	66,034	73,726	69,900	65,000	<b>35,236</b>	29,764
Other								
1910	Rental Fees	27,828	10,474	9,114	81,000	10,000	<b>1,695</b>	8,305
1980	Fees Charged to Grants	-	800	-	8,100	30,000	-	30,000
1312, 1960, 1990,								
5300	Miscellaneous	282,468	202,944	213,437	294,400	300,000	164,048	135,952
1994	E-Rate reimbursement	68,721	82,910	76,847	68,000	80,000	-	80,000
5200	Interfund Transfer - Athletics	60,000	60,000	60,000	70,000	70,000	<b>8,029</b>	61,971
5400	Beginning Fund Balance	3,162,455	3,932,387	3,024,733	3,310,000	5,075,000	<b>5,148,847</b>	(73,847)
	<b>Total</b>	<b>38,882,628</b>	<b>40,423,650</b>	<b>41,447,600</b>	<b>44,537,100</b>	<b>45,618,000</b>	<b>39,580,737</b>	<b>6,037,263</b>
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