

**LEBANON COMMUNITY SCHOOL DISTRICT
BUDGET COMMITTEE MEETING
MAY 16, 2019, 6:00 PM**

Lebanon High School Library

1700 S. 5th Street, Lebanon, OR 97355

MEETING AGENDA

- 1. Call to Order**
- 2. Approval of February 14, 2019 Meeting Minutes**
- 3. Presentation of Budget Message**
Bo Yates, Superintendent
- 4. Information and Discussion of Proposed 2019-20 Budget**
Will Lewis, Business Director
- 5. Request for Information**
- 6. Public Comment**
- 7. Adjournment**

Upcoming Board Meeting Dates:

May 23, 2019 Budget Committee Meeting (LHS Library)

June 13, 2019 Regular Board Meeting and Budget Committee Meeting (Santiam Station)

**LEBANON COMMUNITY SCHOOL DISTRICT
BUDGET COMMITTEE MEETING
FEBRUARY 14, 2019, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

BUDGET COMMITTEE MEETING MINUTES

A meeting of the Lebanon Community School District Budget Committee was held on February 14, 2019. Those present included the following:

Tom Oliver, Board Chair	Bo Yates, Interim Superintendent
Nick Brooks, Board Vice Chair	Jennifer Meckley, Human Resources and Community Relations Director
Richard Borden, Member	William Lewis, Business Director
Tammy Schilling, Member	
Michael Martin, Member	
William Barrish, Committee Member	
Sandi Cox, Committee Member	
Kris Latimer, Committee Member	

Jeff Vandiver, Committee Member, and Terry Deacon, Committee Member, were absent.

The meeting minutes were recorded by Ruth Hopkins, Interim Executive Secretary.

1. CALL TO ORDER

School Board Chair Tom Oliver called the budget meeting to order at 6:05 PM.

2. ELECTION OF OFFICERS

A. Election of Budget Committee Chair

Mike Martin made a motion to appoint Sandi Cox as Budget Committee Chair. Tom Oliver seconded the motion. The motion was approved by the majority.

B. Election of Budget Committee Vice Chair

Kris Latimer made a motion to appoint Terry Deacon as Budget Committee Vice Chair. Michael Martin seconded the motion. The motion was approved by the majority.

Cox accepted the gavel and presided over the remainder of the meeting.

3. BUDGET COMMITTEE TRAINING

A. Financial Information

William Lewis present the budget information for the 2019-20 budget year. He covered the current year budget projections and the second biennium information from the state. He shared what a 50/50 split looks like, as well as a 49/51 split. He recommends that we go back to the old

way of doing things and build the budget on a 49/51 split, to make sure we have coverage for inflationary items. It builds a cushion into our budget for unexpected cost increases.

Lewis discussed the differences in the Governor's base budget and the recommended budget. The recommended budget has 1.84 billion that requires new revenue. This is a significant increase in revenue, and it is the budget that went public and went to the legislature.

Martin said this was the budget that the OSBA has asked us to support.

B. Enrollment

Lewis discussed ADM. He broke out enrollment by school, and then by grades, showing projected versus actual data. He is currently working on 6th grade projections and working with principals to see where those students will be attending. He said the biggest challenge is the kindergarten numbers. He pulls information four different ways to project kindergarten numbers, and he feels that we will see a boost in our enrollment starting next year and continuing for a couple of years, of about 50 extra students.

Oliver asked if we were building a budget based on the Governor's base budget and Lewis said that we are. He said there would be some politics to boost that budget, so the actual number might be higher than the base. Lewis indicated that we do not have firm numbers yet, but that he would bring back to leadership the new data and they would work together to build the budget for next school year.

C. Requests for Information

Lewis asked if the Committee had any questions for him, and he advised that he was always available by email if something comes up later.

D. District Goals

Yates discussed the district/building/classroom priorities, which includes: student achievement; graduate 90% of intact cohort on time; 100% of cohort students reading at grade level by third grade; developing a comprehensive year-round student support system focused on reading, math and behavior support; provide student, classroom, school and district programs for behavior support.

He shared targeted areas of support which align with our district goals and said the goals would add \$865,000 of new money in the budget. The targeted areas were: behavior support, which would be \$400,000; special education support; a dedicated counselor for the alternative education program, which would be \$75,000; extending instructional assistant support for kinder classrooms; provide dedicated fund for music and band, which would be \$40,000; support extended school day/year, which would be \$100,000; an expanded budget for land lab development, which would be \$50,000; and add more mental health support.

A discussion was held around where the extra money would come from and different possibilities for cutting costs.

Latimer indicated she was glad to have goals to go with the budget. Cox asked if there was anything we could do for building teams or having people work on paring down costs. Yates said he would talk to his team and come back with more information on costs for items. Brooks

brought up how we could engage people and get more buy in for coming up with ways to save money.

4. PUBLIC COMMENT

No members of the audience requested the opportunity to address the Budget Committee.

5. ADJOURN

There being no further business before the Committee, Chair Cox adjourned the meeting at 7:05 PM.

Future Budget Committee Meeting Dates:

May 16, 2019	Budget Committee Meeting
May 23, 2019	Budget Committee Meeting
June 13, 2019	Public Budget Hearing & Board Meeting

Sandi Cox, Chair

Bo Yates, Interim Superintendent