



**LEBANON COMMUNITY SCHOOL DISTRICT
SPECIAL SCHOOL BOARD MEETING
DECEMBER 17, 2020, 6:00 PM**

ZOOM MEETING

DISTRICT GOALS: Improve Student Achievement, K-3 Literacy, On-Time Graduation

SPECIAL MEETING AGENDA

1. WELCOME

- A. Call to Order
- B. Flag Salute

2. RESOLUTION #2021-3 - RECOMMENDATION TO AWARD, pg. 2 Action: Approval Requested

3. FUELING CONTRACT RECOMMENDATION Action: Approval Requested

4. ADJOURNMENT

Upcoming meeting dates:

January 14, 2021 - Regular Meeting

February 11, 2021 - Regular Meeting

BOARD MEMORANDUM



To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: William H. Lewis III, Business Director

Date: December 14, 2020

Meeting Date: December 17, 2020

Re: Approval Requests

Recommendation to Award-

District Administration, along with HMK Company, has reviewed and scored the architectural firms who replied to the district seismic rehabilitation project RFQ. We are requesting the Board award the Design Services for Lebanon High School Gymnasium Seismic Rehabilitation project to Soderstrom Architects. See attached letter from HMK for RFQ scoring details.

District Administration would like to award a contract for fueling district vehicles. Due to the compressed timelines of procurement, the district will be selecting a vendor this week before the board meeting on Thursday. Several fueling state contracts that have already been vetted through Oregon's purchasing process. The district is currently reviewing the state contracts and any other options available.

BOARD RESOLUTION



To: The Honorable Chair and Members
Lebanon Community School District Board of Directors

From: William H. Lewis III, Business Director

Date: December 14, 2020

Meeting Date: December 17, 2020

Re: Recommendation to Award

Background

On October 13, 2020 the Lebanon Community School District #9 was awarded the Oregon Infrastructure Finance Authority of the Business Development Department seismic rehabilitation grant in the amount of \$2,474,249. The funding is designed to upgrade the Lebanon High School main gym's seismic safety performance level. The district issued an RFQ for design qualifications for Seismic Retrofit Projects.

Recommendation

We are requesting the Board award the Design Services contract for the Lebanon High School Seismic Rehabilitation Project to Soderstrom Architects.

Resolution #2021-3 Recommendation to Award

Whereas: The Board of Education of the Lebanon Community School District #9 has the authority to enter into an agreement for design services;

Now Therefore, Be It Resolved: by the Board of Education of the Lebanon Community School District #9 awards the districts November 2020 RFQ for design services for Seismic Retrofit Projects to Soderstrom Architects.

Approved: _____
Date

Signed: _____
Board Chair



December 11, 2020

William H. Lewis III, Business Director
Lebanon Community Schools
485 South 5th Street
Lebanon, Oregon 97355

RE: Recommendation to Award
Contract for Design Services
Lebanon High School Gymnasium
Seismic Rehabilitation Project

Dear William,


After careful review and consideration, HMK Company recommends that you award the Design Services contract for the Lebanon High School Gymnasium Seismic Rehabilitation Project to Soderstrom Architects. The amount of compensation will be negotiated.

The District issued an RFQ on November 09, 2020 seeking design qualifications for Seismic Retrofit Projects. Soderstrom Architects submitted qualifications and was selected by the Scoring Committee in the selection process. The District is in compliance in awarding to Soderstrom Architects.

We are requesting that the Board award the Design Services for the Lebanon High School Gymnasium Seismic Rehabilitation Project to Soderstrom Architects at the November 17, 2020 Board Meeting.

If you have any questions, please do not hesitate to contact me to discuss.

Kind Regards,


David McKay
Principal in Charge

Att: Scoring Tally



**LEBANON COMMUNITY SCHOOLS
ARCHITECTURE AND ENGINEERING SERVICES
AGGREGATE SHEET**

Criteria	AC+Co Architects									GLAS Architects									Soderstrom Architects								
	1	2	3	4	5	6	7	8	Total	1	2	3	4	5	6	7	8	Total	1	2	3	4	5	6	7	8	Total
Scorer #1	Pass	25	5	14	20	10	4	4	82	Pass	29	5	17	25	10	5	5	96	Pass	28	5	20	24	10	5	5	97
Scorer #2	Pass	20	5	10	15	10	5	5	70	Pass	30	5	20	25	10	5	5	100	Pass	30	5	20	25	10	5	5	100
Scorer #3	Pass	23	4	15	15	10	5	5	77	Pass	25	5	20	25	10	5	5	95	Pass	28	5	20	23	10	5	5	96
Scorer #4	Pass	20	3	12	15	7	2	1	60	Pass	20	3	15	20	8	5	3	74	Pass	20	5	17	20	8	3	5	78
Totals	0	88	17	51	65	37	16	15	289	0	104	18	72	95	38	20	18	365	0	106	20	77	92	38	18	20	371
Average	72.3									91.3									92.8								

- Criteria Total Possible Points is 100
- 1 Cover Letter (P/F)
 - 2 Firms recent (10 Yrs) Experience (30)
 - 3 Identify sub-consultants (5)
 - 4 Performance History (20)
 - 5 Performance on Seismic Projects (25)
 - 6 Availability & Familiarity with Local Area (10)
 - 7 Plan for Local participation (5)
 - 8 Cost Management Techniques (5)