



Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

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## **MEETING MINUTES**

<b><u>BOARD MEMBERS PRESENT:</u></b>	<b><u>EXECUTIVE STAFF PRESENT:</u></b>
Tom Oliver, Chair (via Zoom) Mike Martin, Vice Chair Richard Borden Todd Gestrin (via Zoom) Tammy Schilling (via Zoom)	Bo Yates, Superintendent Jennifer Meckley, Assistant Superintendent William Lewis, Business Director Tami Volz, Curriculum and School Improvement Director

The meeting minutes were recorded by Executive Secretary Ruth Hopkins.

### **1. WELCOME AND CALL TO ORDER**

Board Vice Chair Mike Martin called the meeting to order at 6:17 PM and led the Pledge of Allegiance.

### **2. PUBLIC COMMENTS**

There was one public comment submitted regarding Classified Employee Appreciation Week. That comment is attached to these minutes.

### **3. COVID-19 UPDATE**

Superintendent Yates provided the COVID-19 update and shared current enrollment numbers and attendance. There have been discrepancies with Linn County Health and the protocols they issue to us, sometimes asking for a whole class to be quarantined because of COVID-19, and sometimes just affecting a single student.

The district is focused on what school will look like moving forward. Where we are at and where we need to be has not changed because of COVID. We are still trying to address student needs, getting them to graduate and micromanaging their education.

Transportation continues to be a challenge with the COVID requirements, but the transportation department has made it work. Sometimes the mechanics, transportation director and assistant all have to drive busses. It is a struggle to provide bussing, but they are trying to be creative and making it work, like running duplicate routes and staggering start times.

#### **4. SUMMER SCHOOL UPDATE**

Tami Volz provided an informal summer school presentation. She shared that Principal Angela Landy is overseeing the program this year, as well as Lisa Jordan-Zornow, Ryan King and Erica Cooper. Misty McDowell will be the special education support. There are 51 certified and 45 classified staff who have applied for the summer school positions.

Currently, 377 students that are grades K-12 are registered to participate. The high school has 70 students who are working on credit recovery.

The schedule for this year will be academic activities in the morning, and in the afternoon the district is working with the Boys and Girls Club to provide enrichment activities. There are a few transportation issues to be solved first for the enrichment part of the day in regards to transporting the students to the different enrichment sites. There will be three two-week sessions this summer, taking the week of July 4<sup>th</sup> off. The scheduled times are staggered for transportation reasons, but primarily will be 8:00am to 3:00pm.

#### **5. LEBANON AQUATIC BOARD PRESENTATION**

Lorlee Engler, Director of the Lebanon Aquatic Board (LAB), and Douglas Ducharme of BLRB Architects presented information on the pool repair project. The Lebanon Community Pool is currently 54 years old, so the main issue is that it is coming to the end of its useful life. There are several current issues with the pool, such as the gutter system around the pool currently only skims about 1/3 of the water, instead of 100%. There is cast iron piping under the pool that is decaying. The Lebanon Aquatic Board has a report from WTI listing repairs that need to be completed, but that will not solve all of the issues and the LAB is now looking at replacing the pool. For the 2019-20 year, the average number of patrons that used the pool was 5,400, not counting spectators. So, it is a definite asset in the community. Currently, there are program limitations because of COVID, where only 50 people are allowed in the building at one time.

Doug Ducharme then shared that he has 30 years of experience working with pools. His company was asked to look at alternatives for pool repairs/replacement. They looked at total repairs, a new facility at the current site, as well as looking at building another aquatic center at a bigger site. They also looked at retaining as much of the building as feasible. His proposal will enlarge the large pool from six lanes to eight lanes. It will also increase the size of the warm water pool. What is being proposed is an expansion of about 35 feet to allow room for a bigger pool, more spectators and another entryway. There is a possibility of another community room/multipurpose room for parties, classes, et cetera. There would also be more storage space available for use.

The cost of the proposal is \$9.5 million, which includes the cost of construction, permits, hazardous materials removal, contingencies, design fees and upgrading the infrastructure.

Lorlee Engler added that if we had an eight-lane pool, then the pool could be used for championship courses.

There was an extensive discussion regarding different scenarios for the design options and options for the warm pool size and large pool size.

Vice Chair Mike Martin indicated that the Board would come up with some ideas at the next Board meeting and send a Board representative to the next Lebanon Aquatic Board meeting to discuss options.

## **6. SIA UPDATE**

Assistant Superintendent Jennifer Meckley provided the SIA update. Accomplishments for this year were adding kindergarten assistants to every kindergarten classroom, the addition of two mental health workers, added translation services and bilingual services. Next year the funding is going up to \$2.7 million. With that we will be able to increase mental health staff by one, and increase the number of instructional assistants to help with grades K-3 literacy. The plan is also adding deans of student success, so each of the K-5, K-6 and K-8 schools will be able to have a dean. This will elevate what is done in the schools to provide behavior support and improving the culture of the schools, which improves academic achievement. There will also be a middle school CTE teacher and an English Language teacher that will be added. She will provide an official end of the year report to the Board.

## **7. SRGP CONTRACT**

William Lewis presented the Seismic Rehabilitation Project Guaranteed Maximum Price contract. He is asking for the approval for the guaranteed maximum price (GMP) contract. This guarantees the maximum price that can be charged for the LHS Seismic Rehabilitation Project. They are still negotiating on the roof piece of the contract. He said this contract brings us right in on the budgeted amount.

Upon motion made by Member Richard Borden, and duly seconded by Chair Tom Oliver, the Board voted unanimously to approve the SRGP contract as presented.

## **8. CONSENT AGENDA**

Upon motion made by Member Richard Borden, and duly seconded by Todd Gestrin, the Board voted unanimously to approve the April 8, 2021 Board meeting minutes and the hiring as presented in the consent agenda as a whole.

## **9. DEPARTMENT REPORTS**

### **A. Operations**

There was nothing to present for an Operations Department report.

### **B. Human Resources**

There was nothing to present for a Human Resources Department report.

### **C. Finance**

William Lewis provided information on the policies and procedures for internal controls against fraudulent activities. PACE is working with the Business Department regarding

cybersecurity risks. He indicated that the processes were set up as two-person control for integrity.

There was a question regarding what type of credit cards the district was using. It was answered that the district uses PCards. District credit cards are no longer used.

## 10. COMMUNICATION

### A. Board

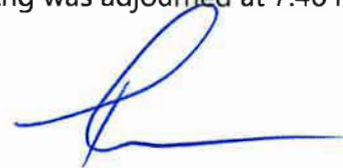
Vice Chair Mike Martin reiterated the superintendent evaluation procedure. Chair Tom Oliver sent an email to the Board members to have them look at the nine standards in the evaluation and make comments on the standards, as well as Superintendent Yates' self-evaluation. Those need to be returned to Chair Oliver by June 1, 2021. At that point the Board will go over the information and finish the superintendent evaluation.

### B. Superintendent

Superintendent Yates shared that this was National Police Week. He mentioned that Frank Stevenson at the Lebanon Police Department has been great to work with. Dala Johnson with the LPD does a lot of things with our students and community and SRO Stephen Fountain also does great work in our school district. He expressed thanks to the police chief and all of the officers that we work with.

## 11. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:46 PM.



Tom Oliver, Chair



Bo Yates, Superintendent



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DATE: May 13, 2021

TO: Board of Directors

FROM: Bonita Randklev

RE: Public Comment to the Board

Members of the Board:

Next week our District is honoring our classified employees. This year, more than any other, they have gone above and beyond for the students in Lebanon Community Schools. Our ESPs are the best- from food service, to transportation, to those who work in our classrooms, to custodians and facilities, to office staff- they have done amazing work this year.

I do not think we could have been half as successful in attempting to overcome the hurdles we have faced without their dedication, leadership, and perseverance.

Please join our certified staff in thanking them for all of their work this coming week.

Thank you for your time,  
Bonita Randklev



May 12, 2021

William Lewis, Business Director  
Lebanon Community Schools  
485 South 5<sup>th</sup> Street  
Lebanon, Oregon 97355

RE: Lebanon Community School  
Construction Manager | General Contractor (CM|GC)  
GMP - Amendment 1 for the  
Lebanon High School Gymnasiums Seismic Rehabilitation Projects

Dear Will,

After careful review and consideration, HMK Company recommends that you approve a Guaranteed Maximum Price (GMP) for the Lebanon High School Gymnasiums Seismic Rehabilitation Projects up to the Maximum Allowable Construction Cost (MACC) of \$1,842,249.00 with a lesser number possibly determined based on a new roofing sub-contractor bid just received.

We are asking that the District Board take action to approve a maximum GMP for the Lebanon High School Gymnasiums Seismic Rehabilitation Projects for the Not to Exceed sum of \$1,842,249.00 at the May 13, 2021 Board Meeting.

If you have any questions, please do not hesitate to contact me to discuss.

Kind Regards,

A handwritten signature in blue ink that reads 'David McKay'.

David McKay  
Principal in Charge