



Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

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## **MEETING MINUTES**

<b><u>BOARD MEMBERS PRESENT:</u></b>	<b><u>EXECUTIVE STAFF PRESENT:</u></b>
Mike Martin, Chair	Bo Yates, Superintendent
Richard Borden, Vice Chair	Jennifer Meckley, Assistant Superintendent
Tammy Schilling, Member, via phone	William Lewis, Business Director
Todd Gestrin, Member, via Zoom	
Tom Oliver, Member, via phone	

The meeting minutes were recorded by Executive Secretary Ruth Hopkins.

### **1. WELCOME AND CALL TO ORDER**

Mike Martin called the meeting to order at 6:13 PM and led the Pledge of Allegiance.

### **2. PUBLIC COMMENTS**

Community member Aspen Rogers requested the opportunity to address the Board regarding the mask mandate and to speak against the requirement.

### **3. ATHLETICS AND ACTIVITIES**

Kraig Hoene, athletic director and assistant principal at Lebanon High School, share an update on LHS athletics and activities for the Board. He shared that there were 250 kids out for athletics right now and the kids were happy to be out and participating. The fall parent night showed a great turnout from parents.

The sports season this year will need to be fluid with transportation and scheduling. There are some struggles with bus drivers, state mandates, etc. Districts across the state are experiencing the same struggles.

He mentioned it was not if we have positive COVID tests, it is when. They will follow the procedures and err on the side of caution to keep kids and families safe, and will continue to work to keep kids safe and active.

The question was asked as to whether or not the fields were open to be used by the public. It was answered that they were open, but they need to be scheduled through the LHS or the DO. Youth sports are currently using district facilities, but will be following COVID procedures.

Superintendent Yates added that freshman orientation at the high school had a great turnout this year. It was nice to have kids back in the building again and excited to be there.

#### **4. COVID-19 UPDATE**

Superintendent Yates shared the COVID-19 update. He indicated that currently we have the mandatory mask mandate. He and Chair Martin contacted State Superintendent Colt Gill regarding having more local control if we could guarantee the minimum number of days for education.

The biggest concern is currently the shortage of bus drivers. Any time we have a shortage of drivers, we have to adjust all of our routes, getting kids where they need to be with few drivers and more routes. The start/stop times have been adjusted at schools to help with that and keep the schools open and functioning.

#### **5. ENROLLMENT UPDATE**

Assistant Superintendent Meckley reviewed the enrollment update as of 9/9/21. The district is currently at 3855 students, which is up 600 students from last year and 300 from 2018-19, so one of the highest enrollments in the last few years overall. There are some classes that need to be adjusted at the high school, due to the large freshman class. They are also looking at adding another language arts, science, and math teacher. The district is also looking to add a kindergarten teacher at Pioneer as well. At Lacombe, the enrollment is currently at 255, which may be an all-time high for that school, and they are looking to add another teacher there at the lower grades to help with the expanding enrollment.

Superintendent Yates added we are looking at expanding Seven Oak to be able to accommodate all of Grade 6, and then we will look at expanding to add preschool classes to the elementary schools.

The updated enrollment totals that were shared are attached to these minutes.

#### **6. SUPERINTENDENT EVALUATION DATES**

Superintendent Yates shared what the dates are for pulling data for the next year, which is October 14<sup>th</sup> for fall data, January 13<sup>th</sup> for winter data and June 19<sup>th</sup> for spring data. At the high school they will be looking at grades and on-track data, looking at how students are doing credit-wise and will review that with the Board. The elementary and middle grades will be looking at STAR data. All of that should give the Board an idea of how we are doing as a whole in the district.

Chair Martin indicated that the Board will use the OSBA template that covers the nine standards of the actual evaluation. They will also add a 360, asking Vice Chair Richard Borden and Member Tammy Schilling to help with that.

Superintendent Yates is aggregable to doing a 360, but is not sure how that will work with COVID, but he is happy to have it added for him as a part of his evaluation.

(Whereupon, there was a discussion around what will be included in the 360 and the development of it.)

Member Todd Gestrin added that a 360 will give the Board an opportunity to see if there was a different perception out in the district than what is actually happening.

## **7. CONSENT AGENDA**

- A. August 12, 2021 Meeting Minutes
- B. Hiring
- C. Policies – First Reading

Upon motion made by Vice Chair Richard Borden, duly seconded by Member Tom Oliver, the Board voted unanimously to approve the consent agenda as a whole, thereby approving the August 12, 2021 minutes; the hiring of Catherine Avilez, Jacob Butler, Cameon Gustafson, David McNeil, Anna Moore, Alisha Whitman, Andrew Worley; the temporary hiring of Tony-Lynn Benoit, Brady Blatchley, Michael Canon, Bridgit Dhuyvetter, Marianna Fosselman, Nanette Holmes, Jesse Pratt; and the approval of a leave of absence for Grasiela Sandoval and LaDonna Snook, as presented; and approving moving Policy BDDH from first reading to second reading.

## **8. DEPARTMENT REPORTS**

- A. Operations

Superintendent Yates shared that the district is trying to hire enough bus drivers, custodians and food service workers to keep our team together and intact. He added that the district has additional ESSER funds for student support and he would like to set aside a small part of that to do staff stipends to help with recruiting employees and awarding continuity of employment. The Board was in agreement with that and gave approval to move forward on this.

There were different amounts discussed to give to employees at the end of December and the end of the school year.

The question was asked about the impact to the budget if the district did this. William Lewis answered that it was \$800,000 if the district gave \$500 in December and \$500 in June. He said that it was approved by the ODE to use ESSER funds for that. Anything over the \$500 would require a different funding source, such as the general fund, and that would impact the ending fund balance.

Member Tom Oliver was agreeable to using ESSER funds to the maximum extent possible. Before dipping into the ending fund balance, he would like to see what the impact will be to the budget.

(Whereupon, there was a discussion with different scenarios of money and options for distributing it.)

The consensus was that the Board approve using the ESSER funds for this and moving forward with using it for recruitment and retention of employees.

- B. Human Resources

There was nothing to report for human resources.

- C. Finance

William Lewis reviewed the financial report for the Board. There was \$7,538 from excise taxes in the last school year that went into the general fund.

For the LHS Kees Street construction project, the quotes for the grading were over \$250,000, so the district will need to go out for an RFP for that part of the project. He will come back to the Board in November with a request for approval for the RFP.

The construction class is also starting a house in conjunction with the street project.

The SRGP Seismic Project update is close to completion. He encouraged the Board members to stop by the high school and look at the work that has been done in the old gym.

For the Seven Oak expansion project, they will be looking at it through the lens of whether or not the useful life is 50 years or more, an example being concrete floors versus wood floors. This expansion is funded by ESSER II funds, and may include some ESSER III funds.

## **9. COMMUNICATION**

### **A. Board**

Chair Mike Martin shared that he has walked around the newly resurfaced track at the high school and said it was beautiful and he felt that it was a great facility.

### **B. Superintendent**


Superintendent Yates shared that they are still working on the pool refurbishment and trying to get solid numbers on the work that needed to be done and trying to have a good partnership with the Aquatic Board throughout the project. He will be meeting with the Aquatic Board to discuss funding, and if it goes over budget, who would be covering the extra costs.

## **10. AUDIENCE COMMENTS**

No members of the audience requested an opportunity to address the Board.

## **11. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:20 PM.

  
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Mike Martin, Board Chair  
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Bo Yates, Superintendent

	KG	1	2	3	4	5	6	7	8	9	10	11	12	21-22	20-21	19-20	18-19
Cas	49	40	47	48	51	52	37							324	271	297	275
GA	43	49	35	49	31	44	32							283	285	303	284
HC	25	29	28	33	36	32	31	35	33					282	244	310	198
Lac	27	32	23	33	27	25	23	30	35					255	212	215	149
LHS										355	336	283	302	1276	1129	1287	1260
Pio	66	54	58	49	47	64	43							381	314	331	328
RV	64	55	62	68	85	69								403	329	398	428
SA	11	11	7	10	13	15	10	7	6					90			
Soak							83	241	237					561	481	628	596
<b>Total</b>	<b>285</b>	<b>270</b>	<b>260</b>	<b>290</b>	<b>290</b>	<b>301</b>	<b>259</b>	<b>313</b>	<b>311</b>	<b>355</b>	<b>336</b>	<b>283</b>	<b>302</b>	<b>3855</b>	<b>3265</b>	<b>3769</b>	<b>3518</b>