



**LEBANON COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 9, 2021, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

MEETING MINUTES

<u>BOARD MEMBERS PRESENT:</u> Mike Martin, Chair Richard Borden, Vice Chair Tom Oliver, Member Tammy Schilling, Member, via Zoom	<u>EXECUTIVE STAFF PRESENT:</u> Bo Yates, Superintendent William Lewis, Business Director Kim Grousbeck, Director of Human Resources Jennifer Meckley, Assistant Superintendent, via Zoom
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The meeting minutes were recorded by Executive Secretary Ruth Hopkins.

1. WELCOME AND CALL TO ORDER

Board Chair Mike Martin called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

2. PUBLIC COMMENTS

Tonja Everest, Superintendent of Linn Benton Lincoln Educational Service District, requested the opportunity to address the Board and provide them with the 2021-22 Overview and the 2021-23 Local Service Plan. Those documents are attached to these minutes. She explained that the overview is what the LBL ESD provide to school districts in three counties. She then reviewed the Local Service Plan. This document will be presented again to the Board in the future, to be approved with a resolution.

3. COVID-19 UPDATE

Superintendent Yates shared the enrollment data by grade, along with the current quarantine data. He explained that students will be able to test to stay in the building if they have not been vaccinated and have an exposure. This will allow them to stay in school and not be quarantined. There has been a total of 1,467 students that have been quarantined, with a total of 2,275 instructional days lost.

The question was asked regarding the testing and if it was a rapid test that would be used. It was answered that it would be the rapid test that would be given, with a follow-up test in 72 hours if they were still asymptomatic. That anticipation is that the number of instructional days lost should greatly decrease. It was requested that the asynchronous numbers be included in the attendance data in the future.

The question was asked as to whether or not parental consent would need to be given for the students to test to stay, and the answer given was that they would need to give consent.

4. SCHOOL-BASED HEALTH CENTER

Rachel Cannon, a district administrator, gave the report regarding the proposed school-based health center. She reviewed the background information that was included in the information packet and is available online. She shared that LCSD formed an Advisory Committee for the Mental Health and Wellness Program, of which there are four sub-committees that regularly meet: Mental Health and Wellness, Latinx, Linn County Services, and School Based Health Center. They gathered data between all partnerships to determine what needs are in the community and it was determined that Lebanon would benefit from a certified school-based health center (SBHC) and the high school was chosen as the host site.

She then reviewed the recommendations from the American Pediatrics for a certified health center.

Linn County Mental Health would like to be able to have a mental health provider in the center. The district currently has one mental health provider in the schools, and they are trying to hire one more.

Moving forward, they will be meeting with Samaritan and Western Medical School. They will also be applying for a SBHC grant of \$90,000 that will be over two years and available for all students to access.

5. BOARD MEMBER RESIGNATION

Board Chair Mike Martin announced that he had accepted the resignation of Member Todd Gestrin, who was resigning due to health reasons.

6. PROCESS AND TIMELINE TO FILL ZONE 5 VACANCY

Board Chair Mike Martin reviewed the process for filling the Board vacancy. The position will be posted for 20 days, and then candidates will be presented at the January meeting. If there is not a Zone 5 candidate, then the position will be opened up to candidates from outside that zone.

Chair Martin thanked Todd Gestrin for his service over the years and his commitment to the Lebanon community.

Upon motion made by Member Tom Oliver, duly seconded by Vice Chair Richard Borden, the Board voted unanimously to approve the Board vacancy process and timeline as presented.

7. RESOLUTION 2122-3

William Lewis presented Resolution 2122-3 to the Board for approval. He indicated that it was to award the RFP for the Project Management Services Contract to HMK Company. This will be for the Seven Oak Project, which will start immediately and should be completed by May of 2023, as well as any other project management needs. The amount of \$178,990.00 in the contract is just for the

Seven Oak Project. This amount is based on the hours needed to complete the job. If there are invoices above that amount, then there will need to be further conversations with the school board.

Member Tom Oliver indicated that he would prefer to have it be project by project, or every couple of projects, but not a blanket approval for all project management needs.

It was asked what work would be beyond Seven Oak. To which the answer was that it would be for future work and if we go for a bond and get that, it would include those jobs as well.

(Whereupon, there was an extensive discussion regarding the need for a blanket project manager or approving them on a case-by-case need.)

It was clarified that the length of the contract presented is just for the Seven Oak Project, and once that project is done, then the contract is done.

Upon motion made by Member Tom Oliver, duly seconded by Vice Chair Richard Borden, the Board voted unanimously to approved Resolution 2122-3 as presented.

8. BUDGET CALENDAR

William Lewis presented the budget calendar for the 2022-23 budget process. The intention is for the budget meetings to be a Zoom meeting.

Upon motion made by Vice Chair Richard Borden, duly seconded by member Tom Oliver, the Board voted unanimously to approve the 2022-23 Budget Calendar as presented.

9. CONSENT AGENDA

- A. November 9, 2021 Meeting Minutes
- B. Policies – Second Reading
- C. Hiring

Upon motion made by Member Tom Oliver to approve the consent agenda as a whole, duly seconded by Vice Chair Richard Borden, the Board voted unanimously to approve the November 9, 2021 meeting minutes; to approve policies AC, GBA, GBEA, GBNA/JHFF, GBNAB/JHFE, JHFE/GBNAB, JHFF/GBNA, IB, IGBI, JB, JFC, and JFCJ on second reading; and the hiring of Charles Bias, Zachary Short and Deborah Suing, as presented.

10. DEPARTMENT REPORTS

- A. Operations

Superintendent Yates shared that the transportation department has done a fantastic job with the recent changes and felt that Maggi Estes and Nicky Dirks have both done a great job. They are training new people and aggressively recruiting.

He then shared that Angie Gorman has had a lot of struggles getting food for food services. She has been very creative in getting the food needed to feed students and has done a great job with all of that.

B. Human Resources

Kim Grousbeck shared that there have been 117 classified staff hired and 62 licensed staff. They have been busy hiring and training. There are still a number of positions open for classified staff, as well as mental health positions. The HR Department is looking at new ways for recruiting new staff members, with the possibility of virtual job fairs and tapping into the local colleges. There are some local resources that they will look at tapping into as well. They are looking at creative ways to fill the open positions the district has.

C. Finance

There was nothing to add to the finance report.

11. COMMUNICATION

A. Board

Board Chair Mike Martin shared that there was a rollover accident two blocks from Riverview School. He added that people drive too fast on Mountain View and he would encourage the Lebanon Police Department to put up a sign regarding a speed warning. If the accident would have happened at a different time of day, there would have been multiple students on the road. Superintendent Yates said he will reach out to the LPD to see what can be done.

B. Superintendent

Superintendent Yates thanked Kim Grousbeck regarding her continuous negotiations with the unions, along with Assistant Superintendent Jennifer Meckley. He also thanked Laura Warren and Bonita Randklev for their work in the negotiation process.

He then presented a plaque for resigned Board member Todd Gestrin, in appreciation for his years of service to the Lebanon School District and the school board.

12. AUDIENCE COMMENTS

No members of the audience requested an opportunity to address the Board.

13. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:00 PM.


Mike Martin, Board Chair


Bo Yates, Superintendent