



**LEBANON COMMUNITY SCHOOL DISTRICT
BUDGET COMMITTEE MEETING
MAY 19, 2022, 5:30 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

BUDGET COMMITTEE MEETING MINUTES

BOARD MEMBERS PRESENT:

Mike Martin, Chair
Richard Borden, Vice Chair
Tom Oliver, Member
Tammy Schilling, Member
Nichole Piland, Member
Kris Latimer, Budget Committee
Member via zoom
William Barish, Budget Committee
Member via zoom

EXECUTIVE STAFF PRESENT:

Bo Yates, Superintendent via zoom
Jennifer Meckley, Assistant Superintendent
William Lewis, Business Director
Kim Grousbeck, Human Resources Director
Susanne Stefani, Communications Director

The meeting minutes were recorded by Executive Secretary Jessica Woody.

1. WELCOME AND CALL TO ORDER

Board Chair Mike Martin called the meeting to order at 5:31 PM and led the pledge of allegiance.

2. SELECTION OF BUDGET COMMITTEE CHAIR

Nichole Piland and Richard Borden nominated Tom Oliver as chair. After a unanimous vote, Tom Oliver was named Budget Committee Chair.

3. SELECTION OF BUDGET COMMITTEE VICE CHAIR

Richard Borden nominated Terry Deacon for Vice Chair. After the voting took place, Terry Deacon was then named Budget Committee Vice Chair.

4. DISTRICT PRIORITIES

Susanne Stefani, Lebanon Community School Districts Communications Director, spoke about how budget topics do not always appear to be related to the daily school activities, however programs that are put in place within the budget committee are interconnected with the students and schools. She explains that the conversations taking place here may feel detached from what is happening in the classroom, however it is quite the opposite. Susanne also explains that William Lewis and his staff are always keeping the students in the fore front. What we do is impacted by what we do with our funds. Susanne references a handout that is passed out to the group, this explains a breakdown of each school lens, and our goals across each grade level. One goal being to have an instructional assistant in every kinder, 1st, 2nd, and 3rd grade classrooms, and will require

very careful planning in our budget to acquire this. This being said, the decisions that are made in the budget planning, directly affects our classrooms. Mike Martin inquired if we are sharing instructional assistants for k-3 or if they each have their own. Jennifer Meckley, Assistant Superintendent, explains that we have shared the instructional assistants, currently we do not have one for every classroom. Mike Martin then talks about importance to this, he would like to look further into this. Susanne then finishes up by speaking about how we can improve and what we need to implement and work on to achieve these goals.

5. BUDGET MESSAGE VIDEO

The budget message video from Bo Yates, superintendent, is attempted to be shared, however due to technical difficulties the video cannot be played aloud. Instead Tom Oliver the new appointed budget committee chair asks Jennifer Meckley to read the message to the group. Jennifer reads the message and explains what the proposed budget will be for the 22-23 school year, speaks about how the allocations will be listed per area, about how the revenues are sourced, primary funds from state taxes, and grant funded budgets. Jennifer also reads about the types of grants and what they each entail, for example the Title 1 literacy goal grant and the SIA grant student success act for public education. Jennifer also reads about the ESSR grant funds established to address the impacts of the pandemic on the district. The grant funds help to prioritize students with most opportunity for growth, with funds for academic summer school, mental health support this summer, and collaborating with the local Boys and Girls Club. Jennifer reads that this concludes that the budget proposal is targeted to use resources to identify new practices to support students year round in many ways, and pursuing excellence for students every day. Tom Oliver the budget committee chair states his appreciation for Jennifer Meckley, assistant superintendent, reading the message aloud.

6. NEXT STEPS

William Lewis the Lebanon Community School District Business Director beings speaking about the next steps, and why this was presented the way that it was this year, and he states that we want to prove that we are supporting the district goals, and the budget committee makes sure that what we do does support those goals. William Lewis references the packet, and Mike Martin the budget committee member, asks if this information can be found online. William Lewis states that this information will be shared online after the committee members have had a chance to review it. William Lewis explains that the budget at a glance gives the details of what is included, the general fund tab is the main working budget (our main operating budget), he also references proposed dollar amounts and proposed FTE. William also explains the codes and functions and what they include. William also references our grants from various funders, and that our larger grants are Title 1, and SIA, and the capital projects in case we have additional final things that need to be done. William also speaks about preparing for next meeting, and asks to please review for anything the members feel should be changed or updated, and that he will be send out a version of this and post on the website after the meeting as well. Tom Oliver asks if anyone has any questions, and there are no questions. Tom also proposes a zoom meeting for the upcoming budget meeting on 5/26/22, all are in agreeance.

7. MEETING ADJOURNED

There being no further business before the Budget Committee, the meeting was adjourned at 6:02 PM by Tom Oliver, budget committee chair.



Tom Oliver, Budget Committee Chair



Bo Yates, Superintendent

LEBANON COMMUNITY SCHOOL DISTRICT
Budget Meeting
May 19, 2022
5:30 PM

SPEAKER SIGN-IN

(This sheet will become part of public record)

NAME	CONTACT INFORMATION (Telephone and/or Email)
<i>Susanne Stefani</i>	<i>LC&D Comm. Director</i>