



ISAAGNY Form Instruction Sheet

We greatly appreciate your taking the time to complete this form, as we recognize that this is an added responsibility. It provides one way of getting to know the student and is reviewed with the understanding that students are constantly changing and developing. We place particular value on your observations of classroom behavior.

Preparers and recipients are expected to maintain the information in strict confidence. Preparers and recipients are prohibited from sharing this information with parents/guardians/students, and ISAAGNY does not provide this information to parents/guardians/students unless required by subpoena or court order.

This instruction sheet is designed to provide guidance as you complete the form. If you have any questions, please feel free to contact inquiry@isaagny.org.

We recognize that [ISAAGNY](#) (Independent School Admissions Association of Greater New York) is made up of many member schools, each of which has its process and application software platform. As a result, you may receive multiple requests to complete the same form. Please check with the applicant's family if you have any questions about where the forms need to be submitted.

- We suggest you submit this form no earlier than November 1 so that you have time to get to know the student before completing this form. Your assessment should be based on who they are in your class this year.
- If you cannot speak to the student's current performance or are not currently teaching the student, you are likely not the appropriate person to be completing the form (the exception is those filling out the General Recommendation form for Middle/Upper School applicants).
- When completing the form, please keep in mind the student's relative age within their class cohort.
- Please provide a candid assessment of the student's ongoing development, strengths, and areas with room for improvement.
- If you are unsure of the answer to a question, please indicate that and add more notes at the end of the section.
- We highly recommend saving a copy of the completed version of this form just in case there are technology glitches.
- The comment boxes are very helpful to admission offices. Please provide specific examples. We would appreciate 3-4 sentences in each comment box. Please focus your comments on the most recent observations of the child's progress, skills, and development. Include any useful anecdotes that would help to highlight the child's strengths and personality.



CONFIDENTIAL Educational Report for Applicants to Kindergarten and Grade 1

We greatly appreciate your taking the time to complete this form. It provides one way of getting to know the student and is reviewed with the understanding that students are constantly changing and developing. We place particular value on your observations of classroom behavior and your descriptive comments in each area. Preparers and recipients are expected to maintain the information in strict confidence and to refrain from sharing it with students, parents, or guardians.

Child's Name: _____ Name usually called: _____ Birthdate: _____

Current School: _____ School Address: _____

Date child entered school: _____ Current Teacher: _____

How much time per week is this student in class? _____

Please describe the emphasis of your program (i.e. play-based, traditional, etc.):

Date of this report: _____ Name & Email of form submitter: _____

How long have you known this student? _____

Primary language: _____ Languages spoken at home: _____

List six adjectives to describe this student:

1. _____ 2. _____ 3. _____
 4. _____ 5. _____ 6. _____

For each item in the table below, please check the most developmentally age-appropriate description of this student.

SOCIAL-EMOTIONAL DEVELOPMENT	Not Evident	Emerging	Age Appropriate	Advanced
Demonstrates self-confidence				
Demonstrates resilience				
Shows ability to lead				
Shows ability to follow				
Transitions easily and adapts to changes in schedule & routines				
Works and plays cooperatively				
Regulates emotions and behaviors				
Exhibits a sense of humor				
Initiates imaginative play				
Shows empathy and caring for others				
Forms friendships with peers				
Forms positive relationships with adults				

Please comment on the child's social emotional development and temperament.

For each item in the table below, please check the most developmentally age-appropriate description of this student.

CHILD AS A LEARNER	Not Evident	Emerging	Age Appropriate	Advanced
Shows curiosity as a learner				
Inventive with play and materials				
Shows creativity in the arts				
Delves deeply into areas of interest				
Shows self-direction				
Persists in solving problems and tries multiple solutions				
Sustains attention to self-initiated activities				
Sustains attention to teacher-initiated activities				
Sorts by attributes and explains reasoning				
Makes connections among items, concepts, and ideas				
Asks questions to extend understanding				
Estimates				
Completes puzzles				
Draws inferences and makes predictions				

Hand Dominance:

Left	Right	Not Established
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Please comment on the child's approach to learning (hands on, visual, kinesthetic, auditory, logical).

Please comment on beginning reading readiness skills (recognizes letters, writes own name, knows sound/symbol relationships, recognizes and produces rhyming words).

Please comment on beginning math readiness skills (one to one counting, recognizes numbers, recognizes colors/shapes, follows patterns, compares quantity).

Give an example of how the child makes meaningful connections.

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For each item in the table below, please check the most developmentally age-appropriate description of this student.

RECEPTIVE & EXPRESSIVE LANGUAGE	Not Evident	Emerging	Age Appropriate	Advanced
Comprehends text read aloud				
Follows multi-step directions				
Verbalizes remembered events and information				
Speech is easy to understand				
Uses appropriate syntax				
Expresses self fluently, retrieving words with ease				
Participates appropriately in conversation and discussion				
Tells stories in order				
Uses an expanding vocabulary				

Please comment on the child's understanding and use of language to express needs, feelings, and knowledge.

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For each item in the table below, please check the most developmentally age-appropriate description of this student.

PHYSICAL DEVELOPMENT	Not Evident	Emerging	Age Appropriate	Advanced
Demonstrates fine motor strength and control				
Uses tool for cutting, drawing, and writing				
Uses appropriate pencil grip				
Moves in a balanced and coordinated way				
Shows awareness of body in space and gross motor control				
Sits appropriately to facilitate learning				

Please comment on the child's physical development and stamina with regard to full participation in the current school's program.

For each item in the table below, please check the most developmentally age-appropriate description of this student.

CHILD IN THE CLASSROOM	Rarely	Sometimes	Consistently	Not Applicable
Begins tasks without requiring extra teacher support				
Begins tasks quickly after they are explained				
Can learn in a quiet environment				
Can learn in a lively environment				
Can learn when given choices about how to proceed				
Can learn when not given choices about how to proceed				
Can collaborate				
Can complete familiar tasks responsibly with minimal supervision				
Can learn independently				
Can learn in small groups				
Can learn in large groups				
Responds positively to re-direction and constructive criticism				

Describe this child's strengths.

Describe an area that you are working on with this child.

For each item in the table below, please check the most developmentally age-appropriate description of this student.

FAMILY	Rarely	Sometimes	Consistently	Not Applicable
Engages in an appropriate level of communication with school				
Participates in student-related activities				
Participates in school-wide activities				
Cooperates with classroom teachers				
Cooperates with administration				
Follows through on guidance				
Meets financial obligations in a timely way				
Ensures good attendance				
Ensures that child is brought and picked up on time				

Is there anything else the Admission Office(s) should know about the family or child? Please contact the Admission Office(s) or ISAAGNY if there is something you would prefer to discuss by telephone.

Best number to call should the Admission Office(s) have additional questions: _____

Signature _____ Date _____ Title _____