

Residence Clearance Form for BISD Students

Required documents to process this form are:

- 1.) Parent\Guardian Identification
- 2.) Residence Provider Identification and Proof of Residence (a current utility bill, receipt for utility deposit, unexpired lease, rent receipt with owner's address and telephone)

**2024-2025****Date:** _____

Campus		PEIMS Number	Student Name	Date of Birth
Previous	Requesting			
<u>Name of Parent \ Guardian Name</u>		<u>Previous Address</u>		<u>Phone Number</u>
<u>Name of Homeowner</u>		<u>Homeowner Address</u>		<u>Homeowner Phone#</u>

Parent email: _____

This student has enrolled at this school without proof of residence, and does not qualify as homeless under the McKinney-Vento Act. Therefore, the enrolling school is sending this information to the Department of Pupil Services to verify residence upon such request.

A Residence Verification Form by the Department of Pupil Services may be completed upon request. A parent that provides false information or false records to school personnel when enrolling a child is a criminal offense under Penal Code of Law.

Consent to Verify Address

I (we) hereby acknowledge that as a part of Brownsville ISD's procedure to admit students, B.I.S.D. Personnel is authorized to possibly (if need should arise) verify the validity of information used to admit a student. Such verification may include:

1. A review of public records (driver's license, Cameron County Appraisal District records, and utility accounts).
2. Questioning neighbors, landlords, and/or family members including students.
3. Unannounced visits to the residence.

Consequences: Revocation of school document(s), immediate withdrawal of the student(s), Prosecution under Section 37.10 Penal Code for committing the offense of presenting a false document or false records while enrolling the child that subjects the person to liability for tuition of costs under Section 25.00(h), Texas Education Code

I understand that, in addition to the penalty provided by Section 37.10*, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. [Texas Education Code 25.001(h)] This authorization is valid for one school year or upon receipt of my signed written notice to withdraw my consent.

Parent / Guardian / Adult Student Signature_____
Date_____
Approved by Pupil Services_____
Date

To process via email send form and all required documents to:

Veronica Cisneros - vcisneros3@bisd.us or Veronica Avila - vavila@bisd.us