



Welcome to

 BOLLES
resident life

RESIDENT LIFE WELCOME PACKET | 2022-23



A VIBRANT INTERNATIONAL COMMUNITY

Welcome to our Global Community



Tyler Hodges
President and
Head of School

On behalf of the Bolles community, I want to welcome you to The Bolles School and congratulate you for making what I promise will be a lifechanging, life-enriching decision. The education, experiences and relationships you build at Bolles will most certainly expand opportunities in your life and open your mind to new possibilities.

This is an exciting time for you, and we look forward to you exploring *All Things Possible* at Bolles. Faculty, staff and students are eager to deepen their own understanding of the world through their friendships with you. Bolles is a robust community of learners from all over the world, and we hope you will add your own experiences and perspectives to the mix for the benefit of all.

The Residential Life program has been a cornerstone of our School since its beginnings in 1933, when most students lived on campus and came to Jacksonville from cities across Florida, the United States and nearby countries. You are continuing a wonderful tradition of boarding life at Bolles and we can't wait to see how you will carry this legacy forward.

We are so pleased to welcome you to the 2022-23 school year. I have every expectation it will be a year of learning, growth and new friendships.

Welcome to Bolles!

Warm regards,
Tyler J. Hodges
President and Head of School

Goals for Resident Life students to prepare you for college and life are:

- learn to independently manage your time and studies
- learn to live respectfully and responsibly with others
- become prepared to function confidently and competently in a less controlled college environment
- have fun

Meet the Resident Life Team



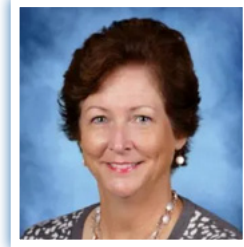
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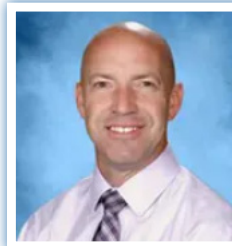
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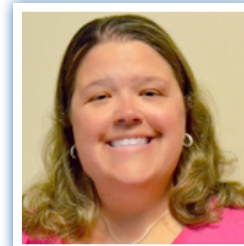
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Dorm Families

As a part of the Resident Life program, all boarders are grouped into Dorm Families headed by a member of the Resident Life team. The Dorm Family program provides students with a small and cohesive setting and for Dorm Family Heads to act as a residential advisor.

Communications

We want to make sure you feel comfortable and are prepared when you arrive to Bolles — this handbook will offer you the information you need. If there is anything you have a question on, please email Mike Foley, FoleyM@Bolles.org (Boys); or Cyndi Trapnell, TrapnellC@Bolles.org (Girls).

It is our top priority to open communication and keep you informed of any updates. The first step in helping your family transition into the Bolles Resident Life community is to read the following information carefully.

Student Medical Information

All parents are required to update their students' medical information through Magnus Health Student Medical Records (<https://magnushealth.com/>). These medical forms are accessed through the portal that you will receive through email from Magnus. If you do not upload the required documents by this date your child will not be able to access his/her schedule.

Student Dorm Room

A majority of Bolles rooms are designed for double occupancy. Sharing a room with another student enhances development of life skills and independence. Student rooms quickly become home. New students receive their dorm room and roommate upon arrival to Bolles. All new students will have a roommate.

The rooms vary in size and layout and we will do our best to ensure all new students have a roommate. Each room is supplied with the below items which include the measurements:

- Bed Frame: 38" x 86
- Mattress: 36" x 80 — fits extra-long sheets
- Dresser Drawers: 30" x 19" — each student is provided with one set which includes three drawers
- Desk: 42" x 30" — one middle drawer, three side drawers
- Chair

It is our experience that parents and students like to do some summer shopping for things that will be needed during the school year. Please don't worry if you forget something, UPS and Amazon deliver every day.

Needed Essentials (recommended you purchase upon arrival or have shipped)

- Extra-long twin sheet set, pillow, blankets and comforter
- Desk lamp, flashlight
- Plastic bucket for shower items
- Towels, wash cloths
- Headphones
- Laundry basket/detergent
- Umbrella, rain jacket with hood



Computer Items

- Required: Windows 10 Pro – Please review all Bolles BYOD Requirements online at Bolles.org/academics/byod-program

Suggested Items (for larger items, it is recommended you purchase upon arrival or have shipped)

- Pictures from home
- Posters (no nails, putty only)
- Munchies (sealable containers to hold leftovers)
- Drinks like Gatorade or soda (we have a purified water machine on site)
- Micro fridge (we have a standard size community fridge for the students).
 - Dimensions no larger than: 22.24" D x 20.31" W x 32.06" H | Height to Top of Door Hinge: 32.06"
- Sunscreen and sunglasses (we are not far from the beach)
- Power strip

Items Not Permitted in Dorm Rooms

- Candles, matches, lighters or incense
- Microwaves, toaster ovens, crock pots, coffee pots, electric tea kettles, popcorn poppers, rice-cookers, hot plates or space heaters
- Halogen lamps
- Firearms (including hunting rifles, ammunition, bows, arrows, knives, air guns or paintball guns)
- Fireworks or explosives
- Pets of any kind
- Drones
- Hoverboards



School Breaks & Making Travel Plans

Please plan ahead and purchase plane tickets now for any school breaks when your child will be traveling home (we have highlighted break dates in calendar below.) In order to travel affordably and without missing class time, airline tickets must be booked months in advance. When scheduling flights out of Jacksonville, please be sure to consider travel to the airport (allow 3 hours) and airline check-in requirements (allow 2 hours for domestic flights and 3 hours for international or holiday flights). Dorms close at 3pm the day after classes end before break.

PLEASE PAY CLOSE ATTENTION TO DORM OPEN/CLOSE DATES AND PLAN ACCORDINGLY.

Sunday, July 31	Fall Sports Athletes & ELLO enrolled students may arrive (Fees Associated)
Wednesday, August 3	Dorm is open to begin receiving packages for students
Sunday, August 7	Arrival day for swimmers ONLY
Monday, August 8	Opening of Dorms for all NEW boarding students
Tuesday, August 9	Returning boarding students may begin arriving
Thursday, August 11	First Day of School
Monday, September 5	Labor Day (no school)
Fall Break (dorms remain open — no fees associated)	
Friday, October 14 - Monday, October 17	Faculty Work Day (no school) — students are welcome to leave Thursday after classes
Tuesday, October 18	Classes resume
Thanksgiving Break (dorms remain open — fees associated)	
Friday, November 18	Break begins at 3:10 p.m.
Saturday, November 19	Dorms close at 3 p.m.
Sunday, November 27	Students return, Dorms open at 8 a.m.
Monday, November 28	Classes Resume
Winter Break (dorms closed) — December 16 - January 3	
Friday, December 16	Break begins at 3:10 p.m. (Dorms are closed for break)
Saturday, December 17	Dorms close at 3 p.m.
Monday, January 2	Dorms open at 8 a.m.
Tuesday, January 3	Classes Resume
Spring Break (dorms remain open — fees associated) — March 3-13	
Friday, March 3	Break begins at 3:10 p.m.
Saturday, March 4	Dorms close at 3 p.m. for those not staying
Tuesday, March 14	Classes Resume
Spring Holiday (dorms remain open — no fees associated)	
Friday, April 7 - Monday, April 10	No School
Tuesday, April 11	Classes Resume
Saturday, May 27	Graduation
Sunday, May 28	Dorms close for the summer at 3 p.m.



Airport and Accommodations

Jacksonville International Airport (JAX) is the gateway to Northeast Florida. Located 15 minutes north of Downtown Jacksonville, JAX also serves as the region's airport for popular vacation destinations such as Amelia Island and St. Augustine. The airport is roughly 20 miles from the San Jose Campus. We make regular trips to the airport at the beginning, during and at the end of the school year.

We only provide transportation to the Jacksonville (JAX) Airport. We CANNOT pick-up/drop-off in other cities.

Local Accommodations

Embassy Suites by Hilton Jacksonville
9300 Baymeadows Road
Jacksonville, FL 3225
(904) 731-3555
<https://www.hilton.com/en/embassy/>

Four Points by Sheraton
8520 Baymeadows Road
Jacksonville, Florida, 32256
(904) 562-4920
<https://four-points.marriott.com/>

Hotel Indigo Jacksonville-Deerwood Park
9840 Tapestry Park Circle
Jacksonville Florida 32246
(904) 996-7199
<https://www.ihg.com/>

Unaccompanied Minor Transportation

Students designated as unaccompanied minors by the airline (generally students less than 15 years of age, but individual guidelines vary by airline) sometimes require special arrangements for transportation and check-in or check-out by a designated individual from the gate as they fly. We will be happy to help you with this, but appreciate plenty of advance notice to make proper arrangements. If your child will be flying as an unaccompanied minor, please contact the appropriate person (Boys' – Mike Foley, FoleyM@Bolles.org; Girls' – Cyndi Trapnell, trapnellc@bolles.org) to make arrangements.



Activities

There are a number of planned activities resident life students will have the option of participating in. Some trips and events offered regularly are:

- On campus cookouts
- Tubing
- Kayaking and boating
- Movie outings
- Bolles sport events
- Family Dinners
- Dinner outings
- Camping and hiking
- Outdoor community service activities
- Group dinners
- Theme Parks
- Shopping
- ...and much more!





Student Services

Campus Store

The Campus Store is located in the Bent Center which is on the San Jose Campus. The store carries a wide range of apparel, including polos which can be worn on Fridays. For more information and to access the Online Store, visit the website: <https://www.bolles.org/about-us/campus-store>.

Business Office and Money Matters

The Business Office offers services to assist with student finances. Students are issued a personal ID number that can be used for purchases around campus. Items purchased by the ID number are billed on the student's monthly statement. It is recommended that students do not bring large amounts of cash to campus.

Debit/Credit Cards

Students are required to have a debit or credit card.

Infirmary

Medical Assistant Karen Morris and Upper School Nurse Kristi Ruzanka, RN, BSN, CPN staff the San Jose Infirmary. We also have a board-certified Pediatrician from UF Health. Examples of services include COVID-19, flu and strep testing, routine physical exams, sick visits, medication administration and ordering/filling prescriptions if indicated. Should a student become ill during the night, they are advised to call the Dorm Parents on duty. To be seen in the Infirmary during regular school hours students just need to stop by the infirmary in Bolles Hall on the first floor.

Counseling Services

Katie Cussen Director of Counseling Services and Lauren Genduso School Counselor provide support to day and boarding students. Their offices are located on the second floor of Bent Student Center. Any outside counseling that is needed or recommended is done jointly between nurse and counselor.

Mail

The Campus Store on the San Jose Campus, maintains mail facilities for the boarding community. They process incoming and outgoing mail via the US Postal Service, UPS and Federal Express. Students will be assigned a mailbox on their respected campus and be delivered daily.

If you wish to send something to your child, please address it according to the following format:

Student's Name
DORM
7400 San Jose Blvd.
Jacksonville, FL 32217

Shipping and Storage Services

All students may begin shipping items to Bolles beginning Wednesday, August 3, 2022. The mailroom will receive and store luggage and packages until your arrival. During the summer months, each dorm has an assigned storage unit for returning boarding students to store their personal items (no electronics, please) for the next school year. However, each student is limited to 2 bins (provided by Resident Life) due to limited storage space. We cannot guarantee storage for monitors/TV's, personal desk/gaming chairs, or additional self purchased furniture.

Dining Services

Flik Independent School Dining, a food services company specializing exclusively in private and independent school education, provides food services for The Bolles School. This partnership ensures healthy food choices for our students, access to highly trained dietitians, internationally diverse menus, payment options and significant enhancements to dining facilities.

Menus: <https://bolles.flikisdining.com/menu/>

MySchoolBucks

Money for purchasing items in the dining hall or canteen can be deposited into an account online using myschoolbucks.com. Breakfast, lunch, dinner, and snack are included in the resident student tuition but some items such as candy, bottled drinks, etc. may require additional purchase. Website: [MySchoolBucks.com](https://myschoolbucks.com)

Parents

We encourage parents to travel with their child if possible. Very often, this is one of the few times that our international parents visit campus. This is your chance to meet your child's dorm faculty, teachers and deans. It is also a great time to have all of your questions answered. Parents, if you need an invitation letter to obtain a visa, please let us know as soon as possible.

Children Traveling Alone to Bolles

If your child will be traveling alone, please let us know as soon as possible so that arrangements can be made for a Bolles resident life staff member to meet your child at the Jacksonville airport. All students who are arriving unaccompanied by parents MUST fly into the Jacksonville Airport. They will move onto campus upon arrival.

Banking

All international students are required to have a debit or credit card that can be used for purchases in the U.S. Parents may wish to locate a U.S. bank that has a branch in their home city or locate an online bank. Many United States banks have branches in major cities around the world.

Health Insurance

Every international student is required to purchase U.S. health insurance through the School. The provider is United Healthcare Student Resources. Students must have proof of health insurance to attend classes. Note: Students MUST have U.S. health insurance; travel insurance is not sufficient.

Cell Phones

We require that all students have U.S. phone numbers while attending school. Communication is important when travelling and everyday life.

Immigration Documents

Please be sure to bring all of your child's documents (original I-20 and passport with visa) with you to Orientation. We recommend that you make a copy of your child's passport, visas, I-20s, birth certificate, health insurance card, immunization records and any other official documents to keep at home.

All international documents will be collected by the Resident Life Office upon arrival for safe keeping.

My Backpack

Don't miss out on real-time access to your child's schedules, afternoon activities, calendars and other useful information. This is the primary communications hub for all parents, students, and faculty.

Getting Started

Go to [Bolles.org](https://bolles.org) and click on "My BackPack" link under the "Quick Links" tab.

- Each Bolles parent has an individual and unique login. Not sure what yours is? Contact the IT help desk directly at itdesktopsupport@bolles.org
- After logging in the first time, you will be able to choose your own username and password.
- Under your profile name at the top right, click on settings, then click on notifications. This is where you can customize your options for all the news and information you would like to receive from Bolles and how you would like to receive that information (text, personal email inbox, or both).

Throughout the year, you will find the following features useful:

- Assignments – On your child's Assignments page, you can view his/her past, current, and upcoming assignments.
- Schedule – On your child's Schedule page, you can view his/her daily schedule and attendance. You can also click "View Full Schedule" to view your child's weekly and monthly schedule.
- School Directories – You can access the School Directories to search for other parents or students by class or by dorm. You can also search for faculty and staff email addresses and other contact information.





BOLLES KEY CALENDAR DATES 2022-23

~2022~

Middle and Upper School Orientation.....	August 10
First Day of School.....	August 11
Labor Day Holiday	September 5
MS/US Q1 Interim.....	September 9
Parent Conferences	September 23
Rosh Hashanah	September 26-27
Yom Kippur	October 4-5
MS/US Q1	October 11
Upper School PSAT/MADD	October 12
Faculty Work Day/No School	October 14
Fall Break.....	October 17
Diwali	October 24
Professional Development Day/LS Trimester 1	November 4
MS/US Q2 Interim.....	November 15
Thanksgiving Break.....	November 21-25
MS/US Q2	December 12
MS/US Reading Day/No School	December 13
MS/US Exams	December 14-16
LS Faculty Work Day	December 16
Winter Break.....	December 19-January 2
Christmas	December 25

~2023~

Classes Resume	January 3
MLK Day/School Closed	January 16
Lunar New Year	January 22
MS/US Q3 Interim.....	February 1
Professional Development Day/ LS Trimester 2	February 17
President's Day/School Closed.....	February 20
Spring Break	March 6-10
Faculty Work Day/No School	March 13
MS/US Q3	March 14
Good Friday	April 7
Holiday Break	April 7-10
Easter	April 9
MS/US Q4 Interim.....	April 14
Eid al-Fitr Day	April 21
MS/US Q4	May 19
MS/US Reading Day/No School	May 22
MS/US Exams	May 23-26
LS Faculty Work Day/LS Trimester 3.....	May 26
Graduation	May 27
Memorial Day/School Closed.....	May 29

LOWER SCHOOL WHITEHURST CAMPUS

PEYTON BOATHOUSE & RICE FAMILY CREW COMPLEX

MARINE SCIENCE CENTER

UPPER SCHOOL SAN JOSE CAMPUS

RIVER ROAD - TWO WAY

RIVER CAMPUS

PRE-K LEARNING CENTER
PRE-K PLAYGROUND
EXTENDED DAY
ONE WAY TWO LANE
ONE WAY TWO LANE

GRADE 4
GRADE 5
GRADE 5
GRADE 2
GRADE 3
GRADE 1
MAIN PLAYGROUND
TREHOUSE
Conference Room
Learning Center
Outdoor
COPPELAND LIBRARY
LILY'S SCIENCE LAB
WORLD INNOVATION LAB
FLAG STAGE
KINDERGARTEN & K-COVE
KINDERGARTEN
ONE WAY TWO LANE
ONE WAY TWO LANE

FACULTY/STAFF PARKING
FACULTY/STAFF PARKING

Independent Lit Music Building
Lucy B. Gooding
CINDY & JAY STEIN
FINE ARTS CENTER
LYNCH THEATER
MCGHEE AUDITORIUM
ONE WAY TWO LANE

PKS Conference Room
Staman Lobby
BOLLES HALL
Class of 146
Martin E. Stein Sr. Courtyard
Varn Board Room
Verlander Dining Hall
River Patio

ULMER HALL
SWISHER College Library
counseling
SCHULTZ HALL
GUEST PARKING

DAVIS Building
BENT STUDENT CENTER
Campus Store
The Canteen
DAVIS GYM

Uible Pool
Aquatic Fitness Center
Tanger Pool
ONE WAY

MCKENZIE WILSON SOFTBALL FIELD

GEORGE H. HODGES FIELD
BAKER-GATE PETROLEUM COMPANY TRACK

SKINNER-BARCO STADIUM
CAIN GYM
BENT TENNIS COMPLEX
Colmery Skills Center

J.D. COLLINS STADIUM
BULLDOG HITTING FACILITY
HUGH DONOVAN BASEBALL FIELD

WELCOME CENTER
ADMISSION HOUSE
FINANCE CENTER
HUMAN RESOURCES

SAN JOSE BOULEVARD

The Bolles Resident Life Program Mission Statement:

The Bolles School Resident Life Program is committed to providing an inclusive and nurturing environment in which all students are offered a breadth of opportunities and experiences that promote academic success and individual achievement, as well as the values of self reliance, social responsibility and a respect for diversity.

The Bolles School Mission Statement:

The Bolles School prepares students for college and life by inspiring excellence, courage, integrity and compassion in an academic community dedicated to nurturing mind, body and soul.



www.Bolles.org