



# SAN RAMON VALLEY CHRISTIAN ACADEMY

## **Parent Volunteer Hours**

We love our SRVCA families and encourage participation in all areas that are available! Consider being a part of **Parents in Prayer** or jump into our PTF meetings. We want to experience **community** together which occurs when we participate wherever God leads us. We welcome parent volunteers back on campus for the 2022/2023 school year. Prior to serving on campus, you will be required to have a **cleared LiveScan background check and it must be done through the school**. Previous LiveScan checks not authorized by SRVCA are not transferable. (see LiveScan directions below)

**Each family** is required to sign up for **40 hours/year per family of parent service**. Your school volunteering not only benefits the safety and environment of your child's classroom and school, but it also is a wonderful way for you and your family to become connected and involved in our school community. We have currently eliminated the previously required 5 lunch and playground service requirements but we have added some Parent Education Events that that will replace that requirement. Stay tuned for more Parent Ed details.

## **Live Scan/Background Check Requirement (please complete ASAP)**

For the safety of our children, we require that **all on SRVCA volunteers** have an SRVCA authorized LiveScan Clearance. Your Live Scan will remain valid as long as your student(s) are enrolled at SRVCA. Please follow the steps below.

### **Live Scan Steps:**

1. Complete the linked "[Live Scan Request Form](#)" and return to [registrar@srvca.org](mailto:registrar@srvca.org).
2. You will receive through email, "Live Scan Clearance Form" to complete and take with you to the Danville UPS store listed on the back of the form.
3. Follow the directions on the back of your LiveScan form.
4. Your school FACTS account will be billed \$45 to cover the cost of the LiveScan. (only applicable for the UPS store listed on the form)

5. After your LiveScan fingerprinting, sign form and return a copy to the SRVCA office. **Please call ahead as summer office hours are sporadic.**

6. Clearance may take up to 3 weeks to complete.

**Note: If you currently have a student at the school and have been cleared through SRVCA, you do not need to complete an additional LiveScan.**

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