

**MS Business Introduction 40 minutes per day for 6 weeks**  
**(Elective based on staff availability)**

		*Pennsylvania does not have Business Ed. Standards at this time. See attachment for NBEA stand.	
Time-Line	CONTENT	STANDARDS	ASSESSMENT
		STANDARDS	SKILLS
1 wk	<p><b>INTRODUCTION AND ECONOMIES</b></p> <ul style="list-style-type: none"> <li>Types of Economies</li> <li>Consumer Rights and Responsibilities</li> </ul>	NBEA Economics II	<ul style="list-style-type: none"> <li>Identify types of economies</li> <li>Explain and identify consumer rights and responsibilities</li> </ul>
1 wk	<p><b>TYPE OF BUSINESSES AND ENTREPRENEURSHIP</b></p> <ul style="list-style-type: none"> <li>Service Business and Merchandise Business</li> <li>Sole Proprietorship</li> <li>Partnership</li> <li>Corporation</li> <li>Cooperative</li> <li>Franchise</li> </ul>	NBEA Management III A Entrepreneur -ship I A	<ul style="list-style-type: none"> <li>Identify types of businesses</li> <li>Identify characteristics, advantages and disadvantages of business ownership</li> </ul>
1 wk	<p><b>PAYROLL DATA</b></p> <ul style="list-style-type: none"> <li>Ways to Get Paid</li> <li>Calculate Hourly Pay</li> <li>Payroll Deductions</li> <li>Deductions and Net Pay</li> </ul>	NBEA Payroll 13.3.11D Math 2.2A	<ul style="list-style-type: none"> <li>Identify various ways of getting paid (hourly, weekly, monthly, etc)</li> <li>Prepare a time card and pay register</li> <li>Identify deductions</li> <li>Calculate deductions and net pay</li> </ul>
1 wk	<p><b>BANKING</b></p> <ul style="list-style-type: none"> <li>Explain Banking Terms</li> <li>Opening a New Account</li> <li>Prepare Deposit Slip</li> <li>Write Checks</li> <li>Maintain a Check Register</li> </ul>	Math 2.2A NBEA Personal Finance Banking VI	<ul style="list-style-type: none"> <li>Identify banking terms</li> <li>Complete a signature card</li> <li>Prepare deposit slips</li> <li>Write checks</li> <li>Maintain a check register</li> </ul>

- Worksheets
- Homework Assignments
- Activities
- Quiz
- Test

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1 wk	<b>MARKUP, DISCOUNT, AND SALES TAX</b> <ul style="list-style-type: none"> <li>• Calculate Markup on Merchandise</li> <li>• Calculate Discount on Merchandise</li> <li>• Calculate Sales Tax</li> </ul>	Math 2.2A	<ul style="list-style-type: none"> <li>• Calculate markup on merchandise</li> <li>• Calculate discount on merchandise</li> <li>• Calculate sales tax on a purchase</li> </ul>	<ul style="list-style-type: none"> <li>• Worksheets</li> <li>• Homework Assignments</li> <li>• Activities</li> <li>• Quiz</li> <li>• Test</li> </ul>
1 wk	<b>ADVERTISING</b> <ul style="list-style-type: none"> <li>• Advertising Media in our Daily Lives</li> <li>• Compare/contrast Older Advertisements with Current Ones</li> <li>• Create Advertisements</li> </ul>	NBEA Marketing D 1	<ul style="list-style-type: none"> <li>• Look at advertising and its impact on our daily lives</li> <li>• Comparison of beginning advertisements with today's</li> <li>• Create an advertisement/slogan</li> </ul>	<ul style="list-style-type: none"> <li>• Worksheets</li> <li>• Homework Assignments</li> <li>• Activities</li> <li>• Quiz</li> <li>• Test</li> <li>• Discussion</li> </ul>