

General Syllabus for:

**MS BUSINESS INTRODUCTION
40 MINUTES PER DAY FOR 6 WEEKS)
(ELECTIVE BASED ON STAFF AVAILABILITY)**

CONNEAUT SCHOOL DISTRICT

Type of course: This course is an introduction course in Business for MS students. The course will touch on Entrepreneurship, Banking, Payroll Calculations, Markup/Discount, and Advertising.

Prerequisites: None

Text Information: *Activity Units from C.W. Publications, Worksheets, Films*

Objectives:

- To enhance student knowledge of responsible consumer behavior.
- To identify types of business ownership/entrepreneurship.
- To prepare basic payroll data.
- To calculate markup/discount on merchandise.
- To calculate sales tax as part of a sale.
- To identify banking terms.
- To write out deposit slips and checks.
- To maintain a check register.
- To apply basic business math skills to complete the activities/worksheets

Topics Covered:

Introduction, Types of Economies and Consumer Rights and Responsibilities (1 wk)

- Worksheets
- Homework Assignments
- Activities
- Quiz
- Test

Types of Businesses and Entrepreneurship (1 wk)

- Discussion
- Worksheets
- Homework Assignments
- Activities
- Quiz
- Test

Payroll Data (1 wk)

- Discussion
- Worksheets
- Homework Assignments

- Activities
- Quiz
- Test

Banking (1 wk)

- Discussion
- Worksheets
- Homework Assignments
- Activities
- Quiz
- Test

Markup, Discount, and Sales Tax (1 wk)

- Discussion
- Worksheets
- Homework Assignments
- Activities
- Quiz
- Test

Advertising (1 wk)

- Discussion
- Worksheets
- Homework Assignments
- Activities
- Quiz
- Test

Assessment:

- Worksheets
- Homework Assignments
- Activities
- Quiz
- Test

Parent/Student Resources:

- Worksheets
- Activities
- Handouts
- Films
- Edline