



Tracy Charter School
Written Master Agreement for Independent Study
2022-2023 School Year

Student Name:

Grade Level:

Student ID #:

DOB:

Address:

City & Zip Code:

Parent Name:

Parent Phone #:

Parent Email:

Student Phone #:

Start Date: August 8th, 2022

End Date: May 26th, 2023

Duration of Agreement: 22-23

Teacher Assigned:

Objectives: The student will complete the courses assigned in Edgenuity/K-5 Genius by the school counselor (or teacher of record for K-5). All course objectives will be consistent with the established Charter School's board policy and are consistent with Charter School standards as outlined in the Charter School's subject/course descriptions. Courses will be assigned by grade level and/or required for graduation for high school students.

Courses: K-5	6-8	9-12
ELA	English	English
Math	Math	Math (if required)
Science	Science	Science (if required)
Social Studies	History	Social Science (if required)
PE	PE	PE (if required)
Other:	Elective	Elective(s)

MEETINGS

- Students are required to meet with the assigned teacher of record one-on-one online in TEAMS for up to 1 hour each week (please note that parents/caregiver are expected to attend this weekly meeting with their student for students in grades K-3). Days and times for these meetings will be determined during the first week of school with the assigned teacher.
- Students are required to attend any weekly group meetings online in TEAMS (please note that parents/caregiver of students in grades K-3 are expected to attend with their student to assist as needed with technology and/or behavior). Days and times for these meetings will be determined during the first week of school with the assigned teacher.
- These meetings are **Mandatory**. If a student has an emergency, the meeting will have to be rescheduled with the assigned teacher.
- If a student misses 3 weekly meetings, a truancy letter will be mailed home and the Administration will follow up the parent/caregiver.

- If a student has a problem with attendance to these weekly meetings, the student may be asked to meet in person on the Tracy Charter School campus until the end of the current semester.

ATTENDANCE CREDIT

- Students in grades K-12 are required to work at least 30 minutes daily in Edgenuity/K-5 Genius. This will complete the attendance requirement but will not keep a student on pace to complete their coursework. Students will need to work for approximately 5 hours per day to remain on track.
- The daily 30 minutes must be Monday-Friday (this does not include idle time) between the hours of 8 a.m. to 3 p.m. (K-5) or 8:30 a.m. to 3:30 p.m. (6-12) for attendance credit.
- Attendance credit can be earned by completing daily P.E. activity logs (if assigned).
- Attendance credit can be earned by attending the daily/weekly meetings.

METHOD OF STUDY/EVALUATION

Specific methods of study will be designated on the web-based platform Edgenuity/K-5 Genius. Examples of Methods of study for the student will include but are not limited to Computerized Curriculum, Independent Reading, Textbook activities, Problem Solving, Study Projects, Drill & Practice, Web - Internet Research & Library Research.

Methods of Evaluation will be designated on the web-based platform Edgenuity /K-5 Genius. Examples of acceptable methods of evaluation include but are not limited to Quizzes, Tests, Work Samples, Essays, Journals, Projects, CAASPP, Presentations and Labs.

Resources/Supports: The School will provide appropriate instructional materials and personnel to enable all students to complete the assigned work. Academic, behavioral, and social/emotional support will be made available to all students in Tracy Charter School, and especially for those students who are not performing at grade level.

TECHNOLOGY

All students are issued a device, case, power cord, and hotspot (if necessary) upon enrollment. ***Personal devices are not supported by ISET and may not be compatible with school curriculum.*** For tech support the first point of contact will be the teacher, students will need to contact the teacher immediately regarding technical issues.

Board Policies:

Independent Study Instructional Requirements

Students are expected to attend regularly scheduled synchronous instruction per grade level as well as complete work in Edgenuity/K-5 Genius.

“Synchronous Instruction” means classroom-style, designated small group or one-on-one instruction delivered in person or in the form of internet or telephonic communications. This involves live, two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student.

1. For students in grades K to 3— synchronous group instruction is at least 60 minutes weekly for all students throughout the school year.
 - Students are expected to work asynchronously approximately 25 hours per week to keep up with the work in their classes.
 - If students fall behind in K-5 Genius for more than two weeks in any of their courses, a meeting with Parent, Teacher, and Student may be set up to discuss strategies to help the student. If the student makes no improvement, the teacher, counselor, and principal will convene for an intervention meeting to determine the best way to move forward for the student.
2. For students in grades 4 to 5—synchronous group instruction is at least 30 minutes daily for all students throughout the school year.
 - Students are expected to work asynchronously approximately 25 hours per week to keep up with the work in their classes.
 - If students fall behind in K-5 Genius for more than two weeks in any of their courses, a meeting with Parent, Teacher, and Student may be set up to discuss strategies to help the student. If the student makes no improvement, the teacher, counselor, and principal will convene for an intervention meeting to determine the best way to move forward for the student.
3. For students in grades 6-12:
 - Tracy Charter School utilizes a web-based curriculum called Edgenuity. Students are required to have a school-issued computer and hotspot (if required). Students are expected to work approximately 25 hours per week to keep up with the work in their classes. It is expected that students will not fall behind in their coursework.
 - If students fall behind (Red Status Bar) in Edgenuity for more than two weeks in any of their classes, a meeting with Parent, Teacher, and Student may be set up to discuss strategies to help the student. If the student makes no improvement, the teacher, counselor, and principal will schedule an intervention meeting to determine the best way to move forward for the student.

Voluntary Statement: *It is understood that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.*

ACKNOWLEDGEMENT OF RESPONSIBILITIES

I have read and I understand the terms of this agreement and agree to all provisions set forth.

Student:

Date:

Parent/Guardian/Caregiver:

Date:

Tracy Charter School Teacher:

Date