

**SUMMARY OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE**  
 Student Name: \_\_\_\_\_

**SUMMARY OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE      School Age**

Student Name: \_\_\_\_\_  
 District/School Name: \_\_\_\_\_  
 Date Summary Issued to Student (mm/dd/yy): \_\_\_\_\_

Dear \_\_\_\_\_ :

Now that you have graduated or are beyond school age, we are providing you with a *Summary of Academic Achievement and Functional Performance* to assist you in planning for the future. This summary is divided into four parts. Part 1 provides information we currently maintain about you. Part 2 summarizes your academic achievement and functional performance in school. Part 3 provides recommendations for assistance you may need to meet your postsecondary goals. Part 4, which is optional, gives you a chance to provide information related to your achievement and performance.

**Part 1: Student Information**

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Year of Graduation/Exit: \_\_\_\_\_  
 Student Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Student Phone: \_\_\_\_\_  
 Current School: \_\_\_\_\_ Current School Phone: \_\_\_\_\_

**Part 2: Summary of Student Performance**

ACADEMIC ACHIEVEMENT (if appropriate)	ACCOMMODATIONS	RECOMMENDATIONS
FUNCTIONAL PERFORMANCE (if appropriate)	ACCOMMODATIONS	RECOMMENDATIONS
Career/Vocational		
Social Skills and Behavior		
Independent Living Skills		

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**Part 3: Recommendations to Assist Student in Meeting Postsecondary Goals**

POSTSECONDARY GOALS	NEXT STEPS	OFFICE/AGENCY	CONTACT INFORMATION	REASON FOR CONTACT
Postsecondary Education and Training:				
Employment:				
Independent Living:				

**Part 4: Student Perspective (Optional)**

Please answer the following questions based upon your high school experiences:	
In the past, what supports have been tried by teachers or by you to help you succeed in school (e.g., aids, adaptive equipment, physical accommodations, other services)?	
Which of these accommodations and supports has worked best for you?	
What strengths and needs should professionals know about you as you enter the postsecondary education or work environment?	

We have enclosed a copy of this document for you to share with your parents. We also will place a copy in our records. If you have questions concerning this document, please contact:

Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

For help in understanding this form, an annotated *Summary of Academic Achievement and Functional Performance* is available at [www.pattan.net](http://www.pattan.net) Type "Annotated Forms" in the Search feature on the website. If you do not have access to the Internet, you can request the annotated form by calling PaTTAN at 800-441-3215.