

Hamlin Robinson School

Financial Assistance

Questions?

Contact Blackbaud Financial Aid

- Phone: (800)-360-8027
- Email: financialaidsupport@blackbaud.school

Click here to access application: <https://studentfinancialaid.blackbaud.school/>

Smart School ID#: 15141 Hamlin Robinson School

Blackbaud Financial Aid Application Fee: \$45

Required Supporting Documentation

Applications submitted without documentation will not be processed.

- Most recent paystubs.
- Most recent W-2 forms for all jobs.
- Most recently filed federal tax returns: 1040, 1040A, 1040EZ with all schedules.
- Most recently filed business tax return: 1120, 1120S, 1065 (if applicable).
- Supplemental income documentation: Social Security income, Welfare, Food Stamps, Child Support, 1099-M Forms, Worker's Compensation, Unemployment, Veterans Benefits, Housing Allowance, etc.
- If you are unable to provide any of the aforementioned items, please submit a Special Circumstance Letter indicating which document(s) you are unable to provide and why. This information will be shared with your school for consideration.

Creating Your Account

Please visit <https://studentfinancialaid.blackbaud.school/> and create your account by entering your primary email address as your username. Blackbaud Financial Aid will use this email address to contact you in the event that your application is "on hold" for missing documentation. Once you create your username and password, you will receive a verification email. Once you click the verification link to verify that you are the account holder, you will be able to log in using the username and password you created. Please be advised that if you do not click the verification link that is sent to your email address, you will not be able to log in or reset your password.

Submitting Documentation

Documentation should be submitted at the time the application is completed. Application IDs must be included on all documents. Failure to include your ID will delay processing of your application. Please be advised that each document must be uploaded separately under the appropriate document type in order for your application to automatically move into the review status.

Direct Upload: <https://studentfinancialaid.blackbaud.school/> (login with your username and password)

Application Rollover

If you created a Blackbaud Financial Aid account to apply for financial aid in a prior year, your application will roll over into the next school year. Your username and password will remain the same, as well as your application ID number (with the exception of the first two digits as that indicate the school year). The Parent/Guardian and Dependents section of the application will be auto-filled for you, you will simply need to confirm the information before advancing to the next sections of the application. If any information from the Parent/Guardian and Dependent section should be updated, please make the necessary changes.

Notification of Financial Aid

Once your application is processed, a financial aid recommendation will be forwarded to Hamlin Robinson School. All final financial aid decisions, including notification of an award amount (if any) will be made by Hamlin Robinson School. If you have not received notification regarding financial aid, contact the financial administrator at Hamlin Robinson School.

Section 1 – Household Information

Parent/Guardian: Enter the parent(s) or guardian(s) contact information. Dependent: Enter all dependents that live in the household. For dependents in college, select the “attending another private school” status option.

Section 2 – Selecting A School

Enter your school’s five-digit code (15141) or name in the search box. If you want to search for schools near you that are participating in the Blackbaud Financial Aid program, you can search by city and state. Make your selection by checking the select check box. Once a school or multiple schools are selected, you will then need to select the student(s) you wish to apply for aid at the appropriate school(s). After the school(s) have been selected, you will then need to select the upcoming grade for the student, student code (if applicable), and expected tuition (if applicable) for the upcoming year. Clicking “next” after each section will allow you to move on to each section.

Section 3 – Income and Expenses

Enter any income the household receives, employment, business or supplemental. If the work status is selected as ‘employed’, ‘self-employed’, ‘unemployed, receiving benefits’, or ‘disabled, receiving benefits,’ you will be required to enter this income source in the appropriate section before moving through the application. Please enter all expenses as they pertain to your household.

Section 4 – Assets and Debts

Enter all assets and debts as they pertain to your household.

Section 5 – Special Circumstances

Check off any special circumstance that pertains to your household. If no option available best describes your household’s circumstance, please check ‘other’ and describe your situation. This information is confidential and will only be available to designated school administration and Blackbaud Financial Aid staff.

Section 6 – Submit

If your school uses family school codes, please make the appropriate selection. Agree to Blackbaud Financial Aid’s terms and conditions, then click SUBMIT to complete your online application.

Please be sure to enter all fields with accuracy.