

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, July 8, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 8. Absent - Dr. Jennifer Murray - 1.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent - Elementary; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education - Elementary; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Dr. Lisa Hess, Director of Teaching & Learning; Mr. Tim Ziegler, Director of Facilities; Mr. Aaron Kopetsky, Principal, Brecknock Elementary; Mr. Lee Umberger, Principal, Intermediate School; Ms. Coleen Davenport, Principal, Middle School; Mr. Steven Murray, Principal, High School

**Others in Attendance** - Ms. Sharon Patton, Board Recording Secretary; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

**Superintendent's Report** - Dr. Steven Gerhard took a moment to introduce Ms. Katelyn Burdan, who will be joining the district as a Health teacher at the Middle School. He then asked Mr. Tim Ziegler to provide the Board with an update on the status of the secure entry projects at the Brecknock & Cumru buildings (both projects are well underway and going very well). Mr. Bill McKay was then asked to give an update on the summer book bundle initiative. (He reported that 450 book bundles were mailed to students' homes in the first phase of the project and a second phase is expected to go out soon).

During review of the Agenda, the Board took voting action on the following items:

## **PERSONNEL**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

- |                   |   |
|-------------------|---|
| Bleacher, Michele | - Supervisor of Special Education - Elementary;<br>effective July 31, 2019      |
| DiGiacomo, Jean   | - Daily Substitute Teacher; not returning for the<br>2019-2020 school year      |
| Garner, Holly     | - Mifflin Park, Principal; effective August 2, 2019                             |
| Shelton, Suzanne  | - Middle School, English; effective for the end of<br>the 2018-2019 school year |

### **MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

- |                 |   |
|-----------------|---|
| Burdan, Katelyn | - Middle School, Health; effective for the start of<br>the 2019-2020 school year; Professional Contract,<br>Masters+24, Step 3 (replacing Nicole Stern - status<br>change)                |
| Forrer, Betsy   | - High School, Phys Ed; effective for the start of the<br>2019-2020 school year; Professional Contract,<br>Masters Step 13 (replacing Tammy Suchoza -<br>retirement)                      |
| Hand, Mackenzie | - Middle School, English; effective for the start of<br>the 2019-2020 school year; TPE, Masters Step 3<br>(replacing Suzanne Shelton - resignation)                                       |
| Kaucher, Andrew | - Middle School, English; effective for the start of<br>the 2019-2020 school year; TPE, BS Step 1<br>(replacing Nathaniel Verbeke - status change)  |
| Koncar, Kyle    | - Assistant Athletic Director; effective date TBD;<br>full-time 12-month Act 93 Supportive position;<br>salary \$48,000 (new position - replaces Athletic<br>office secretarial position) |



- |                    |   |
|--------------------|---|
| Mansell, Margaret  | - Mifflin Park, Speech/Language Pathologist; effective for the start of the 2019-2020 school year; TPE, Masters Step 3 (replacing Hilary Brigel - status change)        |
| Reitnauer, Zachary | - Middle School, Long-Term Substitute, STEM/Gifted; effective for the first semester of the 2019-2020 school year (covering for Samantha Bolles - Family Medical Leave) |

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Status Changes**

- |                    |   |
|--------------------|---|
| Calpino, Christine | - Cumru, Food Service (FT Cook) to GMIS, Food Service (PT Asst Cook); effective for the start of the 2019-2020 school year (replacing Elizabeth Hegyesi-Esposito) |
| Raymond, Tara      | - Brecknock, Long-Term Substitute to Brecknock, Hourly Teacher; effective for the 2019-2020 school year   |
| Verbeke, Nathanael | - Middle School, English to High School, English; effective for the start of the 2019-2020 school year (replacing Robin Blum - retirement)                        |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve:

School Psychologist Assignments for 2019-2020

- |                  |  |
|------------------|--|
| Cimino, Megan    | - GMIS/MS (6-8); previously Middle School    |
| Davis, Brian     | - Cumru (K-4); no change                     |
| Fieo, Reenie     | - Mifflin Park (K-4); previously High School |
| Johnson, Rebecca | - High School (9-12); previously Brecknock   |
| Murray, Amber    | - Brecknock/GMIS (K-5); new                  |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leave of Absence**

Bolles, Samantha - Family Medical Leave; effective for the first semester of  
the 2019-2020 school year (Middle School, STEM/Gifted)

**MOTION CARRIED.**

**CURRICULUM/INSTRUCTION**

Motion by O'Brien and second by Friedlander to Approve the **High School ESSA Targeted Support Improvement Plan**, as presented

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to **Adjourn the Meeting** at 7:28pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in black ink.

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Sharon L. Patton

Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**

**Monday, July 15, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 8. Absent - Dr. Jennifer Murray - 1.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Ms. Stephanie Seifrit, Director of Human Resources; Mr. Robert Eckenrode, Chief Operations Officer; Dr. Lisa Hess, Director of Teaching & Learning; Mr. Tim Ziegler, Director of Facilities; Mr. Chad Curry, Principal, Cumru Elementary; Mr. Chris Killinger, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School.

**Others in Attendance** - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Motion by Koestel and second by Palange to Approve the **Minutes of the Meetings** held June 17, 2019 and July 8, 2019, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the **Treasurer's Report** of June 30, 2019, as presented

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to Approve **Bills Paid** in the total amount of \$2,744,25.72, as presented

**MOTION CARRIED.**

**Citizens Requests** - Mr. Chad Shrawder addressed the Board to request that consideration be given to amending Policy #249 - Bullying/Cyber-Bullying, in order to incorporate the bullying of a student by a faculty/staff member.



The Board acknowledged receipt of the following **COMMUNICATIONS**

- Dr. Beth Lambi - Retirement appreciation
- Mark Andrus - Appreciation for serving as Student Board Rep
- Beatrice Kramer - concern for senior citizens losing homes

There were no **Right-to-Know requests** received by Administration.

**Superintendent's Report** - Dr. Steven Gerhard shared that the Governor Mifflin Education Foundation members have been meeting for some summer retreat work, busy with strategic planning for the 2019-2020 fiscal year. The summer 'Sharing Libraries' throughout the district have proven to be successful. The staff at Shillington Commons Apartments has reported seeing students take books from the box, read them on the playground and then return them to the box when done. The Summer Zone program is running strong, with over 300 students enrolled. Thanks to the efforts of the Education Foundation, Summer Zone programs were made possible for 48 students who otherwise would not have been able to afford them. Dr. Gerhard also reported that, earlier in the day, he was sworn in by Judge Theresa Johnson, for his renewed Commission at Superintendent for the next five years.

#### **FINANCE**

Motion by Kennedy and second by Koestel to Approve **Final Budget Transfers** for 2018-2019, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Koestel to Approve the following Agenda items collectively:

- Approve a Renewal **Agreement with Gehman's Mennonite School**, Denver, PA, for the transportation of 13 students enrolled for the 2019-2020 school year; cost is \$13,104 (increase of \$2,214 - 2 additional students), as presented
- Approve a Renewal **Agreement with Shalom Mennonite School**, Terre Hill, PA, for the transportation of 10 students enrolled for the 2019-2020 school year; cost is \$6,750 (increase of \$675 - 1 additional student), as presented
- Approve a Renewal **Agreement with Hinkletown Mennonite School**, Ephrata, PA, for the transportation of 2 students enrolled for the 2019-2020 school year; cost is \$1,656 (increase of \$846 - 1 additional student), as presented

- Approve an Agreement to **participate in the Pennsylvania School-Based ACCESS Program** for the 2019-2020 school year
- Approve an **Agreement with Berkshire Systems Group, Inc. for DNAFusion Software support (door controls)** for the 2019-2020 fiscal year, at an annual cost of \$4,428 (no increase)
- Approve an **Agreement with Berks County Intermediate Unit to provide meals for their Head Start Programs** held at Mifflin Park and Cumru Elementary for the 2019-2020 school year, with estimated annual revenue of \$23,550, as presented
- Approve **Supplemental Crisis Event Expense Coverage** with General Liability Insurer, Utica National, effective July 1, 2019 at an annual premium of \$1,760, as presented
- Approve a **Copier maintenance agreement with Marco** for Food Service copier at \$15/month for 12,000 copies/year and for 27 months
- Approve a Request to submit the following **delinquent 2018 Real Estate Interim bill** to the Tax Claim Bureau:
  - One 2018 9-month interim for Shillington Borough at \$4,184.44

**MOTION CARRIED.**

### **PERSONNEL**

Motion by Friedlander and second by Koestel to Approve **2019-2020 salaries** for Central Office Administrators and Act 93 Administrators, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

Bratton, Dan	- Middle School, Social Studies; effective July 15, 2019
Donate, Karlee	- Middle School, Paraprofessional; effective July 10, 2019
Gibbs, Katelyn	- Cumru, Autistic Support Teacher; effective date TBD
Hines, Naomi	- Middle School, Food Service; effective July 12, 2019
Lindahl, Chris	- Cumru, Food Service; effective July 1, 2019

Skipper, Kathy - High School, Food Service; effective July 8, 2019  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**  
Black, Trent - Summer, 2019 Maintenance/Custodial Help;  
effective July 11, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**  
Swanger, Patti - Education Center, Special Education Secretary to  
GMIS, Building Secretary; effective July 15, 2019  
(replacing Nancy Sparr - retirement)

Intermediate School Teaching Assignment Changes

Assetto, Susan - Grade 5 to Grade 6  
Astheimer, Tracy - Grade 6 to Grade 5  
Blatt, Nick - Grade 6 to Grade 5  
Kurtz, Jennifer- Special Ed to Grade 5

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **In-Service Tuition Reimbursement Requests**

Abrahamson, Keith - West Chester University, Course #510: Current Trends  
in Music Education; July 1 - August 3, 2019; 3 credits;  
tuition \$1,548; reimbursement \$1,548 (HS, Music)

Abrahamson, Keith - West Chester University, Course #693: Music Technology  
Final Project; July 1 - August 3, 2019; 1 credit; tuition  
\$516; reimbursement \$516 (High School, Music)

Abrahamson, Keith - West Chester University, Course #598: Technology in  
Music Education; July 1 - August 3, 2019; 3 credits;  
tuition \$1,548; reimbursement \$1,548 (HS, Music)

Arnold, Jennifer - Brandman University, Course #9023: Responsive  
Classroom; June 24-27, 2019; 3 credits; tuition \$240;  
no reimbursement (Cumru, Kindergarten)



- |                    |   |
|--------------------|---|
| Klusewitz, Chris   | - Wilkes University, Course #5030: Instructional Design for Online Educators; July 9 - August 5, 2019; 3 credits; tuition \$870; reimbursement \$870 (High School, Math)        |
| Sweigart, Marcella | - Brandman University, Course #9023: Responsive Classroom; June 24-27, 2019; 3 credits; tuition \$240; no reimbursement (GMIS, Grade 6)   |
| Sweigart, Marcella | - Alvernia University, Course #574: Foundations of English Language Learners; October 15 - December 16, 2019; 3 credits; tuition \$1,350; reimbursement \$1,350 (GMIS, Grade 6) |
| Sweigert, Jennifer | - Brandman University, Course #9023: Responsive Classroom; June 24-27, 2019; 3 credits; tuition \$240; no reimbursement (Brecknock, Grade 1)                                    |

**In-Service Tuition Reimbursement Requests - Masters Plus**

- |                 |  |
|-----------------|--|
| Fream, Amy      | - Brandman University, Course #9023: Responsive Classroom; June 24-27, 2019; 3 credits; tuition \$240; no reimbursement (Cumru, Grade 3)                         |
| Hepner, Sue     | - Brandman University, Course #9023: Responsive Classroom; June 24 -27, 2019; 3 credits; tuition \$240; no reimbursement (Mifflin Park, Guidance)                |
| Jacobs, Kathy   | - Brandman University, Course #9023: Responsive Classroom; June 24 -27, 2019; 3 credits; tuition \$240; no reimbursement (Mifflin Park, ES)                      |
| Turner, Michael | - Wilson College, Course #963: Chromebooks in Education; July 22 - August 18, 2019; 3 credits; tuition \$1,545; reimbursement \$1,545 (Middle School, Phys Ed)   |
| Young, Jenna    | - University of Phoenix, Course #533: Mainstreaming & Inclusion; July 9 - August 5, 2019; 3 credits; tuition \$525; reimbursement \$525 (GMIS, Learning Support) |

Total: \$7,902

**MOTION CARRIED.**

### PUPIL SERVICES

Motion by O'Brien and second by Koestel to Approve the following Agenda items collectively:

- Approve a **Renewal Agreement with the Vista School**, Hershey, PA, to provide Special Education services during the 2019-2020 school year for Student #809976, at a cost of \$54,524 (increase of \$1,588), as presented
- Approve a **Renewal Agreement with Progressions School**, Stowe, PA, to provide specialized emotional/learning support services for identified students during the 2019-2020 school year; rate is \$172/day (increase of \$8.50/day), as presented
- Approve a **Renewal Agreement (by Addendum) with Pressley Ridge Autism Day School**, Pittsburgh, PA, to provide residential special education services for Student #806515, for the 2019-2020 school year; tuition rate is \$25,000 per semester (no increase), and \$19,000 per semester for 1:1 Aide services; Also, ESY Services at a total cost of \$5,950 (\$2,350 for tuition and \$3,600 for 1:1 Aide services), as presented
- Approve a **Renewal Agreement with Pediatric Therapeutic Services (PTS)**, Conshohocken, PA, to provide Occupational Therapy, Physical Therapy, Speech, Psychology and Nursing services, as needed; 2019-2020 rates are as follows and as presented:
  - OT - \$70.50/hour; Certified OT Asst \$53/hour
    - (increase of \$1/hr each)
  - PT - \$70.50/hour (increase of \$1/hr)
  - Speech - \$70.50/hour (increase of \$1/hr)
  - Psychology - \$78/hour (increase of \$7/hr)
  - Nursing - \$59/hour RN; \$52/hour LPN
- Approve a **Renewal Agreement with Berks Deaf & Hard of Hearing Services, Inc.** to provide interpreting services for the 2019-2020 school year; rate is \$50/hour during school hours (no increase), as presented
- Approve a **Renewal Agreement with Linda M. Woodin, MSN, CRNP, BC**, Harrisburg, PA, to provide Medical Provider Authorization of School-Based Access Program services at a rate of \$8 per IEP review (no increase), effective for the 2019-2020 school year, as presented

- Approve a **Renewal Agreements with Capstone Academy**, East Norriton, PA, to provide Special Education services for Student #803550 and Student #803715 for the 2019-2020 school year; tuition is \$80,650.80 per student (increase of \$703.66), as presented

**MOTION CARRIED.**

### **ATHLETIC/CO-CURRICULAR**

Motion by Adams and second by Koestel to Approve the **Coaching positions/stipends for the 2019-2020 school year**, as presented

**MOTION CARRIED.**

### **PROPERTY**

Motion by Peterson and second by Koestel to Approve the following Agenda items collectively:

- Approve for **UGI/Volt2Amp to remove, secure and reinstall 578 solar panels on the High School roof**, giving access to Tremco Roofing for summer warranty repair work, at a cost of \$107,500, as presented
- Approve the **Conversion of 855 sq/ft of classroom space (Room 105) at GMIS to Special Education offices (2) and Conference room space**, by SJ Thomas Company, utilizing KPN EZIQC Agreement at a cost of \$30,683.87 (capital expenditure), as presented
- Approve **Intercom/Communications Control System (PA System) upgrades of obsolete equipment at Cumru and Brecknock Elementary schools** through Costars contract, at a cost of \$12,780 per building (capital expenditure), as presented
- Approve **Additional carpet replacement in the Brecknock Elementary offices and Conference room**, to be done during secure entry upgrade work by SJ Thomas Company through KPN EZIQC, at a cost of \$10,859.63 (capital expenditure), as presented
- Approve the **Installation of new fire alarm panel at Cumru Elementary** (replacing obsolete control system), supporting all code-compliant devices, by Berkshire Systems Group under Costars contract, at a cost of \$26,710, (capital expenditure), as presented

**MOTION CARRIED.**



Motion by Peterson and second by Koestel to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

GM Girls Soccer

Stadium & Multipurpose Field  
Saturday, 7/27/19; 8:00am - 1:00pm  
Fundraising soccer tournament  
No Charge

GM Music Department

High School Auditorium  
Tuesday, 3/31/20; 5:30pm - 10:00pm  
String Fling Rehearsal & Concert  
No Charge

GM Music Department

GMIS Gymnasium & Cafeteria  
Saturday, 3/07/20; 9:00am - 10:00pm  
Pops Concert  
Custodian needed 6-10pm  
Custodial Charges: \$40/hr x 4 hours

GM Music Department

High School Cafeteria, Band Room, Choral Room,  
Classrooms, Bathrooms and Auditorium  
Friday, 2/21/20; 11:00am - 10:00pm  
Night of Jazz  
No Charge

GM Music Department

Stadium, Multipurpose Field, Concessions, Restrooms,  
Lights, PA System & Parking Lots for High School &  
Middle School  
Saturday, 11/02/19; 12 noon - 11:00pm  
Strike Up The Bands  
Custodial Charges: TBD

GM Music Department

High School Cafeteria, Band & Choral Rooms, Sinks  
& Refrigerators, Restrooms & Parking Lot  
Saturday, 11/02/19; 1:00pm - 11:00pm  
Strike Up The Bands  
Custodial Charges: TBD

GM Music Department	Middle School Cafeteria, Restrooms, Sinks & Refrigerators, Teacher Lounge Saturday, 11/02/19; 12 noon - 11:00pm Strike Up The Bands Custodial Charges: TBD
GM Music Association	Middle School Cafeteria & Restrooms Saturday, 3/14/20; 9:00am - 6:00pm GMMA Mattress Sale Fundraiser No Charge (staff will be responsible for building)
GM Soccer Club	Various Fields Wednesday evenings 6/29/19 - 8/07/19 Fields, dates & times assigned by the Athletic Director Youth Soccer Practice No Charge
GM Youth Field Hockey	Middle School Cafeteria Saturday, 9/14/19; 8:45am - 10:15am (only needed in the event of inclement weather) Youth Field Hockey Pictures No Charge
GM Youth Field Hockey	Grass Fields Tuesdays & Thursdays, 8/06/19 - 10/18/19 5:30pm - 7:30pm Fields, dates & times assigned by the Athletic Director No Charge
GMIS Robotics Team	GMIS Gymnasium Saturday, 12/14/19; 8:00am - 12 noon Robotics Team Scrimmage No Charge (Sara Eastman will be responsible for bldg)
Michael Winson Memorial Fund	Softball Fields Saturday, 7/20/19 10:00am - 6:00pm Softball for Life No Charge

Mifflin Broncos Football	Grass Fields behind Stadium 8/01/19 - 11/01/19; 5:30pm - 7:45pm Dates & times assigned by the Athletic Director Football Practice No Charge
Mifflin Broncos Football	Multipurpose Field Saturdays, 8/31/19 - 10/26/19 Dates & times assigned by the Athletic Director Football Games No Charge
Mifflin Broncos Football	Multipurpose Field Sundays, 9/01/19 - 11/03/19 Dates & times assigned by the Athletic Director Football Games No Charge
Mifflin Broncos Flag Football	Various Fields 8/12/19 - 11/01/19 Fields, dates & times assigned by the Athletic Director Flag Football Practices No Charge
Mifflin Broncos Flag Football	Various Fields 9/07/19 - 10/26/19 Fields, dates & times assigned by the Athletic Director Flag Football Games No Charge

**MOTION CARRIED.**



Upon Adjournment, the Board entered into another **Executive Session** for discussion of a Personnel matter.

Motion by Koestel and second by O'Brien to **Adjourn the Meeting** at 7:25pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in black ink.

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Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, August 5, 2019; 6:30pm - Education Center**

**Board Members in Attendance** - Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson - 6. Absent - Mrs. Elizabeth Adams, Mrs. Jill Koestel, Mr. James Ulrich - 3.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mr. Pat Tulley, Athletic Director; Mr. Tim Ziegler, Director of Facilities; Mr. Steven Murray, Principal, High School.

**Others in Attendance** - Ms. Sharon Patton, Board Recording Secretary; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 6:30pm by Dr. Lisa Peterson, Board Vice President.

**Superintendent's Report** - Dr. Gerhard updated the Board on Mr. James Ulrich, Board President, who underwent unexpected surgery in the past week. He was pleased to report that Mr. Ulrich has been moved to a regular hospital room and has begun his recovery process.

During review of the Agenda, voting action was taken on the following items:

**PERSONNEL**

Motion by Friedlander and second by O'Brien to **Elect Mr. William McKay as Assistant Superintendent**, effective August 5, 2019 (change in title from Assistant Superintendent-Elementary); and Approval of Employment Agreement, for the five-year term covering August 5, 2019 through June 30, 2024, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve **Elimination of the Assistant Superintendent - Secondary Administrative position**; effective August 5, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve **Revised 2019-2020 salary listing for Act 93 Administrators**, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to **Appoint Mrs. Kathy Jacobs as Mifflin Park Elementary Interim Principal** effective for the 2019-2020 school year; beginning August 21, 2019, professional salary plus \$50 per diem (replacing Mrs. Holly Garner - resignation)

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to **Appoint Ms. Patricia Seifert as Supervisor of Special Education - Elementary**; Full-time 12-month Act 93 Administrative position; salary \$87,000; effective date TBD (replacing Michele Bleacher - resignation)

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following for **Retirement**

Zeigenfuse, Judy      - Brecknock, Librarian; effective February 3, 2020;  
35 years of service

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Eckenrode, Robert      - Chief Operations Officer; effective October 31, 2019

Hunter, Corey            - High School, Chemistry; effective July 19, 2019

Santiago, Merachell      - Cumru, Paraprofessional; effective July 24, 2019

Slegel, Karen            - High School, Custodian; effective July 23, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

Belinski, Melissa        - High School, Chemistry; effective for the start of the  
2019-2020 school year; Professional Contract,  
Masters, Step 7 (replacing Corey Hunter - resignation)

Bingaman, Jennifer      - Education Center, Special Education Secretary;  
effective August 26, 2019 (replacing Patti Swanger -  
status change)

- Dyer, Linda - Cumru, Food Service; effective August 26, 2019  
(replacing Chris Lindahl - resignation)
- Gaffney, Kaitlyn - Education Center, Business Operations Secretary/PM  
Receptionist; effective July 19, 2019 (replacing  
Katie Lutz - resignation)
- Manning, Stephanie - Middle School, Food Service; effective August 26, 2019  
(replacing Naomi Hines)
- Merris, Meagan - Middle School, Learning Support - Math; effective for  
the start of the 2019-2020 school year; TPE, BS Step 2  
(replacing Lois Carrier - retirement)
- Moffat, Bridget - GMIS, Cafeteria Manager; effective August 26, 2019  
Act 93 Supportive position (replacing Lisa Balthaser -  
resignation)
- Neal, Shea - Cumru, Life Skills Long-Term Substitute; effective  
approximately September 20, 2019 through approximately  
January 1, 2020 (covering for Rebecca Bernardo - Leave  
of Absence)
- Pienta, Olivia - GMIS, Food Service; effective August 26, 2019  
(replacing Mary Allen)
- Snook, Jeffrey - High School, Part-time Custodian; effective August 12,  
2019 (replacing Cheryl Bolig - resignation)

#### **Employment - Co-Curricular**

- Kline, Erica - Middle School, Cheerleading Coach, Fall & Winter,  
2019-2020; stipend \$1,089.15 per season (replacing  
Maryellen McKnight - resignation)

#### **Middle School B.E.S.T. Day Advisor (retroactive for 2018-2019 school year)**

Two positions @ \$712 stipend each; \$1,424 split three ways:  
Heather Griffin, Angela Mayo and Nicole Stern; \$475 each



Middle School Grade 8 Class Advisor (retroactive for 2018-2019 school year)

Katie Munn - served as one of three advisors; stipend \$284.67

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve the following **Status Changes**

- |                    |  |
|--------------------|--|
| Bell, Kristin      | - Cumru, Paraprofessional to High School, Paraprofessional; effective August 21, 2019 (new position - replaces Elwyn Aide)   |
| Calpino, Christine | - GMIS, Food Service - Part-time Assistant Cook to Full-time Cook; effective August 26, 2019 (replacing Sandra Damato)   |
| Damato, Sandra     | - GMIS, Food Service to Cumru, Food Service; effective August 21, 2019 (replacing Christine Calpino)   |
| DiCrocco, Deb      | - GMIS, Paraprofessional to Cumru, Paraprofessional; effective August 21, 2019 (replacing Merachell Santiago)  |
| Grumbling, Ginny   | - Brecknock, Custodian to Brecknock, Food Service; effective August 26, 2019 (replacing Angela Suda)   |
| Peticca, Karen     | - Hourly Teacher to Cumru, Pre-K Hourly Teacher; effective for the 2019-2020 school year (new position)  |
| Reitnauer, Zachary | - Middle School, Long-Term Substitute, STEM/Gifted to Middle School, Social Studies contract; effective for the start of the 2019-2020 school year; TPE, BS Step 1 (replacing Dan Bratton - resignation) |

**MOTION CARRIED.**

**PROPERTY**

Motion by Peterson and second by Kennedy to Approve the following Agenda items collectively:

- **Brecknock sand mound jetting**, at a cost of \$9,600 (to be paid from the Capital Reserve Fund), as presented

- **Change Orders for the Cumru and Brecknock secure vestibule projects;**  
supplemental expenses in the amount of \$20,658.46, as presented
- MOTION CARRIED.**

Motion by Peterson and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Berks County Solid Waste  
Authority

GMIS Parking Lot  
Saturdays, 4/18/20 & 4/25/20  
6:00am - 5:00pm  
Household Hazardous Waste Collection (4/18)  
and Paper Shredding (4/25)  
No Charge

Berks County Swimming Assoc.

GMIS Cafeteria  
Monday, 8/26/19  
6:00pm - 9:00pm  
General Membership Meeting  
No Charge

GM High School Cheerleading

High School Auxiliary Gym  
Mon-Wed 8/12/19 - 8/14/19  
5:15pm - 8:15pm  
Broncos Youth Cheerleading Camp  
No Charge

GM Music Association  
(Date Change)

Middle School Hallways, Gymnasium & Cafeteria  
**Friday evening, 11/22/19 (for set-up if no playoffs) &  
Saturday, 11/23/19; 6:00am - 5:00pm**  
Music Association Craft Show  
*Custodian only needed for final clean-up; Stephanie Carter  
will be responsible for building*  
Custodial (2 hrs clean-up): \$40/hr

GM Music Department  
(Location & Date Change)

**High School Auditorium**  
**Thursday, 4/02/20**  
5:30pm - 10:00pm  
GM String Fling Rehearsal & Concert  
No Charge

Science Explorers

Cumru Classrooms

Thursdays, various sessions from 9/19/19 to 5/21/20

3:30pm - 4:30pm

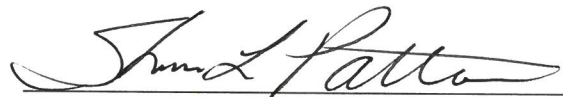
After-School Science Club

Rental: \$10/hr per classroom

**MOTION CARRIED.**

Upon Adjournment of the Meeting, the Board entered into an **Executive Session** for a Board Retreat session.

Motion by Kennedy and second by Palange to **Adjourn the Meeting** at 6:53pm.

A handwritten signature in black ink, appearing to read "Sharon L. Patton", is written over a horizontal line.

Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, August 19, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Jennifer Murray, Dr. Michele O'Brien - 5. Absent - Mrs. Caryn Friedlander, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 4.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mr. Pat Tulley, Athletic Director; Mr. Tim Ziegler, Director of Facilities; Mr. Chad Curry, Principal, Cumru Elementary; Mrs. Kathleen Jacobs, Interim Principal, Mifflin Park Elementary; Mr. Cory Crider, Associate Principal, Intermediate School.

**Others in Attendance** - John M. Stott, Esq., Board Solicitor; Ms. Sharon Patton, Board Recording Secretary; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:12pm by John M. Stott, Esq., Board Solicitor (in the absence of the Board President and Vice President), followed by the Pledge of Allegiance and Roll Call.

**Election of Temporary President for this Meeting** - In the absence of both the Board President and Board Vice President, John Stott, Esq., Board Solicitor, called for Nominations of a Temporary President for purposes of running this meeting. Mrs. Koestel nominated Mr. Donald Kennedy, Board Treasurer. There were no other nominations.

Motion by O'Brien and second by Koestel to **Appoint Mr. Donald Kennedy as Temporary President.**

**MOTION CARRIED.**

Mr. Donald Kennedy took over the meeting and announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Motion by Koestel and second by O'Brien to Approve the **Minutes of the Meetings** held July 15, 2019 and August 5, 2019, as presented

**MOTION CARRIED.**



Motion by Koestel and second by O'Brien to Approve the **Treasurer's Report** of July 31, 2019, as presented

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to Approve **Bills Paid**, in the total amount of \$2,867,575.17, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to Address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **RIGHT-TO-KNOW REQUESTS**

- SmartProcure - all purchases orders from April 22, 2019 to current
- Stevens & Lee, Harrisburg - copies of any payment-in-lieu or services-in-lieu of taxes Agreement the District may have had (we have none)
- Charissa Daman, Americans for Fair Treatment - copies of all contracts for all classes of employees, professional and non-professional

**Superintendent's Report** - Dr. Steven Gerhard shared that the District welcomed 25 new teachers at its New Teacher Orientation program last week. This Wednesday marks the opening In-Service day for professional staff and Monday, August 26th will be the first day of school for students. Dr. Gerhard invited all Board members to join him on a walk-through of the buildings on the morning of Tuesday, August 27th. He also then thanked the Administrative team members for their hard work over the summer in preparing for the new school year.

#### **FINANCE**

At the Direction of John Stott, Esq., Solicitor, the Agenda item for **approval of Budget Transfers was deferred until September, 2019**, as the attendance of two-thirds of the Board membership is required for voting action.

Motion by Koestel and second by Adams to **Award the 2019-2020 Art Supplies Bids** in the total amount of \$29,125.29, as presented

**MOTION CARRIED.**

## PERSONNEL

Motion by O'Brien and second by Koestel to Approve the following Agenda items collectively:

- **Intermediate School Co-Curricular Staffing** for 2019-2020, as presented
- **Middle School Co-Curricular Staffing** for 2019-2020, as presented
- **High School Co-Curricular Staffing** for 2019-2020, as presented
- The following **Dentists** to conduct student exams on an as-needed basis during the 2019-2020 school year, at a rate of \$1.75 per exam (no increase): Thomas Fries, DMD, Shillington; Michael Balthaser, DMD, Wyomissing; Tim Medianick, DMD, Reading
- **Aquatics staffing & hourly wages** for 2019-2020, as presented
- **Professional Mentor program listing** for 2019-2020, as presented
- Requests of Jared Kochell and Gabby Montefiore to serve **Athletic Training internships** as required by Alvernia University's course of study; 200 hours of clinical experience to be served per semester during the 2019-2020 school year; J Greene, Athletic Trainer, to serve as Mentor

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the following **Retirement**

Minninger, Ray	- High School, Head Custodian; effective September 11, 2019 11 years of service
----------------	--

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the following **Resignations**

de la Cruz, Raida	- Cumru, Paraprofessional; effective August 6, 2019
Gockley, Kristina	- High School, Paraprofessional; effective August 9, 2019
Hickey, Cheryl	- Middle School, Paraprofessional; effective August 6, 2019
Moszienski, Mike	- High School, 2nd Shift Custodian; effective August 9, 2019
Pienta, Olivia	- GMIS, Food Service (declined position)

- |               |  |
|---------------|--|
| Price, Andrew | - High School, Tech Ed; effective September 6, 2019  |
| Raymond, Tara | - Brecknock, Hourly Teacher; effective August 12, 2019   |
| Schmoyer, Tom | - High School, 3rd Shift Custodial Supervisor; effective August 7, 2019                                |
| Smith, Kim    | - Brecknock, Kindergarten Long-Term Substitute; effective August 14, 2019 (awarded contract elsewhere) |

**Resignations - Co-Curricular**

- |                |  |
|----------------|--|
| Greene, Jordan | - Assistant Coach, JH Boys Soccer; effective July 26, 2019 |
|----------------|--|

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the following for **Employment**

- |                   |   |
|-------------------|---|
| Berry, Kirby      | - GMIS, Food Service; effective August 19, 2019<br>(replacing Mary Allen)   |
| Dillon, Kenneth   | - High School, Part-time Custodian; effective date TBD<br>(replacing Karen Slegel - resignation)  |
| Howell, Rebecca   | - High School, Tech Ed; effective for the start of the<br>2019--2020 school year; TPE, BS Step 1 (replacing<br>Andrew Price - resignation)            |
| Kistler, Stefanie | - GMIS, Learning Support; effective for the start of the<br>2019-2020 school year; TPE, BS Step 2 (replacing<br>Jen Kurtz - status change)            |
| Moore, April      | - Brecknock, Kindergarten Long-Term Substitute;<br>effective for the 2019-2020 school year (covering for<br>Paige Moore - Child-Reading Leave)        |
| Phifer, Ashlyn    | - Cumru, Autistic Support Teacher; effective for the<br>start of the 2019-2020 school year; TPE, BS Step 1<br>(replacing Katelyn Gibbs - resignation) |

- |                   |  |
|-------------------|--|
| Seidel, Connor    | - Mifflin Park, Long-Term Substitute, Learning Support; effective for the 2019-2020 school year (covering for Kathy Jacobs - assignment change)                            |
| Tatarka, Danielle | - Mifflin Park, Learning Support to Mifflin Park, Emotional Support; effective for the start of the 2019-2020 school year (filling contract from Katie Fick's resignation) |
| Walker, Lynn      | - Cumru, Pre-K Hourly Teacher; effective for the 2019-2020 school year   |

**Employment - Co-Curricular**

- |                |   |
|----------------|---|
| King, Danielle | - Co-Assistant Coach, HS Field Hockey; effective for the 2019 Fall Season; stipend \$1,960.47 (position was vacant) |
|----------------|---|

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the following **Status Changes**

- |                 |  |
|-----------------|--|
| Beane, Jeffrey  | - Brecknock, Part-time Custodian to High School, Full-time Custodian; effective date TBD (replacing Michael Moszcienski - resignation) |
| Ernst, Barbara  | - Mifflin Park, Food Service to GMIS, Food Service; effective August 26, 2019 (replacing Christine Calpino)                            |
| Kaucher, Amanda | - Correction in salary - new contract; BS Step 1 to BS Step 2 (Cumru, Art)   |

**Status Changes - Co-Curricular**

- |                    |   |
|--------------------|---|
| Balthaser, Michael | - Assistant Coach, JH Boys Soccer - stipend adjustment from \$1,500 to \$2,178.30 (due to resignation of Jordan Greene - Assistant Coach) |
| Olaewe, Oladele    | - Head Coach, JH Boys Soccer - stipend adjustment from \$2,253.37 to \$3,485.28 (due to resignation of Jordan Greene - Assistant Coach)   |

**MOTION CARRIED.**



Motion by O'Brien and second by Koestel to Approve the following **Leaves of Absence**

Moore, Paige - Child-Rearing Leave; effective for the 2019-2020  
school year (Brecknock, Kindergarten)

Thomas, Erika - Leave of Absence; effective September 25 -  
October 25, 2019 (Supervisor of Special Education -  
Secondary)

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the following **Volunteers - Fall  
Co-Curricular**

HS Football	John Morrissey, Ian Mugar, Brandon Orndorff, Dominic Vecchio, Patrick Fleming, Nicholas Snyder
Freshman Football	Michael Franks, Marc Geddio
Pony Football	Tanner White
HS Water Polo	Collin Charnoff, Will Kitsch, Sarah Limanni, Kevin Mangan, Ken Vincent
HS Girls Volleyball	Brandy Blimline
MS Girls Volleyball	Rupert McCrea
HS Girls Soccer	Tim Petricoin, Eric Dreibelbis
HS Boys Soccer	Jim hartung
MS Boys Soccer	Dennis Carpio
MS Field Hockey	Jessica Tobias
HS/MS Boys Cross Country	Greg Kellenberger

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the following **In-Service Tuition  
Reimbursement Requests**

Cooper, Cecilia - Kutztown University, Course #520: Instruction  
Systems Design & Learning Processes in Music;  
August 26 - December 14, 2019; 3 credits; tuition  
\$1,548; reimbursement \$1,548 (Mifflin Park, Music)

Heck, Betsy - Eastern Mennonite University, Course #510:  
Historical, Philosophical & Theoretical Foundations  
of Nursing; August 26 - December 14, 2019;  
3 credits; tuition \$1,830; reimbursement \$1,548  
(High School, Nurse)

- |                   |   |
|-------------------|---|
| Hertzog, Nathan   | - Wilkes University, Course #5037: Developing Online Programs; September 3 - October 20, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Social Studies)            |
| Hertzog, Nathan   | - Wilkes University, Course #5036: Teaching & Learning Online Environment; October 21 - December 8, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Social Studies) |
| Hertzog, Nathan   | - Wilkes University, Course #5032: Online Teaching for PA Educators; October 21 - December 8, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Social Studies)       |
| Martin, Stephanie | - Kutztown University, Course #500: SPU in Standards Aligned Systems; August 26 - December 14, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 3)            |

**In-Service Tuition Reimbursement Requests - Masters Plus**

- |                   |  |
|-------------------|--|
| Rowlands, Brianna | - Indiana University of Pennsylvania, Course #502: Educational Leadership for Today's Issues; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, FCS)                                       |
| Snavelly, Tammy   | - Kutztown University, Course #532: Practicum in the Instructional Coaching Process; August 26, 2019 - December 14, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, RtII Specialist) |
| Trievel, Heather  | - Kutztown University, Course #532: Practicum in Instructional Coaching Process; August 26 - December 14, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Grade 3)                   |

Total: \$13,932

**MOTION CARRIED.**

### CURRICULUM/INSTRUCTION

Motion by Murray and second by O'Brien to Approve a Request for **Waiver of Policy #126 - Class Size**, for the following 2019-2020 High School courses (requesting to run with less than 15 students):

AP Calculus BC - 10  
AP Environmental Science - 12  
AP Studio Art - 13  
AP Capstone Research - 14  
AP Chemistry - 14  
Digital Studio Arts III - 10  
Broadcast Media Design - 10  
Precalculus CL - 11  
Chemistry II - 12  
Music Production II - 12  
Speech - 13  
Robotics II - 13  
Applied Design - 13  
French IV - 13

Courses not running::

- |                         |                 |
|-------------------------|-----------------|
| - Holocaust/Genocide    | - AP Physics II |
| - Honors Precalculus CL | - Geometry CL   |

*Note: 'CL' = Customized Learning*

**MOTION CARRIED.**

### PUPIL SERVICES

Motion by Murray and second by Koestel to Approve the following Agenda items collectively:

- Legal Services Consultation **Agreement with Sweet, Stevens, Katz & Williams LLP** to provide advice and opinions concerning special education ESSA compliance, student services and student civil rights issues, and up to six (6) half-day face-to-face consultations and file reviews with District Special Education and Student Services Administrators during the 2019-2020 fiscal year; fee is \$8,400 (*Note: Last year's Agreement included eight (8) half-day consultations and the fee was \$11,200*), as presented
- Renewal **Agreement with Service Access & Management, Inc., (SAM)**, to ensure coordination of services for 2019-2020, as presented

- **Renewal Agreement with Folium, Inc., d/b/a Laurel Life Services**, for continuance of the Elementary Transition classroom at Mifflin Park Elementary for the 2019-2020 school year; cost is \$283,250, to be paid in two equal payments of \$141,625 (increase of \$8,250), as presented
- **Agreements with Opportunities School** to provide Special Education Services during the 2019-2020 school year for Student #809661, Student #809296 and Student #809617; tuition cost is \$33,075 per student, as presented
- **Renewal Agreement with Elwyn Opportunities School** to provide one (1) Positive Support Facilitator at the High School, one (1) Positive Support Facilitator at the Middle School, and one (1) Positive Support Facilitator at the Elementary level, as needed, during the 2019-2020 school year; rate is \$205/day per facilitator (increase of \$9/day), as presented
- **Renewal Agreement with Elwyn Opportunities School to provide Behavior Support services**, through two direct-service Positive Support Facilitators, for the PAST classroom at the High School; rate is \$595/day - or \$108,885 for the 2019-2020 school year (increase of \$27.76/day - or \$6,781.37 per year), as presented
- **Renewal Agreement with River Rock Academy**, Sinking Spring, PA, to provide Alternative Education Services for appropriately-identified students during the 2019-2020 school year; 2 student slots reserved at a reduced per diem rate of \$140.69 (increase of \$4.10/day), for an annual cost of \$52,055.30; any additional placements over the 2 reserved slots will be \$174.29 per diem (increase of \$5.08/day), as presented
- **Renewal Agreement with J. Richard Koch, LCSW**, to provide Social Work services during the 2019-2020 school year; rate is \$70/hour (no increase), as presented
- **Renewal Agreements with Hogan Learning Academy**, Fleetwood, PA, to provide Special Education services during the 2019-2020 school year, at a rate of \$420/day per student, for the following students, as presented: Student #804235, Student #803661, Student #809757 and Student #805783; and Renewal Transportation Agreement for the 2019-2020 school year, at a rate of \$260/day (no increase), as presented
- **Agreement with the Chester County Intermediate Unit** to provide Medical Authorizations required for **School-Based Access billing** of Medical-Assistance eligible health-related services; CRNP Medical Authorizations at \$9.95 each; Physician Medical Authorizations at \$32.84 each, as presented



- **Renewal Tuition Agreement for Student #802922**, for the 2019-2020 school year, as presented
- **2019-2020 Support Affidavits** for the following students:
  - Student #807090 (GMIS, Grade 6)
  - Student #803849 (High School, Grade 10)
  - Student #809760 (Middle School, Grade 8)
  - Student #820097 (High School, Grade 12)
- **Agreement with KidsPeace**, Temple, PA, to provide Extended School Year Special Education services for Student #807173; July 1 - August 13, 2019 (30 days), at a rate of \$80.76/day, as presented
- Request of **Gianna Penaranda and Emilie Garrison** to complete their senior year at Governor Mifflin, as per Policy #202
- **Renewal Tuition Agreement for Student #807285**, for the 2019-2020 school year, as presented
- **Renewal Agreements with New Story School** to provide special education services during the 2019-2020 school year for the following students, as presented:
  - Perkiomen Avenue location; \$299/day per Student  
Student #805025; Student #806010; Student #809894;  
Student #809133; Student #809134
  - Wyomissing Boulevard location; \$280/day per Student  
Student #810002; Student #807826
  - New Holland Road location; \$380/day per Student  
Student #810057; Student #10000
- **Renewal Agreement with Progressions Behavioral Health Services, Inc.**, Plymouth Meeting, PA, to provide mental health services for identified students; term is August 31, 2019 to August 31, 2020, at no cost to the District, as presented
- **Renewal Tuition Agreement for Student #806066**, for the 2019-2020 school year, as presented

- **Renewal Agreement with Population Health Innovations for the Health eTools program** utilized by school nurses; three-year term covers September 1, 2019 through August 31, 2022; no cost for year 1, year 2 and year 3 are \$3,000 each; \$6,000 total, as presented

**MOTION CARRIED.**

### **PROPERTY**

Motion by Koestel and second by O'Brien to Approve **door replacements** at Brecknock, Cumru and the High School, through A.G. Mauro Company (COSTARS), as follows:

- Brecknock: 6 sets of exterior doors and 1 set interior doors - \$24,705
- Cumru: 3 sets of exterior doors - \$10,325
- High School: 1 set of interior doors - \$3,045

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to Approve the **purchase of custodial floor scrubbing equipment** for GMIS, Mifflin Park and the Middle School; 1 Trident R26SC Plus floor scrubber per building - \$12,491.04/each (\$37,473.12 total) through Hillyard, Inc. (COSTARS); existing floor scrubbers are 13 years old and past useful life, as presented

**MOTION CARRIED.**

### **POLICIES**

Motion by Adams and second by Koestel to Approve the **First Reading of Revision to Policy #609 - Investment of District Funds**, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Kennedy to Approve the following **Buildings & Grounds Use Requests**

Brecknock PTO

Brecknock Library/Library Classroom

Weds, 8/28, 10/2, 11/6, 12/4/19 & 1/8, 2/5, 3/4, 4/18 & 5/6/20

6:00pm - 8:00pm

PTO Meetings

No Charge

Brecknock PTO	<p>Brecknock Teacher's Lounge</p> <p>Thurs, 8/29/19</p> <p>7:30am</p> <p>Staff Breakfast</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Soccer Field &amp; Lot</p> <p>Fri, 9/13/19</p> <p>4:30pm - 10:00pm</p> <p>Movie Night</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Library Classroom</p> <p>Mon &amp; Tues, 11/25 &amp; 11/26/19</p> <p>12:30pm - 8:00pm</p> <p>Teacher Lunches</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Cafeteria</p> <p>Fri, 12/6/19</p> <p>5:30pm - 9:00pm</p> <p>Gingerbread Night</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Gymnasium</p> <p>Tues, 12/10/19 (afternoon &amp; Wed-Fri, 12/11 - 12/13/19</p> <p>Set-up Tues afternoon, wed-Fri 9:00am - 3:00pm</p> <p>Holiday Shop</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Cafeteria &amp; Gymnasium</p> <p>Fri, 2/7/20</p> <p>5:00pm - 9:00pm</p> <p>Winter Dance</p> <p>No Charge</p>

Nolde Forest Environmental  
Education Center

Brecknock Elementary Parking Lot  
Sat, 10/26/19  
1:00pm - 8:00pm  
Overflow Parking/Shuttle for Visitors  
No Charge (No Custodian needed)

Science Explorers  
(Mifflin Park)

Mifflin Park, Room 310  
Tuesdays - various dates from 9/6/19 - 5/12/20  
3:30pm - 4:30pm  
After-School Science Club  
Rental: \$10/hour

Science Explorers  
(Brecknock)

Brecknock Art Room  
Tuesdays - various dates from 9/6/19 - 5/12/20  
3:30pm - 4:30pm  
After-School Science Club  
Rental: \$10/hour

Shillington Borough

High School Auditorium  
Fri, 6/12/20 (only if inclement weather) 4:00-10:00pm  
Fri, 8/7/20 (Rain or Shine) 4:00 - 10:00pm  
Concerts  
(No Custodian needed - Doc Vecchio will be responsible  
for the building)  
No Charge

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to **Adjourn the Meeting** at 7:28pm.



Sharon L. Patton  
Board Recording Secretary



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, September 9, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Administrators in Attendance** - Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mr. Pat Tulley, Athletic Director; Mr. Tim Ziegler, Director of Facilities; Mr. Aaron Kopetsky, Principal, Brecknock Elementary; Mr. Chad Curry, Principal, Cumru Elementary; Mrs. Kathy Jacobs, Interim Principal, Mifflin Park Elementary; Mr. Cory Crider, Associate Principal, Intermediate School; Mr. Chris Killinger, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School.

**Others in Attendance** - Ms. Sharon Patton, Board Recording Secretary; Emma Steckiel and Ryan Klein, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of special education case statuses.

**Assistant Superintendent's Report** - Mr. Bill McKay reported that the 2019-2020 school year got off to a successful start, and the buildings hosted Back-to-School Night events. The District is now back in full swing!

**BOARD BUSINESS**

Motion by Kennedy and second by Koestel to Appoint Emma Steckiel and Ryan Klein as Student Representatives to the Board, effective for the 2019-2020 school year

**MOTION CARRIED.**

**PERSONNEL**

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Glase, Sarah                      - Supportive Substitute; effective August 27, 2019

- Manning, Stephanie - Mifflin Park, Food Service; effective August 28, 2019
- Petricoin, Jennifer - Mifflin Park, Building Secretary; effective September 13, 2019
- Price, Andrew - High School, Tech Ed; *(effective date revised from September 6 to September 2, 2019)*
- Sanchez, Keishla - Cumru, Food Service; effective September 3, 2019

**Resignations - Co-Curricular**

- Mulhare, Angela - High School, Dance Club Advisor; effective for the start of the 2019-2020 school year
- Price, Andrew - High School, TSA Co-Advisor; effective for the start of the 2019-2020 school year
- Voigt, Jesse - Co-Assistant Coach, High School Girls Soccer; effective for the Fall 2019 season

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

- Albrecht, Karen - Brecknock, 2nd Shift Custodian; effective September 6, 2019 (replacing Jeff Beane)
- Cassler, Beth - High School, Library Aide; effective date TBD (replacing Eileen Weller - retirement)
- Crisafulli, Erika - Brecknock, Hourly Teacher; effective for the 2019-2020 school year (replacing Tara Raymond - resignation)
- Landis, Connie - Middle School, Food Service; effective September 6, 2019 (replacing Lisa Phillips)
- Marks, Melissa - Middle School, Food Service; effective September 6, 2019 (replacing Stephanie Manning)

- Norelli, Caroline - Mifflin Park, Speech/Language Pathologist; effective date TBD; TPE, Masters Step 1 (replacing Margaret Mansell - status change)
- Roman, Matthew - High School, Food Service; effective September 6, 2019 (replacing Samantha Reitnauer)
- Rupp, Jacenia - Mifflin Park, Food Service; effective September 6, 2019 (replacing Barbara Ernst)
- Wright, Lauren - Cumru, Pre-K Hourly Teacher; effective for the 2019-2020 school year (replacing April Moore - status change)

High School After-School Tutoring "HELP" Program 2019-2020

Binkley, Kurt	Hickman, Amy	Stinson, Jen
Blair, Emma	Jones, Beth	Voit, Ralph
Dennis, Angela	McCarthy, Robert	Woronko, Christine
Halberg, Nicole	Mulhare, Angela	Yenser, Rich
Heck, Susan	Selbst, Brad	

**Employment - Co-Curricular**

- Habecker, Lisa - Assistant Coach, High School Water Polo; effective for the Fall, 2019 season; stipend \$2,613.96 (replacing Kelly Kline - resignation)
- Neal, Shea - Co-Assistant Coach, High School Girls Soccer; effective for the Fall, 2019 season; stipend \$1,797.10 (replacing Jesse Voigt - resignation)
- Nelson, Rebecca - High School TSA Co-Advisor; effective for the 2019-2020 school year; stipend \$1,452 (replacing Andrew Price - resignation)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

- Baumgartle, Joyce - Middle School, 10-month Secretary to High School, Guidance Office 10-month Secretary; effective September 3, 2019 (new position)

- Manning, Stephanie - Middle School, Food Service to Mifflin Park, Food Service; effective August 26, 2019 (replacing Barbara Ernst - status change)
- Maurer, Deb - High School, Custodian 2nd shift to Brecknock, Custodian 2nd shift; effective September 3, 2019 (replacing Ginny Grumbling - status change)
- Mansell, Margaret - Mifflin Park, Speech/Language Pathologist to Middle School, Speech/Language Pathologist; effective August 26, 2019 (replacing Marybeth Sterner - resignation)
- Phillips, Lisa - Middle School, Food Service Worker to Assistant Cook position; effective (replacing Annmarie Halulakos - resignation)
- Unger, Brenda - High School, Paraprofessional - Part-time to Full-time; effective September 3, 2019 (replacing Kristina Gockley)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leave of Absence**

- Muenster, Cindy - Intermittent Medical Leave of Absence; effective September 5, 2019 through approximately October 11, 2019 (Cumru, Paraprofessional)

**MOTION CARRIED.**

Upon Adjournment of this Meeting, the Board held an **Executive Session** for discussion of Personnel matters.

Motion by Koestel and second by O'Brien to **Adjourn the Meeting** at 7:20pm.



Sharon L. Patton  
Board Recording Secretary



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, September 16, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 8. Absent - Mrs. Jill Koestel - 1.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mr. Timothy Ziegler, Director of Facilities; Mrs. Kathleen Jacobs, Interim Principal, Mifflin Park Elementary;

**Others in Attendance** - James Mancuso, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Ryan Klein, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion Personnel matters.

Motion by O'Brien and second by Friedlander to Approve the **Minutes of the Meetings** held August 19, 2019 and September 9, 2019, as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by Palange to Approve the **Treasurer's Report** of August 31, 2019, as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve **Bills Paid**, in the total amount of \$3,570,124.98, as presented  
**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**

- Trisha Frassetto - listing of all Real Estate tax payments for 2019/20 paid in July, 2019
- SmartProcure - listing of all employees (name, position, department, employment type, email address)
- Chris Lanphear - a listing of all vendor contracts with a future expiration date, from 1-01-17 to current
- Mays, Connard & Rotenberg - copies of any and all existing agreements for payment in lieu of taxes

**Superintendent's Report** - Dr. Steven Gerhard shared an invitation with the Board members for them to attend a BCIU event being held at the Crowne Plaza on October 15th in conjunction with Dr. Tyrone Howard's (UCLA) visit to the area. Dr. Gerhard also shared that the Focus 2020 Strategic Planning Committee held its 4th meeting last week and ideas are coming together nicely. Two more meetings will be held before presenting to the Board in December and then during the State of the District event in January.

**Student Representatives' Report** - Ryan Klein reported on this being a busy Homecoming week, including Spirit Days, the high school dance with a theme of "Dancing through the Decades," and then Saturday's parade, tailgate, king & queen crowning and football game.

### **FINANCE**

Motion by Kennedy and second by O'Brien to Approve the **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Adams to Approve the **Purchasing Card users and limits**, as presented

**MOTION CARRIED.**

### **PERSONNEL**

Motion by Friedlander and second by Peterson to Approve a Renewal Agreement for the District's **Employee Assistance Program** with Family Guidance Center, Wyomissing, PA, for the term covering September 1, 2019 through August 31, 2020; cost is \$5,950.75 (a savings of \$140); rate is based on 563 employees @ \$10.25 each and includes an administrative fee of \$180, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Appoint Mr. Timothy Ziegler as **Director of Operations** (title change from Director of Facilities); retroactive to August 12, 2019; Act 93 Administrative salary \$90,000

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Retirement**

Calderon, Linda - GMIS, Second Shift Custodial Supervisor; effective  
October 24, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Hierl, Trevor - Technology Support; effective September 12, 2019

Dyer, Linda - Cumru, Food Service; effective September 9, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following for **Employment - Co-Curricular**

Griffin, Heather - Middle School BEST Advisor; effective for the  
2019-2020 school year; stipend \$726 (MS, FCS)

Kulp, Isaac - Middle School, 7th Grade Class Co-Advisor; effective  
for the 2019-2020 school year; stipend \$436  
(Middle School, English)

Mayo, Angela - Middle School, BEST Advisor; effective for the  
2019-2020 school year; stipend \$726 (MS, Art)

Mohl, Megan - Middle School, 8th Grade Co-Advisor; effective for  
the 2019-2020 school year; stipend \$290  
(Middle School, Phys Ed)

Mulhare, Angela - High School, Dance Club Advisor; effective for the  
2019-2020 school year; stipend \$726 (previously  
resigned but re-committed to position)

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following for **Leave of Absence**

- |                 |   |
|-----------------|---|
| Davenport, Josh | - Family Medical Leave; effective September 10, 2019 - approximately March 1, 2020; single block and intermittent (Middle School, Autistic Support) |
| DiMichael, Ann  | - Leave of Absence; effective August 21, 2019 through December 31, 2019 (Middle School, Paraprofessional)   |
| Habecker, Lisa  | - Leave of Absence; effective October 1 - November 15, 2019 (GMIS, Aquatics Support)  |
| Miller, Tracey  | - Family Medical Leave; effective September 26, 2019 - approximately November 1, 2019 (HS, Life Skills)   |
| Selbst, Brad    | - Family Medical Leave; effective November 11, 2019 through approximately March 15, 2020 (HS, English)  |

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Volunteer - Co-Curricular**

- |                 |               |
|-----------------|---------------|
| HS Girls Soccer | - Jesse Voigt |
|-----------------|---------------|

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **In-Service Tuition Reimbursement Requests**

- |                 |   |
|-----------------|---|
| Hertzog, Nathan | - Wilkes University, Course #583: Courseware Design & Construction; September 9 - December 8, 2019; 3 credits; tuition \$1,551; reimbursement \$1,548 (High School, Social Studies) |
| Keane, Rachel   | - Kutztown University, Course #526: School Law; August 28 - December 11, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (MS, Social Studies)                               |
| Mayo, Angela    | - Wilson College, Course #921: Effective Video Production; October 9 - December 3, 2019; 3 credits; tuition \$1,545; reimbursement \$1,545 (MS, Art)                                |



Mohl, Megan	- Wilson College, Course #921: Effective Video Production; October 9 - December 3, 2019; 3 credits; tuition \$1,545; reimbursement \$1,545 (MS, Phys Ed)
Molitor, Alesha	- Alvernia University, Course #515: Differentiated Instruction in the Inclusive Classroom; August 26 - December 6, 2019; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)
Molitor, Alesha	- Alvernia University, Course #545: Social Development & Behavior Support in Inclusive Classrooms; August 26 - December 6, 2019; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)
Riccuitti, Kayla	- West Chester University, Course #520: A Taste of Culture: Gastronomy in France; September 3 - December 6, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, French)
Smith, Tyler	- Wilkes University, Course #5082: Technology to Support Curriculum & Instruction; September 9 - December 8, 2019; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Tech Ed)
Starner, Amanda	- Wilkes University, Course #503: Differentiation Support by Technology; September 3 - October 20, 2019; 3 credits; tuition \$1,551; reimbursement \$1,548 (Middle School, English)
Starner, Amanda	- Wilkes University, Course #502: Project-Based Learning; October 21 - December 8, 2019; 3 credits; tuition \$1,551; reimbursement \$1,548 (MS, English)

#### **In-Service Tuition Reimbursement Requests - Masters Plus**

Lynch, Jillian	- University of Pennsylvania, Experiences in Applied Computational Thinking; 12-credit Certificate program; September 5, 2019 - May, 2020; EPIC Master Teacher cohort through the BCIU; tuition covered by grant (Mifflin Park, Grade 1)
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**In-Service Tuition Reimbursement Requests - Administrators**

Thomas, Erika - West Chester University, Course #700: Doctoral Studies;  
August 26 - December 14, 2019; 3 credits; tuition  
\$2,295.40 (Supervisor of Special Education - Secondary)

Thomas, Erika - West Chester University, Course #701: Social/Ethical  
Foundations of Education; August 26 - December 14,  
2019; 3 credits; tuition \$2,295.40 (Supervisor of Special  
Education - Secondary)

Total: \$19,668.80

**MOTION CARRIED.**

**CURRICULUM/INSTRUCTION**

Motion by Murray and second by Adams to Approve a request of the High School **Military History and AP European History** classes to travel to Italy, Austria and Germany; no more than 40 students and 7 chaperones will depart Friday, March 26 and return Saturday, April 3, 2021; three school days will be missed; cost to the District is school bus transportation back from the airport and three Substitute teachers for three days, as presented

**MOTION CARRIED.**

Motion by Murray and second by Adams to Approve a request of the High School **Governors & First Ladies** to participate in a Show Choir Competition sponsored by the CHHS Choral Boosters at Clover Hill High School, Midlothian, Virginia; Saturday, February 22 - Sunday, February 23, 2020; no cost to the District, as presented

**MOTION CARRIED.**

Motion by Murray and second by Palange to Approve a request of the **High School Travel Club** to travel to Belize for 8-10 days during the Summer of 2020, between June 15 and July 15, 2020 (exact dates not yet confirmed); no cost to the District, as presented

**MOTION CARRIED.**

### **PUPIL SERVICES**

Motion by Murray and second by Adams to Approve the following Agenda items collectively:

- **Support Affidavits** for the 2019-2020 school year:
  - Student #820218 (Middle School, Grade 7)
  - Student #820296 (Middle School, Grade 7)
  - Student #820209 (Middle School, Grade 8)
  - Student #809586 (High School, Grade 11)
- Request of McKenzie Amison and Andrew Gafencu to **complete their senior year** at Governor Mifflin, as per Policy #202
- Special Education **Settlement Agreement & Release** for Student #802461, as presented

**MOTION CARRIED.**

### **PROPERTY**

Motion by Peterson and second by Palange to Approve **Renovations to the Varsity Baseball Field**, at a cost of \$37,207, per quote from Hummer Turfgrass Systems, Inc., Manheim, PA (capital expenditure), as presented; and **Repairs to the JV Baseball infield**, at a cost of \$10,989, per quote from Hummer Turfgrass Systems Inc., Manheim, PA (capital expenditure), as presented (Total for both baseball fields is \$48,196)

**MOTION CARRIED.**

Motion by Peterson and second by Adams to Approve **Renovations to the Varsity Softball Field**, at a cost of \$12,252, per quote from Hummer Turfgrass Systems, Inc., Manheim, PA (capital expenditure), as presented; **Repairs to the JV Softball infield**, at a cost of \$5,885, per quote from Hummer Turfgrass Systems, Inc., Manheim, PA (capital expenditure), as presented; **Repairs to the Junior High Softball infield**, at a cost of \$6,985, per quote from Hummer Turfgrass Systems, Inc., Manheim, PA (capital expenditure), as presented (Total for all three Softball fields is \$25,122)

**MOTION CARRIED.**

Motion by Peterson and second by O'Brien to Approve the **Replacement of 210' of existing fencing** at the Brecknock wastewater treatment plant with new privacy fencing, at a cost of \$9,200 per quote from Paramount Fence, Elizabethtown, PA (capital expenditure), as presented

**MOTION CARRIED.**

Motion by Peterson and second by Kennedy to Approve **Changes in Fire Alarm Panels**, from traditional landline to cellular dialers, at eight (8) district buildings, at a cost of \$2,276 per quote from Berkshire Systems Group, Shillington, PA, (capital expenditure); estimated savings, after first year and initial investment will be \$350/year per location, as presented  
**MOTION CARRIED.**

### **POLICIES**

Motion by Palange and second by Kennedy to Approve the Second Reading of **Revision to Policy #609** - Investment of District Funds, as presented  
**MOTION CARRIED.**

Motion by Peterson and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Girls on the Run

Cumru Gym & Fields between Cumru & GMIS  
Tues & Thurs, 9/17/19 - 12/05/19  
3:30pm - 5:00pm  
Girls on the Run Program  
No Charge

Girls on the Run

Mifflin Park Field, Room 301 & Gym  
Tues & Thurs, 9/17/19 - 12/05/19  
3:30pm - 5:00pm  
Girls on the Run Program  
No Charge

GM Girls Basketball

GMIS Gymnasium  
Sat, 10/26/19  
8:00am - 8:00pm  
3-on-3 Tournament  
No Custodian needed - Coaches will be responsible  
No Charge

GM High School  
Baccalaureate Committee

High School Auditorium, Cafeteria, Bathrooms  
Thurs, 5/28/20  
3:00pm - 10:00pm  
Baccalaureate Service & Reception  
No Charge



High School STEP Program

High School Auxiliary Gymnasium

Thurs & Fri, 5/7 & 5/8/20

12:00pm - 3:00pm

Job Skill Olympics

No Charge

**MOTION CARRIED.**

Motion by Adams and second by Peterson to **Adjourn the Meeting** at 7:18pm.



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Sharon L. Patton

Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, October 7, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Administrators in Attendance** - Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer, Dr. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Timothy Ziegler, Director of Operations; Mr. Pat Tulley, Athletic Director; Mrs. Kathleen Jacobs, Interim Principal, Mifflin Park Elementary; Mr. Cory Crider, Associate Principal, Intermediate School; Ms. Coleen Davenport, Principal, Middle School; Mr. Steven Murray, Principal, High School.

**Others in Attendance** - Sharon Patton, Board Recording Secretary; Emma Steckiel, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:03pm by Mr. James Ulrich, Board President, who announced that the Board held an Executive Session at 6:45pm for discussion of Personnel matters.

**Assistant Superintendent's Report** - Mr. McKay shared that the Homecoming events were successful and commented that it to get bigger and better each year.

During review of the Agenda, voting action was taken on the following items:

**FINANCE**

Motion by Kennedy and second by Peterson to Approve a **Cyber Insurance policy** with AIG for the 2019-2020 fiscal year, at a prorated premium of \$5,967

**MOTION CARRIED.**

**PERSONNEL**

Motion by Friedlander and second by Kennedy to Approve the following **Retirements**

Weidner, Kristen

- Education Center, Human Resources Secretary;  
effective October 4, 2019; 19 years of service

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve the following **Resignations**

- |                   |  |
|-------------------|--|
| Clark, Meg        | - Middle School, Building Secretary; effective October 3, 2019     |
| Lumis, Judith     | - Education Center, Controller; effective November 15, 2019        |
| Mansell, Margaret | - Middle School, Speech & Language Pathologist; effective date TBD |
| Marks, Melissa    | - Cumru, Food Service; effective September 19, 2019                |
| Rupp, Jacenia     | - Mifflin Park, Food Service; effective September 20, 2019         |

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve the following **Terminations - Co-Curricular**

- |             |  |
|-------------|--|
| Kreft, Carl | - High School Marching Band; effective October 1, 2019 (stipend prorated to 75% - \$2,142) |
|-------------|--|

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

- |                     |   |
|---------------------|---|
| Bonfitto, Kristine  | - Middle School, Paraprofessional; effective September 30, 2019 (replacing Karlee Donate)       |
| Halulakos, AnnMarie | - Middle School, Food Service; effective September 23, 2019 - re-hire (replacing Melissa Marks) |
| Kozzo, Kelly        | - Custodial Department Substitute; effective September 30, 2019                                 |
| Mashburn, Jonathan  | - Technology Support; effective date TBD (replacing Trevor Hierl)                               |
| Melley, Heather     | - High School, Paraprofessional; effective date TBD (replacing Brenda Unger)                    |

- |                  |  |
|------------------|--|
| Salinas, Iris    | - Mifflin Park, Building Secretary; effective September 18, 2019; Full-time 12-month position (replacing Jennifer Petricoin) |
| McCarthy, Robert | - GM Gold program AP Physics II lab support during the 2019-2020 school year   |
| Youse, Janelle   | - Mifflin Park, Paraprofessional; effective September 23, 2019 (position was vacant)   |

**Employment - Co-Curricular**

- |                    |  |
|--------------------|--|
| Reitnauer, Zachary | - Middle School, Coding Club Advisor; effective for the 2019-2020 school year; stipend \$726 (position was vacant) |
|--------------------|--|

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

- |                   |  |
|-------------------|--|
| Baumgartle, Joyce | - High School, Guidance Office 10-month Secretary to Middle School, 10-month Building Secretary; effective October 7, 2019 (replacing Meg Clark) |
| Dillon, Kenneth   | - High School Custodian - Part-time to Full-time; effective September 17, 2019 (replacing Deb Maurer)  |
| Dominicis, Kim    | - District Courier to High School, full-time Custodian; effective date TBD (replacing Kim Metcalf; position changed from part-time to full-time) |
| Hill, Cindy       | - Mifflin Park, Lunch Aide to Mifflin Park, Food Service; effective September 30, 2019 (replacing Jacenia Rupp)                                  |
| Marks, Melissa    | - Middle School, Food Service to Cumru, Food Service; effective September 17, 2019 (replacing Keishla Sanchez)                                   |



**Status Changes - Co-Curricular**

Hunsberger, Leah

- High School Marching Band 2019-2020 stipend adjustment from \$1,500 to \$1,857

O'Pake, Hope

- High School Marching Band 2019-2020 stipend adjustment from \$500 to \$857

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Leave of Absence**

Dickinson, Leeanne

- Family Medical Leave; effective September 20, 2019 through TBD (Mifflin Park, Grade 1)

Rissler, Ashleigh

- Family Medical Leave; effective September 9 - October 18, 2019 (High School, Special Ed)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Volunteer-Co-Curricular**

HS Girls Volleyball

Candace Meshey

**MOTION CARRIED.**

Motion by Koestel and second by Kennedy to **Adjourn the Meeting** at 7:26pm.



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Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, October 21, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Administrators in Attendance** - Dr Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Timothy Ziegler, Director of Operations; Mrs. Trish Seifert, Director of Elementary Special Education; Mr. Pat Tulley, Athletic Director; Mr. Chad Curry, Principal, Cumru Elementary; Mr. Aaron Kopetsky, Principal, Brecknock Elementary; Mrs. Kathleen Jacobs, Interim Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Cory Crider, Associate Principal, Intermediate School; Ms. Coleen Davenport, Principal, Middle School; Mr. Chris Killinger, Associate Principal, Middle School; Mr. Tony Alvarez, Associate Principal, High School

**Others in Attendance** - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Emma Steckiel and Ryan Klein, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:15pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of personnel and negotiations matters.

Motion by Koestel and second by O'Brien to Approve the **Minutes of the Meetings** held September 16, 2019 and October 7, 2019, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the **Treasurer's Report** of September 30, 2019, as presented

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to Approve **Bills Paid**, in the total amount of \$3,968,513.26, as presented

**MOTION CARRIED.**

## **Presentation**

2018-2019 Academic Year Performance.....Bill McKay/Lisa Hess

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of these **Right-to-Know Requests**:

- Brian Bush - listing of current employees & subcontractors, position held & salaries
- Deltek - listing of every contract with a future expiration date that was awarded through the Bid/RFP process, from 1/01/17 to present

## **Reports**

**Superintendent's Report** - Dr. Steven Gerhard directed the Board's attention to an invitation placed at their seats for an upcoming Middle School event, entitled "Windows & Mirrors," offering folks the opportunity to share their love of reading with students. He also reminded everyone that the district has changed over from the ConnectEd notification system to the new Skylert system and that a test call will be going out on November 6th. Dr. Gerhard also made everyone aware that this winter the district will be utilizing both the two-hour and three-hour delay options for winter weather mornings. And he also shared that on Sunday, November 3rd, he has been invited to spend time with the adult class at Alleghenyville Lutheran Church, to chat with and answer questions from community members there.

**Student Representatives' Report** - Emma Steckiel reported on a number of Fall sports team successes and advancements in competition, as well as upcoming events such as the Junior/Senior Girls PowderPuff football game. She also shared a new student leadership initiative whereby students on the leadership team will be on hand to greet fellow students upon arrival in the morning with a smile and to wish them a great day. At the Middle School, students are looking forward to a Haunted Hallway event this Wednesday and a dance on Friday evening. **Ryan Klein** shared some happenings at Mifflin Park Elementary, such as Mr. Engle's Feeder Watch project on the rooftop garden, activities on how to be environmentally friendly, preparations for Colonial Day, various Fall field trips and the upcoming Veterans Day events. At the Intermediate School, students assisted in helping Mifflin Park Kindergarten students to release 13 Monarch butterflies.

## **FINANCE**

Motion by Kennedy and second by Koestel to Approve **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**



Motion by Kennedy and second by Koestel to Approve a **Contract and License Agreement with Transfinder** for a three-year term, at a cost of \$40,235 the first year, \$4,550 the second year, and \$7,250 the third year; first-year costs will be taken from the Capital Reserve Fund and the remaining years will be budgeted in the General Fund. The Agreement includes Routefinder Pro software, to route all buses and also includes route implementation of current routes, review of all current building boundaries and route efficiency study, as presented  
**MOTION CARRIED.**

#### **PERSONNEL**

Motion by Friedlander and second by Koestel to Approve for **Conrad Siegel Actuaries to perform the 2019 ACA Employer Reporting**, at a cost of \$7,000 (no increase)  
**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve for **Kutztown University student teachers** to serve field placements with district Art teachers, one day per week for ten weeks during the first semester of the 2019-2020 school year, as follows:

Jenna Jaworski	- Christine Allen (HS), Mentor
Samantha Leitner	- Jonna Holgate (MP), Mentor
Jace Watkins	- Amanda Kaucher (Cumru), Mentor
Robert Blackwell	- Angie Mayo (MS), Mentor
Emily Moore	- Amy Smith (Brecknock), Mentor
Britta Hyneman	- Kelly Spengler (HS), Mentor
Alyssa Lytle	- Spenser Spratlin (HS), Mentor

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the **Department Leaders** for the 2019-2020 school year, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

Beissel, Jeff - GMIS, Custodian; effective October 25, 2019

White, Julie - Brecknock Paraprofessional; effective October 25, 2019

**MOTION CARRIED.**



Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Bogush, Bonnie - Mifflin Park, Food Service; effective October 28, 2019 (replacing Larissa Miller)

Cavallucci, Janell - Middle School, Paraprofessional; effective date TBD (replacing Cheryl Hickey)

Natale, Ronald- High School, Custodial Services Manager; effective October 28, 2019; Act 93 Supportive position (new)

**Daily Substitute Teachers, 2019-2020 (additions)**

Alfred, Jared	Montgomery, Harry
Brunner, Bonnie Sue	Noey, Laura
Geddio, Michelle	Pilat, Bonnie Sue
Hintz, Herbert	Sarbaugh, Nicole
Jain, Shoba	

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

DiMichael, Ann - Middle School, Paraprofessional to Substitute Paraprofessional; effective October 19, 2019

Klahr, Joshua - Summer, 2019 Maintenance to Substitute Maintenance; effective October 10, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leaves of Absence**

Brightbill, Kris - Leave of Absence; effective September 1 - December 1, 2019 (Mifflin Park, Cafeteria Manager)

Karmonick, Stacey - Intermittent Family Medical Leave; effective October 7, 2019 through TBD (GMIS, Paraprofessional)

Krzak, Stephanie - Medical Leave of Absence; effective approximately December 20, 2019 through approximately February 3, 2020 (Education Center, HR Generalist)

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Masters Attainments and Masters Plus Credits Earned**

**Masters Attainments - Annual Acknowledgement**

Abrahamson, Keith	Renninger, Amanda
Bernardo, Rebecca	Steffy, Melanie
Massi, Arianna	Werley, Sabrina
Reber, Johanna	

**Masters Plus Credits Earned - Annual Acknowledgement**

Assetto, Susan	M +6 to	M+9
Babczak, Lindsey	M+9 to	M+15
Bjorquist, Daniel	M to	M+3
Blair, Emma	M to	M+3
Bresnahan, Erik	M+33 to	M+35
Brumbach, Corinne	M to	M+3
Calata, Joel	M+24 to	M+27
Carley, Matthew	M+6 to	M+12
Christ, Linda	M+15 to	M+18
Connelly, Laurie	M+27 to	M+33
Croft, Kirstie	M to	M+6
Davenport, Josh	M to	M+6
Davis, Katie	M to	M+6
Dennis, Angela	M to	M+6
Faust, Katie	M+6 to	M+9
Flores, Wanda	M+12 to	M+18
Fox, Linda	M+27 to	M+30
Francis, Nicole	M+18 to	M+24
Gerhard, Kristen	M+18 to	M+21
Gibson, Kim	M+6 to	M+12
Greene, Jordan	M+6 to	M+12
Heck, Susan	M+3 to	M+6
Hepner, Sue	M+3 to	M+6
Hyneman, John	M+12 to	M+15
Jones, Brenda	M+27 to	M+30
Killinger, Chris	M+33 to	M+36
Knause, Tabitha	M to	M+9
Leisawitz, Jessica	M+12 to	M+15
Lynch, Jillian	M to	M+6
Redford, Karen	M+18 to	M+24
Rowlands, Brianna	M to	M+6
Sandloop, Karen	M+30 to	M+33

Schools, Jennifer	M+9	to	M+12
Snavelly, Tammy	M	to	M+9
Stanziani, Allison	M+15	to	M+21
Tackack, Stephanie	M+27	to	M+30
Thuss, Marian	M+18	to	M+21
Torres, Holly	M+12	to	M+18
Trievel, Heather	M+15	to	M+18
Turner, Michael	M	to	M+6
Verbeke, Nathanael	M+3	to	M+6
Young, Jenna	M	to	M+3

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **In-Service Tuition Reimbursement Requests**

Bechtel, Megan	- Millersville University, Course #622: Reading & Writing in Content; December 16, 2019 - January 17, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 2)
Cooper, Cecilia	- Kutztown University, Course #525: Advanced Foundations of Music Education; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Music)
Stern, Nicole	- Wilson College, Course #921: Effective Video Production; October 9 - December 3, 2019; 3 credits; tuition \$1,545; reimbursement \$1,545 (Mifflin Park, Phys Ed)

**In-Service Tuition Reimbursement Requests - Masters Plus**

Burdan, Katelyn	- Wilkes University, Course #5038: Teaching & Learning in the Online Environment; October 21 - December 8, 2019; 3 credits; tuition \$1,626; reimbursement \$1,548 (Middle School, Health)
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Total: \$6,189

**MOTION CARRIED.**

### **CURRICULUM/INSTRUCTION**

Motion by Murray and second by Koestel to Approve the following Agenda items collectively:

- Request of the High School Military History class to travel to Virginia, Washington, DC and Maryland; Friday, February 14 - Monday, February 17, 2020; ½ student day will be missed; cost to the District is two Substitute teachers for ½ day and the use of two school vans, as presented
- Request of the High School FBLA to attend an Annual State Leadership Workshop at the Kalahari Resort, Pocono Mountains, PA; Sunday, November 3 - Monday, November 4, 2019; one school day missed; cost to the district is one Substitute teacher for one day and the use of a school van, as presented
- Request of the High School SGA to travel to Westmont Hilltop High School, Johnstown, PA, to participate in the PASC State Conference; Thursday, November 7 - Saturday, November 9, 2019; two school days missed; cost to the district is one Substitute teacher for two days, as presented
- Request of the Service Learning Club/Key Club to travel to sites in Pennsylvania, Virginia and Maryland, to provide volunteer services in impoverished areas, working with the environment and needy individuals; Sunday, April 5 - Wednesday, April 8, 2020; (this trip replaces the previously-approved trip to South Carolina); cost to the District is three Substitute teachers for three days and the use of school vans, as presented

**MOTION CARRIED.**

### **PUPIL SERVICES**

Motion by Murray and second by O'Brien to Approve the following Agenda items collectively:

- Agreements with John Paul II Center, Shillington, PA, to provide Special Education services during the 2019-2020 school year; tuition is \$28,600 per student, for the following students: Student #806077, Student #808487, Student #810030, Student #809069 and Student #801876, as presented
- Agreements with KidsPeace, Temple, PA, to provide Special Education services during the 2019-2020 school year; tuition is \$161.53/day per student, for the following students: Student #805235, Student #806038, Student #807469, and Student #805171, as presented



- Agreements with The Children's Home of Reading's CHOR Day Academy, Reading, PA, to provide Special Education services during the 2019-2020 school year for Student #820048 and Student #804633; tuition is \$200/day, as presented
- Agreements with Weiser Decisions, Robeson, PA, to provide Special Education services during the 2019-2020 school year, at a tuition rate of \$213.07/day per student for the following students: Student #808215, Student #804272, Student #808520, Student #805368, Student #802958 and Student #809103, as presented
- Renewal Agreement with the BCIU for Special Education services during the 2019-2020 school year, as presented

**MOTION CARRIED.**

### **PROPERTY**

Motion by Peterson and second by Kennedy to Ratify Receipt of six (6) seating booths/tables, donated by Mr. Hamid Chaudry of Wyomissing Family Restaurant; booths will be used in the High School Professional Development room for "lunch & learn" sessions with teachers

**MOTION CARRIED.**

Motion by Peterson and second by Friedlander to Approve the **Purchase of a Kubota F3990 tractor** at a cost of \$33,347.20 (capital expenditure), as presented

**MOTION CARRIED.**

Motion by Peterson and second by Friedlander to Approve the **Installation of a Mosaic Hopscotch Court at Mifflin Park Elementary**, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Koestel to Approve the Selection of **Reynolds, Inc, as an Energy Service Company (ESCO)** for the Governor Mifflin School District

**MOTION CARRIED.**

Motion by Peterson and second by Koestel to Approve a **Proposal from Reynolds, Inc, to retrofit the lighting in the GMIS Natatorium** through the Guaranteed Energy Savings Agreement (GESA) process, at a cost of \$66,500; final approval is subject to Solicitor review, as presented

**MOTION CARRIED.**

## **POLICIES**

Motion by Palange and second by Adams to Approve the First Reading of Revision to Policy #008-Attachment: Organization Chart, as presented  
**MOTION CARRIED.**

Motion by Peterson and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Cumru PTO

Cumru Cafeteria and outside grounds  
Saturday, 9/28/19  
10:00am - 3:00pm  
Fall Fest  
No Charge

Girl Scout Service Unit 755

Mifflin Park Parking Lot  
Sunday, 10/27/19  
2:00pm - 7:00pm  
Trunk or Treat  
No Charge

Greater Governor Mifflin League

High School & Middle School Campuses &  
Education Center Board Room  
Wed., 6/24/20 to Sunday, 7/05/20  
2020 Greater Mifflin Community Days  
No Charge

Weekend Warriors

Middle School Gymnasium (or HS Gym if conflict)  
Saturdays, 10/26/19 to 6/27/20  
10:00am - 12:00 noon  
Adult Basketball  
No Custodian needed - Steve Murray will be  
responsible for buildings  
Rental: \$10/hour

**MOTION CARRIED.**

Motion by Kennedy and second by Adams to **Adjourn the Meeting** at 8:06pm.



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Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**

**Monday, November 4, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Jennifer Murray, Mrs. Dawn Palange, Mr. James Ulrich - 7.  
Absent - Dr. Michele O'Brien, Dr. Lisa Peterson - 2.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mrs. Trish Seifert, Supervisor of Elementary Special Education; Mr. Pat Tulley, Athletic Director; Mr. Tim Ziegler, Director of Operations; Mrs. Kathleen Jacobs, Interim Principal, Mifflin Park Elementary; Mr. Steven Muray, Principal, High School.

**Others in Attendance** - Sharon Patton, Board Recording Secretary; Ryan Klein, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:04pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

**Superintendent's Report** - Dr. Gerhard shared that he, along with other Berks County Superintendents, spent two days in Harrisburg last week, for the opportunity to spend time with PDE officials and state legislators. During this time, the Superintendents were updated on several pending matters, including the topics of Cyber Charter Schools and Teacher Evaluations. Dr. Gerhard also shared that he had the opportunity to meet with members of the Allegheny Church, for a question-and-answer session, giving him the opportunity to share information on district statistics, enrollment, demographics, homelessness, the free lunch program, etc. It was noted that the changes GM is experiencing is not just a local issue. He then shared with the Board a number of GM marketing materials developed by Melissa Fullerton. Melissa then reviewed the items and how they are available for community outreach.

During review of the Agenda, voting action was taken on the following items:

### FINANCE

Motion by Kennedy and second by Koestel to **Authorize Diane Richards, CFO, to sign an electric supply contract** to lock in electric rates for the years 2021-2023, if bid pricing comes back at or lower than the current rate and recommended by our energy broker, Provident Energy  
**MOTION CARRIED.**

### PERSONNEL

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

Burdette, William - School Police Officer; effective November 1, 2019

Cedeno, Maria - Cumru, Paraprofessional; effective November 1 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Termination**

Boatswain, Elsida - Middle School, Custodian; effective October 28, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Bruno, Tina - Cumru, Food Service; effective date TBD (replacing Melissa Marks)

Houck, Stephani - Cumru, Food Service; effective date TBD (replacing Keishla Sanchez)

Ross, Kelly - Mifflin Park, Grade 1, Long-Term Substitute; effective October 28, 2019 - January 10, 2020 (covering for Leeanne Dickinson - Family Medical Leave)

#### Aquatics Staff (Addition)

Holt, Ryan - Pool Instructor; effective date TBD

#### 2019-2020 Daily Substitute Teachers (Addition)

Oplinger, Scott

#### Supportive Substitutes; effective October 30, 2019

Paul, Mary

Speck, Lisa

Thomas, Deb

**MOTION CARRIED.**



Motion by Friedlander and second by Palange to Approve the following **Employments - Co-Curricular**

- |                  |   |
|------------------|---|
| Haegele, Stephen | - Assistant Coach, MS Wrestling; effective for the Winter 2019-2020 season; stipend \$2,178.30 (replacing Corey Houser - status change) |
| Mohl, Megan      | - Assistant Coach, MS Girls Soccer; effective for the 2019-2020 Fall season; stipend \$2,156.49   |

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve the following **Status Changes**

- |             |   |
|-------------|---|
| Hill, Ryan  | - GMIS, Part-time Custodian to GMIS, Full-time Custodian; effective October 22, 2019 (replacing Jeff Beissel)   |
| Noey, Laura | - Daily Substitute Teacher to Mifflin Park, Grade 3 Long-term Substitute; effective approximately November 11, 2019 - approximately February 20, 2020 (covering for Jen Pleam - FMLA) |

**Status Changes - Co-Curricular**

- |                 |  |
|-----------------|--|
| Houser, Corey   | - Assistant Coach, MS Wrestling to Assistant Coach, HS Wrestling; effective for the Winter 2019-2020 season; stipend \$3,920.94 (replacing Patrick Murray) |
| Otu, Rexford    | - Head Coach, MS Girls Soccer; stipend for the 2019-2020 Fall season adjusted from \$3,875.72 to \$775.14  |
| Turner, Michael | - Assistant Coach, MS Girls Soccer; stipend for the 2019-2020 Fall season adjusted from \$2,722.88 to \$3,267.28   |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leave of Absence**

- |            |   |
|------------|---|
| Pleam, Jen | - Family Medical Leave; effective approximately November 16, 2019 - approximately February 20, 2020 (Mifflin Park, Grade 3) |
|------------|---|

**MOTION CARRIED.**

### **CURRICULUM/INSTRUCTION**

Mr. Steve Murray, High School Principal, shared details with the Board on the proposed High School course changes for 2020-2021, which will appear on the November 18th Voting agenda. High School teachers, Alison Clark (English) and Kristi Szczepkowski (Business), shared their personal experiences and excitement in support of the new offerings. Mr. Murray also introduced three seniors who are participating in a JROTC program, through a partnership with the Wilson School District. The three young ladies thanked the Board/District for providing them with this opportunity, as all three plan to enter the military upon graduation in June.

Motion by Koestel and second by Palange to Approve the following **Buildings & Grounds Use Requests**

GM Age Group Diving	GMIS Natatorium Sundays, 1/5, 1/26 and 2/09/20 1:00pm - 6:00pm Diving Meets No Charge (Kyle Kuser will be responsible for bldg)
GM MS Water Polo	GMIS Natatorium Sunday, 11/10/19 5:00pm - 8:30pm End-of-Year Banquet No Charge (Kyle Kuser will be responsible for bldg)
GM Parent Aquatics Club	GMIS Cafeteria Mon., 10/28/19 5:00pm - 8:00pm Parent Meeting No Charge
GM Parent Aquatics Club	GMIS Cafeteria Wed., 11/13/19 6:30pm - 8:00pm Parent Meeting No Charge

GM Parent Aquatics Club

GMIS Cafeteria  
Wed., 12/04/19  
6:30pm - 8:00pm  
Parent Meeting  
No Charge

**MOTION CARRIED.**

Motion by Kennedy and second by Koestel to **Adjourn the Meeting** at 7:46pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written over a horizontal line.

Sharon L Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, November 18, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Timothy Ziegler, Director of Operations; Mr. Harley Schaeffer, Director of Network Operations; Mr. Aaron Kopetsky, Principal, Brecknock Elementary; Mr. Chad Curry, Principal, Cumru Elementary; Mrs. Kathleen Jacobs, Interim Principal, Mifflin Park Elementary; Mr. Cory Crider, Associate Principal, Intermediate School; Mr. Chris Killinger, Associate Principal, Middle School; Mr. Tony Alvarez, Associate Principal, High School.

**Others in Attendance** - Ms. Sharon Patton, Board Recording Secretary; James Mancuso, Esq., Board Solicitor; Ryan Klein, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held a brief **Executive Session** at 6:30pm for discussion of a personnel matter.

**Presentation** - Dr. Steven Gerhard provided the Board with an overview of the proposed Berks County School Districts' Health Trust/Health Center initiative.

Motion by Koestel and second by Friedlander to Approve the Minutes **of the Meetings** held October 21, 2019 and November 4, 2019, as presented

**MOTION CARRIED.**

Motion by Koestel and second by Palange to Approve **Treasurer's Report** of October 31, 2019, [as presented](#)

**MOTION CARRIED.**

Motion by Koestel and second by Friedlander to Approve **Bills Paid**, in the total amount of \$2,505,072.97, as presented

**MOTION CARRIED.**



There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**:

- Trish Frassetto of Charles Jones, LLC - listing of all real estate taxes paid September, 2019
- Ken Deloian - listing of all purchase orders from July 25, 2019 - current

### **Reports**

- **Board** - Mr. Donald Kennedy shared that he and Dr. Gerhard attended the November 12th COLA meeting and that links to documents of interest were provided for the Board.
- **Superintendent's Report** - Dr. Steven Gerhard provided the Board with a document shared out by Dr. Jill Hackman, BCIU Executive Director, to the Berks County Superintendents, regarding House Bill 1800 - School Voucher Program. In this document, Dr. Hackman asks our State Representatives to oppose this House Bill. Dr. Gerhard then took the time to acknowledge and thank Dr. Jennifer Murray for her eight years of service on the Board of School Directors. He thanked her for everything she's done for our students and presented her with a certificate and a token of appreciation from the district. Mr. Ulrich echoed those thoughts and added that, in his many years of board service, no one on the Board had the knowledge of education like Dr. Murray has and that she will be missed. Dr. Murray thanked everyone for the kind words and said that the eight years had gone by very quickly.
- **Student Representatives' Report** - Ryan Klein reported out on Veteran's Day events held at all of the elementary buildings, as well as American Education week parental visits being held this week. Upcoming activities/events he shared were the GMMA Craft Fair, World Kindness Day, a STEM Fair, the High School SGA's PASC Leadership Conference in Johnstown, PA, the High School's Fall Play production of Godspell, the Marching Band's 2nd place success and upcoming Holiday Concerts. He also noted that this week marks the official start of the Winter Sports Season.

### **BOARD BUSINESS**

Motion by Kennedy and second by Koestel to Approve **Setting of the Special Meeting date for the Reorganization** of the Governor Mifflin Board of School Directors to take place on Tuesday, December 3, 2019, 7:00pm, in the Education Center Board Room

**MOTION CARRIED.**

## FINANCE

Motion by Kennedy and second by Koestel to Approve **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Friedlander to Accept the **Annual Financial Report** of the Governor Mifflin School District, prepared by Herbein+Company, Inc, for the fiscal year ended June 30, 2019, as presented

*Mr. Ulrich took a moment to thank Mrs. Diane Richards, CFO, for her hard work that went into a successful report.*

**MOTION CARRIED.**

Motion by Kennedy and second by Koestel to Approve a Request to submit the following 2018 **Delinquent Real Estate Tax Bills to the Tax Claim Bureau:**

- 2 splits for Cumru Township at \$2,018.43

**MOTION CARRIED.**

## PERSONNEL

Motion by Friedlander and second by Koestel to Approve **Student Teaching placements** for the second semester of the 2019-2020 school year, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to **Appoint Kelly Price as Controller**; effective December 3, 2019; full-time, 12-month Act 93 Administrative position; salary \$70,000 pro-rated (replacing Judi Lumis - resignation)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the **Establishment of the 'Director of Technology & Innovation'** as a new Act 93 Administrative position, with job description/duties, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to **Appoint Mr. Tony Alvarez as Director of Technology & Innovation**; effective date TBD; full-time 12-month Act 93 Administrative position; salary \$95,000

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

- |                |   |
|----------------|---|
| Bruno, Tina    | - Cumru, Food Service; effective November 11, 2019            |
| Youse, Janelle | - Mifflin Park, Paraprofessional; effective November 28, 2019 |

**Resignations - Co-Curricular**

- |              |  |
|--------------|--|
| Kline, Erika | - Middle School, Winter Cheerleading Coach; effective October 24, 2019 |
|--------------|--|

- |              |  |
|--------------|--|
| Moyer, Brian | - Assistant Coach, Swimming; effective October, 2019 |
|--------------|--|

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

- |                     |   |
|---------------------|---|
| Caccese, Kristin    | - Middle School/High School, Part-time 10-month Secretary; effective date TBD (replacing Joyce Baumgartle)                            |
| Colon, Alberto      | - Middle School, Full-time 2nd shift Custodian; effective date TBD (replacing Elside Boatswain)                                       |
| Farris, Jackqueline | - Brecknock, Paraprofessional; effective date TBD (replacing Julie White)   |
| Lillis, Scott       | - GMIS, Part-time 2nd shift Custodian; effective date TBD (replacing Ryan Hill)   |
| Marino, Matthew     | - GMIS, 2nd shift Custodial Supervisor; effective date TBD (replacing Linda Calderon)   |
| Sherman, Stefanie   | - Education Center, Payroll Specialist; effective November 21, 2019; Act 93 Supportive position (replacing Amy Payne - status change) |

**Employment - Co-Curricular**

- |                 |   |
|-----------------|---|
| Burdan, Katelyn | - Middle School, Winter Cheerleading; effective for the 2019-2020 Winter season; stipend \$1,089.15 (replacing Erika Kline) |
|-----------------|---|

- |                  |   |
|------------------|---|
| Heim, Jack       | - Assistant Coach, Girls Indoor Track; effective for the 2019-2020 Winter season; stipend \$1,600 (split with Jane Buckley) |
| Kostival, Daniel | - Assistant Coach, Swimming; effective for the 2019-2020 Winter season; stipend \$3,485.28 (replacing Brian Moyer)          |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

- |                    |  |
|--------------------|--|
| Cavallucci, Janell | - Middle School, Paraprofessional to Mifflin Park, Lunch Aide; effective November 11, 2019 (replacing Cindy Hill)  |
| Payne, Amy         | - Education Center, Payroll Specialist (Act 93 Support) to Education Center, Human Resources Secretary (AFSCME); effective November 30, 2019 (replacing Kristen Weidner) |
| Woolwine, Beth     | - Cumru, Paraprofessional - part-time to full-time status; effective November 18, 2019 (replacing Maria Cedeno)  |

**Status Changes - Co-Curricular**

- |               |   |
|---------------|---|
| Buckley, Jane | - Head Coach, Girls Indoor Track; stipend adjustment from \$4,250 to \$2,650 effective for the 2019-2020 Winter season (split with Jack Heim) |
|---------------|---|

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Volunteers - Co-Curricular**

- |                  |   |
|------------------|---|
| Indoor Track     | - Brandon Orndorff, Megan Fox, Oliver McComsey, Tom Johnson, Matt Carley  |
| Swimming         | - Brian Moyer, Scott Troy Angela Dennis, Kyle Kuser   |
| Boys Basketball  | - Ian Mugar, Reid Hoff, Shawn Overley   |
| Girls Basketball | - Kyle Hiester, Rob Miley, Nydia Staples, Mike Clark, Jr.   |
| HS Wrestling     | - Brent Wily, Marcus Johnson, Kenny Arentz, Chris Ramos, Colin Waskiewicz, Pat Murray, Keith Miller, Brian Thomason |
| MS Wrestling     | - Kevin Ochs, Johnny Arentz, Frank Randazzo   |

**MOTION CARRIED.**



Motion by Friedlander and second by Koestel to Approve the following **In-Service Tuition Reimbursement Requests**

- |                    |   |
|--------------------|---|
| Carter, Stephanie  | - Wilkes University, Course #500: Foundations for Future-Ready Students; January 13 - March 1, 2020; 3 credits; tuition \$1,548; reimbursement \$1548 (Middle School, Music)                              |
| Himmelberger, Leah | - California University of Pennsylvania, Course #713: Special Topics in Sports Psychology; December 16, 2019 - January 17, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Phys Ed) |
| Martin, Stephanie  | - Kutztown University, Course #521: Technology For the 21st Century Educator; December 18, 2019 - January 16, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 3)             |
| Molitor, Alesha    | - Alvernia University, Course #505: Introduction to Special Needs; January 21 - March 11, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)                                    |
| Molitor, Alesha    | -Alvernia University, Course #605: Enhancing Literacy Skills; March 12 - May 5, 2020; 3 credits; tuition \$1,350; no reimbursement (Brecknock, Grade 1)   |

**In-Service Tuition Reimbursement Requests - Masters Plus**

- |             |   |
|-------------|---|
| Gibson, Kim | - Gwynedd Mercy University, Course #609: Internship Part II; January 6 - April 19, 2020; 3 credits; tuition \$1,701; no reimbursement (High School, Social Studies) |
| Gibson, Kim | - Gwynedd Mercy University, Course #531: Career Development; March 2 - April 19, 2020; 3 credits; tuition \$1,701; no reimbursement (High School, Social Studies)   |

Gibson, Kim

- Gwynedd Mercy University, Course #591:  
Curriculum Development & Peer Coaching;  
April 27 - June 14, 2020; 3 credits; tuition  
\$1,701; no reimbursement (HS, Social Studies)

Meshey, Candace

- University of Pennsylvania, Experiences in Applied  
Computational Thinking; 12-credit Certificate  
program; September, 2019 - May, 2020; EPIC  
Master Teacher cohort through the BCIU; tuition  
covered by grant (Brecknock, Kindergarten)

Stanziani, Allison

- Mercyhurst University, Course #506: Blended  
& Synchronous Learning Design Online;  
January 7 - March 2, 2020; 3 credits; tuition  
\$870 (High School, Special Ed)

Total: \$4,446

**MOTION CARRIED.**

### **CURRICULUM/INSTRUCTION**

Motion by Murray and second by Koestel to Approve the following agenda items collectively:

- Request of the **High School Indoor Percussion & Indoor Color Guard to travel to Wildwood, New Jersey** for participation in the Tournament Indoor Association Championships; Wednesday, April 29 - Sunday, May 3, 2020; two school days missed; cost to the District is 2 Substitute teachers and transportation, as presented
- Request of the High School Fellowship of Christian Athletes (**FCA**) **Club to travel to Waverly, New York** to join in community service-related activities; Sunday, June 28 - Saturday, July 4, 2020; no cost to the District, as presented
- Request of the **High School Ski Club to travel to Jay Peak Ski Resort, Vermont** for their annual trip; Thursday evening, March 12 - Sunday, March 15, 2020; one school day missed; cost to the District is one Substitute teacher, as presented

**MOTION CARRIED.**

Motion by Murray and second by Koestel to Approve **High School Program of Studies course changes for 2019-2020**, as presented

**MOTION CARRIED.**

### PUPIL SERVICES

Motion by Murray and second by Koestel to approve the following agenda items collectively:

- Approve a Second Addendum to **Settlement Agreement & Release for Student #10363**, as presented
- Approve a **Settlement Agreement & Release for Student #10627**, as presented
- Approve a Request of **Jayden Santiago to complete his senior year** at Governor Mifflin, as per Policy #202
- Approve an **Agreement with Children's Home of Reading's CHOR Day Academy** to provide special education services during the 2019-2020 school year for Student #808425; rate is \$200/day, as presented

**MOTION CARRIED.**

### POLICIES

Motion by Palange and second by Kennedy to Approve the Second Reading of **Revision to Policy #008-Attachment: Organization Chart**, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Koestel to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Cumru PTO

Cumru Gymnasium & Hallways  
Friday 2/7/20; 6:00pm - 8:00pm  
KISS Dance  
No Charge

Cumru PTO

Cumru Cafeteria  
Friday, 3/13/20; 6:00pm - 8:00pm  
Bingo Night  
No Charge

Girls on the Run (GMIS)

GMIS Outdoors, Cafeteria, 3 Classrooms & Gym  
7/20/20 - 7/24/20; 7:30am - 4:30pm  
Camp for GOTR 2020  
Charges TBD

**\*\*GM Football Team**

High School Gym, Hallways, Cafeteria & Kitchen  
Saturday, 12/14/19; 6:30m - 3:00pm  
Craft & Vendor Show  
Ann Lutz & Jeff Lang will be responsible for bldg  
Custodian Charges: \$40/hour (2 hrs clean-up requested)

*\*\*Changes to request originally approved in January, 2019 - request now includes added use of the gymnasium, as well as a change in ending time from 5pm to 3pm, an added request for two hours of custodial clean-up and Jeff Lang replaces former employee Katie Lochman as one of the people responsible for the building)*

**GM Age Group Swimming**

GMIS Natatorium  
Saturday, 1/25/20 (snow date: Saturday, 2/1/20)  
7:00am - 5:00pm  
Age Group Maroon & Gold Meet  
Custodian to be scheduled for whole meet, plus clean-up)  
Custodial Charges: \$40/hour

**GM Age Group Swimming**

GMIS Natatorium  
Saturdays, 1/4/20 and 2/8/20; 10:00am - 5:00pm  
Age Group Dual Meets  
Custodial clean-up: \$40/hour

**GM HS Girls Lacrosse**

Fields (as assigned by the Athletic Director)  
Saturday, 5/16/20 (rain date: Sunday, 5/17/20)  
8:00am - 8:00pm  
GM Youth Lacrosse Tournament  
No Charge

**Mifflin Area Girls Softball Assoc.**

Cumru Gymnasium  
Fridays in December, 2019; January & February, 2020  
6:00pm - 9:00pm  
Softball Practice  
No Charge

**Shillington Lions Club**

GMIS Parking Lot & Restrooms  
Sat., 5/2, 6/6, 9/5 & 10/3/20  
5:00am - 1:00pm (Restrooms 7:30am - 11:30am)  
Flea Markets  
Custodial Charge for Restroom Usage - \$40/hour

**MOTION CARRIED.**



Motion by Kennedy and second by Koestel to **Adjourn the Meeting** at 7:55pm.



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Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Tuesday, December 3, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'brien, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. Tim Ziegler, Director of Operations; Mr. Pat Tulley, Athletic Director; Mr. Cory Crider, Associate Principal, GMIS; Ms. Melissa Yoch, Associate Principal, High School

**Others in Attendance** - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Ryan Klein, Student Board Representative

The Meeting was **Called to Order** at 7:07pm by Mr. James Ulrich, Board President, followed by Roll Call.

**Superintendent's Report** - Dr. Gerhard welcomed Mr. Andrew Pannafino to the Board.

**Presentation** - Mr. Michael Krantz, a Developer with Group Cares - Workcamps, provided the Board with an overview of their organization, as the Board is being asked to approve a facilities use request for Summer, 2020. He explained that this is a non-profit volunteer service organization that partners with communities, schools and other lodging facilities across the country. They conduct home repair and community service workcamps whereby a large number of teenagers and their leaders, members of churches from all over American, come to the community to volunteer their labor. Mr. Krantz answered Board members' questions and thanked them for their consideration to the group's request, which would entail using space at the Middle School building for one week in July, 2020. The Board is scheduled to vote on this matter at the December 16th meeting.

During review of the agenda, the Board took voting action on the following items:

## **PERSONNEL**

Motion by Friedlander and second by Koestel to **Appoint Mr. Haniff Skeete as Interim Associate Principal at the High School**, effective December 9, 2019 through the end of the 2019-2020 school year; full-time Act 93 Administrative position; salary plus \$45 per diem (replacing Tony Alvarez - position change)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Malcom, Sierra - Middle School, Paraprofessional; effective  
December 3, 2019 (replacing Ann DiMichael)

Swavely, Merry - Supportive Substitute; effective December 3, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

Jarquín, Chantel - Brecknock, Grade 4 Long-Term Substitute to  
GMIS, Grade 6 Long-Term Substitute; effective  
December 5, 2019 through the end of the  
2019-2020 school year (covering for Haniff Skeete)

Moreira, Vilma - Mifflin Park, Lunch Aide to Middle School,  
Paraprofessional; effective December 3, 2019  
(replacing Janell Cavalucci)

Polanco-Nunez, Suhelly - Mifflin Park, Lunch Aide to Cumru, Paraprofessional;  
effective December 3, 2019 (replacing Beth Woolwine)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leaves of Absence**

Ecenrode, Joan - Medical Leave of Absence; effective December 3,  
2019 - February 15, 2020 (Brecknock, Food Service)

Holgate, Jonna - Family Medical Leave; effective November 22-  
December 6, 2019 (Mifflin Park, Art)

Hollock, Jaime - Family Medical Leave; effective December 3 -  
December 20, 2019 (High School, Chemistry)

Naugle, John

- Family Medical Leave; effective December 17,  
2019 - January 29, 2020 (Maintenance)

Novak, John

- Family Medical Leave; effective December 3,  
2019 - March 3, 2020 (Maintenance)

**MOTION CARRIED.**

**PUPIL SERVICES**

Motion by Koestel and second by Palange to Approve a **Settlement Agreement & Release for Student #10437**, as presented

**MOTION CARRIED.**

Mr. Ulrich took a moment to congratulate Mr. Andrew Pannafino on his election to the Board and said that he looks forward to working with him.

Motion by Koestel and second by Kennedy to **Adjourn the Meeting** at 7:35pm.



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Sharon L. Patton  
Board Recording Secretary



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, December 16, 2019; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Mr. Andrew Pannafino, Mr. James Ulrich - 8. Absent - Dr. Lisa Peterson - 1.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Dr. Lisa Hess, Director of Teaching & Learning; Mr. Tony Alvarez, Director of Technology & Innovation; Mr. Pat Tulley, Athletic Director; Mr. Tim Ziegler, Director of Operations; Mr. Aaron Kopetsky, Principal, Brecknock Elementary; Mr. Cory Crider, Associate Principal, Intermediate School; Mr. Chris Killinger, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School; Mr. Haniff Skeete, Interim Associate Principal, High School

**Others in Attendance** - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Ryan Klein, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:07pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Motion by Koestel and second by O'Brien to Approve the **Minutes of the Meetings** held November 18, 2019, Reorganization Meeting Minutes of December 3, 2019 and Work Meeting Minutes of December 3, 2019, as presented

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to Approve the **Treasurer's Report** of November 30, 2019, [as presented](#)

**MOTION CARRIED.**

Motion by Koestel and second by Kennedy to Approve **Bills Paid**, in the total amount of \$3,237,285.28, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**

- Trish Frassetto of Charles Jones, LLC - listing of all real estate taxes paid October, 2019
- **Jessica Williamson - listing of all employees, hire date, department/position, work location and salary**

### **Reports**

**Superintendent's Report** - Dr. Steven Gerhard extended wishes to everyone for a happy Holiday season and a successful New Year.

**Student Representative Report** - Ryan Klein shared out on lots of holiday events going on in the buildings. Breckock held a Holiday Shop for students, an Hour of Code event and a Barnes & Noble Family Night. Cumru held an Hour of Code event as well as a Holiday Sing-a-Long and a Polar Express day. The Intermediate school held an Ugly Sweater day and a holiday concert on December 17th. The Middle School held its winter formal dance and a holiday concert, as well as a BEST day on December 20. The High School hosted a number of winter concerts and a Holiday Spirit Week, with daily themes.

### **BOARD BUSINESS**

Motion by Kennedy and second by O'Brien to Approve the following **2020 Board Meeting dates** and advertisement of the same, as per the 'Sunshine Law:'

Work/General\* - 1st Monday of month, 7:00pm, Education Center

Voting session- 3rd Monday of month, 7:00pm, Education Center

\*All Committee discussions take place during the Work/General session on the first Monday of the month

The Board is authorized to conduct voting activity at both meetings

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to Approve the Governor Mifflin Board of School Directors' **2020 Committee Chairpersons**, as presented

**MOTION CARRIED.**

### FINANCE

Motion by Kennedy and second by Koestel to Approve **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Koestel to Approve an **Accelerated Budget Opt Out Resolution** for the 2020-2021 school year, as presented

**MOTION CARRIED.**

### PERSONNEL

Motion by Friedlander and second by Koestel to Approve **Kutztown University Student Teaching Placements** for the second semester of the 2019-2020 school year, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the **GM Aquatics Club** Salary Distribution for 2019-2020, as presented

**MOTION CARRIED.** (*Friedlander Abstained*)

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

Salinas, Iris - Mifflin Park, Secretary; effective December 13, 2019

Torres, Andrea - Cumru, Paraprofessional; effective December 20, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Chuprinsky, Ariana - Supportive Substitute; effective December 16, 2019

Ernst, Heather - Supportive Substitute; effective December 13, 2019

Fonte, Stefania - Supportive Substitute; effective December 13, 2019

Katz, Jeremy - Mifflin Park, Learning Support, Long-Term Substitute; effective December 16, 2019 (covering for Melaney Howell); then GMIS, Learning Support, Long-Term Substitute through the end of the 2019-2020 school year (covering for Jenna Young)

**Employment - Co-Curricular**

- Sheaffer, Ryan - Head Coach, Boys Lacrosse; effective for the Spring, 2020 season; stipend \$7,179.47 (replacing John Verno)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

- Mangan, Timothy - Lifeguard to Supportive Substitute; effective December 20, 2019
- Meshey, Candace - Brecknock, Kindergarten to Brecknock, Librarian; effective January 15, 2020 (replacing Judy Zeigenfuse - retirement)
- Neal, Shea - Cumru, Special Education Long-Term Substitute to Brecknock, Kindergarten Long-Term Substitute; effective December 23, 2019 through the end of the 2019-2020 School year (replacing Candace Meshey - status change)
- Ross, Kelly - Mifflin Park, Grade 1 Long-Term Substitute - extension of assignment through the end of the 2019-2020 school year (covering for Leeanne Dickinson (Sabbatical))

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leaves of Absence**

- Burdan, Katelyn - FMLA/Medical Leave; effective April 13 - June 30, 2020 (Middle School, Health)
- Dickinson, Leeanne - Sabbatical Leave of Absence for Restoration of Health; effective for the second semester of the 2019-2020 school year - currently on FMLA (Mifflin Park, Grade 1)
- Fischer, Karen - FMLA/Medical Leave; effective December 3-18, 2019 (Middle School, Nurse)
- Hoffmann, Lori - FMLA/Child-Rearing Leave; effective February 14 - June 30, 2020 (GMIS, Music)



Holgate, Jonna-	FMLA/Medical Leave; Extension of Leave from December 6, 2019 to January 17, 2020 (Mifflin Park, Art)
Howell, Melaney	- FMLA/Medical Leave; effective December 11, 2019 - February 5, 2020 (Mifflin Park, Learning Support)
Intelisano, Pat	- FMLA/Medical Leave; effective December 30, 2019 - March 28, 2020 (GMIS, Secretary)
Johnson, Jan	- FMLA/Medical Leave; effective January 6 - March 8, 2020 (High School, Guidance)
Kohler, Shirley	- Medical Leave of Absence; effective December 6, 2019 - May 1, 2020 (Brecknock, Lunch Aide)
Mohl, Megan	- FMLA/Medical Leave; effective April 27 - June 30, 2020 (Middle School, Phys Ed)
Schlouch, Chris	- FMLA/Medical Leave; effective January 8 - February 16, 2020 (Maintenance)
Schmehl, Pauline	- Medical Leave of Absence; effective January 13 - March 1, 2020 (Brecknock, Lunch Aide)
Snavelly, Tammy	- FMLA/Medical Leave; effective March 27 - June 30, 2020 (Brecknock, RtII Specialist)

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Volunteers - Co-Curricular**

Wrestling	- Keith Stednitz, Alex Centeno, Jordan Espinosa, Ben Maack, Kyle Seibert, Connor Yourkovich
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**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **In-Service Tuition Reimbursement Requests**

- |                   |  |
|-------------------|--|
| Bilger, Tory      | - Kutztown University, Course #565: Emerging Technologies for Educators; December 16, 2019 - January 17, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Grade 4)              |
| Bilger, Tory      | - Kutztown University, Course #560: Organization of Information, metadata & Library Technologies; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Grade 4) |
| Guistwite, Amanda | - American College of Education, Course #5023: The Digital Educator; November 11 - December 15, 2019; 3 credits; tuition \$705; reimbursement \$705 (GMIS, Grade 5)                                |
| Martin, Anna      | - Kutztown University, Course #513: Literacy Curriculum & Instruction; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, Learning Support)               |
| Martin, Anna      | - Kutztown University, Course #574: Assessment of Reading; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, Learning Support)                           |
| Martin, Stephanie | - Kutztown University, Course #555: Build Online Class Instruction; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 3)                            |
| Mohl, Megn        | - Wilson College, Course #922: Google Tools for Educators; January 15 - March 10, 2020; 3 credits; tuition \$1,570; reimbursement \$1,548 (Middle School, Phys Ed)                                 |

- Starner, Amanda - Wilkes University, Course #500: Foundations for Future-Ready Students; January 13 - March 1, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (Middle School, English)
- Sweigart, Marcella - Alvernia University, Course #576: Introduction to Linguistics; January 21 - March 11, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (GMIS, Grade 6)

**In-Service Tuition Reimbursement Requests - Masters Plus**

- Burdan, Katelyn - Wilkes University, Course #5033: Social & Ethical Issues in Online Learning; January 3 - March 1, 2020; 3 credits; tuition \$1,626; no reimbursement (Middle School, Health)
- Gibson, Kim - Gwynedd Mercy University, Course #582: Effective Communication for Educators; March 2 - April 19, 2020; 3 credits; tuition \$1,701; no reimbursement (High School, Social Studies)

Total: \$12,891

**MOTION CARRIED.**

**PUPIL SERVICES**

Motion by O'Brien and second by Koestel to Approve the following Agenda items collectively:

- **Agreement with Devereux Foundation** to provide Special Education Services during the 2019-2020 school year for Student #804633; rate is \$236/day and \$34/hour for 1:1 services, as presented
- **Agreement with New Story** (Perkiomen Avenue location) to provide Special Education services during the 2019-2020 school year for Student #809441; rate is \$299/day, as presented
- **Agreement with New Story** (New Holland Road location) to provide Special Education services during the 2019-2020 school year for Student #808345; rate is \$380/day, as presented

- **Agreement with the Weiser Decisions School** to provide Special Education services during the 2019-2020 school year for Student #803747; rate is \$213.07/day, as presented
- MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve a **Settlement Agreement & Release** for Student #802335, as presented

**MOTION CARRIED.**

**ATHLETIC/CO-CURRICULAR**

Motion by Adams and second by O'Brien to **Ratify Receipt of Bids for Spring, 2020 Athletic Equipment & Supplies**; Bids opened November 15, 2019; 1:30pm with Pat Tulley and Denise Goodhart in attendance

**MOTION CARRIED.**

Motion by Adams and second by Koestel to **Award Bids for Spring, 2020 Athletic Equipment & Supplies**, in the total amount of \$16,527.14, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Brecknock Basketball  
Mohnton Rec League

Brecknock Gymnasium  
Tues, 9/24/19 - 5/26/20; 8:00pm - 10:00pm  
Basketball  
No Charge

Christ Community Church

Middle School Cafeteria  
Tues, 12/24/19; 5:00pm - 8:00pm  
Christmas Eve Service  
Rental: \$55; Custodial: \$50/hr

Group Workcamps

Middle School classrooms (25-30); Gym, Locker Rooms, Cafeteria, storage area, etc.  
Tentative week of July 11-18, 2020  
Housing volunteers for home repair group workcamp  
Charges: TBD



STEP Program

Portables (by Middle School)

Various dates & times, 2019-2020 school year

Thrift Shop (open for business)

Tracey Miller will be responsible for building,  
dates & times)

No Charge

**MOTION CARRIED.**

Upon adjournment of the meeting, the Board entered into another **Executive Session**, for discussion of the Superintendent's Evaluation.

Motion by Kennedy and second by Palange to **Adjourn the Meeting** at 7:24pm.



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Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, January 6, 2020; 7:06pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mr. Tony Alvarez, Director of Technology & Innovation; Mr. Tim Ziegler, Director of Operations; Mrs. Kathy Jacobs, Interim Principal, Mifflin Park Elementary; Mr. Cory Crider, Associate Principal, Intermediate School; Ms. Coleen Davenport, Principal, Middle School; Ms. Melissa Yoch, Associate Principal, High School.

**Others in Attendance** - Sharon Patton, Board Recording Secretary; Emma Steckiel and Ryan Klein, Student Board Representatives; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

**Superintendent's Report** - Dr. Gerhard shared a newly-designed brochure with the Board members on the Governor Mifflin Education Foundation's "Maroon & Gold Society." This marketing tool will be used to encourage donations to the Foundation's annual giving campaign.

During review of the agenda, the Board took voting action on the following items:

**PERSONNEL**

Motion by Friedlander and second by Koestel to Approve the following **Retirement**

Walmer, Sue - Daily Substitute Teacher; effective January 6, 2020

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

Caccese, Kristin - Middle School/High School, Part-time 10-month  
Secretary; effective December 16, 2019 (*did not start position*)

Green, Matthew - High School, Physics; effective January 9, 2020

Landis, Connie - Middle School, Food Service; effective December 20, 2019

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Armer, Brenda - Middle School, Food Service; effective January 2, 2020;  
(replacing Connie Landis)

Gibbons, Valerie - Middle School, Speech/Language Pathologist; effective  
February 24, 2020; Professional Contract, Masters +30,  
Step 16 (replacing Margaret Mansell)

Petricoin, Jen - Mifflin Park, Building Secretary (full-time, 12-month);  
effective January 6, 2020 (replacing Iris Salinas)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

Bresnahan, Erik - Early return from Military Leave to Middle School, Social  
Studies position; effective January 15, 2020

Gibson, Kim - High School, Social Studies to High School, Guidance;  
effective January 16, 2020 through the end of the 2019-2020  
school year (covering for Jan Johnson - FMLA)

Haegele, Stephen - Middle School, Social Studies Long-Term Substitute to  
High School, Social Studies Long-Term Substitute;  
effective January 16, 2020 through the end of the 2019-2020  
school year (covering for Kim Gibson -temp status change)

Katz, Jeremy - Mifflin Park, Learning Support, Long-Term Substitute (for  
Melaney Howell) to Mifflin Park, Emotional Support, Long-  
Term Substitute (for Danielle Tatarka); effective February  
10, 2020 through the end of the 2019-2020 school year

Redcay, Joanna - Daily Substitute Teacher to High School, Physics, Long-  
Term Substitute; effective January 6, 2020 through TBD  
(covering Matt Green's resignation)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leave of Absence**  
Young, Jenna - Family Medical Leave; effective approximately  
February 10, 2020 through the end of the 2019-2020  
school year (GMIS, Learning Support)

**MOTION CARRIED.**

Upon adjournment of the meeting, the Board entered into an **Executive Session** for finalization of the Superintendent's Evaluation for 2019.

Motion by Kennedy and second by Koestel to **Adjourn the Meeting** at 7:22pm,



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Sharon L. Patton  
Board Recording Secretary



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**

**Monday, January 20, 2020; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 8. Absent - Mrs. Dawn Palange - 1.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Dr. Lisa Hess, Director of Teaching & Learning; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Ms. Trish Seifert, Supervisor of Elementary Special Education; Mr. Chad Curry, Principal, Cumru Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Chris Killinger, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School; Mr. Haniff Skeete, Interim Associate Principal, High School.

**Others in Attendance** - John M. Stott, Esq., Board Solicitor; Ms. Sharon Patton, Board Recording Secretary; Emma Steckiel and Ryan Klein, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:13pm, by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Motion by Koestel and second by Peterson to Approve the **Minutes of the Meetings** held December 16, 2019 and January 6, 2020, as presented

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to Approve the **Treasurer's Report** of December 31, 2019, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve **Bills Paid**, in the total amount of \$2,639,892.91, as presented

**MOTION CARRIED.**

### **Presentations**

**PSBA School Director Recognition Month** - Dr. Gerhard took time to acknowledge our Board members for their dedication to serving the District and Community, noting that their many hours of voluntary service is greatly appreciated and does not go unnoticed.

**High School New Hybrid Block Schedule** - Mr. Steve Murray, High School Principal, shared a proposed change to high school scheduling, to be effective for the start of the 2020-2021 school year. Instead of having six days of eight 45-minute classes, two of those days would be converted to four 90-minute classes.

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Request**

- Trish Frassetto of Charles Jones, LLC - listing of all real estate taxes paid November, 2019

### **Reports**

**Board Member representatives** - Mr. James Ulrich shared that the BCIU Board had met last Thursday, at which time they reviewed the Budget for 2020-2021. He was pleased to say that Governor Mifflin's contribution will not increase for next year.

**Student Representatives' Report** - Ryan Klein reported out on numerous building activities: Brecknock held a Market day; Cumru held a Winter-themed Literacy/STEM night and a PTO-sponsored Family Skating night; Middle School held its PAC dance with a sports theme and a Teen Health Fair; 8th grade students visited the High School to learn about course choices and opportunities.

### **FINANCE**

Motion by Kennedy and second by Friedlander to Approve **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by O'Brien to Approve a request to submit **delinquent 2019 Real Estate Tax bills and 2018 interims to the Tax Claim Bureau**

58 regular for Brecknock at \$181,445.56  
Two 2018 Interims for Brecknock at \$178.44  
116 regular + 2 installments for Cumru at \$336,209.78  
34 regular + 1 Installment for Kenhorst at \$77,821.56  
One 2018 Interim for Kenhorst at \$605.56

44 regular + 1 Installment for Mohnton at \$96,354.02  
67 regular for Shillington at \$203,948.28  
Four 2018 Interims for Shillington at \$3,970.53

Total: \$900,533.73

**MOTION CARRIED.**

Motion by Kennedy and second by O'Brien to Approve a request to submit **delinquent Per Capita Tax bills to G.H. Harris**

Brecknock – 325 at \$3,250  
Cumru – 1,682 at \$16,820  
Kenhorst – 481 at \$4,810  
Mohnton – 502 at \$5,020  
Shillington – 1,019 at \$10,190

Total: \$40,090

**MOTION CARRIED.**

### **PERSONNEL**

Motion by Friedlander and second by Koestel to Approve requests of Adrian Gutierre and Nikolas Henson to serve Athletic Training internships, as required by Alvernia University's course of Study; clinical experience to be served during the second semester of the 2019-2020 school year; J Greene, Athletic Trainer, to serve as Mentor

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve a request of Michelle Yenser to serve an Elementary Guidance internship, as required by Kutztown University's course of study; clinical experience to be served during the second semester of the 2019-2020 school year; Sue Hepner, Mifflin Park Guidance Counselor, to serve as Mentor

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Howell, Victoria - Supportive Substitute; effective January 13, 2020

Tatarka, Danielle - Mifflin Park, Emotional Support; effective  
January 20, 2020

Torres, Holly Jo - High School, Learning Support; effective date TBD

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Termination**

Berry, Kirby - GMIS, Food Service; effective January 17, 2020

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Dunkle, Michael - High School, Physics/Tech Ed; effective date TBD;  
Professional contract; M+12, Step 14 (replacing  
Matt Green - resignation)

Kissling, Justine - Cumru, Food Service; effective date TBD (replacing  
Tina Bruno)

Ortiz, Estefany - Middle School, Paraprofessional; effective date TBD  
(replacing Janelle Cavallucci)

Roman, Janet - Mifflin Park, Paraprofessional; effective date TBD  
(replacing Janelle Youse)

Skrzat, Kathryn - GMIS, Music Long-Term Substitute; effective  
February 1, 2020 through the end of the 2019-2020  
school year (covering for Lori Hoffmann (FMLA))

Title I After-School Tutoring Program (2nd semester, 2019-2020)

Brecknock- Emily Byrne, Erica Crisafulli, Cortney Keller, Candace  
Meshey, Alesha Molitor, Karen Smith, Jennifer  
Sweigert, Heather Trievel, Heather Troxell



Cumru- Kirstie Croft, Emily Gumpert, Jessica Hathaway, Ashleigh Hoelscher, Amanda Kaucher, Gwen Keiffer-Blatt, Melanie Lavigna, Janemarie McKay, Catherine O'Connor, Vicky Radwanski, Kirsten Shockey, Kristin Swanson, Susan Wentling

Mifflin Park- Colleen Boyer, Ileana Cruz (Para), Sue Hepner, Jonna Holgate, Kim Korejwo, Helen Modricker, Ann Moyer, Sarah Rhoads (Para), Ashley Smith, Jessica Weisman

**Employment - Co-Curricular**

Forrer, Elizabeth - Head Coach, High School Field Hockey; effective January 8, 2020 (stipend TBD for Fall, 2020 season) (replacing Shayna Johnston)

Ritchie, Andrew - Assistant Coach, Boys Lacrosse; effective for the Spring, 2020 season; stipend \$3,267.50 (position was vacant for this year)

Whaley, Chase - Assistant Coach, Boys Lacrosse; effective for the Spring, 2020 season; stipend \$3,267.50 (position was vacant for this year)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

DiMichael, Ann - Supportive Substitute to Cumru, Paraprofessional; effective January 21, 2020 (replacing Andrea Torres)

Ernst, Heather - Supportive Substitute to Mifflin Park, Lunch Aide; effective January 21, 2020 (replacing Vilma Moreira)

Strickland, Laura - Supportive Substitute (Mifflin Park, Paraprofessional) to Mifflin Park, Paraprofessional; effective January 13, 2020 (position added Spring, 2019 based on need)

Zale, Ann - Supportive Substitute to Mifflin Park, Lunch Aide; effective January 14, 2020 (replacing Suhelly Polanco-Nunez)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leaves of Absence**

- |                |   |
|----------------|---|
| Bingaman, Jen  | - Medical Leave of Absence; January 14 - February, 2020 (Education Center, Pupil Services Secretary)                        |
| Dziamba, Barb  | - Medical Leave of Absence; effective January 20 - February 1, 2020 (High School, Food Service)                             |
| Jack, Jan      | - Family Medical Leave (Intermittent/Consecutive); Effective January 20 - June 30, 2020 (High School, FCS)                  |
| Jasinski, Deb  | - Family Medical Leave (Intermittent); effective January 7, 2020 - TBD (Cumru, Building Secretary)                          |
| Koehler, David | - Family Medical Leave; effective January 7 - February 10, 2020 (Maintenance)   |
| Maguire, Jean  | - Family Medical Leave; effective January 2 - February 2, 2020 (High School, English)                                       |
| Naugle, John   | - Family Medical Leave; extended from January 29 to March 10, 2020 (Maintenance)  |
| Unger, Brenda  | - Leave of Absence; effective January 15, 2020 through the end of the 2019-2020 school year (High School, Paraprofessional) |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **In-Service Tuition Reimbursement Requests**

- |                   |   |
|-------------------|---|
| Cooper, Cecilia   | - Wilson College, Course #924: Digital Portfolios; January 11 - March 6, 2020; 3 credits; tuition \$1,545; reimbursement \$1,545 (Mifflin Park, Music)          |
| Guistwite, Amanda | - American College of Education; Course #5013: The Digital Learner; January 6 - February 9, 2020; 3 credits; tuition \$705; reimbursement \$705 (GMIS, Grade 5) |

- Heck, Betsy - Eastern Mennonite University, Course #628A: Organizational Behavior; January 6 - April 26, 2020; 3 credits; tuition \$1,830; reimbursement \$1,548 (High School, Nurse)
- Himmelberger, Leah - California University of PA, Course #783: Psychological Perspectives in Sport Performance Enhancement and Intervention; January 21 - May 8, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Phys Ed)
- Hoffman, Meagan - Kutztown University, Course #535: Designing Distance Education for the K-12 Educator; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, Learning Support)
- Kaucher, Amanda - Kutztown University, Course #564: Ethical & Legal Issues in the Arts; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Cumru, Art)
- Keane, Rachel - Kutztown University, Course #434: Instructional Methodology for English Learners; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, Social Studies)
- Kistler, Stefanie - Kutztown University, Course #434: Instructional Methodology for English Learners; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Learning Support)
- Klusewitz, Chris - Wilkes University, Course #5031: Facilitating Online Learning Communities; January 7 - March 2, 2020; 3 credits; tuition \$1,626; reimbursement \$1,548 (High School, Math)
- Morgan, Thomas - Alvernia University, Course #520: educators as Researchers; March 12 - May 5, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (GMIS, Grade 6)

Smith, Tyler - Wilkes University, Course #5080: Technology for Assessment & Adaptation; January 21 - April 19, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (High School, Tech Ed)

**In-Service Tuition Reimbursement Requests - Administrators**

Price, Kelly - Wilkes University, Course #502: School Facility Management; January 21 - April 19, 2020; 3 credits; tuition \$1,551 (Controller)

Thomas, Erika - West Chester University, Course #702: Innovations in Curriculum, Development & Evaluation; January 27 - May 9, 2020; 3 credits; tuition \$2,343 (Supervisor of Secondary Special Education)

Thomas, Erika - West Chester University, Course #720: Educational Research Design & Measurement; January 27 - May 9, 2020; 3 credits; tuition \$2,343 (Supervisor of Secondary Special Education)

Total: \$22,221

**MOTION CARRIED.**

**CURRICULUM/INSTRUCTION**

Motion by O'Brien and second by Koestel to Approve the Calendar for the 2020-2021 school year, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve a request of the High School Travel Club to travel to Greece in the Summer of 2021; July 11-31, 2021, at no cost to the District, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve a request of the High School Service Learning & Key Clubs to hold their annual overnight 'Homeless Experience' at the High School; from 3pm Tuesday, February 18 through 7:30am Wednesday, February 19, 2020; at no cost to the District, as presented

**MOTION CARRIED.**



### PUPIL SERVICES

Motion by O'Brien and second by Koestel to Approve the following items collectively:

- Request of Olivia Heist Stanish to complete her **senior year** at Governor Mifflin, as per Policy #202
- **Agreement with Children's Home of Reading's CHOR Day Academy** to provide Special Education services during the 2019-2020 school year for Student #807160; rate is \$200/day, as presented
- **Settlement Agreement & Release** for Student #10544, as presented
- Authorize Administration to approve an **Independent Educational Evaluation (IEE)** request for Student #805218; cost not to exceed \$4,500, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

All-American Wrestling Camp

High School Auxiliary Gymnasium  
Mon-Thurs, 7/13/20 - 7/16/20  
8:00am - 12:00 noon  
Wrestling Camp  
Rental: \$10/hour

Governor Mifflin Football Club

High School hallways, Cafeteria  
(& Gymnasium, if available)  
Saturday, 12/12/20; 6:00am - 5:00pm  
Football Club Draft & Vendor Show  
*(Jeff Lang & Ann Lutz will be responsible  
for building; Custodian needed for 2 hours  
of cleanup)*  
Custodial Charge: \$40/hour

**MOTION CARRIED.**

Motion by Koestel and second by O'Brien to **Adjourn the Meeting** at 7:47pm.



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**Sharon L. Patton**  
**Board Recording Secretary**

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, February 17, 2020; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Michele O'Brien, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 7.  
**Absent** - Mrs. Jill Koestel, Mrs. Dawn Palange - 2.

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Mr. David Argentati, Director of Pupil Services; Mr. Pat Tulley, Athletic Director; Mr. Timothy Ziegler, Director of Operations; Mr. Cory Crider, Associate Principal, Intermediate School; Ms. Coleen Davenport, Principal, Middle School; Mr. Chris Killinger, Associate Principal, Middle School; Ms. Melissa Yoch, Associate Principal, High School

**Others in Attendance** - James Mancuso, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Ryan Klein, Student Board Representative; Reading Eagle press representative; professional staff and citizens

The Meeting was **Called to Order** at 7:03pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel and student discipline matters.

**Presentation**

Middle School Student Government.....Ms. Rebecca Boyer, Advisor  
Presenters: Emma Klahr, Mackenzie Caron and Ryan Hafer

Governor Mifflin will host the PASC Region 1 Conference on May 1, 2020 at the High School. The event will draw over 400 students from 40 participating school districts and will include workshops and motivational speakers for the attendees who are all involved in Student Government.

Motion by O'Brien and second by Friedlander to Approve **Minutes of the Meetings** held January 20, 2020 and February 3, 2020, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve **Treasurer's Report** of January 31, 2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Friedlander to Approve **Bills Paid** in the total amount of \$3,925,178.22, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know requests**:

- Ken Deloian of SmartProcure - listing of all purchase orders from 10/28/19 - Current
- Thomas Brown of Canon - copies of all copier leases and service agreements

### **Reports**

**Board Representatives** - Mr. Kennedy provided a summary of the Governor's Budget, distributed at the recent COLA meeting. Mr. Ulrich pointed out that the acceptance of the BCIU's Budget for 2020-2021 is on the agenda for tonight, and confirmed again that there will be no change in the district's portion of responsibility for next year.

**Superintendent's Report** - Dr. Steven Gerhard spoke of the drastic increase in state mandates and that, although we are appreciative, the increases in state funding are not keeping up with what we should be receiving. We are nowhere near close to meeting Special Education funding needs. Dr. Gerhard also acknowledged Mrs. Diane Richards for the four-year renewal of her Pennsylvania Certified School Business Administrator designation.

**Student Representatives' Report** - Ryan Klein reported on various building events such as Cumru's Kiss Dance, preparations at GMIS, the Middle School and High School for the upcoming Pops Concert on March 7th, the Middle School's Yellow Hearts dance, February Fun Night and 7th grade IMax trip, as well as the High School's Day of Choice event, MiniThon assembly, a championship win for the Girls Basketball team, and the upcoming Chili Cook-off event on February 27th at the Shillington Farmers Market.

### **FINANCE**

Motion by Kennedy and second by Friedlander to Approve **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Friedlander to Accept The Berks County Intermediate Unit's Mandated School District Services Budget for 2020-2021, as presented

**MOTION CARRIED.**



## **PERSONNEL**

Motion by Friedlander and second by Adams to Approve Request of **Alexis Wise to serve an Elementary Guidance internship**, as required by Kutztown University's course of study; 100 hours of clinical experience to be served during the second semester of the 2019-2020 school year; Stephany Coddington, Cumru Guidance Counselor, to serve as Mentor

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve **Drexel University student teaching placement**, effective for the second semester of the 2019-2020 school year: Katherine Landis; Cumru, Grade 1; Miss Emily Gumpert serving as Mentor

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve **Agreement with General Healthcare Resources, LLC d/b/a GHR Education**, Plymouth Meeting, PA, to fulfill temporary support staffing needs; rates outlined in one-year agreement, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve The participation of up to six teachers in the **2020 Inside Berks Business Summer Internship program** (five-day program sponsored by the BCIU and the BBEC), at a cost of \$500 per participant, as presented

Motion by Friedlander and second by O'Brien to Approve a **Memorandum of Understanding with AFSCME**, effective March 1, 2020, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Terminations**

Houck, Stephani - Cumru, Food Service; effective February 10, 2020

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

Bishop, Barbara - High School, Family & Consumer Science Long-Term Substitute; effective February 26, 2020 -TBD (covering for Jan Jack - FMLA)

Keller, Laura - GMIS, Food Service; effective February 3, 2020 (replacing Kirby Berry)



King, Karly - Cumru, Reading Specialist Long-Term Substitute; effective February 13, 2020 - TBD (covering for Sue Wentling - FMLA)

Ross, Danielle - Daily Substitute Teacher; effective February 10, 2020

GMIS Title I After-School Tutoring Program (2nd semester, 2019-2020)

Jennifer Ammarell, Damien Drago, Wanda Flores, Amanda Guistwite, Stefanie Kistler, Maryellen McKnight, Darlene Myers, Vicky Reinert, Karen Sandloop

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following for **Employment - Co-Curricular**

Murray, Kim - Assistant Coach, MS Girls Track; effective for the Spring, 2020 season; stipend \$2,450.59 (replacing Jennifer Schools)

Stanziani, Allison - High School, Mustang Mile Advisor; effective for the second semester of the 2019-2020 school year; stipend \$544.50 (replacing Jean Maguire -Leave of Absence)

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Leaves of Absence**

Binkley, Kurt - Family Medical Leave (intermittent); effective February 10, 2020 - TBD (High School, Math)

Miller, Larissa - Family Medical Leave; effective February 10, 2020 - TBD (District Courier)

Szczepkowski, Kristi - Family Medical Leave (intermittent); effective February 10, 2020 - TBD (High School, Business Ed)

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Tenure Attainment (Temporary Professional Employee to Professional Contract)**

Bechtel, Megan (*retroactive to August, 2019*) - Mifflin Park, Grade 2

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **Volunteers - Co-Curricular**

Baseball - Alan Hulsizer, Chad Himmelreich

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **In-Service Tuition Reimbursement Requests**

Bechtel, Megan	- Millersville University, Course #624: Reading Clinic Practicum; July 6 - 30, 2020; 6 credits; tuition \$3,096; reimbursement \$3,096 (Mifflin Park, Grade 2)
Bilger, Tory	- Kutztown University, Course #540: Management of Information & Technology Centers; January 20 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Grade 4)
Bresnahan, Erik	- Liberty University, Course #701: Advanced Learning, Theory and Research; January 13 - March 8, 2020; 3 credits; tuition \$825; no reimbursement (Middle School, Social Studies)
Cooper, Cecilia	- Wilson College, Course #960: ipads in Education; April 8 - June 2, 2020; 3 credits; tuition \$1,545; reimbursement \$1,545 (Mifflin Park, Music)
Massi, Arianna	- University of LaVerne, Course #716B: A Comprehensive & Contemporary Look at School Law; March 2 - April 3, 2020; 3 credits; tuition \$375; reimbursement \$375 (High School, Special Education)
Massi, Arianna	- University of LaVerne, Course #712C: Child Behavior Disorders; March 2 - April 3, 2020; 3 credits; tuition \$375; reimbursement \$375 (High School, Special Education)

Total: \$6,939

**MOTION CARRIED.**

### **PUPIL SERVICES**

Motion by O'Brien and second by Friedlander to Approve the following Agenda items collectively:

- Approve **Renewal Agreement with The Meadows**, Centre Hall, PA, to provide educational services for any GM student who may be hospitalized at The Meadows Psychiatric Center during the 2019-2020 and the 2020-2021 school years, as presented
- Authorize Administration to approve an **Independent Educational Evaluation (IEE)** request for Student #809594; agreement to fund the IEE is based on first knowing who the evaluator is and that the charges are "reasonable for the community," as presented
- Approve **Settlement Agreement & Release** for Student #802976, as presented
- Approve **Agreement with New Story School** (Kenhorst location) to provide Special education services for Student #10661 during the 2019-2020 school year; rate is \$380/day, as presented
- Approve **Placement of Student #809408 into the GM Gold program** for one calendar year, beginning February 20, 2020 (in lieu of Expulsion), as presented
- Approve **Agreement with Capital Area Intermediate Unit** to provide educational services for Student #807151 while medically placed at the HersheyMedical Center Eating Disorders Clinic, as presented

**MOTION CARRIED.**

### **PROPERTY**

Motion by Peterson and second by O'Brien to Approve the Proposal for a "**10,000 Flowers Project**" mural to be created at Mifflin Park Elementary, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Kennedy to Approve a **Renewal Contract with Skelly & Loy** for the operation and maintenance of the Brecknock Elementary wastewater treatment plant; Skelly & Loy has provided wastewater operations and maintenance at Brecknock since 2001; renewal reflects an approximate 1% increase in cost from the current expiring 2016 contract, as presented

**MOTION CARRIED.**

## **POLICIES**

Motion by Adams and second by Friedlander to Approve the **First Reading for the following Policies:**

- #626-Attach: Procurement - Federal Programs (Revision)
- #918 - Title I Parent & Family Engagement (New Attachments)
  - #918-Attach - Brecknock Elementary
  - #918-Attach - Cumru Elementary
  - #918-Attach - Mifflin Park Elementary
  - #918-Attach - Intermediate School

**MOTION CARRIED.**

## **TECHNOLOGY**

Motion by O'Brien and second by Kennedy to Approve a **Proposal from Sycamore International, Inc.**, for disposal/recycling of outdated surplus computer equipment, which *may* result in proceeds to the District of *up to* \$28,100, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Kennedy to Approve the **Purchase of Skyward Student Management Suite Special Education module** software and training, at a total cost of \$21,314; (\$12,462 to be paid from the Capital Reserve fund and \$3,427 from the Special Education budget), as presented

**MOTION CARRIED.**

Motion by peterson and second by Adams to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Berks EIT

Education Center Board Room

Thurs, 3/26/20; 5:30pm - 8:00pm

Board Meeting

No Custodian needed - Diane Richards will be responsible

No Charge

GM Lacrosse Club

Multipurpose Field, Transportation Field & Brecknock

Fields & Brecknock Gym (gym assigned by Athletic

Director from 3/09/20 - 4/03/20)

Dates & times for fields assigned by the Athletic Director

Youth Lacrosse Spring Season

No Charge



GM Lacrosse Club	Middle School Cafeteria Mon, 3/02/20; 6:00pm - 8:00pm Lacrosse Club parent meeting No Charge
GM Music Association	Middle School Cafeteria (& possibly refrigerator) Thurs, 2/27/20; 4:30pm - 7:00pm Sub Sandwich Fundraiser Pickup No Charge
GM Soccer Club	Multipurpose & Transportation Fields All fields, dates & times as assigned by the Athletic Director from 3/01/20 - 6/01/20 Boys U15 Soccer No Charge
Holistic Wellness with Mridani	Cumru Gymnasium Thurs, 2/27/20; 6:30pm - 9:00pm Yoga Class fundraiser for GM employee No Charge
Immanuel UCC	High School & Middle School parking lots & campuses Sat, 4/11/20; 8:00am - 10:30am Immanuel's 7th Annual 5k Race No Charge
Overbrook Homeowners Assoc.	Cumru Cafeteria Tues, 4/07/20; 6:30pm - 8:00pm Homeowners Association Annual Meeting No Charge

**MOTION CARRIED.**

Motion by Kennedy and second by Adams to **Adjourn the Meeting** at 7:27pm.




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Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, March 2, 2020; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich. 9-0

**Administrators in Attendance** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mr. Tony Alvarez, Directory of Technology & Innovation; Mr. Pat Tulley, Athletic Director; Mr. Tim Ziegler, Director of Operations; Mr. Aaron Kopetsky, Principal, Brecknock Elementary; Mr. Cory Crider, Associate Principal, Intermediate School; Mr. Chris Killinger, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School

**Others in Attendance** - Ms. Sharon Patton, Board Recording Secretary; Emma Steckiel, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:02pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of a contract issue.

**Superintendent's Report** - Dr. Gerhard congratulated Emma Steckiel, Student Board Representative, for her two gold medals in swimming this past weekend and wished her good luck at States.

**FINANCE**

The Board gave its unanimous blessing for Diane Richards, CFO, to move forward with pursuing the restructuring of the District's 2012 Bonds and borrowing of future monies.

**PERSONNEL**

Motion by Friedlander and second by Koestel to Approve a request of **Ms. Heidi Kraft, Temple University Speech Pathology student, to shadow** Kristin Stoltzfus (Brecknock, Speech) on March 3, 2020 and Ida Reilly (GMIS, Speech) on March 5 & 6, 2020  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

- |                     |  |
|---------------------|--|
| Burk, Jason         | - Maintenance; effective March 3, 2020   |
| Farris, Jackqueline | - Brecknock, Paraprofessional; effective February 18, 2020                     |
| Rios, Colleen       | - High School, Special Education Transition Coordinator;<br>effective date TBD |
| Roman, Janet        | - Mifflin Park, Paraprofessional; effective February 12, 2020                  |

**Resignations - Co-Curricular**

- |                   |  |
|-------------------|--|
| Azzarello, Marina | - Lifeguard; effective February 17, 2020 |
| Moyer, Brian      | - Lifeguard; effective February 17, 2020 |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

- |                  |  |
|------------------|--|
| Burock, Frank    | - Daily Substitute Teacher; effective February 25, 2020                          |
| Gemmell, Valerie | - Cumru, Food Service; effective February 21, 2020<br>(replacing Stephani Houck) |

**Employment - Co-Curricular**

- |                |   |
|----------------|---|
| Master, Trisha | - High School, FCCLA Advisor; effective for the second<br>semester of the 2019-2020 school year; stipend \$363<br>(replacing Jan Jack - Leave of Absence) |
|----------------|---|

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve the following **Status Changes**

- |                |  |
|----------------|--|
| Ernst, Heather | - Mifflin Park, Lunch Aide to Supportive Substitute;<br>effective February 20, 2020                    |
| Hinks, Shannon | - GMIS, Food Service to High School, Library Aide;<br>effective March 2, 2020 (replacing Beth Cassler) |

Weaver, Alicia - GMIS, Lunch Aide to Mifflin Park, Lunch Aide;  
effective February 20, 2020 (replacing Heather Ernst)

**Status Changes - Co-Curricular**

Emerich, Scott - Assistant Coach, MS Pony Baseball to Volunteer status,  
MS Pony Baseball; effective for the Spring 2020 season

Hertzog, Nathan - Assistant Coach, MS Pony Baseball; stipend adjustment  
from \$2,396.13 to \$2,996.13; effective for the Spring  
2020 season (stipend no longer split with Scott Emerich)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leave of Absence**

Koehler, David - Leave of Absence; effective February 29 - April 30,  
2020 (Maintenance)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Volunteers - Co-Curricular**

Baseball - Matt Doyle, Andrew Schoenblum, John Geiger, Billy McKay

**MOTION CARRIED.**

**CURRICULUM/INSTRUCTION**

Mr. Steve Murray, High School Principal, shared his plan for a **two-hour delay schedule to accommodate Keystone testing** for Spring, as has been done annually. Mr. James Ulrich, Board President, suggested this be added to the March 16th Voting agenda, to make this a permanent arrangement, rather than re-addressing it each year.

Mr. Murray also discussed a recommended **adjustment in the High School Phys Ed credit** to relieve our rising seniors from the 1.5 PE credit requirement, as long as they have passed three PE courses. They would graduate with at least 24 total credits. This temporary situation occurred during the transition to the new course schedule and the change in PE credit requirements.



Dr. Lisa Hess, Director of Teaching & Learning, along with elementary teachers Jillian Lynch and Cyndi Stevens, **gave a presentation to the Board on the Ready Math curriculum**, which is recommended for adoption and implementation for the 2020-2021 school year.

Motion by Koestel and second by Adams to **Adjourn the Meeting** at 8:03pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written over a horizontal line.

Sharon L. Patton  
Board Recording Secretary

**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, March 16, 2020; 7:00pm - Education Center**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 8. Absent - Dr. Michele O'Brien - 1.

**Administrators in Attendance** - Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources.

**Others in Attendance** - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Reading Eagle press representative.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of finance and personnel matters.

Motion by Koestel and second by Peterson to Approve **Minutes of the Meetings** held February 17, 2020 and March 2, 2020, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Paange to Approve **Treasurer's Report** of February 29, 2020, [as presented](#)

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve **Bills Paid** in the total amount of \$3,477,205.61, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**:

- Chase Majewski - copy of postage machine lease agreement & all invoices for supplies in 2019 & 2020 to date
- Murphy Mooney - mailroom records related to office equipment (Agreements for mail machine, folder/stuffer, etc)

There were no **Reports** necessary for any Board Representatives, the Superintendent or the Student Representatives.

### **FINANCE**

Motion by Kennedy and second by Koestel to Approve the following Agenda items collectively:

- Approve **Budget Transfers** for 2019-2020, as presented
- Accept the **Berks Career & Technology Center's Proposed Operating Budget** for 2020-2021, as presented
- **Ratify Fuel Bids for the 2020-2021 fiscal year** through the Berks County Joint Purchasing Consortium, to Petroleum Traders Corporation, for unleaded gasoline at \$1.4936; to Talley Petroleum Enterprises, Inc., for diesel fuel, at \$1.7517 and heating oil at \$1.7563 (all pricing lower than 2019-2020)

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson for it be Resolved that the Board of School Directors of the Governor Mifflin School District hereby approves the adoption of the attached Resolution authorizing (a) the issuance of one or more series of **General Obligation Notes in the maximum aggregate principal amount of not to exceed \$86,535,000**, to finance (i) the refunding of certain outstanding indebtedness of the School District and (ii) various capital projects of the School District; and (b) the execution and delivery of (i) a Note Purchase Proposal from RBC Capital Markets, LLC for the purchase of the Notes on the terms and conditions established in the Resolution, (ii) an Addendum to such Note Purchase Proposal which will be delivered by RBC Capital Markets, LLC upon the final pricing of the Notes and (iii) such other agreements, certificates, instruments and documents necessary in connection with the issuance of the Notes, subject to the review and approval of such agreements, certificates, instruments and documents by bond counsel to the School District.

**MOTION CARRIED.**

### **PERSONNEL**

Motion by Friedlander and second by Peterson to Authorize the appropriate officers to execute a **Memorandum of Understanding to be negotiated with AFSCME** for payment of hourly employees during the Governor's two (2)-week mandated closure of Pennsylvania schools, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koetel to Approve an **Agreement with Aerotek, Inc.**, to provide short-term, no-obligation temporary staffing services to the District, as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve an **Agreement with Spark Hire, Inc.**, to provide the District with the ability to conduct online/virtual personnel interviewing; six-month agreement cost is \$1,349, as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following items collectively:

- **Retirements**

- |                   |   |
|-------------------|---|
| Howell, Melaney   | - Mifflin Park, Learning Support; effective for the end of the 2019-2020 school year; 12 years of service |
| Jasinski, Deborah | - Cumru Elementary, Building Secretary; effective May 18, 2020; 31 years of service                       |

- **Resignations**

- |                   |   |
|-------------------|---|
| Bucco, Margaret   | - Daily Substitute Teacher; effective March 11, 2020                  |
| Carrier, Lois     | - Daily Substitute Teacher; effective March 9, 2020                   |
| Corcoran, Kylie   | - Daily Substitute Teacher; effective March 10, 2020                  |
| Lerario, Beth     | - Daily Substitute Teacher; effective March 10, 2020                  |
| Noey, Laura       | - Mifflin Park, Grade 3 Long-Term Substitute; effective March 3, 2020 |
| Seltzer, Kathleen | - Daily Substitute Teacher; effective March 10, 2020                  |
| Sprecher, Greta   | - Cumru, Paraprofessional; effective March 27, 2020                   |

- **Terminations**

- |                  |   |
|------------------|---|
| Daneshvar, Habib | - Daily Substitute Teacher; effective March 9, 2020 |
| Daniel, Cavelle  | - Daily Substitute Teacher; effective March 9, 2020 |



- **Employment**

Fulk, Carolyn - Supportive Substitute; effective March 2, 2020

Nunez, Sollangy - High School, Part-time Guidance Secretary;  
effective March 9, 2020 (position was vacant)

- **Status Changes**

Ernst, Heather - Supportive Substitute to Mifflin Park, Part-time  
Paraprofessional; effective March 2, 2020 (replacing  
Janet Roman)

Gemmell, Valerie - Cumru, Food Service to Supportive Substitute;  
effective March 11, 2020

Weidner, Cassidy - Supportive Substitute to Mifflin Park, Part-time  
Paraprofessional; effective March 2, 2020 (replacing  
Jackqueline Farris)

- **Leave of Absence**

Bieber, Deirdre - Family Medical Leave; effective March 17, 2020  
through TBD (High School, Learning Support)

- **Volunteers - Co-Curricular**

Track & Field - Nancy Mooney

MS Softball - Shawn Brazenec, Danielle King

Boys Volleyball - Alaina Piszczek, Ryan Stubler

- **In-Service Tuition Reimbursement Requests**

Carter, Stephanie - Wilkes University, Course #502: Project-Based  
Learning; March 2 - April 19, 2020; 3 credits; tuition  
\$1,551; reimbursement \$1,548 (Middle School, Music)

Klusewitz, Chris - Wilkes University, Course #521: Using Technology  
for Assessment; April 27 - June 14, 2020; 3 credits;  
tuition \$1,626; reimbursement \$1,548 (HS, Math)

Riccuitti, Kayla - West Chester University, Course #569: Teaching English Language Learners; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, French)

Riccuitti, Kayla - West Chester University, Course #501: French for Business; January 21 - May 9, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, French)

Total: \$6,192

**MOTION CARRIED.**

### **CURRICULUM/INSTRUCTION**

Motion by Koestel and second by Palange to **Adopt Ready Math**, by Curriculum Associates, as a new K-8 Math resource; to be implemented for the 2020-2021 academic year; 3-year commitment cost of \$404,159.20 includes teaching materials, student materials and training; and purchase of manipulatives totaling \$21,320, to be paid from the Capital Reserve Fund

**MOTION CARRIED.**

Motion by Koestel and second by Kennedy to Approve the following items collectively:

- Approve **High School Two-Hour Delay schedule** to support Spring Keystone Exam testing on an annual basis, as presented
- Approve **Adjustment in Phys Ed credit for the Class of 2021 only**; due to the transition of a new course schedule and change in PE credit requirements, the 2020-2021 senior class will be relieved from the 1.5 PE credit requirement as long as they have passed three PE courses, as presented
- Approve a Request of the High School Technology Student Association (**TSA**) to **travel to Seven Springs Mountain Resort**, Seven Springs, PA, for the **State Engineering/STEM Competition**; Wednesday, April 15 - Friday, April 17, 2020; cost to the District will be 2 Substitute teachers for 3 days and transportation (2 school vans), as presented

**MOTION CARRIED.**

### PUPIL SERVICES

Motion by Koestel and second by Kennedy to Approve the following items collectively:

- Approve the **Placement of Student #809933 into the Weiser Decisions Alternative Education Program** for one calendar year, beginning February 20, 2020 (in lieu of Expulsion), as presented
- Authorize Administration to Approve an **Independent Educational Evaluation (IEE) request** for Student #807708, at a cost not to exceed \$4,500, as presented
- Approve **Agreements with Weiser Decisions School** to provide Alternative Education services for Student #809933 and Student #804403, for the remainder of the 2019-2020 school year; rate is \$213.07/day per student, as presented

**MOTION CARRIED.**

### PROPERTY

Motion by Peterson and second by Kennedy to Approve the following items collectively:

- Approve a Request for the **creation of a mosaic art mural** to be installed at the second floor landing of the Auxiliary Gym stairwell at the High School, as presented
- Authorize Administration to advertise an **ABDick Offset Printing Press, Amerigraph Exposure System and corresponding supplies, to be sold by auction on Municibid.com** and awarded to highest responsible bidder (item was replaced with the lease/purchase Agreement of
- Approve **Purchase of Trident Microfiber Cleaning System** from Hillyard, Inc., at a cost of \$13,408.80 (COSTARS), as presented

**MOTION CARRIED.**

### POLICIES

Motion by Palange and second by Koestel to Approve **Second Reading for the following Policies:**

#626-Attach: Procurement - Federal Programs (Revision)

#918 - Title I Parent & Family Engagement (New Attachments)

- #918-Attach - Brecknock Elementary

- #918-Attach - Cumru Elementary

- #918-Attach - Mifflin Park Elementary

- #918-Attach - Intermediate School

**MOTION CARRIED.**

### **TECHNOLOGY**

Motion by Koestel and second by Adams to Ratify an Agreement with OnHand Schools, Inc., Pittsburgh, PA for the purchase of their **EdInsight student data management tracking software**; five-year Agreement covers 2020-2021 through 2024-2025, at a cost of \$25,000 per year, as presented

**MOTION CARRIED.**

Motion by Peterson and second by Adams to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Angelman Syndrome Fdn	Cumru outdoor grounds & parking lots (cafeteria & hallway if rain) Sat, 5/16/20; 6:00am - 2:00pm National Angelman Syndrome Foundation Walk Rental/Custodial: TBD
Berks County Swimming Assoc	GMIS Cafeteria (pool side) Mon, 4/27/20; 6:00pm - 9:00pm General Membership Meeting No Charge
Brecknock PTO	Brecknock Gymnasium Mon, 3/30/20; 5:30pm - 8:00pm and Tues-Thurs, 3/31/20 to 4/02/20; 8:00am-9:00pm Book Fair No Charge
Brecknock Township	Brecknock Grounds & Restrooms Mon-Fri, 6/15/20 to 7/31/20 8:30am - 12:30pm Playground Program No Charge
Buccaneer Alumni Assoc Drum & Bugle Corp	GMIS Music Room (possibly 4/13, 4/17 and 5/08) 7:00pm - 10:00pm Drum & Bugle Corp Music Rehearsal Rental: \$30/hour



Governor Mifflin Food Service	<p>GMIS Cafeteria &amp; Gymnasium</p> <p>Mon, 8/17/20; 7:00am - 2:00pm</p> <p>Berks Food Service Back-to-School Training</p> <p>No Charge</p>
GM High School Theatre Dept	<p>High School Auditorium, Vocal &amp; Band Rooms (and Cafeteria for rehearsal &amp; shows only)</p> <p>Various dates and times from 5/05/20 - 8/01/20</p> <p>GM Summer Theatre</p> <p>Custodial charges for performances only: \$40/hr x 4 hrs</p>
GMIS Youth Volunteer Corps	<p>GMIS (Gym side) parking lot, bus lane &amp; restrooms</p> <p>Sat, 4/04/20; 8:00am - 3:00pm</p> <p>Youth Volunteer Corps Reading event/activity</p> <p>No Custodian needed - Marcella Sweigart will be responsible for building</p> <p>No Charge</p>
GM Spring Swing	<p>High School Auditorium, Cafeteria, Main Gym</p> <p>Fri, 3/27 to Sat, 3/28/20</p> <p>10:00pm to 12:30am</p> <p>GM Spring Swing Cast Party</p> <p>No Charge</p>
GM Wrestling Club (Elem)	<p>High School Main Gym, Auxiliary Gym, Wrestling Room, Snack Stand</p> <p>Fri, 12/5/20 &amp; Sat, 12/6/20</p> <p>Fri, 5pm - 8pm; Sat, 6am - 6pm</p> <p>Carabello Classic Tournament</p> <p>Custodial Charge (Sat): \$40/hr</p>
GM Wrestling Club	<p>GMIS Gym, Lobby, Cafeteria, Walk-in Coolers, Sinks</p> <p>Mon-Wed, 12/28/20 to 12/30/20</p> <p>Mon, 7am - 4pm; Tues, 7am-8pm; Wed, 7am-7pm</p> <p>47th Annual Holiday Wrestling Tournament</p> <p>Custodial Charges: TBD</p>

Mifflin Area Girls Softball  
Association (MAGSA)

Mifflin Park Cafeteria  
Tues, 3/03/20; 6:00pm - 8:00pm  
Parent Meeting  
No Charge

Mifflin Broncos

High School LGI  
Mon, 4/20 & 5/11/20; 7:00pm - 9:00pm  
General Meeting  
No Charge

Mifflin Robotics

GMIS Gym, Cafeteria, Concession Stand,  
Faculty Room  
Sat, 1/30/21; 7:00am - 4:00pm  
Vex Robotics Competition  
Custodial Charges: \$40/hr

Shillington Borough

GMIS Gymnasium (only if inclement weather)  
Sat, 4/04/20; 10:00am - 12:00pm  
Shillington Borough's Easter Egg Hunt  
No Custodian needed - Kyle Kuser will be responsible  
for building  
No Charge

Shillington Fire Company & High School Auditorium & Cafeteria (to bring  
Berks County Firemen's Assoc

Catered lunch)  
Sat, 4/10/21; 7:00am - 5:00pm  
Fire Ground Safety Best Practices  
Custodial: \$40/hr; No Rental Charge

Twin Valley School District

GMIS Natatorium  
Mon-Fri 2/10-2/17; 2/25-2/27; 3/2-3/6; 3/9/20 (19 days)  
9:00pm - 10:00pm  
Diving Practice  
Rental: \$35/hour

**MOTION CARRIED.**

Motion by Koestel and second by Kennedy to **Adjourn the Meeting** at 7:26pm.

*Sharon L. Patton*

Board Recording Secretary

Due to the COVID-19 Pandemic, Governor Mifflin School Board meetings  
were canceled in the month of April 2020.  
Meetings resumed remotely in May 2020.



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, May 4, 2020; 7:00pm - Meeting held virtually, via Zoom**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Participating Administrators** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Timothy Ziegler, Director of Operations.

**Other Participants** - Ms. Sharon Patton, Board Recording Secretary.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by Roll Call. Mr. Ulrich announced that the Board held **virtual Executive Sessions** on March 23, 2020 at 7:00pm, March 31, 2020 at 7:00pm and April 20, 2020 at 7:00pm.

**BOARD BUSINESS**

Motion by Ulrich and second by Peterson to **Adopt Policy 006 - Meetings - Resolution** to suspend/waive guidelines while meetings are required to be held virtually  
**MOTION CARRIED.**

**FINANCE**

*Mrs. Diane Richards, CFO, provided the Board with some updated information on projected 2020-2021 revenue, affecting next year's budget as a result of the COVID-19 pandemic.*

Motion by Kennedy and second by Koestel to **Authorize Mrs. Diane Richards, CFO, to commit the district's fuel bid** through the BCIU Consortium for the 2021-2022 fiscal year  
**MOTION CARRIED.**

**PERSONNEL**

Motion by Friedlander and second by Palange to **Appoint Ms. Melissa Yoch as Mifflin Park Elementary Principal**; effective date TBD; Full-time 12-month Act 93 Administrative salary \$95,000 (change in status from High School Associate Principal; replacing Kathy Jacobs - returned to teaching position/Dr. Dina Wert, Interim Principal)  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to **Appoint Mr. Brian Bell as High School Associate Principal**; effective date TBD; Full-time 12-month Act 93 Administrative salary \$87,500 (replacing Tony Alvarez - change in position/Haniff Skeete, Interim Associate Principal - return to teaching position)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to **Appoint Mr. Matthew Harmon as High School Associate Principal**; effective July 6, 2020; Full-time 12-month Act 93 Administrative salary \$87,500 (replacing Melissa Yoch - change in position)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

Katz, Jeremy - Mifflin Park, Emotional Support, Long-Term Substitute;  
effective March 13, 2020

Keller, Laura - GMIS, Food Service; effective March 27, 2020

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Romig, Rebekah - Middle School, 2nd shift Custodian; effective April 14,  
2020 (replacing Alberto Colon)

Solomon, Katherine - School Psychologist; effective July 1, 2020; TPE,  
Masters +18, Step 1 (replacing Reenie Fieo - retirement)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

King, Karly - Cumru, RtII Long-Term Substitute to GMIS, Grade 6  
Long-Term Substitute; effective April 7, 2020 through  
the end of the 2019-2020 school year (covering for  
Shayna Johnston - Family Medical Leave)

Moore, April - Brecknock, Long-term Substitute to Brecknock,  
Kindergarten; effective for the start of the 2020-2021  
school year; TPE, BS Step 1 (replacing Candace Meshey -  
change in position)

- |                 |   |
|-----------------|---|
| Mulhare, Angela | - High School, Learning Support to Mifflin Park, Learning Support; effective for the start of the 2020-2021 school year (replacing Melaney Howell - retirement) |
| Ross, Kelly     | - Mifflin Park, LTS to Cumru, Grade 2 Long-term Substitute; effective for the first semester of the 2020-2021 school year (covering for Kirstie Croft - FMLA)   |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leaves of Absence**

- |                   |  |
|-------------------|--|
| Croft, Kirstie    | - Family Medical Leave; effective for the first semester of the 2020-2021 school year (Cumru, Grade 2) |
| Hathaway, Jessica | - Family Medical Leave; effective for the first semester of the 2020-2021 school year (Cumru, Grade 4) |
| Schmehl, Pauline  | - Return from Leave; effective April 6, 2020 (Brecknock, Lunch Aide)                                   |
| Steffy, Melanie   | - Family Medical Leave; effective approximately August 20 - November 15, 2020 (GMIS)                   |

**MOTION CARRIED.**

**PROPERTY**

*Mr. Tim Ziegler, Director of Operations, reviewed an updated Operations Department Capital Project List with the Board*

**POLICIES**

*PSBA has recommended a few Policy items, all related to governmental guidelines for the COVID-19 pandemic of Spring, 2020*

Motion by Palange and second by Koestel to Approve the following Policy Additions/Revisions (Second Reading waived):

- **335-Attach - The Families First Coronavirus Response Act -  
Emergency Leave Provisions (New)**
- **335-Attach - Notice of Employee Rights for Paid Sick Leave &  
Expanded Family & Medical Leave Under the Families First  
Coronavirus Response Act (New)**
- **626 - Federal Fiscal Compliance (Revised)**

**MOTION CARRIED.**

Motion by Palange and second by Adams to Approve the **First Reading** for the following Policy:

- **006.1 - Attendance at Meetings Via Electronic Communications (New)**

**MOTION CARRIED.**

Motion by Koestel and second by Peterson to **Adjourn the Meeting** at 7:35pm.



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Sharon L. Patton  
Board Recording Secretary



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, May 18, 2020; 7:00pm - Meeting held online, via Zoom**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Participating Administrators** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Timothy Ziegler, Director of Operations.

**Others in Attendance** - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Ryan Klein, Student Board Representative.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** on May 7, 2020, 7:00pm, for discussion of personnel matters.

Motion by Koestel and second by Friedlander to Approve **Minutes of the Meetings** held March 16, 2020 and May 4, 2020, as presented

**MOTION CARRIED.**

Motion by Palange and second by Friedlander to Approve the **Treasurer's Report** of March 31, 2020 and April 30, 2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Friedlander to Approve **Bills Paid**, in the total amount of \$3,796,318.91 for March, 2020 and in the total amount of \$1,002,862.54 for April, 2020, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

There were no **Right-to-Know requests** received by the Board.



## Reports

**Superintendent's Report** - In this last Board meeting taking place before the end of the school year, Dr. Gerhard thanked everyone for their extraordinary efforts in the midst of the COVID-19 pandemic situation. An entire organization was suddenly forced to change from what normal operations look like and there should be celebration in the fact that everyone involved was able to adapt and be flexible without any preparation or training for this crisis - kudos to our students, our teachers, our entire staff, our parents, families and community members. This unexpected crisis has completely changed a normal school year ending, with events such as prom, banquets, concerts and graduation either being cancelled, modified or held online. Dr. Gerhard again thanked everyone for coming together to make the most of the situation.

Dr. Gerhard thanked Emma Steckiel for having served two years as Student Board Representative and wished her well as she heads off to college. Upcoming events mentioned were the May 20th All Sports Ceremony, to be held via Facebook Live, the May 21st Budget Town Hall event, the May 26th Music Ceremony, to be held via Facebook Live and the May 27th Senior Awards Ceremony, to also be held via Facebook Live.

Mr. Steven Murray, High School Principal, shared that administration and senior class students have been collaborating on possibilities for a greatly modified graduation ceremony that will be in compliance with the Governor's orders for social distancing. The students voiced a strong desire for the opportunity to wear their caps & gowns. Provided that Berks County successfully moves into the 'yellow' phase on time, our date will be Saturday, June 6th. A stage will be set up in the stadium, with procedures in place for seniors to walk across the stage (appropriately distanced from each other), to receive their diploma cover and have photos taken. Each senior may have a limited number of immediate family members in attendance. Senior speeches will be pre-recorded and videos of the events will be available on the district website for viewing.

## BOARD BUSINESS

The Board announced moving the date of the next Voting meeting from June 15th to June 22nd. At that meeting, the Board will take voting action on the Final Budget for the 2020-2021 fiscal year.

## FINANCE

Motion by Kennedy and second by Koestel to Approve **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by O'Brien to Approve Governor Mifflin's participation in PDE's **Summer Food Service Program**; to be run at the Cumru Elementary building, June 1 - August 21, 2020

**MOTION CARRIED.**

Motion by Kennedy and second by Koestel to Approve the **Proposed Final Budget for the 2020-2021 fiscal year**, in the amount of \$74,093,748 and setting millage at 28.6 mills (no increase), as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Adams to Approve **G. H. Harris Associates as Delinquent Per Capita Tax Collector** for the fiscal year of July 1, 2020 through June 30, 2021

**MOTION CARRIED.**

Motion by Kennedy and second by Adams to Approve the **Student Accident and Sports Insurance** for the 2020-2021 fiscal year, with Rhonda Mayer, Tomkins Insurance, as broker, at an annual premium of \$11,361.50 (no increase); covers all sports and swim programs, and includes a rider for assault/violent crimes

**MOTION CARRIED.**

Motion by Kennedy and second by Adams to Approve a Request to submit the following **delinquent 2019 real estate tax bills to the Tax Claim Bureau**:

- 1 Brecknock split bill for \$1,815.24
- 1 Cumru split bill for \$144.72
- 1 Cumru interim bill for \$100.67

**MOTION CARRIED.**

#### **PERSONNEL**

Motion by Friedlander and second by Koestel to Approve the law firm of **Brumbach, Mancuso & Fegley as the District's Solicitor** for the 2020-2021 fiscal year, with John M. Stott, Esq., and James Mancuso, Esq., serving as the firm's representatives, at an annual retainer fee of \$10,000, a rate of \$150/hour for labor-related matters, and a rate of \$140/hour for all other time (no increases)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Appoint **Mr. Donald Kennedy as Treasurer**, effective for the 2020-2021 fiscal year

**MOTION CARRIED.**

Motion by Friedlander and second by Palange to Appoint **Ms. Sharon Patton as Board Recording Secretary** for the 2020-2021 fiscal year; rate is \$70/meeting (no increase)  
**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the **Workers' Compensation Insurance Program** for fiscal year 2020-2021; coverage through UPMC, with Arthur J. Gallagher & Company, Johnstown, PA as broker; annual premium is \$146,504 (\$1,796 less than 2019-2020 premium), as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Award **One-time bonuses to essential employees** under the AFSCME and Act 93 Supportive employment groups, for efforts during the COVID-19 pandemic shutdown, March 16 - April 8, 2020, as presented  
**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Retirements**

Moura, Jannette	- High School, Paraprofessional; effective May 29, 2020 31 years of service
Swiderski, Kim	- Cumru, Grade 1; effective for the end of the 2019-2020 school year; 34 years of service

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Beckner, Ashley	- Cumru, Building Secretary; full-time 12-month AFSCME position; effective May 19, 2020 (replacing Deb Jasinski - retirement)
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**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **In-Service Tuition Reimbursement Requests**

Bilger, Tori	- Kutztown University, Course #525: Computer Networking for Educators; July 7 - August 7, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Grade 4)
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- Bilger, Tori - Kutztown University, Course #585: Digital Portfolios; August 24 - December 12, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Grade 4)
- Bilger, Tori - Kutztown University, Course #575: Methods of Research; August 24 - December 12, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Brecknock, Gr 4)
- Carter, Stephanie - Wilkes University, Course #503: Differentiation Supported by Technology; April 27 - June 14, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (Middle School, Music)
- Heck, Betsy - Eastern Mennonite University, Course #521: Peace-Building & Conflict Resolution; June 30 - August 15, 2020; 3 credits; tuition \$1,866; reimbursement \$1,548 (High School, Nurse)
- Himmelberger, Leah - California University of PA, Course #787: Key Concepts in Group Fitness Exercise; June 8 - July 10, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, Phys Ed)
- Hoffman, Meagan - Kutztown University, Course #517: Integrating Assistive Technology into the K-12 Curriculum; May 26 - June 26, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, LS)
- Kaucher, Amanda - Kutztown University, Course #552: Design Technology for Educators; May 26 - June 26, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Cumru, Art)
- Keane, Rachel - Kutztown University, Course #599: School Leadership in a Diverse Society; May 26 - June 26, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, Social Studies)

Keane, Rachel	- Kutztown University, Course #500: Methods of Research; May 26 - August 7, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, Social Studies)
Kistler, Stefanie	- Kutztown University, Course #502: Seminar in Research Foundations Pertinent to Reading; July 7 - August 7, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Learning Support)
Kistler, Stefanie	- Kutztown University, Course #504: Literacy Curriculum & Instruction PreK-3; August 24 - December 12, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (GMIS, Learning Support)
Kulp, Isaac	- Millersville University, Course #630: Ethnic Literature; Spring, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, English)
Kulp, Isaac	- Millersville University, Course #693: Writing Institute; June 10 - July 10, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, English)
Leonowitz, Jacob	- West Chester University, Course #500: Methods & Materials Research; May 26 - June 27, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (HS, Music)
Leonowitz, Jacob	- West Chester University, Course #592: Intro to Internet, Multimedia & Computer-Assisted Instruction; June 29 - July 3, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (HS, Music)
Leonowitz, Jacob	- West Chester University, Course #610: Topics in Medieval Music; June 29 - August 1, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (HS, Music)
Martin, Anna	- Kutztown University, Course #579: Practicum in Literacy Instruction - Struggling Readers & Writers; June 15 - July 24, 2020; 6 credits; tuition \$3,096; reimbursement \$3,096 (Middle School, Learning Support)



Martin, Anna	- Kutztown University, Course #437: Protocols & Practices for PA ESL Programs; July 7 - August 7, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (Middle School, LS)
Molitor, Alesha	- Alvernia University, Course #520: Ethics & Moral Leadership; August 21 - December 18, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Gr 1)
Molitor, Alesha	- Alvernia University, Course #610: School Law & Social Advocacy; August 21 - December 18, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)
Smith, Tyler	- Wilkes University, Course #5081: Technology to Support All Learners; April 27 - June 14, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (High School, Tech Ed)
Smith, Tyler	- Wilkes University, Course #509: Computer-Assisted Language Learning; May 11 - August 2, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (HS, Tech Ed)
Snyder, Shana	- Kutztown University, Course #505: Perspectives on Instructional Technology & Learning; May 26 - June 26, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, English)
Snyder, Shana	- Kutztown University, Course #555: Building Effective Online & Classroom Instruction; May 26 - August 7, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, English)
Snyder, Shana	- Kutztown University, Course #525: Computer Networking for Educators; July 7 - August 7, 2020; 3 credits; tuition \$1,548; reimbursement \$1,548 (High School, English)
Sweigart, Marcella	- Alvernia University, Course #518: Quantitative Research Methods; May 18 - July 8, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (GMIS, Grade 6)

- Sweigert, Jennifer - Alvernia University, Course #520: Ethics & Moral Leadership; May 18 - July 8, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)
- Sweigert, Jennifer - Alvernia University, Course #518: Quantitative Research Methods; May 18 - July 8, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)
- Sweigert, Jennifer - Alvernia University, Course #576: Introduction to Linguistics; June 8 - July 24, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)

#### **In-Service Tuition Reimbursement Requests - Masters Plus**

- Ammarell, Jennifer - Brandman University, Course #9023: Responsive Classroom Level 1; June 22-25, 2020; 3 credits; tuition \$240; no reimbursement (GMIS, Grade 5)
- Coddington, Stephany - Brandman University, Course #9023: Responsive Classroom Level 1; June 22-25, 2020; 3 credits; tuition \$240; reimbursement \$240 (Cumru, Guidance)
- Dempsey, Susan - Brandman University, Course #9023: Responsive Classroom Level 1; June 22-25, 2020; 3 credits; tuition \$240; reimbursement \$240 (GMIS, Librarian)
- Greene, Jordan - West Chester University, Course #587: Contemporary Issues in Adapted Physical Activity; May 26 - June 27, 2020; 3 credits; tuition \$1,779; reimbursement \$1,548 (Cumru, Phys Ed)
- Greene, Jordan - West Chester University, Course #584: Disability Sports & Adapted Aquatics; July 1 - 31, 2020; 3 credits; tuition \$1,779; reimbursement \$1,548 (Cumru, Phys Ed)
- Sperling, Beth - Brandman University, Course #9023: Responsive Classroom Level 1; June 22-25, 2020; 3 credits; tuition \$240; no reimbursement (GMIS, Grade 5)

Trievel, Heather - Kutztown University, Course #526: Data-Driven Decision Making; May 26 - June 26, 2020; 3 credits; tuition \$1,548; no reimbursement (Brecknock, Grade 3)

**In-Service Tuition Reimbursement Requests - Administrators**

Price, Kelly - Wilkes University, Course #507: Information Technology in Education; May 11 - August 2, 2020; 3 credits; tuition \$1,551 (Controller)

Price, Kelly - Wilkes University, Course #509: Food Service in Education; May 11 - August 2, 2020; 3 credits; tuition \$1,551 (Controller)

Thomas, Erika - West Chester University, Course #703: Educating All Students in a Diverse Society; May 18 - June 17, 2020; 3 credits; tuition \$2,217 (Supervisor of Secondary Special Education)

Thomas, Erika - West Chester University, Course #705: Critical Issues in Special Education; June 22 - July 26, 2020; 3 credits; tuition \$2,217 (Supervisor of Secondary Special Ed)

Total: \$57,912

**MOTION CARRIED.**

**CURRICULUM/INSTRUCTION**

Motion by O'Brien and second by Koestel to Ratify Receipt of the **Graduating Class of 2020 Roster**, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Authorize Governor Mifflin's submission of the following **Federal Programs Applications**: Title I, Part A; Title II, Part A; Title III; Title IV

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Authorize Administration to apply for **two Act 80 days for the 2020-2021 school year**, for the purpose of providing appropriate Curriculum articulation, other Curriculum-related activities and Parent-Teacher Conferences; dates are **November 23 and 24, 2020**

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Authorize Administration to apply for **three additional Act 80 days for the 2020-2021 school year, to support a staggered start for the incoming Kindergarten class only**, over the dates of August 24, 25 and 26, 2020 (1/3 of class each day)

**MOTION CARRIED.**

Motion by O'Brien and second by Koestel to Approve a **Dual Enrollment Agreement with Reading Area Community College** for the 2020-2021 academic year, as presented

**MOTION CARRIED.**

### **PUPIL SERVICES**

Motion by O'Brien and second by Koestel to Approve the following Agenda items collectively:

- **Agreements with Capstone Academy to provide Extended School Year services** for Student #803715 and Student #803550; July 6 - August 7, 2020; tuition is \$11,201.50 per student
- **Agreement with New Story School to provide Extended School Year services** for Student #807826 and Student #807285; June 22 - July 29, 2020; tuition is \$280/day, as presented
- **Agreements with KidsPeace to provide special education services** for Student #820366 and Student #807173; December 23, 2019 through the end of the 2019-2020 school year; tuition is \$161.53/day per student
- **Agreements with Weiser Decisions to provide special education services** for Student #804403 and Student #809933; February, 2020 through the end of the 2019-2020 school year; tuition is \$213.07/day per student, as presented
- **Agreements with New Story School to provide special education services** for Student #803739 and Student #820381; March, 2020 through the end of the 2019-2020 school year; tuition is \$299/day per student, as presented

**MOTION CARRIED.**

### **PROPERTY**

Motion by Peterson and second by Koestel to Approve **Updated Operations Department Capital Project List**, as presented

**MOTION CARRIED.**



## **POLICIES**

Motion by Palange and second by O'Brien to Approve the **Second Reading** for the following Policy:

- 006.1 - Attendance at Meetings Via Electronic Communications (New)

**MOTION CARRIED.**

*Board President comment on COVID-19 pandemic circumstances* - Mr. Ulrich took this opportunity, on behalf of the Board, to thank everyone within the district organization for going above and beyond what would normally be expected of them. The efforts of all are greatly appreciated.

Motion by Koestel and second by Palange to **Adjourn the Meeting** at 7:33pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written over a horizontal line.

Sharon L. Patton

Board Recording Secretary



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, June 1, 2020; 7:00pm - Meeting held virtually, via Zoom**

**Board Members in Attendance** - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mrs. Dawn Palange, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

**Participating Administrators** - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Steven Murray, High School Principal; Mr. Pat Tulley, Athletic Director.

**Others in Attendance** - Sharon Patton, Board Recording Secretary.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** on May 26, 2020, 7:00pm and on June 1, 2020, 6:30pm, for discussion of personnel matters.

**PERSONNEL**

*Approval of the contracts/positions or hours listed herein is contingent upon the District's ability to implement such programming as scheduled, as the result of the ongoing COVID-19 Pandemic Crisis. The District's ability to implement such programs will be guided in part by ongoing orders of the Federal Government, the Governor, the Center for Disease Control, local and county restrictions, as well as student participation in such programs. At its sole discretion, the District reserves the right to rescind contracts/positions due to the Pandemic and/or other reasons that make implementation impractical.*

Motion by Friedlander and second by Koestel to Approve the following **Termination**

DiMichael, Ann            - Cumru, Paraprofessional; effective May 8, 2020

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Employment**

Adams, Paige            - Mifflin Park, Learning Support; effective for the start of  
the 2020-2021 school year; TPE, BS Step 1 (replacing  
Danielle Tatarka - resignation)

- |                 |   |
|-----------------|---|
| Carey, Shannon  | - High School, Learning Support; effective for the start of the 2020-2021 school year; TPE, BS Step 1 (replacing Angela Mulhare - position change)                                    |
| Dolan, Kathleen | - GMIS, Grade 5 Long-term Substitute; effective approximately September 25, 2020 - January 21, 2020 (covering for Jen Ammarell - Leave of Absence)                                    |
| Pride, Deborah  | - High School, Emotional Support; effective for the start of the 2020-2021 school year; Professional contract; Masters +30, Step 14 (replacing Brent Fenstermacher - position change) |

School Psychologists - Summer, 2020

Additional work days for school psychologists to complete evaluations and assessments for identified students (appropriate COVID-19 guidelines will be followed)

Brian Davis, 13 days; Rebecca Johnson, 13 days; Amber Murray, 13 days;  
Megan Cimino, 13 days; Reenie Fieo, 7 days; Katherine Solomon, 7 days.

**MOTION CARRIED.** (*Adams abstained from vote*)

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

- |                      |   |
|----------------------|---|
| Fenstermacher, Brent | - High School, Emotional Support to High School, Learning Support; effective for the start of the 2020-2021 school year (replacing Troy Murphy - position change)                         |
| Jablonski, Beth      | - Cumru, Kindergarten to Cumru, Grade 1; effective for the start of the 2020-2021 school year (replacing Kim Swiderski - retirement)  |
| Jarquin, Chantel     | - Daily Substitute to GMIS, Grade 6 Long-Term Substitute; effective for the start of the 2020-2021 school year through November 16, 2020 (covering for Melanie Steffy - Leave of Absence) |
| MacMahon, Diane      | - Brecknock, Kindergarten to Brecknock, RtII; effective for the start of the 2020-2021 school year (replacing Tammy Snavelly - position change)   |

- |                 |   |
|-----------------|---|
| Murphy, Troy    | - High School, Learning Support to High School, Transition Coordinator; effective for the start of the 2020-2021 school year (replacing Coleen Rios - resignation)                                  |
| Neal, Shea      | - Brecknock, Kindergarten Long-term Substitute to Brecknock, Learning Support, Long-term Substitute; effective for the 2020-2021 school year (covering for Kaitlyn McMenamin - Leave of Absence)    |
| Ross, Kelly     | - Cumru, Grade 2 Long-term Substitute to Brecknock, Kindergarten Long-term Substitute; effective for the 2020-2021 school year (covering open position created by Diane MacMahon's position change) |
| Snavely, Tammy  | - Brecknock, RtII to Brecknock, Grade 3; effective for the start of the 2020-2021 school year (replacing Michele Strain - position change)  |
| Strain, Michele | - Brecknock, Grade 3 to Cumru, Kindergarten; effective for the start of the 2020-2021 school year (replacing Beth Jablonski - position change)  |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following for **Leave of Absence**

- |                    |  |
|--------------------|--|
| Dominicis, Kim     | - Family Medical Leave; effective June 1, 2020 - TBD (High School, Custodian)                |
| McMenamin, Kaitlyn | - Child-Rearing Leave; effective for the 2020-2021 school year (Brecknock, Learning Support) |
| Young, Jenna       | - Child-Rearing Leave; effective for the first semester of the 2020-2021 school year (GMIS)  |

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Tenure Attainments**  
*The following teachers will move from Temporary Professional Contract to Professional Contract status effective for the 2020-2021 fiscal year*

Bechtel, Megan  
Carter, Stephanie  
Faust, Katie  
Gibbons, JP  
Greene, Jordan

Klusewitz, Chris  
Martin, Stephanie  
Messina, Anthony  
Davis, Kelsey

**MOTION CARRIED.**

### **CURRICULUM/INSTRUCTION**

Mr. Steven Murray, High School Principal, gave an overview of the focus areas for the 2020-2021 High School Improvement Plan before the Board authorized moving forward.

Motion by O'Brien and second by Koestel to Approve the **High School ESSA Targeted Support Improvement Plan for 2020-2021**, as presented  
**MOTION CARRIED.**

Upon adjournment of the meeting, the Board entered into another **Executive Session**, for continued discussion of personnel matters.

Motion by Kennedy and second by Koestel to **Adjourn the Meeting** at 7:31pm



Sharon L. Patton  
Board Recording Secretary



**Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT**  
**Monday, June 22, 2020; 7:00pm - Meeting held virtually, via Zoom**

**Board Members in Attendance** -Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jill Koestel, Dr. Michele O'Brien, Mr. Andrew Pannafino, Dr. Lisa Peterson, Mr. James Ulrich - 8. Absent - Mrs. Dawn Palange - 1.

**Participating Administrators** - Dr. Steven Gerhard, Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mr. Pat Tulley, Athletic Director

**Others participating** - John M. Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Ms. Tara Davis, Athletic Trainer.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, followed by Roll Call.

Motion by Friedlander and second by Peterson to Approve **Minutes of the Meetings** held May 18, 2020 and June 1, 2020, as presented

**MOTION CARRIED.**

Motion by O'Brien and second by Friedlander to Approve **Treasurer's Report** of May 31, 2020, as presented

**MOTION CARRIED.**

Motion by Koestel and second by Friedlander to Approve **Bills Paid** in the total amount of \$3,508,577.26, as presented

**MOTION CARRIED.**

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

There were no **Right-to-Know requests** received by the Board.

## **Reports**

Dr. Steven Gerhard extended appreciation to Mr. Steven Murray, High School Principal, and his team/faculty for their efforts in creating a modified Commencement ceremony for the Class of 2020. Although it certainly was not the outcome we had hoped for, they did a fantastic job in making sure we did the best we could to recognize our graduating seniors, in spite of the limitations imposed by the COVID-19 pandemic.

Dr. Gerhard also provided an update on the process of the District's recovery from the pandemic situation. The PA Department of Education has released preliminary guidance for Fall re-opening of school districts and has provided a template for planning that includes only two specific mandates: (1) that school districts appoint a 'Pandemic Coordinator,' and (2) that school districts create a Health & Safety Plan, which must then be Board-approved and submitted to PDE. The Board is scheduled to take voting action on these two mandates at the August 3, 2020 Work meeting. Dr. Gerhard plans to gather information from all families in the district that will assist in planning for the start of the school year. The 18 superintendents of Berks County school districts are working in collaboration and currently anticipate opening on time and in-person for the start of the 2020-2021 school year.

## **BOARD BUSINESS**

Motion by Peterson and second by Koestel to Appoint Mr. Donald Kennedy as the **Board's Legislative representative for fiscal year 2020-2021** and to serve as the **Board's Voting Delegate for the PSBA Delegate Assembly** meeting to be held Saturday, November 7, 2020, 9:00am, at the Cumberland Valley School District's Mountain View Middle School (or via the Zoom online platform)

**MOTION CARRIED.**

Motion by Peterson and second by Friedlander to Adopt a **Resolution Calling for Charter School Funding Reform**, as presented

- *Mr. Don Kennedy took a moment to explain that the purpose of this Resolution is for all school districts in the state to encourage legislators to take action on an issue that has been ignored for far too long.*

**MOTION CARRIED.**

## **FINANCE**

Motion by Kennedy and second by Peterson to Approve **Budget Transfers** for 2019-2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to **Adopt the Final 2020-2021 General Fund Budget** in the amount of \$73,702,027, calling for the following tax resolutions, **all with no increases:**

- (a) A tax shall be levied upon all real estate at a rate of 28.6 mills on the assessed valuation of property taxable for school purposes
- (b) One-half percent (.5%) Earned Income Tax
- (c) One-half percent (.5%) Realty Transfer Tax
- (d) Per Capita Tax of \$5/person
- (e) Resident Tax of \$5/person
- (f) Occupational Privilege Tax (LST) of \$10/person for individuals whose place of employment is in the District
- (g) Occupational Assessment Tax of \$10/person on any employed resident in the District

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Approve **placement of insurances** with the following carriers for the 2020-2021 fiscal year, as recommended by our insurance broker, Willis of PA, Inc. (overall increase of \$6,221)

Type	Carrier	Amount
General Liability, Auto, Boiler/Machinery	Utica Mutual Ins. Co.	\$157,906
Board Liability & Network Security	AIG Group, National Union Fire Insurance Co.	\$66,754
Umbrella Liability	Utica Mutual Ins. Co.	\$21,228
Law Enforcement	Greenwich Insurance Co	\$6,817
Cyber Policy	AIG Group, National Union Fire Insurance Co.	\$9,099
TOTAL		\$261,804

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Approve a Renewal Agreement for **participation in the Child Nutrition Programs** between School Districts, area Career Centers and Intermediate Units, for the 2020-2021 fiscal year, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Approve The **Property Tax Rebate program** for tax year 2019; program is based on a set dollar amount limit of \$150,000 and payments will be disbursed once per year

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Approve the **Homestead/Farmstead Exclusion Resolution** for 2020-2021, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Approve in keeping with the Governmental Accounting and Financial Standards Board Statement No. 54 - Fund Balance Reporting & Governmental Fund Type Definitions, it is the Board's intent to **transfer any excess funds from the 2019-2020 fiscal year to assigned fund balance for 2020-2021 deficit**

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Approve the **Food Service Budget** of \$2,583,157 and prices for the 2020-2021 school year (no increases), as presented

Breakfast

- Elementary, \$1.60
- Secondary, \$1.75
- Adult, \$2.45

Lunch

- Elementary, \$2.60
- Secondary, \$2.75
- Mifflin Meal, \$2.95
- Adult, \$4.25

A La Carte

- Increase items, as necessary

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Award Contracts for the **purchase of copy paper items** through the Berks County Joint Purchasing Consortium, for July 1 - December 31, 2020, as presented

**MOTION CARRIED.**

Motion by Kennedy and second by Peterson to Adopt **Modification of Real Estate Tax Payment Deadlines & Installment Payments**, as presented

**MOTION CARRIED.**



## PERSONNEL

*Approval of the contracts/positions or hours listed herein is contingent upon the District's ability to implement such programming as scheduled, as the result of the ongoing COVID-19 Pandemic Crisis. The District's ability to implement such programs will be guided in part by ongoing orders of the Federal Government, the Governor, the Center for Disease Control, local and county restrictions, as well as student participation in such programs. At its sole discretion, the District reserves the right to rescind contracts/positions due to the Pandemic and/or other reasons that make implementation impractical.*

Motion by Friedlander and second by Adams to Approve Governor Mifflin's Extended School Year (ESY) staffing for Summer, 2020, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to **Authorize the Superintendent to make employment commitments** to qualified professional and supportive applicants for the purpose of filling vacancies throughout the 2020-2021 fiscal year; all commitments will be submitted to the Board of School Directors for ratification at the next regular meeting

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve **Hourly Rates for 2020-2021** (effective July 1, 2020), as follows: (no changes)

(a) Substitute Teachers/Nurses	\$100/day (Days 1-29)
	\$110/day (Days 30 & above)

Substituting Retired Teachers \$125/day

(b) Substitute Rates:

Grounds/Custodian \$10.15/hour

Lead Summer Work \$10.15/hour

Summer Work      \$10.15/hour

Food Service	\$10.15/hour
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Noontime Aide            \$10.15/hour

Secretary \$10.15/hour

Teacher/Library Aide \$10.15/hour

Supervisory Sub      Additional \$1/hour

(c) Recreation \$10/hour

(d) Stage Crew \$7.25/hour

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve setting of the **Coaching and Co-Curricular stipend rates to reflect a 2% increase**, effective for the 2020-2021 school year

**MOTION CARRIED.**

Motion by Friedlander and second by Adams to Approve the following **internship requests** to be served during the 2020-2021 school year:

- Katama Martellucci, West Chester University; School Counseling; 100 hours/first semester; Brecknock Elementary - Kelsey Davis, Mentor
- Michelle Yenser, Kutztown University; School Counseling; 200 hours/semester; High School - Kathy Schoenen, Mentor
- Stephanie Tankalavage, Ohio State University; Social Work; 336 hours/semester; GMIS - Tiffany Shuker, Mentor (Elementary); Middle School - JP Gibbons, Mentor; High School - Kim Murray - Mentor (Secondary)
- Christinamarie Stefanoni, Alvernia University; Communications; 126 hours/first semester; High School - Melissa Fullerton, Director of Communications & Community Relations, Mentor

**MOTION CARRIED.**

Motion by Friedlander and second by Kennedy to Approve **Renewed Employment Agreement for Mrs. Diane Richards, Chief Financial Officer**, for the five-year term covering July 1, 2020 through June 30, 2025, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by O'Brien to Approve **Renewed Employment Agreement for Ms. Stephanie Seifrit, Director of Human Resources**, for the five-year term covering July 1, 2020 through June 30, 2025, as presented

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve **Renewal of the Act 93 Administrative Compensation Plan** for the term covering July 1, 2020 through June 30, 2023, as presented

- *Mr. James Ulrich thanked Mrs. Jill Koestel and Mrs. Dawn Palange for their assistance in orchestrating this renewal agreement.*

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Award **one-time bonuses to essential employees under the AFSCME employment group**, for efforts during the COVID-19 pandemic shutdown, March 16 - April 8, 2020, as presented (*additions to list approved May 18, 2020*)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Resignations**

Beckner, Ashley - Cumru, Building Secretary; effective July 31, 2020

Price, Harry - Cumru, Lunch Aide; effective June 23, 2020

Sheidy, Samantha - Brecknock, Building/Nurse Aide; effective July 1, 2020

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Employment**

Greene, Tiffany - High School, Business Education; effective for the start of the 2020-2021 school year; Professional contract, Masters, Step 10 (replacing Holly Torres - resignation; contract re-purposed)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

Bishop, Barbara - Long-Term Substitute to Daily Substitute; effective for the start of the 2020-2021 school year (LTS assignment completed)

Skeete, Haniff - Interim Associate Principal, High School to GMIS, classroom teacher; effective for the start of the 2020-2021 school year (interim position fulfilled)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **Leave of Absence**

Maurer, Deb - Family Medical Leave; effective June 22 - September 12, 2020 (Brecknock, Custodian)

**MOTION CARRIED.**

Motion by Friedlander and second by Koestel to Approve the following **In-Service Tuition Reimbursement Requests**

Arnold, Jennifer - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Cumru, Gr 1)

Cooper, Cecilia - Wilson College, Course #963: Chromebooks in Education; June 29 - August 9, 2020; 3 credits; tuition \$1,545; reimbursement \$1,545 (Mifflin Park, Music)

- Moore, April - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; reimbursement \$200 (Brecknock, Kindergarten)
- Moore, April - Alvernia University, Course #578: Cultural Aspects of Teaching English as a Second Language; June 8 - July 24, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Kindergarten)
- Morgan, Thomas - Alvernia University, Course #680: Research Seminar; July 9 - August 27, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (GMIS, Grade 6)
- Sweigert, Jennifer - Alvernia University, Course #578: Cultural Aspects of Teaching English as a Second Language; June 8 - July 24, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Brecknock, Grade 1)

**In-Service Tuition Reimbursement Requests - Masters Plus**

- Astheimer, Tracy - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; reimbursement \$200 (GMIS, Grade 5)
- Babczak, Lindsey - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Brecknock, Gr 2)
- Bears, Brian - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Brecknock, Music)
- Bjorkquist, Daniel - University of the Arts, Course #604: Posters for the People - Using WPA Sources; July 27 - August 7, 2020; 3 credits; tuition \$575; no reimbursement (GMIS, Art)
- Boyer, Rebecca - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (MS, English)

Brumbach, Corinne	- Wilson College, Course #964: Virtual & Augmented Reality Technologies; July 6 - August 16, 2020; 3 credits; tuition \$1,545; reimbursement \$1,545 (Mifflin Park, Librarian)
Brumbach, Kristin	- Alvernia University, Course #578: Cultural Aspects of Teaching English as a Second Language; June 8 - July 24, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (High School, Librarian)
Brumbach, Kristin	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (HS, Librarian)
Byrne, Emily	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; reimbursement \$200 (Brecknock, Grade 1)
Clark, Peter	- Alvernia University, Course #578: Cultural Aspects of Teaching English as a Second Language; June 8 - July 24, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (MS, Math)
Clark, Peter	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (MS, Math)
Curry, Allison	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Brecknock, Gr 3)
Dunkle, Michael	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (High School, Physics/Tech Ed)
Francis, Nicole	- Wilkes University, Course #513: Inquiry-Based Learning; June 15 - August 2, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (Mifflin Park, Kindergarten)



Heck, Susan	- Alvernia University, Course #578: Cultural Aspects of Teaching English as a Second Language; June 8 - July 24, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (High School, Math)
Katzenmoyer, Ryan	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Mifflin Park, Grade 2)
Keane, Rachel	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Middle School, Social Studies)
Keane, Rachel	- Kutztown University, Course #593: Principal Internship; August 22 - December 12, 2020; 3 credits; tuition \$1,548 reimbursement \$1,548 (Middle School, Social Studies)
Korejwo, Kim	- Alvernia University, Course #578: Cultural Aspects of Teaching English as a Second Language; June 8 - July 24, 2020; 3 credits; tuition \$1,350; reimbursement \$1,350 (Mifflin Park, RtII)
Korejwo, Kim	- Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Mifflin Park, RtII)
Lynch, Jillian	- Wilkes University, Course #502: Project-Based Learning; June 15 - August 2, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (Mifflin Park, Grade 1)
Nelson, Rebecca	- Millersville University, Course #604: Engineering Principles; June 8 - July 10, 2020; 3 credits; tuition \$1,988.25; reimbursement \$1,548 (High School, Tech Ed)
Reber, Johanna	- Brandman University, Course #9023: Responsive Classroom; June 22 - 25, 2020; 3 credits; tuition \$240; reimbursement \$240 (GMIS, Grade 6)

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|-----------------|---|
| Smith, Amy      | - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; reimbursement \$200 (Brecknock, Art)     |
| Smith, Ashley   | - Wilkes University, Course #515: Mobile Devices for Teaching & Learning; June 15 - August 2, 2020; 3 credits; tuition \$1,551; reimbursement \$1,548 (Mifflin Park, Gr 1)                |
| Smith, Ashley   | - Alvernia University, Course #590: Instructional Technology for the Future Focused Classroom; June 8 - July 31, 2020; 3 credits; tuition \$200; no reimbursement (Mifflin Park, Grade 1) |
| Steffy, Melanie | - Brandman University, Course #9023: Responsive Classroom; June 26 - December 26, 2020; 3 credits; tuition \$240; reimbursement \$240 (GMIS, Grade 6)                                     |

**In-Service Tuition Reimbursement Requests - Administrators**

- |                 |   |
|-----------------|---|
| Kopetsky, Aaron | - Alvernia University, Course #518: Quantitative Research Methods; May 18 - July 8, 2020; 3 credits; tuition \$1,350 (Brecknock, Principal) |
|-----------------|---|

Total: \$22,910

**MOTION CARRIED.**

**CURRICULUM/INSTRUCTION**

Motion by O'Brien and second by Koestel to Approve the Submission of application to PDE for a **Flexible Instructional Day Program**, and implementation of same effective for 2019-2020, 2020-2021 and 2021-2022, as presented

- *Dr. Lisa Hess explained that this program will assist districts in meeting the 180-day requirement by allowing for the use of up to five Flexible Instructional days when uncommon or emergency circumstances are experienced.*

**MOTION CARRIED.**

**PUPIL SERVICES**

Motion by O'Brien and second by Koestel to Approve the following agenda items collectively:

- Approve a **Renewal Agreement with Progressions Behavioral Health Services, Inc.**, effective for the 2020-2021 school year; providing behavioral/mental health services on-site for any identified students, at no cost to the district, as presented
- Approve a **Renewal Agreement with Richard J. Caron Foundation** to provide Student Assistance Program (**SAP**) **services** for the 2020-2021 school year, at a cost of \$45,500 (no increase over the past nine years), as presented
- Approve a Renewal Agreement with **Folium, Inc., d/b/a Laurel Life Services**, for continuance of the Elementary Transition classroom at Mifflin Park Elementary for the 2020-2021 school year; cost is \$291,720 (increase of \$8,470), to be paid in two equal installments of \$145,860, as presented
- Approve a **Renewal Agreement with Pediatric Services of America, Inc.**, d/b/a Aveanna Healthcare, to provide **1:1 Nursing services** for Student #808487 at John Paul II Center, for the 2020-2021 school year; rate is \$45/hour (no increase), as presented
- Approve a **Waiver Agreement for Student #10544**, as presented

**MOTION CARRIED.**

### **ATHLETIC/CO-CURRICULAR**

Motion by Adams and second by Friedlander to **Ratify Receipt of Fall, 2020 Sports/Training Equipment & Supply Bids**; bids opened May 19, 2020 at 9:00am, with Pat Tulley and Denise Goodhart in attendance

**MOTION CARRIED.**

Motion by Adams and second by Koestel to **Award the Fall, 2020 Sports/Training Equipment & Supply Bids**, as presented

**MOTION CARRIED.**

Motion by Adams and second by Koestel to Approve the **Ticket prices & employee admission provisions for 2020-2021** (no changes)

a. Reserved seat, football season (6 home games)	\$31.50
b. Reserved seat, football season, parent/employee	\$18.00
c. General Admission, reserved	\$ 5.25
Adult/College student	\$ 5.00
Student, school age	\$ 3.00

d. Student Activity Ticket	\$25.00
e. Adult Activity Ticket	\$65.00
(After Fall season)	\$50.00

f. Parent Season Tickets

Basketball (60% of the value of all home games)		
Wrestling	Field Hockey	Swimming
Soccer	Water Polo	Volleyball
Lacrosse		

g. Employee Courtesy Card

(also available to retired Governor Mifflin Employees)

h. Resident Senior Citizen Courtesy Card – (age 60 & retired)

i. Student Admission Card – issued upon graduation to all 12<sup>th</sup> grade students who participated as seniors in Governor Mifflin athletic programs. This card guarantees student admission price at home contests for four years beyond high school graduation

**MOTION CARRIED.**

Motion by Adams and second by Koestel to Approve the **Governor Mifflin Athletic Department Health & Safety Plan** (re-entry plan in response to COVID-19 Pandemic), as presented

- *Mr. Pat Tulley, Athletic Director and Mrs. Tara Davis, Athletic Trainer, were on hand to provide details of this three-phased Plan for welcoming student athletes back to campus, and to answer any Board questions. Mr. Tulley noted that a virtual meeting is scheduled for next week, at which time he will go over this Plan with the Fall season coaches.*

**MOTION CARRIED.**

Motion by Peterson and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS:**

Angelman Syndrome Foundation

Cumru Elementary Grounds & Restrooms  
Saturday, 9/12/20; 7:00am - 1:00pm  
Angelman Syndrome Foundation Walk  
Custodial Charges: \$40/hour

Berks EIT

Education Center Board Room  
Thurs, 7/30, 10/29 & 12/17/20; 5:45pm-8:00pm  
Board Meetings  
No Charge (Diane Richards will be responsible for building)

Berks PIAA Baseball Umpires	High School LGI on 2/10/21, then Middle School LGI Various weekdays on 2/10, 3/2, 3/16, 3/24, 4/1, 4/12 & 4/20/21); 7:00pm - 9:00pm Baseball Umpire Meetings No Charge
GM Wrestling Club	High School Auxiliary Gym Lobby Mon, 10/5, Tues, 10/13 & Wed, 10/21/20 6:00pm - 8:00pm Elementary Wrestling Sign-Ups No Charge
GM Wrestling Club	High School Cafeteria Thurs, 11/5/20; 6:30pm - 8:00pm Elementary Wrestling Orientation No Charge
GM Wrestling Club	High School Wrestling Room & Auxiliary Gym Dates & Times as assigned by Athletic Director Tues & Thurs, 11/10/20-2/26/21; 5:45pm-7:30pm Elementary Wrestling Practice No Charge
GM Wrestling Club	High School Wrestling Room Dates & Times as assigned by Athletic Director Mon & Wed, 11/5/20-3/29/21; 5:45pm-7:30pm Elementary Wrestling Practice No Charge
GM Wrestling Club	High School Main Gymnasium Fri, 1/8, 1/15, 1/22, 1/29, 2/5, 2/12 & 2/19/21 5:30pm-9:30pm Elementary Wrestling Matches No Charge



Mifflin Youth Field Hockey

Field along Mifflin Boulevard

Dates & Times as assigned by Athletic Director

Tues & Thurs; 8/4/20-10/1/20; 5:30pm-7:30pm

Youth Practice

No Charge

Reading-Berks PIAA Softball Chapter

High School LGI Room (Cafeteria on 2/17/21)

Various weekdays, 2/14, 2/17, 3/1, 3/22, 4/1, 4/13

& 4/22/21); 7:00pm - 9:00pm

Softball Umpire Chapter Meetings

No Charge

- *Dr. Gerhard added the necessary disclosure that these requests are approved based on conditions being 'normal' when the events are scheduled to take place. The District reserves the right to cancel activities based on circumstances at the time (referring to COVID-19 pandemic status).*

**MOTION CARRIED.**

Upon adjournment of the meeting, the Board entered into an **Executive Session** for discussion of a legal matter.

Motion by and second by to **Adjourn the Meeting** at 7:52pm.

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Sharon L. Patton

Board Recording Secretary