

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, July 10, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 8. Absent - Mrs. Elizabeth Adams - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communications and Community Relations; Dr. Kristine Rosenberger, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Assistant Director of Special Education; Mr. John Yount, Director of Safe Schools; Dr. Richard Kaskey, Principal, Cumru Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Ms. Coleen Davenport, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School; Mrs. Lisa Hess, Associate Principal, High School.

Others in Attendance - Ms. Sharon Patton, Board Recording Secretary; professional staff and citizens.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, who announced that an **Executive Session** had been held at 6:30pm for discussion of Personnel matters.

Superintendent's Report - Dr. Gerhard shared that building and maintenance crews are working hard this summer to get the buildings ready for the start of the new school year and administration is busy with interviewing and hiring to be sure we are fully and appropriately staffed for the new school year.

Citizens Request -

- **GMMA Stadium Paver Patio project** - Eagle Scout Project Proposal - Zach Wisner presented information to the Board for his request to complete a patio paver project for the GMMA wagons in the stadium. It was recommended that he first meet with Mr. Robert Eckenrode, Director of Operations, and then circle back with the Board on July 17th before formal permission is granted for completion.

Voting Activity - During review of the Work agenda, voting action was taken on the following items:

FINANCE

Motion by Kennedy and second by Peterson to Approve the Summary of Bids awarded for **2017-2018 Classroom Supplies**, as presented

MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by O'Brien to Appointment of **Mrs. Lisa Hess as Director of Teaching & Learning**; effective July 10, 2017; full-time 12-month Act 93 Administrative position; salary \$100,000 (replaces Kristine Rosenberger)

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Appointment of **Dr. Kristine Rosenberger as High School Associate Principal**; effective July 31, 2017; full-time 12-month Act 93 Administrative position; salary \$100,000 (replaces Lisa Hess)

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Banas, Chris - School Psychologist; effective August 23, 2017

Benton, Robert - Middle School, Music; effective July 1, 2017

Blumenstock, Heidi - Middle School, Speech; effective January 1, 2018

Frankhouser, Michele - GMIS, Custodian; effective July 7, 2017

Groff, Chris - Middle School, Special Education; effective July 1, 2017

Mannino, Cheryl - Middle School, Paraprofessional; effective June 30, 2017

Wanner, Ellen - GMIS, Lunch Aide; effective June 30, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

- | | |
|-----------------|---|
| Ernst, Barbara | - Mifflin Park, Food Service; effective for the start of the 2017-2018 school year (replacing Karen Miller) |
| Gibbons, Gerald | - Middle School, Guidance; effective for the start of the 2017-2018 school year; TPE, Masters +30, Step 11; updated clearances pending (replaces Corey Yochimowitz) |
| Goodhart, Rusty | - Maintenance; effective July 17, 2017; clearances pending (replaces Nathan Brown) |
| Schlouch, Chris | - Maintenance; effective July 31, 2017; clearances pending (replaces Tim Ziegler) |

Aquatics Employees

Lifeguards: Natalie Jones (clearances pending); David Smith

MOTION CARRIED. *(Peterson Abstained; she is related to Chris Schlouch)*

Motion by Friedlander and second by O'Brien to Approve the following **Status Changes**

- | | |
|--------------------|--|
| Arnold, Jennifer | - Mifflin Park, Long-Term Substitute to Cumru, Hourly Teacher; effective for the start of the 2017-2018 school year (position supports enrollment) |
| Lang, Jeff | - Middle School, Science to High School, Science; effective for the start of the 2017-2018 school year (replacing Adelia Edwards) |
| Sandloop, Karen | - Cumru, Special Education to GMIS, RtII; effective for the start of the 2017-2018 school year (contract vacated by Kaitlyn Winters) |
| Sweigart, Marcella | - GMIS, Long-Term Substitute to Cumru, Grade 2, Long-Term Substitute; effective for the 2017-2018 school year (covering for Kirstie Croft - Child-Rearing Leave) |

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Leave of Absence**

Weisman, Jessica - Return to working status from Sabbatical Leave; effective for the start of the 2017-2018 school year (Mifflin Park, RtII Specialist)

MOTION CARRIED.

PROPERTY

Rifle Team - Mr. John Yount shared that the GM Rifle Team was the recipient of a Grant award from the NRA Foundation. This grant enabled the purchase of two rifles, three spotting scopes, a safe and money left over to purchase additional supplies.

Motion by Michalik and second by Kennedy to Approve a Contract with Field Turf/Nagle Athletic Surfaces to **repair the District's eight (8) tennis courts** at a cost of \$83,032.78, to be paid from the Capital Reserve Fund, as presented

MOTION CARRIED.

Motion by Michalik and second by O'Brien to **Adjourn the Meeting** at 7:30pm.



Sharon L. Patton

Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, July 17, 2017; 7:10pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communication and Community Relations; Mr. Robert Eckenrode, Director of Operations; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. Brian Patton, Director of Technology; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School

Others in Attendance - John Stott, Esq., and James Mancuso, Esq., Board Solicitors; Sharon Patton, Board Recording Secretary; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call.

Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Motion by Michalik and second by Palange to Approve **Minutes of the Meetings** held June 19, 2017 and July 10, 2017, as presented

MOTION CARRIED.

Motion by O'Brien and second by Friedlander to Approve **Treasurer's Report** of June 30, 2017, as presented

MOTION CARRIED.

Motion by Adams and second by O'Brien to Approve **Bills Paid** (check #10025814-#10026224; #20004054-#20004113; #80000040; \$3,189,525.59 total), as presented

MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

The Board acknowledged receipt of the following **Communication**:

- Borough of Kenhorst- Appreciation for exoneration of taxes on Crowder Avenue property

The Board acknowledged Administration's receipt of the following **Right-to-Know request**:

- SmartProcure - All purchase orders from 3/24/17 to present

Reports - Dr. Edward Michalik, Legislative Rep, commented that we're waiting to hear how the State plans to fund this year's Budget.

Superintendent's Report - Dr. Steven Gerhard deferred to Mrs. Melissa Fullerton, Director of Communication and Community Relations, to share an event-in-progress with the Board. Melissa announced this year's Homecoming season events, including the annual parade on October 15th, the dance on October 20th and a Tailgate event, hosted by the District, on Saturday, October 21st, leading up to the 1:00pm football game. The morning event will include a Retro Fun Run which will feature a scavenger hunt throughout the buildings, as well as music and the participation of Mifflin area businesses who will have booths/displays and activities.

FINANCE

Motion by Kennedy and second by Peterson to Approve the **Tax Collector Reports** and Exoneration Lists for 2016-2017, as presented

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve the Renewal Agreement with **Gehman's Mennonite School**, Denver, PA, for the transportation of 9 students enrolled for the 2017-2018 school year; cost is \$8,731.80 (increase of 2.1% - or \$225.72), as presented

MOTION CARRIED.

Motion by Kennedy and second by Michalik to Approve a Renewal Agreement with **Shalom Mennonite School**, Terre Hill, PA, for the transportation of 7 students enrolled for the 2017-2018 school year; cost is \$4,725 (no increase in rate), as presented

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve a Renewal of the **Delta Dental Service Contract** for the term covering September 1, 2017 through August 31, 2019, as presented

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve an Agreement to participate in the Pennsylvania School-Based **ACCESS program** for the 2017-2018 school year, as presented
MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve an Agreement with **UGI Utilities, Inc.**, for the 2017-2018 fiscal year, to transport natural gas at a rate of \$3.95/Mcf (same rate as prior fiscal year), as presented
MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve a Request to submit the following **delinquent October 2016 interim bills** to the Tax Claim Bureau:

- 1 for Kenhorst - \$40.65
 - 1 for Mohnton - \$225.61
- Total: \$266.26

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve the District's **Medical Incentive Plan** for 2017-2018, as presented
MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve the granting of real estate tax **exoneration of interest and penalties for 2016, on the property located at 11 Greenbriar Drive, Mohnton**

Ayes: 0; Nays: 9

MOTION DEFEATED/DENIED

PERSONNEL

Motion by Friedlander and second by O'Brien to Approve the following **Resignation**

Gerhart, Lindsay - High School, Math; effective July 14, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

Bell, Randi - GMIS, Art; effective for the start of the 2017-2018 school year; TPE, Masters Step 1; clearances pending (replaces Peter Horst)

Aquatics Employees

Morgan McMahon - Lifeguard; effective July 10, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **In-Service Tuition Reimbursement Requests - Masters Plus**

Schools, Jennifer - Learners Edge, Course #5833: One Stop Shop -
Online Docs, Spreadsheets, Slides & Forms;
June, 2017; 3 credits; tuition \$379; no reimbursement
(Middle School, Learning Support)

Smith, Ashley - Wilkes University, Course #585: Integrating Technology;
July 3 - August 6, 2017; 3 credits; tuition \$1,146;
reimbursement \$1,146 (Mifflin Park, Grade 1)

Total: \$1,146

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by Michalik to Approve a Request for the High School **Governors & First Ladies to travel to Thomas Dale High School** in Chester, Virginia for competition in a choral invitational; Friday, February 23 - Sunday, February 25, 2018; cost to the District is two Substitute teachers for one day, as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by Michalik to Approve the following five (5) Agenda items:

- The **Berks County Intermediate Unit's 2017-2018 Special Education and Early Intervention programs** and services rates for Kindergarten-eligible students, as presented
MOTION CARRIED.

- Renewal Agreement with **Progressions Companies, Inc.**, Reading, PA, to provide mental health services for identified students at the Middle school and the High School; term is August 31, 2017 to August 31, 2018, at no cost to the District, as presented

MOTION CARRIED.

- Agreement with **Opportunities School** to provide **Summer, 2017 Extended School Year** services for Student #808503; June 26 - August 3, 2017; rate is \$175/day for 23 days, as presented

MOTION CARRIED.

- Agreement with **Maxim Healthcare Services, Inc.**, to provide nursing Services for Governor Mifflin's Summer, 2017 Extended School Year program; rate is \$49.86/hour for RN/LPN or \$25.46/hour for PCA, as presented

MOTION CARRIED.

- **Legal Services Consultation Agreement with Sweet, Stevens, Katz & Williams LLP** to provide advice and opinions concerning special education, ESSA compliance, student services and student civil rights issues, and up to twelve (12) half-day face-to-face consultations and file reviews with District special education and student services administrators during the 2017-2018 fiscal year; fee is \$16,800, as presented

MOTION CARRIED.

ATHLETIC/CO-CURRICULAR

Motion by Adams and second by Palange to Approve the **Coaching positions** for the 2017-2018 school year, as presented

MOTION CARRIED.

Motion by Adams and second by Palange to Approve a Request of the **Girls' Cross Country team to travel to Cherokee High School, Marlton, New Jersey**; Friday, September 8 - Saturday, September 9, 2017; for competition in a Cross Country Invitational; cost to the District is the entry fee and transportation (school vans), as presented

MOTION CARRIED.

Motion by Adams and second by Michalik to Ratify **Receipt of NRA Foundation Grant Award for the GM Rifle Team**, providing for two additional rifles, three spotting scopes, a safe and other supplies

MOTION CARRIED.

PROPERTY

Motion by Michalik and second by Kennedy to Approve the **GM Music Association Stadium Paver Patio project** to be completed by Zach Wisner as his Eagle Scout project prior to the start of the 2017 Football season, as presented

MOTION CARRIED.

POLICIES

(Steve Gerhard, Dawn Palange)

Motion by Palange and second by O'Brien to Approve the **Second Reading of the following Policy Revisions:**

#246 - School Wellness

#808 - Food Services

MOTION CARRIED.

Motion by Palange and second by Kennedy to Approve the **First Reading of the following New and Revised Policies:**

BOG #004 - New School Director Oath of Office Certificate

#203 - Immunizations & Communicable Diseases (*Revision*)

#204 - Attendance (*Revision*)

#204.1 - Attendance Credit Denial (*Retirement of Policy*)

#209.2 - Diabetes Management in Schools (*New*)

#251 - Homeless Students (*Revision*)

#255 - Educational Stability for Children in Foster Care (*New*)

#336 - Personal Necessity Leave (*Revision*)

#626-Attach - Procurement - Federal Programs (*Revision*)

#810.2 - Transportation - Video/Audio Recording (*Revision*)

#827 - Conflict of Interest (*Revision*)

MOTION CARRIED.

TECHNOLOGY

(none)

Motion by Michalik and second by O'Brien to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

American Cancer Society

Cumru Cafe, Hallways on 1st Floor
Sat., 8/05/17
10:00am - 2:00pm
Multi-Vendors Fundraiser, Silent Auction
No Custodian needed - Deb Jasinski will be responsible for building
No Charge

Berks County TCC (Berks EIT)

Education Center Board Room
Tues., 8/01/17 and Thurs., 12/7/17
6:00 - 9:00pm
Board Meeting
No Custodian needed - Diane Richards will be responsible for building
No Charge

Cumru PTO

Cumru Grounds, Cafeteria, Classroom
Sat., 9/23/17
11:00am - 2:00pm
Fall Festival
No Custodian needed - Deb Jasinski will be responsible for building
No Charge

Cumru PTO

Cumru Cafeteria
Friday, 2/02/18
6:00pm - 7:30pm
Bingo
No Charge

GM High School Cheerleading

Stadium
Tues - Thurs., 8/08/17 - 8/10/17
5:00pm - 7:30pm
Youth Cheer Camp
Rental: \$10/hour

GM High School Orchestra	<p>High School Auditorium Tues., 4/10/18 3:00pm - 11:00pm String Orchestra Adjudication No Charge</p>
GM High School Football Team	<p>Middle School Gym, Cafe, Hallways & Kitchen Sat., 12/09/17 6:30am - 4:00pm Craft & Vendor Show No Custodian needed - Ann Lutz & Kim Metcalf will be responsible for building & kitchen No Charge (unless it is determined that a Custodian is needed)</p>
Mifflin Broncos Athletic Assoc.	<p>Middle School Cafeteria Sat., 7/29/17; 9:00am - 1:00pm Mon., 8/07/17 (late afternoon) parking area only Football & Cheerleading Uniform handouts No Custodian needed - Steve Murray will be responsible for building No Charge</p>
Mifflin Broncos Athletic Assoc.	<p>Multipurpose Field, Varsity Practice Area & Grass Areas Mon-Thurs., 8/14/17 - 10/20/17; 5:30 - 8:00pm Dates & times as assigned by Athletic Director Football & Cheer practices No Charge</p>
Mifflin Broncos Athletic Assoc.	<p>Middle School Gym (only if inclement weather) Monday, 9/18/17 5:00pm - 8:30pm Football & Cheer practices No Charge</p>

Mifflin Broncos Athletic Assoc.

Multipurpose Field

Tues - Thurs., 8/08/17 - 8/10/17

5:30pm - 7:30pm

Minicamp

No Charge

GM Soccer Club

Transportation Soccer Field

Tuesdays, 7/11/17 - 8/08/17

6:00pm - 8:00pm

GM Soccer Club - U11

No Charge

MOTION CARRIED.

Motion by Michalik and second by Palange to **Adjourn the Meeting** at 7:30pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in black ink. The signature is fluid and stylized, with the first letters of the first and last names being capitalized and prominent.

Sharon L. Patton

Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, August 7, 2017; 7:00pm - Education Center

Board Members in Attendance - Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 8.
Absent - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander - 2.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communication and Community Relations; Mrs. Michele Bleacher, Assistant Director of Special Education; Mr. Robert Eckenrode, Director of Operations; Mr. Brian Patton, Director of Technology; Mr. Pat Tulley, Athletic Director; Mr. John Yount, Director of Safe Schools; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School.

Others in Attendance - Ms. Sharon Patton, Board Recording Secretary; professional staff and citizens.

The Meeting was **Called to Order** at 7:10pm by Mr. James Ulrich, Board President, who announced that the Board held an Executive Session at 6:30pm for discussion of personnel (new hires) and pupil services.

Superintendent's Report - Dr. Gerhard shared that, today, the District held a very successful Support Staff Job Fair. Over 60 candidates were interviewed during a three-hour period. A Substitute Teacher Job Fair is being held Tuesday, August 8th. Upcoming events include the opening New Teacher Induction day on August 16th, a staff cook-out on August 18th, the opening In-Service day on August 23rd and the first day of school on August 28th! Dr. Gerhard invited the Board to participate.

During review of the Agenda, voting action was taken on the following items:

PERSONNEL

Motion by O'Brien and second by Michalik to Approve the following **EMPLOYMENTS**

- | | |
|-------------------|--|
| Barndt, Kimberly | - High School, FCS, Long-Term Substitute; effective for the first quarter of the 2017-2018 school year (covering for Trisha Master - Family Medical Leave) |
| Bolles, Samantha | - Middle School, Gifted teacher; effective for the start of the 2017-2018 school year; Professional Contract, Masters Step 10 (replaces Andrea Bensusan - resignation/ Kate Yusko - LTS) |
| Carter, Stephanie | - Middle School, Music; effective for the start of the 2017-2018 school year; TPE, BS Step 1; updated clearances pending (replaces Robert Benton - resignation) |
| Deitrich, Kaila | - Middle School, English, Long-Term Substitute; effective for the 2017-2018 school year (covering for Glen Martin's Sabbatical - position moved from High School to Middle School) |
| George, Andrea | - High School, Business Education Long-Term Substitute; effective for the first semester of the 2017-2018 school year (covering for Katie Broskey - Child-Rearing Leave) |
| Jones, Jason | - Middle School, Science; effective for the start of the 2017-2018 school year; TPE, BS Step 1; clearances pending (replaces Jeff Lang - status change) |
| Klusewitz, Chris | - High School, Math; effective for the start of the 2017-2018 school year; TPE, BS Step 3; clearances pending (replaces Lindsay Gerhart - resignation) |
| Snyder, Brandon | - Summer, 2017 Maintenance help; effective July 24, 2017 |
| Sterner, Marybeth | - Middle School, Speech & Language Pathologist; effective for the start of the 2017-2018 school year; TPE, Masters, Step 2; clearances approved (replaces Heidi Blumenstock) |

MOTION CARRIED.

Motion by O'Brien and second by Michalik to Approve the following **STATUS CHANGES**

Barnett, Christine - Special Education, 10-month Secretary; Part-time to Full-time status; effective date TBD (hours extended)

Sweeney, Ben - High School, Part-time 2nd shift Custodian to GMIS, Full-time 2nd shift Custodian; effective August 24, 2017 (replaces Michelle Frankhouser)

MOTION CARRIED.

PROPERTY

Motion by Michalik and second by Kennedy to Approve the purchase of **10 countertops for Brecknock Elementary** from Kohl Building Products, at a cost of \$6,644, to be paid from the Capital Reserve Fund

MOTION CARRIED.

Motion by Michalik and second by Kennedy to Approve the **Purchase of carpet for Mifflin Park's music rooms** from All About Floors, at a cost of \$8,448.51, to be paid from the Capital Reserve Fund

MOTION CARRIED.

Motion by Michalik and second by Kennedy to Approve **Kitchen Fire Suppression system safety upgrades** to be done by Kistler O'Brien Fire Protection; cost is \$5,901.19 (Cumru - \$1,897.18; High School - \$2,051.20; Brecknock - \$1,952.81); to be paid from the Capital Reserve Fund

MOTION CARRIED.

Motion by Michalik and second by Kennedy to Approve the **grinding and re-painting of the Middle School locker room floors** to be done by Ron Hohl Painting; cost is \$6,200, to be paid from the Capital Reserve Fund

MOTION CARRIED.

Upon Adjournment, the Board entered into another **Executive Session** for discussion of personnel matters, including the Act 93 Administrative Compensation Plan.

Motion by Kennedy and second by Michalik to **Adjourn the Meeting** at 7:25pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in black ink. The signature is fluid and elegant, with a long horizontal flourish extending to the right.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, August 21, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 8. Absent - Mrs. Jennifer Murray - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communications and Community Relations; Mr. David Argentati, Director of Pupil Services; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. Brian Patton, Director of Technology; Mr. Pat Tulley, Athletic Director; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School.

Others in Attendance - John Stott, Esq., James Mancuso, Esq., Board Solicitors; Sharon Patton, Board Recording Secretary; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:06pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call.

Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel and Legal matters.

Motion by Kennedy and second by Michalik to Approve **Minutes of the Meetings** held July 17, 2017 and August 7, 2017, as presented

MOTION CARRIED.

Motion by Adams and second by Palange to Approve **Treasurer's Report** of July 31, 2017, as presented

MOTION CARRIED.

Motion by Adams and second by Peterson to Approve **Bills Paid** - (check #10026225-10026611; #20004114-#20004127; #80000041; \$2,230,267.60 total), as presented

MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administrations receipt of the following **Right-to-Know request**:

- Mr. Simon Campbell - information related to a PSBA notification of July 17, 2017 regarding a lawsuit they filed against Mr. Campbell
- Signature Information Solutions, LLC - listing of July, 2017 real estate payments made for each municipality

Reports - Mrs. Adams shared that the BCTC Board would be holding a meeting this week. Mr. Ulrich urged Board members to review the Legislative Report provided by Dr. Jill Hackman of the BCIU.

Superintendent's Report - Dr. Gerhard plugged a number of upcoming events, including the Opening In-Service Days and Back-to-School Nights. He also shared that the Kindergarten class will begin the school year on a staggered start basis, with a different one-third of the class coming on each of the first three days. The Fall sports teams have already been busy with practices - and kudos went out to all employees working over the summer months. A summer cook-out luncheon was held to show appreciation for their efforts.

Presentation - The four STEM teachers (Rachel Sebastian, Janemarie McKay, Mark Engle and Sara Eastman) provided the Board with an overview of the PreK-6 Innovation Program.

FINANCE

Motion by Kennedy and second by Peterson to Approve the **closing of the Fulton Bank Athletic petty cash account** and establishment of an internal \$500 petty cash box for Athletic use

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve a **Resolution regarding ratification of tax assessment appeals**, as presented

MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by O'Brien to Approve the **Professional Mentor/Inductee program listing for 2017-2018**, as presented

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following:

High School Co-Curricular Programs/Staffing for 2017-2018, as presented

Middle School Co-Curricular Programs/Staffing for 2017-2018, as presented

Intermediate School Co-Curricular Programs/Staffing for 2017-2018, as presented

MOTION CARRIED.

Motion by Friedlander and second by Kennedy to Approve the following **Dentists to conduct student exams on an as-needed basis during the 2017-2018 school year**, at a rate of \$1.75 per exam (no increase): Thomas Fries, DMD, Shillington; Michael Balthaser, DMD, Wyomissing; Tim Medianick, DMD, Reading

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the requests of **Kaveena Little and Natalie Miller to serve Athletic Training Internships** as required by Alvernia University's course of study; 200 hours of clinical experience to be served by each during the first semester of the 2017-2018 school year; J Greene to serve as Mentor

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following:

Resignations

Engle, Marie	- Mifflin Park, Library/Kindergarten Aide; effective July 24, 2017
Leininger, Danielle	- Middle School, Paraprofessional; effective August 27, 2017
Mannino, Cheryl	- Middle School, Paraprofessional; effective August 27, 2017
Swartz, Mary	- Middle School, Paraprofessional; effective August 27, 2017
Zale, Pat	- Cumru Lunch Aide; effective August 8, 2017

Employment

Braun, Kelly	- High School, Food Service; effective August 28, 2017; clearances pending (replacing Christine Calpino)
Cruz, Ileana	- Mifflin Park, Paraprofessional; effective August 28, 2017; clearances pending (new position)
Delaney, Nancy	- Middle School, Food Service; effective August 28, 2017; clearances pending (replaces Heather Place)
Goshert, Joyce	- Cumru, Lunch Aide; effective August 28, 2017 (replaces Pat Zale)
Graver, Tracy	- Brecknock, Paraprofessional; effective August 28, 2017 (new position)
Hayick, Tina	- Middle School, Paraprofessional; effective August 28, 2017 (replaces Cheryl Mannino)
Lehr, Cristina	- GMIS, Lunch Aide; effective August 28, 2017 (replaces Delia Hernandez)
Luther, Lisa	- Mifflin Park, Kindergarten/Library Aide; effective August 28, 2017 (replaces Marie Engle)
Messina, Anthony	- High School, Chemistry; effective for the start of the 2017-2018 school year; Professional Contract, Masters +30, Step 8; updated clearances pending (replaces Nathaniel Bair)
Narcisi, Jennifer	- GMIS, School Psychologist; effective for the start of the 2017-2018 school year; TPE, Masters +12, Step 2; updated clearances pending (replaces Chris Banas)
Riegel, Sarah	- Brecknock, Paraprofessional; effective August 28, 2017; clearances pending (new position)

Sanchez, Keishla - High School, Food Service Substitute; effective August 28, 2017

Schmehl, Pauline - GMIS, Lunch Aide; effective August 28, 2017
(replaces Ellen Wanner)

Aquatics Employees

Anuszewski, Alyssa - Lifeguard/Aquatics Aide

Thomas, Chris - Water Safety Instructor/Trainer

Employment - Co-Curricular

Balthaser, Melissa - High School Girls Cross Country Assistant Coach; effective for the Fall, 2017 season; stipend \$2,512.54; clearances approved (replaces Mike Thiry - retirement)

McKnight, Maryellen - Middle School Cheerleading; effective for the Fall and Winter 2017-2018 seasons; stipend is \$1,360.96 per season; clearances approved (replaces Kate Yusko)

Reber, Joseph - High School Water Polo Assistant Coach; effective for the Fall, 2017 season; stipend \$2,512.54; clearances approved

Zittle, Dan - Co-Assistant Coach, Senior High Girls Soccer; effective for the Fall, 2017 season; stipend \$1,727.37
(returning from last season)

Status Changes

Dana Adams, Sue - Cumru, Aide to Cumru, Substitute Aide; effective August 11, 2017

Werner, Sara - Daily Substitute Teacher to Middle School, Learning Support/Emotional Support Teacher; effective for the start of the 2017-2018 school year; TPE, BS Step 6; updated clearances pending (replaces Chris Groff)

Hickey, Cheryl - Substitute Guest Teacher to Middle School, Paraprofessional; effective August 28, 2017
(new position)

Leave of Absence

- | | |
|---------------------|--|
| Esposito, Elizabeth | - Medical Leave of Absence; effective August 28, 2017 and continuing for approximately 4-8 weeks (GMIS, Food Service) |
| Hatlee, Amy | - Medical Leave of Absence; effective for the first semester of the 2017-2018 school year (High School, Phys Ed) |
| Speck, Abigail | - Medical Leave of Absence; effective August 21, 2017 and continuing for approximately 8 weeks (Mifflin Park, Custodian) |

Volunteers - Co-Curricular

- | | |
|------------------------|---|
| Freshman Football | - Michael Franks, Marc Geddio |
| HS Football | - Chris Boyer, Patrick Fleming |
| HS Girls Soccer | - Tim Petricoin, Brad Selbst, Katie Barker |
| MS Girls Soccer | - Amy Naugle |
| HS Boys Soccer | - David Vera, Jim Hartung, Zach Schools,
Eric Burkholder |
| MS Boys Soccer | - Mike Balthaser |
| HS Boys Cross Country | - Greg Kellenberger |
| HS Girls Cross Country | - Andy Koehler |
| HS Golf | - Rick Wolf |
| MS Field Hockey | - Jessica Tobias, Kaylee Werner |
| HS Girls Volleyball | - Brandy Blimline, Brooke Koch |

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following In-Service Tuition Reimbursement Requests

- | | |
|-------------------|---|
| Abrahamson, Keith | - West Chester University, Course #622: History of Jazz; August 28 - December 16, 2017; 3 credits; tuition \$1,500; reimbursement \$1,500 (High School, Music) |
| Kase, William | - Kutztown University, Course #564: Cultural Studies Seminar in American Modernism; August 28 - December 15, 2017; 3 credits; tuition \$1,500; reimbursement \$1,500 (Middle School, English) |

- | | |
|--------------------|---|
| Kline, Kelly | - Wilkes University, Course #501: Cognition & Technology; September 5 - October 22, 2017; 3 credits; tuition \$1,481; reimbursement \$1,481 (Brecknock, Kindergarten) |
| Kline, Kelly | - Wilkes University, Course #502: Project-Based Learning; October 23 - December 10, 2017; 3 credits; tuition \$1,481; reimbursement \$1,481 (Brecknock, Kindergarten) |
| Leisawitz, Jessica | - Kutztown University, Course #577: Leadership for Reading Educators; August 28 - December 16, 2017; 3 credits; tuition \$1,500; reimbursement \$1,500 (Cumru, Grade 4) |
| Skeete, Haniff | - Alvernia University, Course #611: School Finance; August 28 - October 18, 2017; 3 credits; tuition \$2,265; reimbursement \$2,265 (GMIS, Grade 6) |
| Skeete, Haniff | - Alvernia University, Course #650: Functions of School Supervision; October 19 - December 7, 2017; 3 credits; tuition \$2,265; reimbursement \$2,235 (GMIS, Grade 6) |

In-Service Tuition Reimbursement Requests - Masters Plus

- | | |
|------------------|---|
| Trievel, Heather | - Millersville University, Course #530: Instructional Technology Design & Assessment; August 28 - December 17, 2017; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 3) |
|------------------|---|

In-Service Tuition Reimbursement Requests - Administrators

- | | |
|-------------------|---|
| Davenport, Coleen | - Immaculata University, Course #720: Orientation to Doctoral Research; August 28 - October 16, 2017; 3 credits; tuition \$2,865 (Middle School, Assoc. Principal) |
| Davenport, Coleen | - Immaculata University, Course #727: PA School Code & School Board Policies; October 23 - December 4, 2017; 3 credits; tuition \$2,865 (Middle School, Assoc. Principal) |

Total: \$19,192

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by O'Brien and second by Michalik to Approve a Request for **Waiver of Policy #126 - Class Size**, for the following 2017-2018 High School courses (requesting to run with less than 15 students):

- AP Physics - 11
- Creative Writing - 13
- AP Music Theory - 4
- Accounting 2 - 14
- AP Capstone - 12
- AP Art History - 7
- Discrete Math/Intro to Computer Science - 5
- Journalism - 9
- Digital Studio Arts 3 - 11
- Fashion Merchandising - 7

MOTION CARRIED.

Motion by O'Brien and second by Kennedy to Ratify Receipt of **continued Dyslexia & Early Literacy Intervention Pilot Program Grant** under Act 69 of 2014, in the amount of \$30,000, for the period covering July 1, 2017 through June 30, 2018, as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by O'Brien and second by Michalik to Approve the following seven items:

Linkage Letter with Service Access & Management, Inc., (SAM), to ensure coordination of services for 2017-2018, as presented

Renewal Agreement with Progressions School, Stowe, PA, to provide specialized emotional/learning support services for the following identified students during the 2017-2018 school year: Student #803929, #807173, #805498 and #804646; rate is \$160/day (no increase), as presented

BCIU Special Education services for 2017-2018, as presented

Agreement with Pressley Ridge Day School Autism, Pittsburgh, PA, to provide Extended School Year services for Student #806515 (student receives residential services at Pressley Ridge); June 28 - August 2, 2017; total cost is \$8,100 (\$4,800 for tuition and \$3,300 for Aide services), as presented

Special Education Settlement Agreement for Student #801456, as presented

Agreement with River Rock Academy, Sinking Spring, PA, to provide Alternative education services for appropriately-identified students during the 2017-2018 school year; 3 student slots reserved at a reduced per diem rate of \$132.61; any additional placements above the 3 reserved slots will be \$153.83 per diem, as presented

Agreement with Buxmont Academy, Pottstown, PA, to reserve 2 student slots at a reduced per diem rate of \$129.87 for appropriately-identified special education students during the 2017-2018 school year; any additional placements above the 2 reserved slots will be \$144.30 per diem, as presented

MOTION CARRIED.

PROPERTY

Motion by Michalik and second by Kennedy to Approve the **purchase and installation of a wi-fi access point in the stadium press box** for live streaming purposes; cost not to exceed \$6,500, to be paid from the Capital Reserve Fund

MOTION CARRIED.

POLICIES

Motion by Palange and second by Adams to Approve the **Second Reading of the following New and Revised Policies:**

- BOG #004 - New School Director Oath of Office Certificate
- #203 - Immunizations & Communicable Diseases (*Revision*)
- #204 - Attendance (*Revision*)
- #204.1 - Attendance Credit Denial (*Retirement of Policy*)
- #209.2 - Diabetes Management in Schools (*New*)
- #251 - Homeless Students (*Revision*)
- #255 - Educational Stability for Children in Foster Care (*New*)
- #336 - Personal Necessity Leave (*Revision*)
- #626-Attach - Procurement - Federal Programs (*Revision*)
- #810.2 - Transportation - Video/Audio Recording (*Revision*)
- #827 - Conflict of Interest (*Revision*)

MOTION CARRIED.

Motion by Michalik and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Berks Area Youth Recreation

Cumru Classroom (TBD)

Mondays, 9/11/17-5/21/18

3:30pm - 5:30pm

Community Youth Meetings

No Charge

Berks Area Youth Recreation

Mifflin Park Cafeteria

Wednesdays, 9/13/17-5/23/18

3:30pm - 5:30pm

Community Youth Meetings

No Charge

Berks County TCC (Berks EIT)

Education Center Board Room

Thurs., 9/28/17

6:00 - 9:00pm

Board Meeting

No Custodian needed - Diane Richards will be responsible for building

No Charge

Brecknock PTO

Library Classroom

Wed., 8/30/17

7:30am - 9:30am

Teacher & Staff Breakfast

No Charge

Brecknock PTO

Library Classroom

Wed., 8/30, 10/4, 11/1, 12/6/17; 1/3, 2/7, 3/7, 4/4 and 5/2/18

6:00pm - 8:00pm

PTO Meetings

No Charge

Brecknock PTO	<p>Brecknock Soccer Field</p> <p>Friday, 9/15/17</p> <p>5:00pm - 11:00pm</p> <p>Movie Night</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Library</p> <p>Mon & Tues., 11/20 & 11/21/17</p> <p>1:00pm - 7:30pm</p> <p>Teachers' Lunch</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Gymnasium</p> <p>Tues, Wed, Thurs., 12/5/17 - 12/7/17</p> <p>9:00am - 6:00pm</p> <p>Holiday Shop</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Cafeteria</p> <p>Fri., 12/8/17</p> <p>6:00pm - 10:00pm</p> <p>Gingerbread Night</p> <p>No Charge</p>
Brecknock PTO	<p>Brecknock Gymnasium & Cafeteria</p> <p>Friday, 2/9/18</p> <p>5:00pm - 11:00pm</p> <p>Winter Dance</p> <p>No Charge</p>
Christ Community Church	<p>Middle School Cafeteria</p> <p>Sat., 9/16/17</p> <p>6:00pm - 10:00pm</p> <p>Youth Group Meeting</p> <p>Rental: \$10/hr; Custodial: \$40/hr</p>

Christ Community Church

Middle School Cafeteria

Sat., 9/23/17

5:00pm - 8:00pm

Youth Group Meeting

Rental: \$10/hr; Custodial: \$40/hr

GM High School Cheerleading

GM Stadium (HS Gym if inclement weather)

Tues, Wed, Thurs (8/08-8/10/17)

5:00pm - 7:30pm

Youth Cheer Camp

No Charge (revised from \$10/hr rental)

GM Music Association

Middle School Cafeteria

Wed., 11/1/17

3:15pm - 8:00pm

Yankee Candle Pick-up

No Charge

GM Music Association

Stadium, Multipurpose Field, Concessions,

Restrooms, Lights, PA System, Parking Lots

Sat, 11/4/17; 12 noon - 11:00pm

GM Strike Up the Bands

(Maintenance will be needed in stadium from approx 2:30pm - 11:00pm)

No Charge

GM Music Association

High School Cafeteria, Band & Choral Rooms,
Restrooms

Sat, 11/4/17

1:00pm - 11:00pm

GM Strike Up the Bands

(Andy Cusano will be responsible for bldg)

No Charge

GM Music Association	<p>Middle School Cafeteria, Restrooms & Teachers' Lounge</p> <p>Sat, 11/4/17</p> <p>12 noon - 11:00pm</p> <p>GM Strike Up the Bands</p> <p><i>(Travis Williamson will be responsible for bldg)</i></p> <p>No Charge</p>
GM Music Association	<p>GMIS Gymnasium & Cafeteria</p> <p>Sat., 3/3/18</p> <p>9:00am - 10:00pm</p> <p>Governor Mifflin Pops Concert</p> <p>Custodial Charge: \$40/hr concert & clean-up</p>
GM Music Association	<p>High School Auditorium, Cafeteria, Band, Choral Room, Restrooms & Classrooms</p> <p>Sat., 4/14/18</p> <p>10:00am - 10:00pm</p> <p>Governor Mifflin Night of Jazz</p> <p><i>(Andrew Cusano will be responsible for building but will need custodians for clean-up)</i></p> <p>Custodial Charge: \$40/hr (2 hr. minimum)</p>
GM Music Department	<p>GMIS Gymnasium</p> <p>Wed., 4/4/18</p> <p>5:30pm - 10:00pm</p> <p>GM String Fling Rehearsal & Concert</p> <p>No Charge</p>
GM Over 40 Soccer Team	<p>Transportation Field</p> <p>Sunday afternoons during Fall, 2017 (all dates & times as assigned by Athletic Director)</p> <p>Soccer Games</p> <p>No Charge</p>

GM Parent Aquatic Club

GMIS Cafeteria
Wed., 8/30/17
6:30pm - 7:30pm
Informational meeting on USA Swimming
No Charge

GM Parent Aquatic Club

GMIS Cafeteria
Wed., 9/20/17
6:30pm - 8:00pm
Tri-County Swimming & Diving League Mtg
No Charge

GM Soccer Club

Cumru Gymnasium
Tues & Wed., 10/24 & 10/25/17
4:30pm - 9:00pm
Soccer Club Pictures
No Charge

GM Wrestling Club

High School Main & Aux. Gyms, Wrestling Room,
Cafeteria
Sat., 12/09/17 (tournament) 7:00am - 6:00pm
Fri., 12/08/17 (set-up) 6:00pm - 9:00pm
Elementary Wrestling Tournament
Custodial: \$40/hr for Saturday hours

GM Youth Field Hockey

High School Grass Field
Tues & Thurs, August to Sept; 5:15pm - 8:00pm
All dates & times as assigned by Athletic Director
Youth Field Hockey Program
No Charge

Marlin Thomas

High School Auditorium
Mon., 9/11/17; 6:00pm - 9:00pm
Rehearsal on Thurs, 9/7/17 (6:00-9:00pm)
September 11th Memorial Concert
(*Eagle Scout Project*)
No Charge

Mifflin Community Library

High School Library

Wednesdays, 9/13 to 11/1/17

4:30pm - 8:30pm

Mindfulness for Students, Teachers & Parents

No Charge

Mohnton Recreation League

Brecknock Gymnasium

Thurs, 9/7/17 to 5/24/18 - except 11/23/17,

12/7/17, 12/28/17 and 3/29/18; 8:00 - 10:00pm

(all dates and times as assigned by Athletic Director)

Basketball

No Charge

Science Explorers

Cumru Classroom

Thursdays (various sessions throughout school year); 3:30pm - 4:30pm

Science Explorers After-School Club & Enrichment

No Charge

MOTION CARRIED.

Motion by Adams and second by Michalik to **Adjourn this Meeting** at 7:41pm.



Sharon L. Patton

Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, September 11, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Assistant Director of Special Education; Mr. Brian Patton, Director of Technology; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Ms. Coleen Davenport, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School

Others in Attendance - Ms. Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, followed by Roll Call.

Mr. Ulrich announced that the Board held an **Executive Session** for discussion of personnel and pupil services matters.

Mr. Ulrich called for a **moment of silence** in remembrance of September 11, 2001.

Superintendent's Report - Dr. Gerhard announced Marlin Thomas and Mark Andrus as the Student Representatives to the Board for 2017-2018. He also reported on the state budget continuing to be in limbo, with the state government saying they would run out of money as of September 15. The District's fund balance will support operations until Spring, 2018. The school year kicked off to a great start and we are still working on finalization of staffing.

During review of the Agenda, the Board took **voting action** on the following items:

BOARD BUSINESS

Motion by Michalik and second by O'Brien to Appoint Marlin Thomas and Mark Andrus as **Student Representatives to the Board**, effective for the 2017-2018 school year
MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by O'Brien to Approve the following four items jointly:

- **Renewal of the Act 93 Administrative Compensation Plan** for the term covering July 1, 2017 through June 30, 2020, as presented
- **Employment Agreement for Ms. Stephanie Seifrit**, Director of Human Resources, for the three-year term covering July 1, 2017 through June 30, 2020, as presented
- **2017-2018 salary increases of 2.5% for the following Administrators:** Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer
- **Change in Act 93 Administrative title for Mrs. Michele Bleacher**, from Assistant Director of Special Education to Supervisor of Special Education; effective September 11, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Arnold, Jennifer	- Cumru, Grade 1, Long-Term Substitute/Hourly Teacher; effective August 24, 2017
Hegyesi, Ashley	- Food Service; effective date TBD
Inderbitzen, Melissa	- Cumru, Lunch Aide; effective September 8, 2017
Montieth, Melissa	- Brecknock, Special Education; effective date TBD
Narcisi, Jennifer	- GMIS, School Psychologist; effective August 28, 2017

Sheetz, Roberta - Floating Nurse; effective September 5, 2017

Storb, Marcia - Special Education, Secretary; effective
September 8, 2017

Resignations - Co-Curricular

Stanziani, Allison - High School, Mock Trial Advisor; effective
September 5, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

Ahearn, Nicolle - Middle School, Paraprofessional; effective
August 28, 2017 (replaces Mary Swartz)

Fritz, Amanda - Middle School, Paraprofessional; effective
September 5, 2017 (replaces Danielle Leininger)

Jennings, Jessica - GMIS, School Psychologist; effective date TBD;
Professional contract, Masters +12, Step 4
(replaces Chris Banas/Jennifer Narcisi)

Martini, Karen - Middle School, Paraprofessional; effective
September 1, 2017 (replaces Cheryl Mannino)

Moore, April - Cumru, Hourly Teacher; effective for the first
quarter of the 2017-2018 school year (covering for
Christy Oxenford as she serves first quarter
LTS assignment)

Oxenford, Christy - Cumru, Grade 1, Long-Term Substitute; effective
for the first quarter of the 2017-2018 school year
(covering for Ashleigh Hoelscher - Family Medical
Leave)

High School 2017-2018 HELP Teachers (After-School Tutoring)

Binkley, Kurt	Hickman, Amy	Stinson, Jennifer
Clark, Alison	Hoffman, Casey	Woronko, Christine
Dennis, Angela	McCarthy, Robert	Yenser, Rich
Heck, Sue	Panagacos, Nancy	Ziemer, Irene

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Status Changes**

- | | |
|-------------------|--|
| Duchesne, Sabrina | - Substitute Aide to High School, Food Service; effective September 5, 2017 (replaces Ashley Hegyesi) |
| Hayick, Tina | - Middle School, Paraprofessional to Cumru, Lunch Aide/Classroom Aide; effective August 28, 2017 (replaces Susan Danna Adams) |
| Oxenford, Christy | - Cumru, Grade 1 Long-Term Substitute to Cumru, Hourly Teacher; effective for the start of the second quarter of the 2017-2018 school year (LTS assignment ends after 1st quarter) |
| Sanchez, Keishla | - High School, Food Service Substitute to High School, Food Service; effective August 31, 2017; then, from High School, Food Service to Cumru, Food Service; effective September 5, 2017 (replaces Stephanie Szajek) |
| Seidel, Tara | - Middle School, Paraprofessional to High School, Paraprofessional; effective August 28, 2017 (student moved from Grade 8 to Grade 9) |
-
- | | |
|-------------------|---|
| Szajek, Stephanie | - Cumru, Food Service to Cumru, Paraprofessional; effective September 5, 2017 (new position due to Autistic Support enrollment numbers) |
|-------------------|---|

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Leave of Absence**


- | | |
|-----------------|---|
| Myers, Jennifer | - Family Medical Leave; effective October 19 - approximately November 29, 2017 (Middle School, English) |
| Saylor, Scott | - Medical Leave of Absence; effective September 14 - approximately November 15, 2017 (Maintenance) |

Speck, Abigail

- Medical Leave of Absence; effective August 23 -
Approximately November 15, 2017 (Mifflin Park,
Custodian)

MOTION CARRIED.

Motion by Kennedy and second by Michalik to **Adjourn the Meeting** at 7:16pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in dark ink.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, September 18, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson - 7. Absent - Dr. Edward Michalik, Mr. James Ulrich - 2.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. Brian Patton, Director of Technology; Mr. John Yount, Director of Safe Schools; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Dr. Richard Kaskey, Principal, Cumru Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School; Dr. Kristine Rosenberger, Associate Principal, High School; Mr. Tony Alvarez, Associate Principal, High School

Others in Attendance - John Stott, Esq., and James Mancuso, Esq., Board Solicitors; Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; Reading Eagle press representative; professional staff and citizens

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call.

Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel and Pupil Services matters.

Motion by O'Brien and second by Adams to Approve **Minutes of the Meetings** held August 21, 2017 and September 11, 2017, as presented

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve **Treasurer's Report** of August 31, 2017, as presented

MOTION CARRIED.

Motion by O'Brien and second by Friedlander to Approve **Bills Paid** (check #10026612-#10026947; #20004128-#20004172; \$1,937,279.83 total), as presented
MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged receipt of the following **Right-to-Know Requests** received by Administration:

- Mr. Simon Campbell - PSBA lawsuit information, GMSD's solicitor information and Board members' Statements of Financial Interests

Student Representative Report - Mark Andrus was pleased to share that the student body seems very happy at the start of the school year!

Presentation 1: World Update.....Lisa Hess, Brian Patton, Rick Lapi

PERSONNEL

Motion by Friedlander and second by O'Brien to Approve the following Personnel items:

- **Substitute listing** for 2017-2018 (Teachers, Guest Teachers, Food Service, Lunch Aides, Paraprofessionals, Secretaries, School Nurses, Maintenance), as presented
- **Renewal of the Employee Assistance Program Agreement** with Family Guidance Center, Wyomissing, PA, for the term covering September 1, 2017 through June 30, 2018, at a cost of \$5,860 (586 employees @ \$10 each) plus a \$180 administrative fee; total \$6,040, as presented
- **Department Chairpersons & Liaisons** for 2017-2018, as presented
- Reading Health Physicians' Network - Wyomissing Pediatrics, West Reading, PA, (Dr. Cynthia Schadder), as the District's **School Physicians for 2017-2018**; providing services per school code requirements, and a cost of \$15 per exam (no increase in rate)
- **Contracting with Conrad Siegel Actuaries** to perform the 2017 ACA Employer Reporting, at a cost of \$7,000 (no increase)

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Essig, Mandi	- High School, 3rd Shift Custodian; effective August 31, 2017
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MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

Murray, Melissa	- Cumru, Lunch Aide; effective September 18, 2017 (replaces Melissa Inderbitzen)
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Additions to the Substitute Listing for 2017-2018

Teachers: Lisa Cronk, Trisha Maples, Ryan McGovern, Allison McMillan,
Robert Mochan, Derek Rozwadowski, Elizabeth Sanchez, Timothy
Stoltz, Ilze Spilde, Margaret Simons

Aides: Claire Snyder

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **In-Service Tuition Reimbursement Requests**

Cusano, Andrew	- West Chester University, Course #622: History of Jazz; August 28 - December 16, 2017; 3 credits; tuition \$1,500; reimbursement \$1,500 (High School, Music)
Dianese, Sarah	- Cabrini University, Course #530: Instructional Strategies for Teaching Phonics; August 28 - December 11, 2017; 3 credits; tuition \$1,965; reimbursement \$1,500 (High School, English)
Dianese, Sarah	- Cabrini University, Course #595: Leadership for Literacy Learning; August 28 - December 11, 2017; 3 credits; tuition \$1,965; reimbursement \$1,500 (High School, English)
Hertzog, Nathan	- Wilkes University, Course #5035: Blended & Synchronous Learning Design Online; October 3 - November 27, 2017; 3 credits; tuition \$870; reimbursement \$870 (HS, Social Studies)

McMenamin, Kaitlyn	- East Stroudsburg University, Course #570: Introduction to Research; August 28 - December 17, 2017; 3 credits; tuition \$1,500; reimbursement \$1,500 (Cumru, Special Education)
McMenamin, Kaitlyn	- East Stroudsburg University, Course #570: Collaboration in the Education Process; August 28 - December 17, 2017; 3 credits; tuition \$1,500; no reimbursement (Cumru, Special Ed)
Martin, Anna	- Kutztown University, Course #504: Literacy & Curriculum Instruction PreK-3; August 28 - December 16, 2017; 3 credits; tuition \$1,500; reimbursement \$1,500 (Middle School, LS)
Reber, Johanna	- Wilkes University, Course #504: Digital Storytelling; October 23 - December 10, 2017; 3 credits; tuition \$1,416; reimbursement \$1,416 (GMIS, Grade 6)
Smith, Tyler	- Wilkes University, Course #31274: Emerging Technologies to Improve Teaching & Learning; September 11 - December 10, 2018; 3 credits; tuition \$1,481; reimbursement \$1,481 (High School, Tech Ed)
Steffy, Melanie	- Wilkes University, Course #513: Inquiry-Based Learning; October 23 - December 10, 2017; 3 credits; tuition; \$1,481; reimbursement \$1,481 GMIS, Grade 6)

In-Service Tuition Reimbursement Requests - Act 93 Supportive

Mengel, Janeen	- Penn State Berks, Course #MGMT9436-013: Society of Human Resource Managers (SHRM) Certification Review Course; September 14 - December 7, 2017; tuition \$1,450 (Education Center, HR Generalist)
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Total: \$15,698

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by Kennedy to Approve a Request of the Middle and High School **Student Government Associations** to travel to Red Lion High School, York, PA, to participate in the **PASC State Conference**; Thursday, November 2 - Saturday, November 4, 2017; cost to the District is transportation only, as presented

MOTION CARRIED.

Motion by Murray and second by Kennedy to Approve a Request of the **High School Military History Class** to travel to Maryland, Washington DC and Virginia, for visitation of battlefields and museums; Friday, February 16 - Monday, February 19, 2018; cost to the District is two Substitute teachers for one day and transportation (two school vans), as presented

MOTION CARRIED.

Motion by Murray and second by Kennedy to Ratify **Receipt of a Career Readiness Mini-Grant** Award in the amount of \$5,000, Awarded by the TeamPA Foundation and the PAIU (PA Association of Intermediate Units), as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by O'Brien to Approve the following Pupil Services items:

- **Agreements with New Story School** to provide Special Education services during the 2017-2018 school year for the following students, as presented
 - Student #10604 (Perkiomen Avenue location) \$299/day
 - Student #807461 (Perkiomen Avenue location) \$299/day
 - Student #809068 (Perkiomen Avenue location) \$299/day
 - Student #807340 (Perkiomen Avenue location) \$205/day
 - Student #807826 (Wyomissing location) \$280/day
- **Agreement with Exceptional Learning, LLC**, Schwenksville, PA, to provide Behavioral Support Aide services during the 2017-2018 school year for Student #802976; rate is \$30/hour up to 7.5 hours per day and \$95/hour for Board Certified Behavior Analyst services up to 12 hours per month for 10 months; total expense - up to \$53,900, as presented

- **Agreement with Pressley Ridge Day School** Autism, Pittsburgh, PA, to provide residential Special Education services for Student #806515, for the 2017-2018 school year; tuition rate is \$24,977.70 per semester, and \$19,000 per semester for 1:1 Aide services, as presented
- **Tuition Agreement & Release for Student #803715** to attend the Capstone Academy, East Norriton, PA, for the 2017-2018 school year, at a cost of \$77,519.50, for the Summer, 2018 Extended School Year program, at a cost of \$10,766.50, and for the 2018-2019 school year, at a cost of \$79,070.34, as presented
- **Agreement with KidsPeace National Centers**, Temple, PA, to provide special education services during the 2017-2018 school year for identified students; rate is \$161.53/day per student, as presented
- **Agreements with Elwyn Opportunities School** to provide special education services during the 2017-2018 school year for the following students, as presented
 - Student #808503 (\$31,850 tuition and \$160.34/day for 1:1 services)
 - Student #809133 (\$31,850 tuition and \$160.34/day for 1:1 services)
 - Student #804272 (\$31,850 tuition)
 - Student #806009 (\$31,850 tuition)
 - Student #10212 (\$170/day Positive Support services @ GM)
- **Agreement with Elwyn** to provide Behavior Support services, through two direct-service Positive Support facilitators, for the PAST classroom at the High School; rate is \$567.24/day - or \$102,103.63 for the 2017-2018 school year, as presented
- **Agreement with Maxim Healthcare Services, Inc.**, Reading, PA, to provide one-to-one nursing services for the MDS classroom at the High School; rates are \$49.86/hour for RN/LPN and \$25.46/hour for PCA services during the 2017-2018 school year, as presented
- **Agreements with Elwyn** to provide three positive support facilitators for the Autistic/LS/ES classrooms at the High School, as needed, during the 2017-2018 school year; rate is \$196/day per facilitator, as presented
- **Agreement with Elwyn** to provide one positive support facilitator for the ES classroom at Mifflin Park Elementary, as needed, during the 2017-2018 school year; rate is \$196/day, as presented

- **Agreement with Hogan Learning Academy, LLC**, Fleetwood, PA, to provide Special Education services for Student #809102 during the 2017-2018 school year; rate is \$395/day, as presented
- **Agreements with New Story** (Perkiomen Avenue location) to provide Special Education services during the 2017-2018 school year for the following students, as presented:
 - Student #10544 \$299/day
 - Student #809103 \$299/day
 - Student #808861 \$299/day
- **Agreement with River Rock Academy** for the transportation of Student#808190 to and from the Amity Campus for the 2017-2018 school year; rate is \$31.83/day, as presented
- **Addendums to existing Tuition Agreements** to reflect current tuition rates for the following students, as presented:
 - Student #802922
 - Student #806066
 - Student #806067
- **Settlement & Release Agreement** for Student #805260, as presented

MOTION CARRIED.

PROPERTY

Motion by Murray and second by Kennedy to Approve a quote from **Bonfitto to re-tube the Intermediate School Boiler**, at a cost of \$29,000 under their CoStars contract #008-229, to be paid from the Capital Reserve Fund

MOTION CARRIED.

POLICIES

Motion by Murray and second by Kennedy to Approve the **First Reading** of the following Policy Revisions:

#008 - Organization Chart

#815 - Acceptable Use of Electronic Resources

MOTION CARRIED.

Motion by Murray and second by Friedlander to Approve the following **Buildings & Grounds Use Requests**

Berks County Outlaws

Stadium

Sun, 9/24, 10/8, 11/5/17 - from 1:00 - 4:30pm

Sat, 10/28/17 - from 5:00 - 8:30pm

Contact Football

Stadium: \$150/hr; Custodial \$50/hr on Sun
& \$40/hr on Sat

Boy Scouts of America
(Hawk Mountain Council)

Cumru Cafeteria

Thurs, 9/21/17

6:00 - 8:00pm

Cub Scout Open House Night

No Charge

Boy Scouts of America
(Hawk Mountain Council)
Cub Scout Pack 241

Brecknock Field

Sun, 9/30/17

3:00 - 5:00pm

Cub Scout Kickball Game

No Charge

Girls on the Run (Mifflin Park)

Mifflin Park field, Room 301 and/or Gym

Tues & Thurs, 9/19/17 to 12/7/17

3:30pm - 5:00pm

Girls on the Run Program

No Charge

HS Girls Basketball

GMIS Gymnasium

Sat, 10/7/17, 10:00am - 1:00pm

Sun, 10/8/17, 1:00pm - 4:00pm

Fundraising Clinic

No Custodian needed (Michael Clark will be
responsible for building)

No Charge

STEP Program

Outdoors (corner of Lancaster Avenue &
Mifflin Boulevard)
Friday, 10/6/17
7:00am - 3:00pm
STEP Program's Class Yard Sale
No Charge

STEP Program

High School Auxiliary Gymnasium
Thurs, 5/3 & Fri, 5/4
12:00 noon - 4:00pm
Berks County Job Skill Olympics
No Charge

Weekend Warriors

Middle School Gymnasium
Sat, 11/4/17 - 7/28/18
11:00am - 1:00pm
Recreational Basketball
Rental: \$10/hr

MOTION CARRIED.

Motion by Kennedy and second by O'Brien to **Adjourn the Meeting** at 7:48pm.



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, October 2, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mr. James Ulrich - 7.
Absent - Mrs. Elizabeth Adams, Mrs. Lisa Peterson - 2.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer, Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communications and Community Relations; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Brian Patton, Director of Technology; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School

Others in Attendance - Ms. Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:04pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Superintendent's Report - Dr. Gerhard reported that excitement is building for the upcoming October 21 Homecoming event and the buildings are in competition for the new Superintendent's Spirit Cup Award. We already have over 30 participating organizations for the tailgate, including three alumni classes holding their reunions that weekend. Congrats went out to the Golf team on their County championship and the Marching Band will be busy with a number of upcoming competitions. A meeting was held recently with the PTO leadership, and the "Give an Hour" campaign to get more parents involved is taking off.

During review of the Work Meeting Agenda, the Board took voting action on the following:

Motion by Michalik and second by O'Brien to Approve the following **Buildings & Grounds Use Requests:**

Bldg 7 Yoga	Brecknock Classroom (Room 128 or Room 176) Thursdays, 10/5/17 - 5/24/17 Yoga classes for GMSD employees Rental: \$10/hr
Christ Community Church	Middle School Cafeteria Sat, 10/14, 11/11/17, 1/13, 2/10, 3/17, 4/14 & 5/12/18 6:00pm - 10:00pm Youth Group Meetings Rental: \$10/hr; Custodial: \$40/hr
Dodgeball for Life Committee	GMIS Gymnasium, Lobby & Cafeteria Sat, 2/24/18 7:00am - 9:00pm Dodgeball for Life Tournament (10th Annual) No Charge
GM Parents Aquatic Club	GMIS Cafeteria 9full) Wed, 10/18/17 6:15pm - 9:00pm Parent Meeting No Charge
GM Parents Aquatic Club	GMIS Cafeteria Wed, 10/4, 11/1, 12/6/17; 1/3, 2/7, 3/14 & 4/4/18 6:15pm - 8:30pm GMPAC Board Meetings No Charge
GM Parents Aquatic Club	GMIS Natatorium, Pool Lobby & Full Cafeteria Sat, 12/8/17 from 9:30am - 3:00pm Snow date: Sun, 12/10/17 (not before 12 noon) Age Group Tri-Meet vs. Reading & Muhlenberg Saturday Custodial Charge: \$40/hr ½ meet (3 hrs) plus 2 hours clean-up (Sunday rate is \$50/hr)

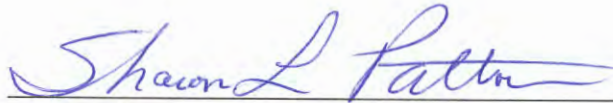
GM Parents Aquatic Club	<p>GMIS Natatorium, Pool Lobby & Full Cafeteria</p> <p>Sat, 1/13/18 from 9:30am - 3:00pm</p> <p>Snow date: Sun, 1/14/18 (not before 12 noon)</p> <p>Age Group Dual Meet vs. Owen J. Roberts</p> <p>Saturday Custodial Charge: \$40/hr ½ meet (3 hrs)</p> <p>plus 2 hours clean-up (Sunday rate is \$50/hr)</p>
GM Parents Aquatic Club	<p>GMIS Natatorium and Pool Lobby</p> <p>Sun, 1/14/18; 12 noon - 5:00pm (only held if snow date is not used for Age Group Dual Swim Meet)</p> <p>Age Group Diving Meet</p> <p>Sunday Custodial Charges: \$50/hr for ½ meet (2.5 hrs)</p> <p>plus 2 hrs clean-up</p>
GM Parents Aquatic Club	<p>GMIS Natatorium, Pool Lobby, Full Cafeteria, Kitchen & Hospitality Room</p> <p>Fri, 1/26/18 from 6:30pm - 9:00pm</p> <p>Sat, 1/27/18 from 6:30am - 6:00pm</p> <p>Snow date: Sun, 1/28/18 (not before 12 noon)</p> <p>GM Maroon & Gold Invitational</p> <p>Saturday Custodial Charges: \$40/hr for ½ meet (6 hours) plus 4 hrs clean-up (Sunday rate is \$50/hr)</p>
GM Parents Aquatic Club	<p>GMIS Natatorium and Pool Lobby</p> <p>Sun, 1/28/18 from 12 noon - 6:00pm (only held if Snow date is not used for Age Group Swim Invitational)</p> <p>Age Group Diving Invitational</p> <p>Sunday Custodial Charges: \$50/hr for ½ meet (3 hrs)</p> <p>Plus 4 hours clean-up (for Invitationals)</p>
GM Parents Aquatic Club	<p>GMIS Natatorium, Pool Lobby, Full Cafeteria</p> <p>Sun, 2/25/18 (snow date: Sun, 3/11/18)</p> <p>12 noon - 5:00pm</p> <p>GM Age Group Swim/Dive End-of-Season Team Party</p> <p>Charges: TBD</p>

Key Club & Service Learning
Club

High School Cafeteria
Thurs, 10/26/17
3:00pm - 9:00pm
Halloween Party
No Charge

MOTION CARRIED.

Motion by Michalik and second by Murray to **Adjourn the Meeting** at 7:25pm.



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, October 16, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Brian Patton, Director of Technology; Mr. Robert Eckenrode, Director of Operations; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Dr. Richard Kaskey, Principal, Cumru Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Steven Murray, Principal, High School.

Others in Attendance - John Stott, Esq., and James Mancuso, Esq., Board Solicitors; Sharon Patton, Board Recording Secretary; Marlin Thomas and Mark Andrus, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that an **Executive Session** was held at 6:30pm for discussion of Personnel and Special Education matters.

Mr. Ulrich called for a moment of silence in memory of Mrs. Amy Hatlee, beloved High School Health/Phys Ed teacher who lost her battle with cancer. Mr. Ulrich ended the moment with, "We miss you, Amy. Rest in Peace."

Motion by Michalik and second by Palange to Approve **Minutes of the Meetings** held September 18, 2017 and October 2, 2017, as presented

MOTION CARRIED.

Motion by Adams and second by O'Brien to Approve **Treasurer's Report** of September 30, 2017, as presented

MOTION CARRIED.

Motion by Adams and second by Peterson to Approve **Bills Paid** (check #10026948-#10027309; #20004173-#20004215; #80000042- #80000044; \$1,899,490.64 total, as presented

MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged the following **Right-to-Know Requests** received by Administration:

- Simon Campbell - Any PSBA emails received by Board members through personal e-mail accounts; copy of PSBA contract for services
- SmartProcure - listing of all Purchase Orders from 6-23-17 to current

Reports - Dr. Michalik said that the first COLA meeting was held, where Diane Richards represented our district. There has been no progress on the Pennsylvania Budget, as both Dr. Michalik and Mrs. Richards indicated that both sides don't seem interested in compromise.

Superintendent's Report - Dr. Gerhard shared that he and three Board members (Peterson, Friedlander and Kennedy) would be attending the PSBA Conference in Hershey this week. The following week, he is scheduled to be in Harrisburg for two days, where all 18 Berks County Superintendents will meet with legislators about key issues. The Fall sports season is coming to a close and Dr. Gerhard highlighted upcoming events such as Homecoming, Strike Up the Bands and Leap into Literacy Nights. He also encouraged everyone to follow our district's story on both Facebook and Twitter.

Student Representative Report - Marlin Thomas and Mark Andrus reported on the enthusiasm for Homecoming events - the parade, red, white & blue day, a blood drive, etc. They have been visiting club meetings, reaching out to student groups for both input and feedback. They also shared plans for a coin drive amongst the buildings, with the goal of seeing which building will have the weight in coins to lift Dr. Gerhard off the ground.

BOARD BUSINESS

Motion by Kennedy and second by O'Brien to **Authorize Mrs. Lisa Peterson**, Board Vice President, to vote on behalf of the Board at the PSBA Delegate Assembly on Friday, October 20, 2017, in Hershey, PA

MOTION CARRIED.

FINANCE

Motion by Adams and second by Peterson to Approve **Budget Transfers** for 2017-2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by Friedlander to Authorize the Chief Financial Officer to enter into an **agreement for electric service**, for the period of July 1, 2019 through June 30, 2021, based on the recommendation of Provident Energy

MOTION CARRIED.

PERSONNEL

Motion by O'Brien and second by Friedlander to **TABLE voting on the Aquatics Staffing & Wages** for 2017-2018, as presented

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve:

In Memory of.....

Hatlee, Amy

- High School, Health/Phys Ed; Amy passed away
October 6, 2017

Retirements

Flannery, Teresa

- Middle School, Art; effective January 18, 2018

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Delaney, Nancy

- Middle School, Food Service; effective
October 20, 2017

George, Andrea

- High School, Long-Term Substitute, Business
Education; effective October 20, 2017

Tice, Donna

- Middle School, Paraprofessional; effective
October 4, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

Braun, Heather

- Food Service Substitute; effective date TBD

Deland, Tara

- Cumru, Lunch/Classroom Aide; effective
October 23, 2017 (replaces Tina Hayick)

Klein, William	- High School, part-time 2nd shift Custodian; effective September 21, 2017 (replaces Ben Sweeney)
Snyder, David	- High School, 3rd Shift Custodian; effective October 2, 2017 (replaces Mandi Essig)
Travor, Victoria	- High School, Long-Term Substitute, Health/Phys Ed; effective October 2, 2017 through the end of the 2017-2018 (covering Amy Hatlee's position)

2017-2018 Substitute Additions

Teachers: Lisa Klee, Cody Youse, Amy Hetherington, Matthew Born

Nurses: Daneen White

Aides: Pat Zale, Tina Hayick, Stacey Miller; Susan Danna Adams,
Maureen Bischler. Heather Braun

2017-2018 Department Chairpersons/Liaisons (Addition)

Stevens, Cyndi - K-6 Math Liaison

Employment - Co-Curricular

Gibbons, Gerald	- Middle School, Boys Basketball Head Coach; effective for the 2017-2018 Winter season; stipend \$2,617.23 (replaces Nick Morrissey)
Greene, Jordan	- Middle School, Boys Basketball Assistant Coach; effective for the 2017-2018 Winter season; stipend \$2,303.16 (replaces Javier Colon)
Murray, Patrick	- High School, Wrestling Assistant Coach; effective for the 2017-2018 Winter season; stipend \$3,768.81 (replaces Jason Gible)
Rowlands, Brianna	- High School, Graduation Coordinator; effective for the 2017-2018 school year; stipend \$1,047

Underwood, Joshua

- Middle School, Assistant Band Director;
effective for 2017-2018; stipend \$1,047
(replaces Travis Williamson)

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Status Changes**

Hayick, Tina

- Cumru, Lunch/Classroom Aide to Substitute Aide;
effective September 26, 2017

Torres, Carmen

- High School, Secretary (10-month) to Mifflin
Park, Building Secretary (12-month); effective
date TBD (replaces Susan vanderBent)

vanderBent, Susan

- Mifflin Park, Building Secretary (full-time 12-month)
to Special Education Secretary (full-time 12-month);
effective date TBD (replaces Marcia Storb)

Status Changes - Co-Curricular

Middle School Grade 8 Advisors: Dan Bratton, Greg Kellenberger &
Katie Munn; stipend split - \$279.20 each

Morrissey, Nick

- Middle School, Boys Basketball Head Coach to
Boys Basketball Freshman Coach; effective for
the 2017-2018 Winter season; stipend \$3,489.62
(replaces Jason Peters)

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Leave of Absence**

Master, Trisha

- Leave of Absence extended to the end of the first
quarter; November 3, 2017 (High School, FCS)

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve these **Volunteers - Co-Curricular**

Boys Soccer - Oladele Olaewe

Girls Soccer - Emma Blair

Pony Football - Jeremy Strausser

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Degree Changes/Masters Plus Credits Earned**

Masters Attainments

Babczak, Lindsey	Galitz, Megan	Moore, Paige	Shelton, Suzanne
Croft, Kirstie	Holgate, Jonna	Muenker, Michele	Trievel, Heather
Fox, Megan	Knause, Tabitha	Rowlands, Brianna	

Masters Plus Credits Earned

Astheimer, Tracy	M+24 to M+27
Bolles, Kim	M+24 to M+42
Bresnahan, Erik	M+27 to M+30
Bunt, Kristen	M to M +9
Burkey, Angela	M+18 to M+27
Calata, Joel	M+18 to M+24
Christ, Linda	M+12 to M+15
Clark, Alison	M+24 to M+30
Coddington, Stephany	M+12 to M+18
Eastman, Sara	M+27 to M+30
Evak, Mike	M+15 to M+30
Fischer, Karen	M +9 to M+12
Griffin, Heather	M+24 to M+30
Gumpert, Emily	M+18 to M+30
Halberg, Nicole	M +6 to M+30
Hoelscher, Ashleigh	M+24 to M+30
Holgate, Steve	M+28 to M+31
Jablonski, Beth	M to M +6
Keiffer-Blatt, Gwen	M+18 to M+30
Kellenberger, Greg	M +6 to M+15
Kenderdine, Sandra	M+12 to M+18
Kurtz, Jennifer	M +3 to M +6
Kurtz, Travis	M+33 to M+39
Linderman, Stacy	M+33 to M+37.5
Mitzel, Gary	M +6 to M+15
O'Connor, Catherine	M +6 to M+12
Schools, Jennifer	M +6 to M +9
Seymour, Deian	M+13 to M+25
Shannon, Rob	M+30 to M+39
Smith, Ashley	M to M +6

Stanziani, Allison	M to M +9
Tackack, Stephanie	M+18 to M+27
Thuss, Marian	M +9 to M+18
Trievel, Heather	M to M +6
Weisman, Jessica	M+30 to M+48

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **In-Service Tuition Reimbursement Requests**

Crider, Cory	- Alvernia University, Course #574: Foundations of English as a Second Language; October 19 - December 7, 2017; 3 credits; tuition \$2,352; reimbursement \$1,500 (GMIS, Grade 5)
Hertzog, Nathan	- Wilkes University, Course #5034: Action Research in the E-Learning Environment; October 3 - November 27, 2017; 3 credits; tuition \$870; reimbursement \$870 (High School, Social Studies)
Renninger, Amanda	- West Chester University, Course #500: Integrating Educational Technology for Effective Instruction; January 22 - May 11, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Learning Support)
Turner, Michael	- Wilkes University, Course #5038: Project-Based Learning; October 9 - December 10, 2017; 3 credits; tuition \$1,416; reimbursement \$1,416 (Middle School, Phys Ed)

In-Service Tuition Reimbursement Requests - Masters Plus

Sterner, Marybeth	- Kutztown University, Course #433: Characteristics & Etiology of Autism Spectrum Disorders; January - March, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Middle School, Speech & Language)
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Triebel, Heather

- Millersville University, Course #651: Science Curriculum and Reform; December 18, 2017 - January 21, 2018; 3 credits; tuition \$1,500 reimbursement \$1,500 (Brecknock, Grade 3)

Total: \$8,286

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by O'Brien to Approve the **New textbook adoption for High School German 2**, in the amount of \$8,039.55, as presented

MOTION CARRIED.

Motion by Murray and second by Kennedy to Approve a Request for the **Service Learning Club to travel to Johns Island, South Carolina**; June 8-16, 2018, for education of culture and history as well as to provide Habitat for Humanity service projects; cost to the district would be transportation only (two or three school vans), as presented

MOTION CARRIED.

Motion by Murray and second by Kennedy to Approve a Request of the **High School Fellowship of Christian Athletes Club to travel to Elkview, West Virginia**; July 15-22, 2018, for a summer group mission trip; no cost to the district, as presented

MOTION CARRIED.

Motion by Murray and second by Adams to Approve a Request of the **High School Ski Club to travel to Jay Peak Ski Resort, Vermont**; Thursday evening, February 1 through Sunday, February 4, 2018, for their annual ski trip; one school day missed; cost to the district is two Substitute teachers for one day, as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by Friedlander to Approve the following three items:

- Agreements with Weiser Decisions to provide an alternative education program for the following special education day students during the 2017-2018 school year; rate is \$204.61/day per student, as presented #806696, #808215, #802100, #806039 and #805894

- 2017-2018 Support Affidavits for the following students:
 - Arabella Grabowski, Mifflin Park, Grade 3; Host - Wendy Grabowski, Fern Avenue, Kenhorst
 - Damien Orr, Middle School, Grade 8; Host - Kimberly Orr, Scenic Drive, Mohnton
 - Willyeshka Ribot Gerena, High School, Grade 9; Host - Jessica Serrano Sotelo, High Boulevard, Kenhorst
 - Nyla Diaz, High School, Grade 11; Host - Hector & Ada Diaz, Second Street, Shillington
- An SBAP Medical Provider Agreement with Dr. Michael D. Torchia of Columbia, PA, who will review IEPs and complete Medical Provider Authorization forms as required by the Pennsylvania School-Based Access Program (SBAP); review time for each IEP not to exceed 7.5 minutes; rate will not exceed \$80/hour, as presented

MOTION CARRIED.

PROPERTY

Motion by Michalik and second by Kennedy to Approve the **Purchase of 2017 Ford F550 Dump Truck** from New Holland Auto Group, at CoStars pricing of \$74,185, to be paid from the Capital Reserve Fund

MOTION CARRIED.

Motion by Michalik and second by Kennedy to Approve an **Agreement with SchraderGroup Architecture, LLC, Philadelphia, PA, to conduct an Existing Facility Assessment** (Task #1 of Agreement), at a fee of \$11,750, as presented

MOTION CARRIED.

POLICIES

Motion by Palange and second by Friedlander to Approve the **Second Reading** of the following Policy Revisions:

#008 - Organization Chart

#815 - Acceptable Use of Electronic Devices

MOTION CARRIED.

Motion by Palange and second by Adams to Approve the **First Reading** of the following Policy Revision:

#214 - Class Rank

MOTION CARRIED. *(Dr. Gerhard clarified for the Board that the change to Policy #214 will become effective for the class entering Grade 9 in the 2018-2019 school year).*

Motion by Michalik and second by Friedlander to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

GM High School Girls Soccer

High School Cafeteria

Thurs, 11/16/17

6:00pm - 9:00pm

End of Season Dinner

No Charge

Immanuel UCC

High School, Middle School, Ed Center Campuses

Sat, 3/31/18

8:30am - 10:30am

Race Route for 5k

No Charge

MOTION CARRIED.

Motion by O'Brien and second by Michalik to **Adjourn the Meeting** at 7:35pm.



Sharon L. Patton

Board Recording Secretary

OFFICIAL PROCEEDINGS OF THE GOVERNOR MIFFLIN SCHOOL DISTRICT

Monday, November 6, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Brian Patton, Director of Technology; Mr. Pat Tulley, Athletic Director; Mr. John Yount, Director of Safe Schools; Mr. Robert Eckenrode, Director of Operations; Dr. Richard Kaskey, Principal, Cumru Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Mr. Steven Murray, Principal, High School; Dr. Kristine Rosenberger, Associate Principal, High School

Others in Attendance - Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:04pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel and Pupil Services matters.

Superintendent's Report - Dr. Gerhard reminded everyone to vote tomorrow, Tuesday, November 7th, stressing its importance - even in an 'off' year. Four Board incumbents are on the ballot: Mr. James Ulrich, Mrs. Caryn Friedlander, Dr. Michele O'Brien and Mr. Donald Kennedy.

Special Presentation

Project-Based Learning Experience.....Grade 5 Gifted Education Program students
A group of 5th Grade students, under the guidance of Mrs. Janemarie McKay, STEM teacher, very proudly shared their Monarch butterfly tagging project with the Board. The students gifted members of the Board with milkweed seeds for planting, as part of their effort to boost and support the declining butterfly population.

During review of the Agenda, the Board took voting action on the following item:

PROPERTY

Motion by Michalik and second by O'Brien to Approve for **emergency boiler work at Brecknock Elementary**, by Bonfitto, at an estimated cost of \$12,000 under CoStars, to be paid from the Capital Reserve Fund

MOTION CARRIED.

Motion by Peterson and second by Murray to **Adjourn the Meeting** at 7:45pm.



Sharon L. Patton

Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, November 20, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 7.
Absent - Mrs. Caryn Friedlander, Dr. Michele O'Brien - 2.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Lisa Hess, Director of Teaching & Learning; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. David Argentati, Director of Pupil Services; Mr. Pat Tulley, Athletic Director; Mr. Robert Eckenrode, Director of Operations.

Others in Attendance - John Stott, Esq., and James Mancuso, Esq., Board Solicitors; Marlin Thomas and Mark Andrus, Student Board Representatives; Sharon Patton, Board Recording Secretary, professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, followed by the Pledge of Allegiance and Roll Call.

Mr. Ulrich announced that an **Executive Session** was held by the Board at 6:30pm, for discussion of Personnel matters.

Motion by Palange and second by Michalik to Approve **Minutes of the Meetings** held October 16, 2017 and November 6, 2017, as presented
MOTION CARRIED.

Motion by Peterson and second by Adams to Approve **Treasurer's Report** of October 31, 2017, as presented
MOTION CARRIED.

Motion by Peterson and second by Adams to Approve **Bills Paid** (check #10027310-#10027701; #20004216-#20004280; \$1,878,534.20 total), as presented
MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged the following **Right-to-Know Request** received by Administration:

- Commonwealth Foundation - GMEA Bargaining Agreement and affiliated Memoranda of Understanding

Superintendent's Report - Dr. Gerhard congratulated the four incumbent Board members who were successful in securing another four-year term in the November, 2017 elections. They are Caryn Friedlander, Donald Kennedy, Michele O'Brien and James Ulrich. Dr. Gerhard thanked them for their continued service to the District and community. Other items mentioned were the passing of a referendum on the November ballot for relief of property taxes, parent-teacher conferences scheduled for this week throughout the district, the beginning of the winter sports season and congratulations to the GM Football team who will be playing Manheim Central in Hershey on November 24th, for the district championship title. Dr. Gerhard also wished everyone in attendance a Happy Thanksgiving holiday.

Student Representative Report - Marlin Thomas and Mark Andrus reported in on the following:

- The excitement over GM Football beating Harrisburg, for advancement to the title game
- GM representation in Cross Country states
- Successful season for the Girls Soccer team
- The success of the Fall play - "Harvey"
- A record number of tickets sold for the 2017 Homecoming event
- The annual PowderPuff game and money raised
- Upcoming County band and Orchestra auditions
- Students grateful for no quarterly exams!
- Students excited to hear about new courses being offered next year
- MS and HS Student Government conference in Red Lion - leadership training

BOARD BUSINESS

Motion by Peterson and second by Michalik to Approve Setting of the Special Meeting date for the **Reorganization** of the Governor Mifflin Board of School Directors to take place on Monday, December 4, 2017, 7:00pm, in the Education Center Board Room

MOTION CARRIED.

FINANCE

Motion by Kennedy and second by Peterson to Approve a **Renewal Agreement with Blackboard Connect Services**, Indianapolis, Indiana, to provide the district's mass communication service for the term covering February 1, 2018 through January 31, 2019, at a cost of \$7,920 (decrease of \$475.20), as presented

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve **Budget Transfers** for 2017-2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve a Request to submit the following **delinquent accounts to the Berks County Tax Claim Bureau:**

*1 Brecknock Township 2016 October interim tax bill totaling \$3,527.07

*1 Cumru Township 2016 October interim tax bill totaling \$40.65

*1 Kenhorst Borough 2016 October interim tax bill totaling \$48.78

Total: \$3,616.50

MOTION CARRIED.

PERSONNEL

Motion by Peterson and second by Michalik to Approve the **Aquatics Staffing & Wages** for 2017-2018, as presented

MOTION CARRIED.

Motion by Peterson and second by Adams to Approve the **GM Aquatics Club Staffing & Wages** for 2017-2018, as presented

MOTION CARRIED.

Motion by Peterson and second by Adams to Approve the following **Retirement**

Clouser, Michael - Maintenance; effective January 12, 2018

MOTION CARRIED.

Motion by Peterson and second by Kennedy to Approve the following **Resignations**

Bell, Randi - GMIS, Art; effective November 22, 2017

Deitrich, Kaila - Middle School, English, Long-Term Substitute;
effective November 22, 2017 (Glen Martin's
Sabbatical)

Deland, Tara - Cumru, Lunch/Classroom Aide; effective
October 31, 2017

Kuska, Heidi - High School, School Nurse; effective November
17, 2017

- | | |
|-------------------|---|
| McElwee, Jen | - Staff Leader, Nursing; effective November 2, 2017 |
| Moon, Jo | - Daily Substitute Teacher; effective November 20, 2017 |
| Moore, April | - Cumru, Hourly Teacher; effective November 17, 2017 |
| Oxenford, Christy | - Cumru, Hourly Teacher; effective November 17, 2017 |

MOTION CARRIED.

Motion by Peterson and second by Kennedy to Approve the following for **Employment**

- | | |
|---------------------|---|
| Dominicis, Kim | - Substitute Custodian; effective October 19, 2017 |
| Halulakos, AnnMarie | - Substitute Custodian; effective November 10, 2017 (in addition to existing Food Service position) |
| Hauze, Christina | - Cumru, Lunch Aide; effective November 13, 2017 (replaces Melissa Murray) |
| Klahr, Maribeth | - Food Service Substitute; effective November 13, 2017 |
| Seltzer, Kathy | - Daily Substitute, Middle School, English; effective October 19 - November 29, 2017 (covering for Jennifer Myers - medical leave) |
| Unrath, Lisa | - GMIS, Long-Term Substitute, Grade 5; effective October 11-30, 2017 (covering for Beth Sperling - Medical Leave of Absence; then, GMIS, Long-Term Substitute, Grade 6; effective approximately November 9, 2017 for ten weeks (covering for Shayna Clark - Leave of Absence) |
| Walmer, Susan | - High School, Business Ed, Long-Term Substitute; effective January 19, 2018 through the end of The 2017-2018 school year (covering for Katie Broskey's Child-Rearing Leave/Andrea George's LTS resignation) |

2017-2018 Substitute Additions

Teachers: Kerry Sweigart, Jillian Calderon-Smith, Chris Meharg, Melissa Balthaser

2017-2018 Family Leap into Literacy Nights

November 8: Cindy Koch, Jessica Weisman, Ann Moyer and Kim Parker

2017-2018 Department Chairpersons/Liaisons (Addition)

Leibowitz, Jennifer - Business Department Chairperson

2017-2018 Teacher Mentor Program (Addition)

Cortney Keller (Brecknock, Learning Support) will Mentor

Jaide Grim (Brecknock, Learning Support, Long-Term Substitute)

Employment - Co-Curricular

Thomason, Brian - Assistant Coach, JH Wrestling; effective for the
2016-2017 Winter season; stipend \$2,617.23
(replaces Kevin Ochs)

Spring Swing Staffing- Alison Clark, Director; \$4,188

Jeff Cusano, Production Mgr; \$2,792

Keith Abrahamson, Vocal Coach; \$1,396

Sabrina Hettinger; Costumes; \$1,396

Alison Clark; Choreographer; \$1,396

Jacob Leonowitz, Orchestra Director; \$1,396

Keith Abrahamson, Piano Accompanist; \$698

Jacob Leonowitz, Piano Accompanist; \$698

MOTION CARRIED.

Motion by Peterson and second by Kennedy to Approve the following **Status Changes**

Burk, Brenda - Cumru, Food Service to High School, Food
Service; effective November 13, 2017

Cullum, Angel - Brecknock, Food Service to Cumru, Cafeteria
Manager; effective November 13, 2017
(replaces Cathy Raney/Kris Brightbill)

Grim, Jaide - Brecknock, Learning Support - Daily Substitute
Teacher to Long-Term Substitute status; retroactive
to September 26, 2017 (covering Melissa
Montieth's resignation)

Heltzinger, Mary - Mifflin Park, Food Service to Mifflin Park, Lunch Aide and Substitute Food Service; effective October 11, 2017

Miller, Stacey - Food Service Substitute to Middle School, Food Service; effective October 23, 2017 (replaces Nancy Delaney)

Murray, Melissa - Cumru, Aide to Substitute Aide; effective October 30, 2017

Status Changes - Co-Curricular

Connor, David - High School, Assistant Coach, Softball to High School, Head Coach, Softball; effective for the Spring, 2018 season; stipend \$6,804.79 (replaces Jeff Egan)

MOTION CARRIED.

Motion by Peterson and second by Kennedy to Approve the following **Leaves of Absence**

Broskey, Katie - Child-Rearing Leave; effective for the second semester of the 2017-2018 school year (HS, Business Ed)

Carabello, John - Family Medical Leave; effective September 12 - November 20, 2017 (Print Shop)

Clark, Shayna - Family Medical Leave; effective approximately November 9, 2017 - January 21, 2018 (GMIS, Grade 6)

Speck, Abigail - Extension of Leave of Absence; effective November 15, 2017 through January 1, 2018 (Mifflin Park, Custodian)

Sperling, Beth - Family Medical Leave; effective October 11 - October 30, 2017 (GMIS, Grade 5)

MOTION CARRIED

Motion by Peterson and second by Michalik to Approve the following **In-Service Tuition Reimbursement Requests**

- | | |
|-------------------|---|
| Berkheimer, Emily | - Kutztown University, Course #574: Assessment of Reading - Clinical Practicum in Reading Diagnosis; January 22 - May 12, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 1) |
| Keller, Cortney | - Kutztown University, Course #555: Building Effective Online & Classroom Instruction; January 22 - May 12, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, LS) |
| Massi, Arianna | - Kutztown University, Course #565: Emerging Technologies for Educators; January 22 - May 12, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (High School, Special Education) |
| Werley, Sabrina | - Slippery Rock University, Course #640: Advanced Study of Autism Spectrum Disorders; December 20, 2017 - January 16, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Cumru, Learning Support) |
| Werley, Sabrina | - Slippery Rock University, Course #646: Assessment & Evaluation; December 20, 2017 - January 16, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Cumru, Learning Support) |

Total: \$7,500

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by Kennedy to Approve the **High School Program of Studies** course changes for 2018-2019, as presented

MOTION CARRIED.

Motion by Murray and second by Kennedy to Ratify Receipt of the American Library Association/Google **“Libraries Ready to Code Grant”** in the amount of \$25,000, as presented
This Grant will be used to implement a program that will be called “Mifflin’s Feathered Friends.” The program will add coding projects and mentorship between students in Grades 7-12 and Grades K-6 to the citizen science experience of gathering data from observing bird feeders in the winter.

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by Michalik to **Approve the following six items:**

- Request of Joseph Santo to complete his senior year at Governor Mifflin, as per Policy #202
- Special Education **Settlement Agreement** for Student #807750, as presented
- The following **Support Affidavits** for the 2017-2018 school year:
Brittany Zambito, Grade 12; Host - Linda Stichter, Brobst Street, Shillington
Zaretan Sako, Grade 8; Host - Jennifer Thomas DeBooth, Main Street, Mohnton
- **Agreements with New Story School** (Perkiomen Avenue location) to provide special Education services during the 2017-2018 school year for the following:
Student #808997, #809118, #808190, #809103 and #808861, as presented
- **Agreement with Mediscan Staffing Services** for the provision of school nursing services; term is November 9, 2017 through November 8, 2018; rate is \$58/hour; Mediscan employee, Bonnie Brill, will serve the High School nursing office from November 27, 2017 through January 31, 2017, as presented
- **Addendum to existing Agreement with Pediatric Services of America (PSA Healthcare)** for the term covering July 1, 2017 through June 30, 2018; original agreement was for 1:1 nursing services only; Multiple Student Rate of \$55/hour has been added to Agreement, as presented

MOTION CARRIED.

PROPERTY

Motion by Michalik and second by Kennedy to Approve **Capital Projects for the remainder of the 2017-2018 fiscal year** (not to exceed pricing listed), to be paid from the Capital Reserve Fund, as presented

MOTION CARRIED.

POLICIES

Motion by Palange and second by Adams to Approve the Second Reading of **Revision to Policy #214 - Class Rank**

MOTION CARRIED.

Motion by Michalik and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

Albright College Football Club
Soccer Association

Multipurpose Field
November, 2017 - May, 2018
Various dates/times assigned by Athletic Director
Soccer Practice
Rental: \$10/hr

Cumru PTO

Cumru Cafeteria
Fri, 11/3/17
6:00pm - 8:00pm
Family Game Night
No Charge

Exeter HS Varsity Diving Team

Natatorium
11/17/17 to 3/14/18 (approx 73 hours total)
9:00pm - 10:00pm
Diving Practice
Rental: \$35/hour

GM Elementary Girls Basketball

Various Gymnasiums
November, 2017 - February, 2018
All dates/times assigned by Athletic Director
Basketball Practices and games
No Charge

GM High School Girls Lacrosse

Fields (assigned by Athletic Director)

Saturday, 5/19/18

7:00am - 9:00pm

Lacrosse Tournament

No Charge

GM High School Student
Government Association

GMIS Gymnasium, Lobby and Gym side of Cafe

Friday, 10/20/17

Decorating & Homecoming Dance

No Charge

GM High School Wrestling Club

GMIS Gymnasium, Lobby, Cafe, Walk-in Coolers
& Sinks

Wed, 12/27/17, 7am-4pm; Thurs., 12/28/17, 7am-7pm;

Fri, 12/28/17, 7am-8pm

44th Annual Holiday Wrestling Tournament

Custodial Charges: \$50/hr for Friday Holiday and

\$40/hr for any Saturday clean-up (hours to be
determined after tournament)

Middle School Water Polo

GMIS Poolside Cafeteria

Sun, 11/5/17

4:00pm - 6:00pm

MS Water Polo End-of-Season Banquet

*No Custodian needed - Kyle Kuser will be
responsible*

No Charge

Science Explorers

Brecknock Classroom

Various sessions from 3:30pm - 4:30pm - dates
throughout school year submitted to school and
business office

Charges: \$10/hour

Science Explorers


Mifflin Park Classroom

Various sessions from 3:30pm - 4:30pm - dates
throughout school year submitted to school and
business office

Charges: \$10/hour

Upon adjournment of the meeting, a second **Executive Session** was held for discussion of Personnel matters.

Motion by Kennedy and second by Peterson to **Adjourn the Meeting** at 7:22pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", is positioned above a horizontal line.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, December 4, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Pat Tulley, Athletic Director; Mr. John Yount, Director of Safe Schools; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School

Others in Attendance - Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:14pm, just after adjournment of the Board Reorganization. Mr. James Ulrich, Board President, announced that an **Executive Session** had been held at 6:30pm, for discussion of personnel matters.

Special Presentation - Dr. Gerhard presented Board member Dr. Michele O'Brien with a certificate from PSBA, in recognition and appreciation for her eight years of service on the Board.

During review of the Agenda, voting action was taken on the following items:

BOARD BUSINESS

Motion by O'Brien and second by Peterson to Approve the following **2018 Board meeting dates** and advertisement of same, as per the "Sunshine Law:"

Work/General*	1st Monday	7:00pm	Education Center
Voting Session	3rd Monday	7:00pm	Education Center

*All Committee discussions take place during the Work/General session
on the first Monday of the month

The Board is authorized to conduct voting activity at both meetings

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following for **Employment**

- | | |
|--------------------|--|
| Bjorkquist, Daniel | - GMIS, Art; effective date TBD; Professional Contract, Masters, Step 9; updated clearances pending (replaces (Randi Bell - Resignation) |
| Frey, Erika | - Cumru, Building/Lunch Aide; effective December 11, 2017 (replaces Tina Hayick - Status Change) |
| Mayo, Angela | - Middle School, Art; effective January 16, 2018; Professional Contract; Bachelors Step 15; updated clearances pending (replaces Teresa Flannery - Retirement) |
| Weber, Pamela | - High School, 10-month Secretary; effective November 20, 2017 (replaces Carmen Torres - Status Change) |

Substitute Additions 2017-2018

- | | |
|------------|--|
| Teachers: | Lila Kling, Margaret Bucco, Isaac Kulp |
| Aides: | Christine Gruber, Abigail McKay |
| Custodial: | John Kline, Jr. |

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Status Changes**

- | | |
|--------------------|---|
| Barndt, Kimberly | - High School, FCS, Long-Term Substitute to Middle School, English, Long-Term Substitute; effective November 28, 2017 (replaces Kaila Deitrich) |
| Fisher, Diane | - High School, Food Service to Brecknock, Food Service; effective November 29, 2017 (replaces Angela Suda) |
| Schlouch, Patricia | - High School, Food Service to Middle School, Food Service; effective November 29, 2017 (replaces Nancy Delaney) |
| Suda, Angela | - Brecknock, Food Service - from Cook to Head Cashier; effective November 29, 2017 (returned to old position - was yet unfilled) |

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Leaves of Absence**

- | | |
|-------------------|---|
| Balthaser, Lisa | - Family Medical Leave/Medical Leave; effective November 13, 2017 - May 13, 2018 (GMIS, Cafeteria Manager) |
| Graybill, MaryAnn | - Family Medical Leave; effective December 11, 2017 - April 1, 2018 (Brecknock, Building Aide) |
| Hughes, Patricia | - Medical Leave of Absence; effective November 3, 2017 - June 15, 2018 (Brecknock, Lunch Aide) |
| Kohler, Shirley | - Family Medical Leave/Leave of Absence; effective November 17, 2017 - March 1, 2018 (Brecknock, Building Aide) |

MOTION CARRIED.

Motion by Michalik and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUEST**

Mifflin Advocates for Gifted Students	Mifflin Park Cafeteria Friday, 12/15/17 6:30pm - 8:00pm Annual Gingerbread Night No Charge
---------------------------------------	--

MOTION CARRIED.

Motion by Michalik and second by Kennedy to **Adjourn the Meeting.**



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Board Reorganization Meeting
Monday, December 4, 2017; 7:00pm; Education Center

Board Members in Attendance- Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Pat Tulley, Athletic Director; Mr. John Yount, Director of Safe Schools; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School.

Others in Attendance - Gil Mancuso, Esq., Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:06pm by Mr. James Ulrich, Board President, who announced that the Board held an Executive Session at 6:30pm, for discussion of personnel matters.

Election of Temporary President

Motion by Ulrich and second by Peterson to Appoint **Dr. Edward Michalik as Temporary President.**

MOTION CARRIED.

Oath of Office: Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Michele O'Brien and Mr. James Ulrich jointly took the Oath of Office for a four-year term that will expire at the end of 2021.

Election of President for 2018

Floor opened for **nominations of Board President for 2018** by Motion of Kennedy and second by Adams to **nominate Mr. James Ulrich.** There were no other nominations.

Motion by Adams and second by Palange to **close the nominations for Board President.**

MOTION CARRIED.

Motion by Kennedy and second by Adams to **Elect Mr. James Ulrich as Board President** for 2018.

MOTION CARRIED.

Election of Vice President for 2018

Floor opened for **nominations of Board Vice President for 2018** by Motion of Michalik and second by O'Brien to **nominate Mrs. Lisa Peterson**. There were no other nominations.

Motion by Michalik and second by O'Brien to **close the nominations for Board Vice President**.

MOTION CARRIED.

Motion by Kennedy and second by Michalik to **Elect Mrs. Lisa Peterson as Board Vice President** for 2018.

MOTION CARRIED.

Motion by Michalik and second by Friedlander to **Authorize new officers to execute bank cards** for all school district accounts

MOTION CARRIED.

Motion by Peterson and second by Palange to **Appoint Mrs. Diane Richards**, Business Manager/Board Secretary, as Governor Mifflin's **representative to the Tax Collection Committee (TCC)** and the **appointment of Mr. Donald Kennedy** as Governor Mifflin's **Alternate representative**, both for the 2018 calendar year

MOTION CARRIED.

Motion by Michalik and second by Peterson to **Appoint Mrs. Betsy Adams** as Governor Mifflin's **representative to the Berks Career & Technology Center's Joint Operating Committee** and the **appointment of Mrs. Caryn Friedlander** as **Alternate Representative**, both for 2018

MOTION CARRIED.

Motion by Kennedy and second by Michalik to **Adjourn the Meeting** at 7:13pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", is written over a horizontal line.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, December 18, 2017; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Pat Tulley, Athletic Director; Mr. Robert Eckenrode, Director of Facilities; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School; Mr. Tony Alvarez, Associate Principal, High School.

Others in Attendance - John Stott, Esq., and James Mancuso, Esq., Board Solicitors; Sharon Patton, Board Recording Secretary; Reading Eagle press representative; Marlin Thomas and Mark Andrus, Student Board Representatives, professional staff and citizens.

The Meeting was **Called to Order** at 7:08pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call.

Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of staff resignations.

Mrs. Diane Richards, Chief Financial Officer, shared with the Board that she is working on crunching numbers for upcoming approval of the Preliminary Budget for 2018-2019.

Motion by Michalik and second by Peterson to Approve **Minutes of the Meetings** held November 20, 2017, December 4, 2017 (Reorganization Mtg) and December 4, 2017 (Work Mtg), as presented **MOTION CARRIED.**

Motion by Friedlander and second by Peterson to Approve **Treasurer's Report** of November 30, 2017, as presented **MOTION CARRIED.**

Motion by Peterson and second by Friedlander to Approve **Bills Paid** (check #10027702 -#10028008; #20004281-#20004340; #80000045-#80000046; \$1,919,346.47 total), as presented
MOTION CARRIED.

There were no **Citizens Requests** to Address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Request**
M. Myers - active copier and print contract information

Reports - Dr. Ed Michalik shared that the next COLA meeting would be held tomorrow morning at the BCIU. Dr. Michalik and Dr. Gerhard planned to attend.

Superintendent's Report - Dr. Gerhard shared that Diane Richards represented the District at the recent BCIU Legislative Breakfast meeting, where Superintendents were able to discuss a number of topics with our local representatives. He gave a shout-out to the staff for participation in this year's Ugly Sweater contest, the proceeds from which supported needy families within our district, and he wished everyone a happy holiday season - and an even better 2018.

Student Representative Reports - Marlin Thomas, Mark Andrus reported on the 2017 Holiday concert season, casting for the upcoming musical and that students were happy with their SAT and ACT results. They also commented on GM's participation in the annual Wreaths Across America event, the students' excitement for the new courses being offered next year, the upcoming Governors & First Ladies' holiday singing grams on December 22nd and the start of the Winter sports season. Mark Andrus gave the Board some insight on the use of Virtual Reality in the classroom and conveyed the excitement of the students.

BOARD BUSINESS

Motion by Palange and second by Adams to Approve the Governor Mifflin Board of School Directors' **2018 Committee Chairpersons**, as presented
MOTION CARRIED.

FINANCE

Motion by Kennedy and second by Peterson to Accept the **Annual Financial Report** of the Governor Mifflin School District, prepared by Herbein & Company, Inc., for the fiscal year ended June 30, 2017, as presented
MOTION CARRIED.

Motion by Kennedy and second by O'Brien to Approve **Budget Transfers** for 2017-2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by Peterson to **Accept PlanCon Part J Reports** from PDE for the following projects: District Administration Office, High School additions/alterations, Mifflin Park Elementary and Intermediate School additions/alterations

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve **Copy Paper Bid Awards** for January 1 - June 30, 2018, as follows:

• Contract Paper Group, Inc.	\$ 530.00
• Lindenmeyr Munroe Paper	\$ 2,612.50
• Office Basics, Inc.	<u>\$15,905.50</u>
Total	\$19,048.00

PERSONNEL

Motion by Friedlander and second by Adams to Approve the following **Alvernia University Student Teacher placements** for the second semester of the 2017-2018 school year:

Placement 1: January 16 - March 10, 2018

Placement 2: March 20 - May 12, 2018

Andrefski, Olivia	- PreK-4 w/Special Ed; Placement 1 at Mifflin Park, with Melaney Howell (Special Education), Mentor; Placement 2 at Mifflin Park, with Cyndi Stevens (Grade 4), Mentor
Burnett, Margaret	- PreK-4 w/Special Ed; Placement 1 at Cumru, with Kim Bolles (Grade 4), Mentor; Placement 2 at Cumru, with Allison Giandomenico (Learning Support), Mentor
Homan, Samantha	- Science/Math; Placement 1 at GMIS, with Shannon Stoltz (Grade 6, Math), Mentor; Placement 2 at Cumru, with JaneMarie McKay (Innovation (STEM) Pre-K to 4th & Gifted Support K-5), Mentor

Miller, Kasey	- PreK-4 w/Special Ed; Placement 1 at Brecknock, with Lindsey Babczak (Grade 2), Mentor; Placement 2 at Brecknock, with Cortney Keller (Special Education), Mentor
Patten, Madison	- PreK-4 w/Special Ed; Placement 1 at Cumru, with Kim Swiderski (Grade 1), Mentor; Placement 2 at Cumru, with Sabrina Worley (Learning Support), Mentor
Scirrotto, Amanda	- PreK-4/Early Childhood; Placement 1 at Brecknock, with Linda Baker (Grade 2), Mentor; Placement 2 at Brecknock, with Mandi Dervarics (Grade 3), Mentor

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Kutztown University Student Teacher placements** for the second semester of the 2017-2018 school year:

Placement 1: January 23 - March 16, 2018, OR

Placement 2: March 19 - May 10, 2018

Aiello, Jeanette	Music; Placement 1 at Cumru, with Lisa Smith (Music), Mentor
DiMeglio, Olivia	K-3; Placement 2 at Brecknock, with Heather Trievel (Grade 3), Mentor
Fagan, McKenzie	2-4; Placement 2 at Brecknock, with Donna Spann (Grade 4), Mentor
McCray, Shannon	K-4; Placement 2 at Mifflin Park, with Jen Orzechowski (Kindergarten), Mentor
Maurer, Katie	Art; Placement 1 at High School, with Kelly Spangler (Art), Mentor
Moore, Haleigh	5-8 Math; Placement 2 at Middle School, with Heather Boltz (Math), Mentor
Pagliei, Nicole	Art; Placement 2 at Cumru, with Barb Guenter (Art), Mentor
Readinger, Tyler	Music; Placement 2 at Middle School, with Travis Williamson (Music), Mentor

Wheeler, Lindsay 1-3; Placement 2 at Mifflin Park, with Nicole Francis
(Grade 1), Mentor

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Albright College Student Teacher placements** for the second semester of the 2017-2018 school year:

Placement: March 12 - May 4, 2018

Cohen, Taylor Cumru, Grade 1; Gwen Keiffer-Blatt, Mentor

Molitor, Alisha Cumru, Grade 1; Emily Gumpert, Mentor

Pennypacker, Meredith Mifflin Park, Grade 1; Ashley Smith, Mentor

Romano, Kaela Mifflin Park, Grade 2; Ryan Katzenmoyer, Mentor

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Resignations**

Braun, Kelly - High School, Food Service; effective November 28, 2017

Gable, Diane - Substitute Nurse; effective October 22, 2017

Linderman, Stacy - Cumru, Kindergarten; effective date December 22, 2017

Mohn, Cindy - High School, Cafeteria Manager; effective
December 8, 2017

Street, Andrea - Mifflin Park, Music; effective June 30, 2018

Thelusca, Rebecca - Substitute Teacher; effective October 31, 2017

Weiser, Marianne - Substitute Nurse; effective October 31, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Employment**

Arnold, Jennifer - Cumru, Long-Term Substitute, Kindergarten; effective
January 2, 2018 through the end of the 2017-2018
school year (replaces Stacy Linderman - resignation)

Binasiewicz, Megan - Brecknock, Learning Support; effective January 2, 2018; Professional Contract, Masters +12, Step 9
(replaces Melissa Montieth - resignation)

Stark, Carissa - Cumru, Hourly Teacher; effective January 2, 2018
(replaces Christy Oxenford - resignation)

Substitute Additions

Fatima, Tabassum - Substitute Guest Teacher; effective December 18, 2017

Garner, Lucas - Substitute Aide/Maintenance; effective December 19, 2017

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Leave of Absence**

Street, Andrea - Leave of Absence; effective December 14, 2017
through the end of the 2017-2018 school year
(Mifflin Park, Music)

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Volunteers - Co-Curricular**

HS/MS Girls Basketball - Eric Marsch, Kim Murray, Maria Rapchinski
HS/MS Wrestling - Kevin Ochs, Corey Houser, Alexander Centeno,
Kenny Arentz, Dylan Harr, Keith Miller,
Frank Randazzo
HS Swimming - Robert Beise, Neena Gollub
HS B/G Bowling - Kari Addis, Sallie Brown, William Tetterton,
Josh Sattazahn

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **In-Service Tuition Reimbursement Requests**

Bilger, Victoria - Kutztown University, Course #555: Building
Effective Online and Classroom Instruction; January
20 - May 12, 2018; 3 credits; tuition \$1,500;
reimbursement \$1,500 (Brecknock, Grade 4)

Dianese, Sarah - Cabrini University, Course #522: Creating a Community
of Readers and Learners; January 16 - May 8, 2018;
3 credits; tuition \$1,965; reimbursement \$1,500
(High School, English)

Kase, William - Kutztown University, Course #545: Studies in Post
Modern Fiction; January 22 - May 11, 2018;
3 credits; tuition \$1,500; reimbursement \$1,500
(Middle School, English)

Kline, Kelly - Wilkes University, Course #503: Differentiation
Supported by Technology; January 16 - March 4,
2018; 3 credits; tuition \$1,481; reimbursement
\$1,481 (Brecknock, Kindergarten)

Smith, Tyler - Wilkes University, Course #588: Operating Systems
& Networking; January 16 - April 22, 2018; 3 credits;
tuition \$1,481; reimbursement \$1,481 (High School,
Tech Ed)

In-Service Tuition Reimbursement Requests - Administrators

Davenport, Coleen - Immaculata University, Course #729: Curriculum
University; January 15 - February 26, 2018; 3 credits;
tuition \$2,865 (Middle School, Associate Principal)

Davenport, Coleen - Immaculata University, Course #731: Advanced
Supervision; March 13 - April 24, 2017; 3 credits;
tuition \$2,865 (Middle School, Associate Principal)

Total: \$13,192

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Request of the High School **Indoor Percussion and Color Guard** teams to travel to
Wildwood, New Jersey for the annual championship finals; Wednesday afternoon, May 2, 2018
to Sunday, May 6, 2018; cost to the District is one or two Substitute teachers for two days, and
transportation (bus and vans), as presented

MOTION CARRIED.

Request of the High School **Service Learning and Key Clubs** to hold the annual **Overnight
Homeless Experience**; Tuesday, February 20, 3:00pm through Wednesday, February 21,
7:30am; no cost to the District, as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by Peterson to Approve the following Agenda Items:

1. Requests of the following students to complete their **senior year** at Governor Mifflin, as per Policy #202: Julian McDade, Destiny Cygan
2. The following **Support Affidavits** for the 2017-2018 school year:
 - Jarion Colon, High School, Grade 12; Host - Luis Gonzales, Jr and Ann Caraballo, Fern Avenue, Kenhorst
 - Emilianna Laporte-Rodriguez, GMIS, Grade 5; Host - Anibal and Leonilda Rodriguez, Broad Street, Shillington
 - Margaret Yengar, High School, Grade 10; Host - Joye Weah, New Holland Road, Kenhorst
 - Ariana Cook-Garcia, Middle School, Grade 7; Brian Cook, Middle School, Grade 8; AidaMarie Cook-Garcia, High School, Grade 9; Host - Joel and Aida Garcia, Colonial Drive, Shillington
 - John Brock, High School, Grade 12; Host - Louise Dease, Meadow Lane, Mohnton
3. Revised **Agreement with Bayada Home Health Care, Inc.**, Wyomissing, for the term covering December 1, 2017 through June 30, 2018; original agreement was for 1:1 nursing services only; revised agreement includes Substitute nursing services, at a rate of \$49/hour, as presented
4. Placement of **Student #806301 into the River Rock Academy Alternative Education Program** for the remainder of the 2017-2018 school year; (utilizing a pre-purchased slot secured through an Agreement with River Rock previously Board-approved for this year, as presented
5. Placement of **Student #804359 into the River Rock Academy Alternative Education Program** for the remainder of the 2017-2018 school year; Agreement with River Rock was previously Board-approved for this year; rate is \$153.83/day, as presented

MOTION CARRIED.

ATHLETIC/CO-CURRICULAR

Motion by Adams and second by Peterson to **Ratify Receipt of Bids for Spring, 2018 Athletic Equipment & Supplies**; Bids opened November 30, 2017, 1:30pm with Pat Tulley and Denise Goodhart in attendance

MOTION CARRIED.

Motion by Adams and second by Michalik to **Award Bids for Spring, 2018 Athletic Equipment & Supplies**, in the total amount of \$19,154.44, as presented
MOTION CARRIED.

Motion by Peterson and second by Michalik to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

American Cancer Society - Cancer Action Network	Cumru Cafeteria, Gym and 1st Floor Hallways Sat., 5/12/18 10:00am - 2:00pm Lights of Hope & Multi-vendor fundraiser No Custodian needed - Deb Jasinski will be responsible for building No Charge
Governor Mifflin Parents Aquatics Club	GMIS Cafeteria Wed., 12/27/17 6:15pm - 7:30pm Swim Team Party No Custodian needed - Kyle Kuser will be responsible for building No Charge
Greater Governor Mifflin League	High School, Middle School & Education Center campuses June 29, 2018 - July 8, 2018 2018 Greater Mifflin Community Days No Charge
Student Government Association	GMIS Gymnasium & Cafeteria Sat., 1/13/18 5:30pm - 10:00pm Mifflin/Wilson Faculty Basketball game No Charge

Student Government Association

GMIS Gymnasium, Cafeteria, Natatorium
& other rooms

Fri - Sat., 4/06/18 - 4/07/18

4:30pm to 8:00am

MiniTHON

No Charge

MOTION CARRIED.

Upon Adjournment of this Meeting, the Board entered into an **Executive Session** for discussion of the Superintendent's Evaluation process.

Motion by Kennedy and second by O'Brien to **Adjourn the Meeting** at 7:33pm.



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, January 15, 2018; 7:00pm - Education Center
(Rescheduled from January 8th)

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson - 8. Absent - Mr. James Ulrich - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Brian Patton, Director of Technology; Mrs. Jenelle Himmelreich, Director of Food Service; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Mr. Steven Murray, Principal, High School; Mr. Tony Alvarez, Associate Principal, High School

Others in Attendance - Sharon Patton, Board Recording Secretary; Reading Eagle Press Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mrs. Lisa Peterson, Board Vice President, who announced that the Board held an Executive Session at 6:30pm for discussion of personnel and legal matters. Mrs. Peterson then turned the meeting over to Dr. Gerhard for review of the Agenda.

During the meeting, the following information was brought forward:

Finance - Mrs. Diane Richards, provided the Board members with updated information on the 2018-2019 Preliminary Budget which, she pointed out, will be on the February 5th Agenda for voting action.


Curriculum/Instruction - Mr. Bill McKay provided the Board members with an update on the selection process for our new Elementary English Language Arts resource materials.

Policies - Dr. Gerhard shared with the Board that website access for the District's Policy Manual has been significantly improved.

Technology - Mr. Brian Patton and Mrs. Diane Richards gave a presentation on the District's choice for a new Integrated Data Management System. The Board will vote to authorize the purchase of this software system from Skyward at the January 22nd Voting meeting.

Mrs. Lisa Peterson announced that the Board would hold another **Executive Session** after the meeting, for discussion of the Superintendent's Evaluation.

Motion by Kennedy and second by Michalik to **Adjourn the Meeting** at 8:08pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written over a horizontal line.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, January 22, 2018; 7:30pm - Education Center
(Rescheduled from January 15th)

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 9. Absent - 0.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mr. Brian Patton, Director of Technology; Mr. Pat Tulley, Athletic Director; Mr. Rob Eckenrode, Director of Operations; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Dr. Richard Kaskey, Principal, Cumru Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Dr. Kristine Rosenberger, Associate Principal, High School

Others in Attendance - Sharon Patton, Board Recording Secretary; Marlin Thomas and Mark Andrus, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:30pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call.

Special Presentation - In honor of PSBA's School Director Recognition Month, Dr. Gerhard took time out to acknowledge and thank our Board members for their dedication to the District and surrounding community, by serving in these volunteer positions.

Motion by Michalik and second by Kennedy to Approve **Minutes of the Meetings** held December 18, 2017 and January 15, 2018, as presented

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve **Treasurer's Report** of December 31, 2017, as presented

MOTION CARRIED.

Motion by O'Brien and second by Friedlander to Approve **Bills Paid** (check #10028009-#10028252; #20004341-#20004384; #80000047; \$1,246,433.42 total), as presented
MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The following **Right-to-Know Requests** were received by Administration:

- *Mr. Simon Campbell - requested electronic copy of PSBA email of October 16, 2017 and electronic copies of any communication exchanges with PSBA regarding his lawsuit with them
- *Tri-State office - requested mail machine lease information, relevant documents regarding supplies, service and package training software
- *SmartProcure - requested a listing of all Purchase Orders from 9/22/17 to current

Reports - Mrs. Betsy Adams shared that the BCTC Board would be holding a meeting this week.

Superintendent's Report - Dr. Gerhard thanked the faculties of both Mifflin Park Elementary and the Intermediate School for a successful opening to this year's One School, One Book initiative - Charlotte's Web. He noted that the Board will be seeing a draft of the 2018-2019 School Calendar at the upcoming February 5th Work meeting and then also shared some alternate possibilities for making up this year's snow days. Dr. Gerhard reminded everyone of the Annual State of the District event, scheduled for Monday, January 29th at 7:00pm in the High School Auditorium.

Student Representative Reports - Marlin Thomas and Mark Andurs shared information on District music festivals and students' reactions to Midterms versus Quarterlies (more stressful but definitely a better system). They also shared the students' excitement for new courses being offered next year as they make their schedule selections. The GM-Wilson Faculty Basketball game was a success, with GM winning the contest, and everyone is busy preparing for this year's MiniTHON.

FINANCE

Motion by Kennedy and second by Friedlander to Approve the Food Service Department's request for the purchase of a **new dish washing machine at the High School**, in the amount of \$49,166.19, to be paid from the Food Service Fund

MOTION CARRIED.

Motion by Kennedy and second by Friedlander to Approve **Budget Transfers** for 2017-2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by O'Brien to Approve a Request to submit the following **delinquent 2017 Real Estate bills** and one 2016 interim to the Tax Claim Bureau:

- 63 regular + 1 installment for Brecknock at \$196,617.67
- One 2016 interim for Brecknock at \$18.29
- 133 regular + 1 installment for Cumru at \$352,168.68
- 47 regular + 1 installment for Kenhorst at \$90,516.42
- 43 regular + 2 installments for Mohnton at \$92,446.98
- 69 regular for Shillington at \$175,573.86

Total - \$907,341.90

MOTION CARRIED.

Motion by Kennedy and second by Friedlander to Approve a Request to submit the following **delinquent 2017 Per Capita tax bills** to G.H. Harris:

- Brecknock – 285 at \$2,850
- Cumru – 1,503 at \$15,030
- Kenhorst – 429 at \$4,290
- Mohnton – 459 at \$4,590
- Shillington – 875 at \$8,750

Total - \$35,510

MOTION CARRIED.

Motion by Kennedy and second by Friedlander to Authorize the Chief Financial Officer to **enter into an agreement for natural gas service** effective July 1, 2018, based on the recommendation of Provident Energy Consulting LLC, as part of the Berks County Consortium

MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by O'Brien to Approve a Request of Emma Linsenbigler to serve an **Athletic Training Internship** as required by Alvernia University's course of study; 50 hours of clinical experience to be served during the second semester of the 2017-2018 school year; J Greene to serve as Mentor

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Retirement**

Lombardo, Elizabeth - Brecknock, Health/Art/Office Aide; effective June 30, 2018

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Resignations**

- | | |
|------------------|---|
| Barndt, Kimberly | - Middle School, English Long-Term Substitute; effective January 26, 2018 |
| Brower, Jeanne | - Middle School, Paraprofessional; effective February 2, 2018 |
| Danna, Anthony | - Substitute Guest Teacher; effective December 18, 2017 |
| Feick, Karyn | - Education Center, Tax Secretary; effective January 26, 2018 |
| Korch, Donna | - High School, Food Service; effective December 21, 2017 |
| Martin, Glen | - Middle School, English; effective June 30, 2018 |
| Ramirez, Sylvia | - (Change of Records) In September, 2016, the Board recognized the Termination of Ms. Ramirez. Ms. Ramirez has subsequently signed a Resignation notice dated December 13, 2017 (HS, Autistic Support Aide) |
| Wall, Jay | - GMIS, 2nd shift Custodian; effective December 8, 2017 |

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following for **Employment**

- | | |
|---------------------|---|
| Blair, Emma | - Daily Substitute Teacher; effective January 10, 2018 |
| Clark, Ann | - Substitute Lunch Aide; effective January 3, 2018 |
| Devonshire, Nicole | - Hourly District-wide Nurse Floater; effective January 29, 2018 (replaces Roberta Sheetz) |
| DiGiacomo, Jean | - Daily Substitute Teacher; effective January 11, 2018 |
| Lang, Holly | - (Change of Records) Recognize as beginning Year 26 of service as of July 1, 2017 (HS, Learning Support) |
| Pennington, Jessica | - Mifflin Park, Long-Term Substitute, Music; effective January 3, 2018 through the end of the 2017-2018 school year (covering Andrea Street's Leave of Absence) |

- Sheidy, Samantha - Substitute Building/Lunch Aide; effective January 3, 2018
- Showalter, Vicky - Substitute Guest Teacher; effective January 15, 2018
- Tagert, Kylee - Cumru, Paraprofessional; effective January 22, 2018 (new position)
- Young, Lauren - High School, Certified School Nurse; effective April 1, 2018;
TPE, Masters +12, Step 6 (replaces Heidi Kuska - resignation)

Brecknock Title I After-School Tutoring Program; January - March, 2018

Berkheimer, Emily	Meshey, Candace
Bilger, Tory	Rudolph, Kim
Charnoff, Betsy	Smith, Karen
Curry, Allison	Trievel, Heather
Keller, Cortney (Sub)	

Cumru Title I After-School Tutoring Program; January - March, 2018

Bolles, Kim	Marley, Charles
Chaknos, Katie (Sub)	O'Connor, Catherine
Gumpert, Emily	Shockey, Kirstin
Hathaway, Jessica (Sub)	Swanson, Kristin
Hoelscher, Ashleigh (Sub)	Swiderski, Kim
Keiffer-Blatt, Gwen	Tilley, Vasso
McKay, Janemarie (Sub)	Wentling, Susan

Mifflin Park Title I After-School Tutoring Program; January - March, 2018

Boyer, Colleen	Modricker, Helen (Sub)
Connelly, Laurie (Sub)	Moyer, Ann (Sub)
DeTurck, Megan	Parker, Kim
Holgate, Jonna	Rhoads, Sarah (Aide)
Lins, Diane (Aide)	Weisman, Jessica (Sub)

MOTION CARRIED. (O'Brien Abstained)

Motion by Friedlander and second by Michalik to Approve the following **Status Changes**

- Duchesne, Sabrina - High School, Food Service - Food Service Worker to Head
Cashier; effective January 2, 2018 (replacing Donna Korch)

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **Leaves of Absence**

- | | |
|----------------|--|
| Drago, Damien | - Family Medical Leave, effective January 2, 2018 - approximately February 28, 2018 (GMIS, Grade 5) |
| Duque, Yamila | - Medical Leave of Absence, effective January 10, 2018- approximately February 22, 2018 (Middle School, Part-time Custodian) |
| Vecchio, Chris | - Family Medical Leave, effective December 19, 2017 - approximately March 19, 2018 (High School, Phys Ed) |

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Tenure Attainment**

- | | |
|-----------------|--|
| Turner, Michael | - TPE to Professional Contract; effective January, 2018 (Middle School, Phys Ed) |
|-----------------|--|

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Volunteers - Co-Curricular**

- | | |
|--------------------|--|
| Wrestling | - Dylan Harr has been removed as a Volunteer for 2017-2018 |
| HS Boys Basketball | - Shawn Overley |

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **In-Service Tuition Reimbursement Requests**

- | | |
|-------------------|--|
| Bernardo, Rebecca | - Slippery Rock University, Course #645: Early Intervention for Young Learners with Special Needs; January 22 - May 12, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Mifflin Park, Learning Support) |
| Hertzog, Nathan | - Wilkes University, Course #5031: Facilitating Online Learning Communities; February 27 - April 23, 2018; 3 credits; tuition \$870; reimbursement \$870 (High School, Social Studies) |
| Martin, Anna | - Kutztown University, Course #506: Literacy Curriculum & Instruction: 4-8; January 22 - May 12, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Middle School, LS) |

Turner, Michael - Wilkes University, Course #5037: Inquiry-Based Learning in the 21st Century; January 2 - March 4, 2018; 3 credits; tuition \$1,416; reimbursement \$1,416 (Middle School, Phys Ed)

Turner, Michael - Wilkes University, Course #5034: Applying Advanced Technology to Support Standards-Based Instruction; January 16 - April 22, 2018; 3 credits; tuition \$1,416; reimbursement \$1,416 (Middle School, Phys Ed)

In-Service Tuition Reimbursement Requests - Masters Plus

Jablonski, Beth - University of Phoenix, Course #506: STEAM Education: Curriculum & Instruction; March 13 - April 6, 2018; 3 credits; tuition \$600; reimbursement \$600 (Cumru, Kindergarten)

Jablonski, Beth - University of Phoenix, Course #522: Technology Integration for Educators; April 17 - May 11, 2018; 3 credits; tuition \$600; no reimbursement (Cumru, Kindergarten)

Killinger, Chris - Kutztown University, Course #599: School Leadership in a Diverse Society; Summer, 2018; 3 credits; tuition \$1,800; reimbursement \$1,800 (High School, Science)

Killinger, Chris - Kutztown University, Course #593: Administrative Internship; Summer, 2018; Fall/Winter 2018-2019; 3 credits; tuition \$1,800; no reimbursement (High School, Science)

In-Service Tuition Reimbursement Requests - Administrators

Hess, Lisa - Nova Southeastern University, Course #8411: Issues in Special Education Administration; January 8 - May 6, 2018; 3 credits; tuition \$3,780 (Director of Teaching & Learning)

Hess, Lisa - Nova Southeastern University, Course #8495: Reflection and Vision for District Leaders; January 8 - May 6, 2018; 3 credits; tuition \$3,780 (Director of Teaching & Learning)

Hess, Lisa

- Nova Southeastern University, Course #8499: Internship
(District Level); January 8 - May 6, 2018; 3 credits; tuition
\$3,780 (Director of Teaching & Learning)

Total: \$20,442

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by Adams to Approve a Request of Kristyna Eagle and Kayla Riccuitti (High School French teachers) to travel with high school students enrolled in **French classes to Montreal and Quebec City**; Tuesday, June 12 - Friday, June 15, 2018, at no cost to the District, as presented

MOTION CARRIED.

Motion by Murray and second by Michalik to Approve **Additional new courses** to be offered in the **2018-2019 High School Program of Studies**, as follows:

- AP Human Geography
- Broadcast & Media Production
- Innovations in Mathematical Applications

MOTION CARRIED.

Motion by Murray and second by Kennedy to Approve a Request for four members of the **High School Yearbook Club to travel with their Advisor, Sarah Dianese, to Penn State University**, University Park, for participation in the PSPA State Competition; Monday, March 26 - Tuesday, March 27, 2018; cost to the District will be one Substitute teacher for one day and the use of one school van, as presented

MOTION CARRIED.

Motion by Murray and second by Adams to Approve a Request of the High School **Girls Lacrosse team and Coaches to Participate in an overnight team bonding experience**; Saturday, March 10 - Sunday, March 11, 2018 in the High School Gym; no cost to the District, as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by O'Brien to Approve the Placement of **Grade 8 Student #809053 into the River Rock Academy** Alternative Education Program, effective January 4, 2018, for the remainder of the 2017-2018 school year; rate is \$153.83/day, as presented

MOTION CARRIED.

Motion by Murray and second by O'Brien to Approve the Placement of **Grade 11 Student #807076 into the River Rock Academy** Alternative Education Program (in lieu of Expulsion), effective January 22, 2018, for the remainder of the 2017-2018 school year; rate is \$153.83/day, as presented

MOTION CARRIED.

TECHNOLOGY

Motion by O'Brien and second by Kennedy to Approve the Purchase of **Skyward Integrated Data Management Software System** at a cost of \$304,304, to be paid from the Capital Reserve Fund and additional yearly operating license fees to be paid from the General Operating Budget

MOTION CARRIED.

Motion by Peterson and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

GM Baseball	High School Gymnasium Saturday, 3/10/18 8:30am - 11:30am Annual Youth Baseball Clinic No Custodian needed - Chris Hole will be responsible for building No Charge
GM Grade 5 GEP Students	GMIS Cafeteria (Gym side) Friday, 1/19/18 5:30pm - 8:30pm Wonder/Fortune Cookie Project No Charge
GM Lacrosse Club	Fields (Brecknock, Transportation, Multi-purpose) February - June, 2018 All dates & times as assigned by Athletic Director Boys & Girls Youth Lacrosse No Charge

GM Music Association	Middle School Cafeteria (and refrigerators) Thursday, 1/02/18 1:30pm to 5:30pm Sandwich Fundraiser Pick-up No Charge
GM Music Association	Middle School Cafeteria, Gymnasium, Hallways (& kitchen for “staging” only - no equipment being used) Saturday, 11/17/18; 6:00am - 4:00pm, and Friday, 11/16/18; 3:00pm - 8:00pm for set-up Holiday Craft Show & Snack Bar Custodial Charges: \$40/hr plus 2 hours for clean-up
GM Swimming & Diving	GMIS Natatorium and Cafeteria Wednesday, 1/17/18 5:45pm - 7:00pm Swim Team Dinner No Charge
Keystone Military Families	Cumru Cafeteria, 1st Floor Hallways and Gymnasium Saturday, 4/29/18 10:00am - 2:00pm Multi-Vendors Fundraiser & Silent Auction No Custodian needed - Debbie Jasinski will be responsible for building No Charge

MOTION CARRIED.

Upon Adjournment of this Meeting, the Board entered into an **Executive Session** for discussion of the Superintendent’s Evaluation.

Motion by Michalik and second by Adams to **Adjourn the Meeting** at 7:58pm



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, February 5, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 8. Absent - Dr. Edward Michalik - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Brian Patton, Director of Technology; Mr. Robert Eckenrode, Director of Operations; Mr. Pat Tulley, Athletic Director; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Mr. Steven Murray, Principal, High School

Others in Attendance - Sharon Patton, Board Recording Secretary; professional staff and citizens.

The Meeting was **Called to Order** at 7:10pm by Mr. James Ulrich, Board President, who announced that the Board held an Executive Session at 6:30pm for discussion of Personnel and Pupil Services matters.

Superintendent's Report - Dr. Gerhard congratulated the Philadelphia Eagles on their first Super Bowl win. He then went on to review our use of snow days this winter and what that will mean for make-up days. He will be sending a communication out to announce that all four of our built-in snow days will be used (February 19, March 29, April 2 and June 1, 2018), as well as Monday, June 4th added onto the end of the school year, for a total of five days, as of this date. He assured that Seniors will still be graduating on Friday, June 1st, regardless of how many additional make-up days we might have. Summer Zone 2018 planning is well underway, the Governor is expected to give his Budget Address on February 6th, and he thanked the Board members and Administrators for attending the recent State of the District event on January 29th.

During review of the Agenda, Voting action was taken on the following item:

FINANCE

Motion by Kennedy and second by Friedlander to Approve the **2018-2019 Preliminary General Fund Budget** in the amount of \$71,139,640, per the attached Resolution to the permanent minutes

MOTION CARRIED.

Motion by Adams and second by Palange to **Adjourn the Meeting** at 7:35pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in black ink.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, February 19, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 7.
Absent - Mrs. Elizabeth Adams, Mrs. Jennifer Murray - 2.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Robert Eckenrode, Director of Operations; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Dr. Richard Kaskey, Principal, Cumru Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School; Mr. Tony Alvarez, Associate Principal, High School

Others in Attendance John Stott, Esq., and James Mancuso, Esq., Board Solicitors; Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:00pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for the discussion of Real Estate Assessments.

Presentation - Students of Mr. Nick Morrissey's High School Social Studies class presented on "Project-Based Learning: Finding Solutions to Everyday Issues."

Motion by Kennedy and second by Peterson to Approve **Minutes of the Meetings** held January 22, 2018 and February 5, 2018, as presented

MOTION CARRIED.

Motion by Michalik and second by Peterson to Approve the **Treasurer's Report** of January 31, 2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by O'Brien to Approve **Bills Paid** (check #10028253-#10028644; #20004385-#20004446; \$2,068,258.18 total, as presented

MOTION CARRIED.

Citizens Requests - Mr. Mark Paul of Shillington addressed the Board to, first of all thank the members for serving the community, and to thank Mr. Donald Kennedy, Treasurer, for his assistance in answering questions via email. Mr. Paul asked the Board, as they work on the Budget for 2018-2019, that they make every attempt possible to avoid a tax increase.

Mr. Andy Pannafino of Mohnton addressed the Board regarding his concerns for school safety and last week's tragic school shooting in Florida. He volunteered that, if the District were to consider forming a committee to include community members, he would be more than willing to serve.

There were no **Communications** received by the Board.

There were no **Right-to-Know Requests** received by Administration.

Reports

Dr. Edward Michalik shared that he attended the Reading Civic Theatre Scholarship Competition and was proud to see two 11th Grade Governor Mifflin students amongst the finalists, with Kayla Grant winning the competition.

Mark Andrus, Student Board Representative, shared that students at the high school are busy with scheduling their classes for next year. Clubs are very active and the winter sports season is wrapping up. Also, the SGA is busy planning this year's MiniTHON.

FINANCE

Motion by Kennedy and second by Michalik to Accept the **Berks County Intermediate Unit's Mandated School District Services Budget for 2018-2019**, as presented

MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by Peterson to Approve the participation of up to six teachers in the **2018 Inside Berks Business Summer Internship** (five-day program co-sponsored by the BCIU and the BBEC), at a cost of \$500 per participant, as presented (*there was one participant for Summer, 2017*)

MOTION CARRIED.

Motion by Friedlander and second by Palange to Approve the following **Retirement**

Strausser, Susan - GMIS, Food Service; effective for the end of the
2017-2018 school year; 14 years of service

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Resignations**

Binasiewicz, Megan - Brecknock, Learning Support; effective January 22, 2018
(decided not to accept the position)

Pinkerton, Patricia - Aquatics Supervisor; effective January 31, 2018

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following for **Employment**

Adams, Erica - High School, Cafeteria Manager; effective January 26,
2018 (replaces Cindy Mohn - resignation)

Black, Heather - High School, Food Service; effective January 29, 2018
(replaces Sabrina Duchesne - status change)

Fazzolari, Margaret - High School, Food Service; effective January 29, 2018
(replaces Crystal Dragan)

Miller, Brenda - Substitute Guest Teacher; effective February 9, 2018

Miner, Brandy - Education Center, Building Operations Secretary;
effective February 26, 2018 (replaces Karyn Feick)

Overley, Kristen - Daily Substitute Teacher; effective February 12, 2018

Printz, Ashley - Mifflin Park, Paraprofessional; effective February 19,
2018 (replaces Jeanne Brower - position moved from
Middle School to Mifflin Park)

Verbeke, Nathaniel - Middle School, Long-Term Substitute, English; effective
January 25, 2018 through the end of the 2017-2018
school year (replaces Kim Barndt - LTS resignation &
covering Glen Martin's Sabbatical Leave)

Employment - Co-Curricular

- | | |
|-------------------|--|
| Brandt, Jaiden | - Assistant Coach, HS Girls Track; effective for the Spring, 2018 season; stipend \$3,454.74 (replaces Mike Thiry) |
| Dupell, Joshua | - Assistant Coach, HS Boys Lacrosse; effective for the Spring, 2018 season; stipend \$3,140.70 (replaces William Richards) |
| Orndorff, Brandon | - Assistant Coach, HS Boys Track; effective for the Spring, 2018 season; stipend \$3,140.70 (replaces Nick Morrissey) |
| Spilde, Ilze | - Assistant Coach, HS Girls Lacrosse; effective for the Spring, 2018 season; stipend \$3,140.70 (replaces Trisha Master) |

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Status Changes**

- | | |
|-----------------|--|
| Hoffman, Ted | - High School, Paraprofessional to GMIS, Paraprofessional; effective February 2, 2018 (due to increased needs at GMIS; HS position not being replaced) |
| Klein, Bill | - High School, 2nd Shift Custodian to Substitute Custodian; effective February 15, 2018 |
| Snyder, Brandon | - Maintenance (Summer Hire) to GMIS, Part-time Custodian; effective February 12, 2018 (replaces Jay Wall) |

Status Changes - Co-Curricular

- | | |
|----------------|--|
| Conner, Andrea | - Assistant Coach, JH Softball to Assistant Coach, HS Softball; effective for the Spring, 2018 season; stipend \$3,454.74 (replaces Dave Conner) |
| Crider, Cory | - Assistant Coach, JH Boys Track to Assistant Coach, HS Track; effective for the Spring, 2018 season; stipend \$3,925.84 (replaces Corey Winson) |

Ressler, John - Head Coach, JH Softball to Assistant Coach, SH Softball; effective for the Spring, 2018 season; stipend \$4,082.87 (replaces Paul Gensemer, Jr)

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **In-Service Tuition Reimbursement Requests**

Reber, Johanna - Wilkes University, Course #513: Inquiry-Based Learning: March 5 - April 22, 2018; 3 credits; tuition \$1,416; reimbursement \$1,416 (GMIS, Grade 6)

In-Service Tuition Reimbursement Requests - Masters Plus

Jack, Jan - University of Phoenix, Course #513: Early Childhood Growth & Development; January 30 - March 13, 2018; 3 credits; tuition \$525; reimbursement \$525 (High School, FCS)

In-Service Tuition Reimbursement Requests - Administrators

Kaskey, Richard - Kutztown University, Course #506: Literacy Curriculum and Instruction: Grades 4-8; January 25 - April 19, 2018; 3 credits; tuition \$1,500 (Principal, Cumru Elementary)

Total: \$3,441

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by O'Brien and second by Kennedy to Approve the **Calendar for the 2018-2019 school year**, as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by O'Brien and second by Michalik to Approve a **Settlement Agreement for Grade 12 Student #800594**, as presented

MOTION CARRIED.

Motion by O'Brien and second by Friedlander to Approve the following Agenda items:

- Request of **Brooke Graham to complete her Senior year** at Governor Mifflin, per Policy #202
- Placement of **Student #803662 into the Buxmont Academy's Alternative Education Program** for the remainder of the 2017-2018 school year (in lieu of Expulsion); rate is \$129.87/day; with readmission to the high school for 2018-2019, pending compliance of conditions noted, as presented
- Placement of **Student #807546 into GM Gold** for the remainder of the 2017-2018 school year (in lieu of Expulsion), with readmission to the high school for 2018-2019, pending compliance of conditions noted, as presented
- Placement of **Student #809067 into the River Rock Academy Alternative Education Program**, effective February 19, 2018 for a term of one full calendar year (in lieu of Expulsion); rate is \$153.83/day; with readmission to the high school, pending compliance of conditions noted, as presented
- Agreement with **Opportunities School to provide Special Education services for Student #809296**, effective February 15, 2018 through the end of the 2017-2018 school year; rate is \$175/day, as presented

MOTION CARRIED.

PROPERTY

Motion by Peterson and second by Kennedy to Approve an Agreement with **SchraderGroup Architecture, LLC**, Philadelphia, PA, to conduct a Capacity Analysis and develop Master Plan Options (**Task #2 and Task #3 of Agreement**), at a fee of \$16,640

MOTION CARRIED.

Motion by Peterson and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

All American Wrestling Camp	High School Auxiliary Gymnasium
	Mon-Thurs, 7/16-7/19/18
	8:00am - 12:00 noon
	Wrestling Camp
	Rental: \$10/hr

Doug Metcalfe

Middle School LGI Room

Thurs, 2/15/18

6:00pm - 8:00pm

Volunteer Training

Rental: \$30/hr

GMHS PAC/PTO

(Baccalaureate Committee)

High School Auditorium & Cafeteria

Thurs, 5/31/18

3:00pm - 10:00pm (event is 7:00pm)

Baccalaureate

No Charge

GM Lacrosse Club

Brecknock Gymnasium

Mon-Fri, 3/01/18 - 3/23/18

6:00pm - 9:00pm

Youth Lacrosse

No Charge

GM Middle School PAC
(Parent Advisory Council)

Middle School Hallways

Saturday, 3/10/18

7:00am - 2:00pm

Used Sports Equipment Yard Sale

No Custodian needed (Sheri Klahr will be responsible
for building)

No Charge

GM Music Association

Middle School Cafeteria and Restrooms

Saturday, 3/10/18

9:00am - 6:00pm

GMMA Mattress Sale Fundraiser

No Custodian needed (Josh Davenport will be responsible
for building)

No Charge

GM Music Association

High School Auditorium, Cafeteria, Band Room, Choral
Room, Restrooms & Classrooms

GMMA Night of Jazz event

Date Change from Saturday, April 14 to Friday, April 27, 2018

Custodian Charges - None (Custodians are on duty Fridays)

GM Parents Aquatic Club

GMIS Cafeteria

Tues, 3//06/18 (previously approved for 2/25/18)

6:30pm - 8:30pm

Age Group Swim/Dive Team Party

No Charge

Mifflin Area Girls Softball
Association (MAGSA)

Mifflin Park Cafeteria

Monday, 3/05/18

6:00pm - 8:30pm

Coaches' Meeting

No Charge

Mifflin Area Girls Softball
Association (MAGSA)

Cumru Cafeteria

Thursday, 3/08/18

6:00pm - 8:30pm

Parents' Meeting

No Charge

Overbrook Homeowners
Association

Cumru Cafeteria

Tuesday, 4/03/18

6:45pm - 8:00pm

Annual Meeting for Homeowners

No Charge

Shillington Lions Club
Foundation

GMIS Parking Lot and Restrooms

Saturdays, 5/10, 6/02, 9/08 and 10/06/18

Rain dates: 5/19, 6/23, 9/15 and 10/13/18

5:00am - 1:00pm

Flea Markets

Custodial Charges: \$40/hour - hours TBD

MOTION CARRIED.

Motion by Michalik and second by Peterson to **Adjourn the Meeting** at 7:40pm



Sharon L. Patton

Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT

Monday, March 5, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs.. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 8. Absent - Dr. Edward Michalik - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Pat Tulley, Athletic Director; Dr. Richard Kaskey, Principal, Cumru Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School.

Others in Attendance - Sharon Patton, Board Recording Secretary; Marlin Thomas and Mark Andrus, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:06pm by Mr. James Ulrich, Board President, who announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Superintendent's Report - Dr. Gerhard shared that the District's Facebook Page has been very active in the past few weeks, celebrating lots of exciting student news and events such as the Pops Concert and the wrapping up of the Winter Sports season. He also shared that this past weekend, a bus of 40 teachers volunteered their time for travel to a training conference. 30 of those 40 teachers were from Governor Mifflin. Dr. Gerhard also announced that the date for the Budget Town Hall Meeting has been changed from April 23 to April 30.

CURRICULUM/INSTRUCTION

Discussion Items

- Mr. Bill McKay discussed the proposed conversion of Elementary report cards from Quarters to Trimesters for Grades 2-6. (Kindergarten and Grade 1 already use the Trimester frequency).

- Mr. McKay also shared that, at the March 19th Voting meeting, the Elementary ELA Selection Committee will give the Board a presentation on the Calkins Units of Study for Reading resource for the K-6 English Language Arts program. The Board will then be asked to Adopt this resource for use in the District.

Motion by Peterson and second by Adams to **Adjourn the Meeting** at 7:25pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in black ink. The signature is fluid and elegant, with a horizontal line drawn underneath it.

Sharon L. Patton
Board Recording Secretary

Note: While no Voting Activity transpired at this meeting, Minutes have been prepared to formally document that an Executive Session took place.

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, March 19, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Dawn Palange, Mrs. Lisa Peterson - 7. Absent - Dr. Edward Michalik, Mr. James Ulrich - 2.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mr. Brian Patton, Director of Technology; Mr. John Yount, Director of Safe Schools; Mr. Robert Eckenrode, Director of Operations; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Dr. Richard Kaskey, Principal, Cumru Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School.

Others in Attendance - James Mancuso, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:04pm by Mrs. Lisa Peterson, Board Vice President, followed by the Pledge of Allegiance and Roll Call. Mrs. Peterson then announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel and Pupil Services matters.

Presentation - Reading Workshop Resources.....Elementary ELA Selection Committee

Motion by O'Brien and second by Kennedy to Approve **Minutes of the Meetings** held February 19, 2018 and March 5, 2018, as presented

MOTION CARRIED.

Motion by O'Brien and second by Adams to Approve **Treasurer's Report** of February 28, 2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by Friedlander to Approve **Bills Paid** (check #10028645- #10028945; #20004447-#20004496; #80000048- #80000050; \$2,018,472.66 total, as presented

MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

The Board acknowledged receipt of the following **Communication**:

* Mrs. Ruth Butler, Shillington - School Safety Meeting held February 22, 2018

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**

*Jarrod Emes - School Resource Officer information

*Thomas Brown - copier lease agreements

*Tri-State Office - mail machine lease information

Reports

Board Members - Mrs. Betsy Adams shared that the BCTC JOC would be holding a meeting this Wednesday. Mrs. Caryn Friedlander, who attended the past BCTC JOC meeting, said she was very impressed with a tour of the electrical trade department at the Career Center.

Superintendent's Report - Dr. Gerhard announced a date change for the upcoming Budget Town Hall meeting, from April 23rd to April 30th and noted that the location will be the GMIS Cafeteria. He also announced the Governor Mifflin Education Foundation's upcoming "Night Out" event at Ledgerock Golf Club, on April 26th. The event is open to the public and tickets are \$50/person.

Student Representative Reports - Mark Andrus reported on the end of Quarter 3. A number of high school athletes have won state titles in winter sports and the Spring season has begun. The Spring Swing production of "Into the Woods" is scheduled for next weekend - March 23, 24 and 25 and the SGA is busy preparing for the MiniTHON on April 10th. Last week, a number of students participated in a national walk-out, to take a stand against gun violence.

FINANCE

Motion by Kennedy and second by Friedlander to Approve **Budget Transfers** for 2017-2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by Adams to Accept the **Berks Career & Technology Center's Proposed Operating Budget** for 2018-2019, as presented

MOTION CARRIED.

Motion by Kennedy and second by Adams to Approve an **Agreement with GH Harris** to collect delinquent district obligations (food service, activity fee, lost books, Chromebook repairs, etc), as presented

MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by O'Brien to Approve the following **Retirements:**

Biehl, Ralph - Middle School, Math; effective for the end of the 2017-2018 school year; 35 years of service

Curtis, Fred - GMIS, Custodian; effective July 28, 2018; 29.5 years of service

Longenberger, Donna - Mifflin Park, Grade 4; effective for the end of the 2017-2018 school year; 30 years of service

Panagacos, Nancy - High School, Science; effective for the end of the 2017-2018 school year; 21 years of service

Redcay, Sharon - Middle School, Phys Ed; effective for the end of the 2017-2018 school year; 23 years of service

Stouffer, Gerri - Mifflin Park, Grade 1; effective for the end of the 2017-2018 school year; 40 years of service

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Resignations:**

Adams, Erica - High School, Cafeteria Manager; effective February 16, 2018

Fazzolari, Margaret - High School, Food Service; effective February 15, 2018

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following for **Employment:**

Basehoar, Debra - Daily Substitute Teacher; effective February 16, 2018

Chila, Robert	- High School, 2nd Shift Custodian; effective March 5, 2018 (replacing William Klein)
Gregro, Nora	- Substitute Guest Teacher; effective March 5, 2018
Maniaci, Tim	- Substitute Guest Teacher; effective March 16, 2018
Moon, Jo	- Daily Substitute Teacher; effective March 6, 2018 (returning - was previously employed in this capacity)
Roman, Vicki	- Translating Services (in addition to her existing Aide position); effective February 18, 2018
Sauder, Daniel	- Substitute Guest Teacher; effective February 26, 2018
Zale, Ann	- Substitute Aide; effective March 1, 2018

Employment - Co-Curricular

Addis, Jr., Robert	- Assistant Coach, JH Softball; effective for the Spring, 2018 season; stipend \$2,093.71 (replaces Andrea Conner)
Grim, Jeremy	- Head Coach, JH Softball (7th Grade); effective for the Spring, 2018 season; stipend \$2,791.71 (replaces Josh Mountz)
Mugar, Ian	- Assistant Coach, JH Baseball; effective for the Spring, 2018 season; stipend \$600 (replaces Daniel McShane)
Turner, Michael	- Assistant Coach, JH Boys Track; effective for the Spring, 2018 season; stipend \$2,355.50 (replaces Cory Crider)
Williams, Michael	- Head Coach, JH Softball (8th Grade); effective for the Spring, 2018 season; stipend \$2,791.71 (replaces John Ressler)

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Status Changes:**

- | | |
|-------------------|--|
| Dragan, Crystal | - High School, Food Service - change in position; hours increased from 4 to 5.75 hours per day (replacing Christine Hummel) |
| Duchesne, Sabrina | - High School, Food Service - Head Cashier to Food Service Worker; effective February 16, 2018 (returned to original position) |
| Hague, Sherri | - High School, Food Service - from Food Service Worker to Cook; effective March 2, 2018 (replacing Ann Lutz) |
| Hummel, Christine | - High School, Food Service - from Food Service Worker to Head Cashier; effective March 2, 2018 (replacing Sabrina Duchesne); then Head Cashier to Assistant Cook; effective March 19, 2018 (replacing Sherri Hague) |
| Kulp, Isaac | - Daily Substitute Teacher to High School, Long-Term Substitute, English; effective February 22, 2018 (covering for Kim Harnish - Medical Leave) |
| Lutz, Ann | - High School, Food Service (Cook) to High School, Cafeteria Manager; effective February 15, 2018 (replaces Erica Adams) |
| Stoltz, Timothy | - Daily Substitute Teacher to GMIS, Hourly Teacher; effective April 18, 2018 (needed to support enrollment) |
| Unrath, Lisa | - Daily Substitute Teacher to GMIS, Hourly Teacher; effective March 12, 2018 (needed to support enrollment) |

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Leaves of Absence**

- | | |
|----------------|--|
| Harnish, Kim | - Family Medical Leave; effective March 1 - June 30, 2018 (High School, English) |
| Holgate, Steve | - Medical Leave; effective February 21 - March 5, 2018 (GMIS, Music) |

- | | |
|------------------|--|
| Lessig, Wade | - Medical Leave; effective March 19 - June 29, 2018 (High School, Head Custodian) |
| Reber, Christina | - Family Medical Leave; effective March 5 - 26, 2018 (Brecknock, Grade 4) |
| Sandloop, Karen | - Medical Leave; effective February 26 - March 13, 2018 (GMIS, RtII Specialist) |
| Wolfer, Ciarrah | - Family Medical Leave; effective April 16 - June 30, 2018 (High School, Paraprofessional) |

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **Volunteers - Spring Co-Curricular:**

- | | |
|--------------------|--|
| HS Baseball | - Scott Emerich, Matt Doyle, Chris Klusewitz, Joel Paige |
| HS Softball | - James Ulrich |
| JH Baseball | - Brian Kupp, Danny McShane |
| HS Track | - Tom Johnson, Jeff Snook, Nancy Mooney |
| HS Boys Volleyball | - Jimmy O'Leary, Ryan Stubler |

MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve the following **In-Service Tuition Reimbursement Requests:**

- | | |
|----------------|---|
| Crider, Cory | - Alvernia University, Course #578: Culture & Life Experiences of English Language Learners; March 12 - May 3, 2018; 3 credits; tuition \$2,265; no reimbursement (GMIS, Grade 5) |
| Massi, Arianna | - Wilkes University, Course #502: Project-Based Learning; April 30 - June 17, 2018; 3 credits; tuition \$1,416; reimbursement \$1,416 (HS, Special Ed) |
| Price, Andrew | - University of Scranton, Course #536: School Finance; Spring, 2018; 3 credits; tuition \$1,560; reimbursement \$1,560 (High School, Tech Ed) |

Renninger, Amanda - West Chester University, Course #514: Reading in the Content Areas; July 2 - August 4, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, LS)

Renninger, Amanda - West Chester University, Course #569: Teaching English Language Learners PK-12; August 27 - December 15, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, LS)

Steffy, Melanie - Wilkes University, Course #504: Digital Storytelling; March 5 - April 22, 2018; 3 credits; tuition \$1,416; reimbursement \$1,416 (GMIS, Grade 6)

In-Service Tuition Reimbursement Requests - Masters Plus

Babczak, Lindsey - Kutztown University, Course #526: Data-Driven Decision-Making; May 30 - June 28, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 2)

Babczak, Lindsey - Kutztown University, Course #599: School Leader Diverse Society; May 30 - June 28, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 2)

Babczak, Lindsey - Kutztown University, Course #541: Supervision & Finance; July 9 - August 9, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 2)

Connelly, Laurie - Wilkes University, Course #555: Classroom Management; Orchestrating a Community of Learners; June 12 - August 6, 2018; 3 credits; tuition \$870; reimbursement \$870 (Mifflin Park, Kindergarten)

Fischer, Karen - University of Phoenix, Course #526: Overview of Adolescent Psychology; March 13 - April 9, 2018; 3 credits; tuition \$525; no reimbursement (Middle School, Nurse)

Kurtz, Jennifer - University of Phoenix, Course #537: Math Instruction For Special Education; May 22 - June 19, 2018; 3 credits; tuition \$525; no reimbursement (GMIS, LS)

Kurtz, Jennifer - University of Phoenix, Course #505: Children's Literature; June 5 - July 3, 2018; 3 credits; tuition \$525; no reimbursement (GMIS, LS)

In-Service Tuition Reimbursement Requests - Administrators

Patton, Brian -CoSN (Consortium for School Networking); Certified Education Technology Leader (CETL) Certification Program; Spring, 2018; tuition/exam \$1,398 (Director of Technology)

Total: \$11,790

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by O'Brien to Approve a Request of the **High School's TSA Team to participate in the Pennsylvania TSA (Technology Student Association) State Conference/Competition** in Seven Springs, PA; Wednesday, April 18 - Friday, April 20, 2018; cost to the District is two Substitute teachers for three days and the use of two school vans, as presented

MOTION CARRIED.

Motion by Murray and second by O'Brien to Approve the following **Reading Workshop resources and Curriculum materials for the K-6 English Language Arts program:**

- Reading Workshop (Teacher Manuals & Materials)
Calkins Reading Units of Study K-6; Cost \$27,978
- Guided Reading (Leveled Student Books, Authentic Literature - not Textbooks)
Scholastic Leveled Book Rooms; Cost \$119,051
- Assessments (individual assessments that identify student Reading levels)
Fountas and Pinnell Benchmark Assessments; Cost \$42,068

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by Kennedy to Approve the following seven Agenda items:

- Request for **Max Flick of Germany to shadow as a Grade 10 student at the High School** for four weeks (March 21 - April 16, 2018) through the Friendship Connection program; Host Family - Michael & Jane Marie Clipman, 8 Weston Drive, Mohnton
- Request for **Yuri Sekine of Japan to shadow as a Grade 7 student** for 9 school days (March 26 - April 6, 2018); Host - Kimberly Linn, 2 Eagle Court, Reading
- Renewal of **Referral Agreement with Concern**, Fleetwood, PA, ensuring the coordination of services for the two-year period covering March 1, 2018 through February 28, 2020, as presented
- Requests of Aisha Njie, Haddy Tambadou, Gabriella Antonetty and Akira Kisset Bueno Morillo to **complete their Senior year** at Governor Mifflin, as per Policy #202
- Agreement with New Story School (Perkiomen Avenue location) to provide Special Education services for Student #809387 through the end of the 2017-2018 school year; rate is \$299/day, as presented
- **Agreement with New Story School** (Perkiomen Avenue location) to provide Special Education services for Student #809134 through the end of the 2017-2018 school year; rate is \$299/day, as presented
- **Placement of Student #803736 into the GM Gold Program** for the remainder of the 2017-2018 school year (in lieu of Expulsion), with re-admission to the High School for 2018-2019, pending compliance of conditions noted, as presented

MOTION CARRIED.

ATHLETIC/CO-CURRICULAR

Motion by Adams and second by Palange to Approve a **Renewal Agreement with Stephen Soffer, MD, Berkshire Orthopedics**, Wyomissing, PA, to provide Sports Medicine Physician Services for the 2018-2019 and 2019-2020 school years, at a cost of \$2,750 per school year (no increase), as presented

MOTION CARRIED.

Motion by Kennedy and second by Palange to Approve the following **BUILDINGS & GROUNDS USE REQUESTS:**

GM Football Team	High School Cafeteria, Hallways & Kitchen Sat., 12/08/18 6:40am - 4:00pm Craft and Vendor Show (Ann Lutz & Kim Metcalf will be responsible for bldg - no Custodian needed) No Charge
GM's Mifflin Park & Intermediate Schools	GMIS Gymnasium, Patio, Amphitheater and Grounds between Mifflin Park and GMIS Fri., 3/23/18 5:30pm - 7:30pm One School, One Book Culminating Event No Charge
GM Spring Swing	High School Auditorium, Gymnasium & Cafeteria Fri-Sat., 3/23/18 - 3/24/18 10:30pm Friday to 1:00am Saturday Spring Swing Cast Party No Charge
GM Wrestling Club (Elem)	High School Auxiliary Gym Lobby Tues & Wed, 10/2 & 10/3/18 5:45pm - 8:30pm Elementary Wrestling Sign-ups No Charge
GM Wrestling Club (Elem)	High School Cafeteria Thurs, 11/8/18 6:30pm - 8:00pm Elementary Wrestling Orientation No Charge

GM Wrestling Club (Elem)	High School Main & Auxiliary Gymnasiums Fri, 12/7/18; 6:30pm - 10:00pm Sat, 12/8/18; 6:00am - 6:00pm Elementary Wrestling Tournament Saturday Custodial Charges: \$40/hr
GM Wrestling Club (Elem)	High School Wrestling Room Mondays & Wednesdays, Sept 2018 - March 2019 5:45pm - 7:30pm Elementary Wrestling No Charge
GM Wrestling Club (Elem)	High School Wrestling Room & Aux Gym Tuesdays 7 Thursdays, Nov 2018 - March 2019 5:45pm - 7:30pm Elementary Wrestling No Charge
GM Wrestling Club (Elem)	High School Main Gymnasium Fridays, 1/4, 1/11, 1/18, 1/25, 2/1, 2/8 and 2/15/19 5:30pm - 9:30pm Elementary Wrestling Matches No Charge
Mifflin Broncos	Mifflin Park Gymnasium Sat, 5/12/18 7:00am - 12 noon Youth Cheerleading Tryouts (Steve Murray will be responsible for bldg - no Custodian needed)
Mifflin Park Elementary & Intermediate School	Mifflin Park Gymnasium Friday, 3/23/18 4:00pm - 9:00pm Title I Family Night No Charge

Mifflin Stingers

High School Gymnasium
Saturday, 4/21/18
1:00pm - 6:00pm
3 on 3 Basketball Tournament
Rental: \$10/hr; Custodial: TBD

School Nutrition Association
of Pennsylvania (SNAPA)

GMIS Cafeteria/Kitchen
Mon, 4/9/18
5:00pm - 9:00pm
SNAPA Meeting
(Jenelle Himmelreich will be responsible
for Kitchen)
No Charge

MOTION CARRIED.

Motion by Kennedy and second by O'Brien to **Adjourn the Meeting** at 8:06pm.



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, April 2, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 8. Absent - Dr. Michele O'Brien - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Robert Eckenrode, Director of Operations; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. Brian Patton, Director of Technology; Mr. Pat Tulley, Athletic Director; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mr. Kevin Hohl, Principal, Middle School; Mr. Steven Murray, Principal, High School; Mr. Tony Alvarez, Associate Principal, High School; Dr. Kristine Rosenberger, Associate Principal, High School.

Others in Attendance - Sharon Patton, Board Recording Secretary; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:04pm by Mr. James Ulrich, Board President, who announced that the Board held an Executive Session at 6:30pm for discussion of Personnel matters.

Superintendent's Report - Dr. Gerhard called for congratulations to Board Member Jennifer Murray, who successfully defended her dissertation to obtain her Doctorate in Education.

Presentations

Eagle Scout Project - Andrew Reilly was given the "green thumb" of approval from the Board to proceed with his project, which entails adding a flower garden area at Cumru Elementary, to be completed this Spring.

GMIS Garden/Wildlife Area project - Sara Eastman and her GEP students were given the "thumbs up" from the Board to proceed with creating a garden/wildlife area outside their classroom at GMIS.

Mifflin Park Rooftop Garden project - Mark Engle and his GEP students presented their plans for a rooftop garden project at Mifflin Park Elementary. Mr. Rob Eckenrode, Director of Operations, will need to secure pricing details for replacement of safety fencing on the rooftop, to bring it up to code, before the Board can authorize for the project to move forward.

FINANCE

Mrs. Jenelle Himmelreich, Food Service Director, shared information with the Board on the PDE Summer Food Service Program, which the District plans to operate from the Cumru Elementary building during the Summer of 2018. PDE will reimburse the District at a rate of \$3.92 for each meal served; the Cumru location qualified since that particular building has a current Free & Reduced Lunch level of 52%. Mrs. Himmelreich also mentioned that the District's Extended School Year program will be held in the Cumru building during the month of July, so those students will receive the free lunch meal.

Motion by Michalik and second by Peterson to Approve Governor Mifflin's participation in **PDE's Summer Food Service Program**, to be run from the Cumru Elementary building, June 11 through August 24, 2018, Monday through Friday, from 11am to 1pm. Children ages 18 and younger are eligible to receive a free meal

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Mr. Steven Murray, High School Principal, shared with the Board his plan for the **Keystone Exam two-hour delay schedule**, as was done last year. The Board gave authorization accordingly.

Tony Alvarez and Kristine Rosenberger gave a presentation to the Board on the **Student-Centered Learning Experience**, to be piloted for interested 10th grade students in 2018-2019.

Motion by Murray and second by Michalik to Approve the **Year-End Revised Calendar for the 2017-2018 school year**, as presented

Note - Administration recommended to the Board that the October 9th In-Service day now be recorded as an Act 80 day, so that it counts as a day for students. Application for the change will be made to PDE accordingly. The Board also authorized for the January 15th In-Service day to be converted to an Act 80 day, should it be needed to cover yet another snow day. Graduation for Seniors remains at Friday, June 1; last day of school for students K-11 remains at Friday, June 8. Teachers will be short by one day, which will be made up as a Flex In-Service over the summer.

MOTION CARRIED.

Executive Session - Mr. Ulrich announced that, upon Adjournment of the Meeting, the Board would return to Executive Session for continued discussion of Personnel matters.

Motion by Michalik and second by Kennedy to **Adjourn the Meeting** at 8:44pm.

A handwritten signature in black ink, reading "Sharon L. Patton", written over a horizontal line.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, April 16, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Edward Michalik, Mrs. Jennifer Murray, Dr. Michele O'Brien, Mrs. Lisa Peterson, Mr. James Ulrich - 8. Absent - Mrs. Dawn Palange - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mrs. Lisa Hess, Director of Teaching & Learning; Mr. Pat Tulley, Athletic Director; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Mr. Tony Alvarez, Associate Principal, High School

Others in Attendance - John Stott, Esq., and James Mancuso, Esq., Board Solicitors; Sharon Patton, Board Recording Secretary; Marlin Thomas and Mark Andrus, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:10pm by Mr. James Ulrich, Board President, followed by the **Pledge of Allegiance and Roll Call**. Mr. Ulrich announced that the Board held an **Executive Session** at 6:30pm for discussion of Personnel matters.

Motion by Michalik and second by Peterson to Approve **Minutes of the Meetings** held March 19, 2018 and April 2, 2018, as presented
MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve **Treasurer's Report** of March 31, 2018, as presented
MOTION CARRIED.

Motion by Friedlander and second by O'Brien to Approve **Bills Paid** (check #10028946-#10029259; #20004497-#20004543; \$1,754,299.22 total), as presented
MOTION CARRIED.

There were no **Citizens Requests** to Address the Board.

The Board acknowledged receipt of the following **Communication**:

- **Dr. Edward Michalik - Notice of Resignation**

The Board acknowledged Administration's receipt of the following **Right-to-Know Request**:

- SmartProcure - listing of all Purchase Orders from December 22, 2017 to current date of April 4, 2018

Superintendent's Report - Dr. Gerhard asked everyone to join him in Congratulating Lisa Peterson on the attainment of her Doctorate degree. Congratulations also went out to Melissa Fullerton, Director of Communications & Community Relations for her department's two State awards - one for the District newsletter and one for the "Five Words or Less" video. Dr. Gerhard reported on PSSA's being underway and also shared that several Governor Mifflin families suffered tragedy through a house fire this past week. Efforts are underway to help them through gift cards, cash and fund-raising events. Dr. Gerhard thanked Dr. Ed Michalik for his dedicated service as a Board Member and noted that he is a true community servant. Although this is Dr. Michalik's last Board meeting, he said he knows that Dr. Michalik will stay very much involved and we will miss him greatly.

Student Representative Reports - **Mark Andrus** reported on a very successful 12-hour MiniTHON event held at GMIS, with over 400 students participating to raise funds for the FOur Diamonds, benefiting children with cancer. Fundraising efforts, spearheaded by the SGA and Mustang Mile, to assist the GM families affected by fire this past week. The 37 students (including Mark) who went on the Spring, 2018 European trip have returned very excited to have experienced in person what has been taught in the classroom. Spring sports are in full swing and tickets are currently on sale for Prom. Students are getting ready for AP Exams and Keystone Exams. **Marlin Thomas** also spoke of the students in AP courses being busy preparing for exams. The Pops Concert was a big success, as was this year's Spring Swing production of, "Into the Woods." Seniors are busy finalizing college choices. Marlin also requested an opportunity for the graduating class to voice their praises, concerns and opinions as they leave Governor Mifflin - an event that would be similar to an exit interview. Dr. Gerhard said he could speak with Principal, Mr. Steven Murray, about options to make this happen.

BOARD BUSINESS

Motion by Adams and second by Michalik to **Accept the Resignation of Board Member Dr. Edward Michalik**, to be effective April 30, 2018, as presented
MOTION CARRIED.

FINANCE

Mrs. Diane Richards, Chief Financial Officer, briefed the Board on the current status of the 2018-2019 Budget and said more details would be forthcoming.

Motion by Kennedy and second by Peterson to Approve **Budget Transfers** for 2017-2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by O'Brien to Approve the **purchase of a time clock system from School Technology Associates, Inc.**, to work in conjunction with the new Skyward finance/accounting system; cost of \$45,270.60, to be paid from the District's Capital Reserve Fund, as presented

MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by O'Brien to Approve a request of **Mrs. Laurie Connelly (Mifflin Park, Kindergarten)** to take a **Sabbatical Leave of Absence** for Professional Development for the first semester of the 2018-2019 school year

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **Retirements**

- | | |
|-----------------|---|
| Gattone, Jill | - Mifflin Park, Paraprofessional; effective for the end of the 2017-2018 school year; 18 years of service |
| Hill, Marcia | - Brecknock, Grade 1; effective for the end of the 2017-2018 school year; 23 years of service |
| Koch, Cindy | - Mifflin Park, Librarian; effective for the end of the 2017-2018 school year; 22 years of service |
| Williams, Craig | - Intermediate School, Head Custodian; effective July 20, 2018; 15 years of service |

MOTION CARRIED.

Motion by Friedlander and second by Peterson Approve the following **Resignations**

- | | |
|-----------------|--|
| Broskey, Katie- | - High School, Business Ed; effective June 30, 2018
<i>(not returning from Child-Rearing Leave)</i> |
|-----------------|--|

Doleniak, Stephanie - GMIS; 2nd Shift Custodian; effective April 4, 2018

Duque, Yamila - Middle School, 2nd Shift Custodian; effective May 31, 2018

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following for **Employment**

Dodge, Ceilia - High School, Food Service; effective April 9, 2018
(replacing Kelly Braun)

Moore, April - Daily Substitute Teacher; effective April 9, 2018

Reitnauer, Samantha - High School, Food Service; effective April 16, 2018
(replacing Margaret Fazzolari)

Salamo, Lisa - Substitute Nurse/Substitute Paraprofessional; effective
April 9, 2018

Smith, Erin - Daily Substitute Teacher; effective April 9, 2018

Title I Family Literacy Night

Mifflin Park Elementary; March 23, 2018

Mark Engle, Carol Higgins, Jonna Holgate, Kathleen Jacobs & Stephanie Tackack

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **Status Change**

Dziamba, Barb - Middle School, Food Service (Head Cashier) to High
School, Food Service (Head Cashier); effective April
13, 2018 (replacing Sabrina Duchesne)

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **Leaves of Absence**

Miller, Tracey - Intermittent Medical Leave of Absence; effective March
15 through approximately June 30, 2018 (High School,
Special Education)

Schlouch, Chris - Medical Leave of Absence; effective April 26 through
approximately May 15, 2018 (Maintenance)

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **Volunteers - Co-Curricular**

JV Softball - Andrea Matos; Megan Matos

MOTION CARRIED.

Motion by Friedlander and second by Michalik to Approve the following **In-Service Tuition Reimbursement Requests**

Berkheimer, Emily - Kutztown University, Course #579: Practicum in Literacy Instruction; June 18 - July 26, 2018; 6 credits; tuition \$3,000; reimbursement \$3,000 (Brecknock, Grade 1)

Berkheimer, Emily - Kutztown University, Course #514: Standards-Aligned Instruction for Students with Disabilities in Inclusive Classrooms; July 9 - August 9, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 1)

Massi, Arianna - Kutztown University, Course E#585: Digital Portfolio; August 27 - December 15, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (High School, Special Education)

Werley, Sabrina - Slippery Rock University, Course #641: Applied Behavior Analysis/Single Subject Experimental Design; June 4-29, 2018; 3 credits; tuition \$936; reimbursement \$936 (Cumru, Learning Support)

In-Service Tuition Reimbursement Requests - Masters Plus

Sandloop, Karen - Millersville University, Course #629: Literacy Institute - Authentic Approaches to Teaching Writing, K-8; June 25 - 29, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (GMIS, RtII Specialist)

In-Service Tuition Reimbursement Requests - Administrators

Davenport, Coleen - Immaculata University, Course #734: Dissertation Research Seminar; May 22 - August 14, 2018; 3 credits; tuition \$2,865 (Middle School, Associate Principal)

Total: \$11,301

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by Adams to Approve a request for members of the **High School Music Department** (Band, Orchestra, Governors & First Ladies, New Arrangement and Ambassadors) **to travel to Walt Disney World** in Lake Buena Vista, Florida; Thursday, March 7, 2019 through Monday, March 11, 2019; approximately 100-150 students will participate in performances and learning workshops; cost to the district is three+ Substitute teachers for three days and bus transportation to and from the airport, as presented

MOTION CARRIED.

Motion by Murray and second by O'Brien to Accept a **Ready. Set. Read! Summer Learning Grant** from the United Way of Berks County, in the amount of \$5,000; this grant will be utilized to support the "Kindergarten Countdown" summer learning opportunity for those students that were on our waiting list for the Pre-K Counts program

MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by O'Brien to Approve the following four Agenda items jointly:

- A Renewal Agreement with **Berks Deaf & Hard of Hearing Services**, to provide interpreting services for the 2018-2019 school year; rate is \$50/hour during school hours (increase of \$1/hour), as presented
- An Agreement with **Devereux's Brandywine Day School** to provide Special Education services for Student #807141 through the end of the 2017-2018 school year; rate is \$223/day, plus \$40/hour for 1:1 Aide Services, as presented
- An Agreement with **New Story School** (Perkiomen Avenue location) to provide Special Education services for Student #809133 through the end of the 2017-2018 school year; rate is \$299/day, as presented
- The **Placement of Student #808706 into the River Rock Academy** Alternative Education Program for the remainder of the 2017-2018 school year (in lieu of Expulsion), with admission to the High School for 2018-2019, pending compliance of conditions noted, as presented

MOTION CARRIED.

Motion by Peterson and second by Kennedy to Approve the following **BUILDINGS & GROUNDS USE REQUEST**

GM High School Basketball

High School Main & Auxiliary Gymnasiums

Mon-Fri., 6/11/18 - 7/27/18

5:00pm - 9:30pm

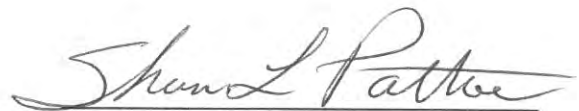
Summer League Basketball

No Charge

MOTION CARRIED.

Upon Adjournment of this Meeting, the Board entered into another **Executive Session** for discussion of a Personnel matter.

Motion by Michalik and second by Peterson to **Adjourn the Meeting** at 7:35pm.



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT

Monday, May 7, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Mrs. Dawn Palange, Mrs. Lisa Peterson, Mr. James Ulrich - 6. Absent - Mrs. Jennifer Murray, Dr. Michele O'Brien - 2.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Mrs. Lisa Hess, Director of Teaching & Learning; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. Robert Eckenrode, Director of Operations; Mr. John Yount, Director of Safe Schools; Mrs. Michele Bleacher, Supervisor of Special Education; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Chad Curry, Associate Principal, Intermediate School; Ms. Coleen Davenport, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School.

Others in Attendance - Sharon Patton, Board Recording Secretary; Marlin Thomas and Mark Andrus, Student Board Representatives; Reading Eagle press representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:04pm by Mr. James Ulrich, Board President, who announced that the Board held interviews prior to the meeting for the purpose of filling the Board Vacancy created by Dr. Ed Michalik's resignation.

Superintendent's Report - Dr. Gerhard directed the Board members to a publication provided at their seats, entitled, "2018 State of Education." A cooperative effort of the PSBA, PACTA, PAIU, PPA, PASA and PPEF, this publication provides comprehensive data on the state's school districts. He thanked everyone for attending last week's Budget Town Hall meeting, which was attended by approximately 40-50 community members. The Spring Board Recognition evening will be held next Monday, May 14th, in the Intermediate School gym, where it is expected that over 700 individuals will receive recognition. Last week's Education Foundation Night Out was very successful, with over 150 people in attendance. The total amount raised is not yet available, as contributions are still coming in. This fundraising event will support the Summer Zone program. Dr. Gerhard noted that, although this week is Teacher Appreciation Week, the District honors ALL employees, and he said that tokens of appreciation will go out to everyone throughout the week.

Mr. Ulrich also took a moment to thank the entire staff for their hard work in supporting the District and the community.

During the course of the Work Meeting, the following activity took place:

FINANCE

Diane Richards, Chief Financial Officer, reviewed Proposed Final Budget Highlights and a Proposed Final Budget Summary prior to the Board taking voting action.

Motion by Kennedy and second by Friedlander to Approve the **Proposed Final Budget for the 2018-2019 fiscal year**, in the amount of \$71,162,527 and setting millage at 28.1 mills (a .5-mill increase)

MOTION CARRIED. (6-0)

CURRICULUM/INSTRUCTION

Members of the Guidance Department, gave the Board an overview of the District's K-12 School Counseling Plan, which will be formally approved by the Board at the May 21st Voting Meeting.

Motion by Peterson and second by Adams to Authorize Administration to apply for **one additional Act 80 day for the current 2017-2018 school year, with a specific date of October 9, 2017** (originally listed as an In-Service day on the school calendar); this will support/cover our last snow day for the year

MOTION CARRIED.

PROPERTY

Motion by Peterson and second by Kennedy to Approve a **Lease Agreement with the Greater Governor Mifflin League**, allowing for the placement of a storage container on district property, with payment being in the form of a \$500 scholarship for one of our graduating students, as presented

MOTION CARRIED.

Motion by Peterson and second by Adams to Approve the following **BUILDINGS & GROUNDS USE REQUESTS**

The Angelman Syndrome Fdn	<p>Cumru Grounds, Parking Lots (Cafeteria and Hallways if inclement weather)</p> <p>Sat, 5/19/18</p> <p>6:00am – 2:00pm</p> <p>National Angelman Syndrome Foundation Walk</p> <p>No Custodian needed (Deb Jasinski will be responsible for building)</p> <p>No Charge</p>
Berks County Intermediate Unit	<p>High School Library</p> <p>Monday, 10/8/18</p> <p>7:00am – 4:00pm</p> <p>Common In-Service for Librarians</p> <p>No Charge</p>
Berks Summer Strings	<p>GMIS Music Wing, LGI, Band Room, Restrooms & Amphitheater</p> <p>Tuesdays, 5:40pm - 9:00pm</p> <p>6/19, 6/26, 7/10, 7/17, 7/24, 7/31 and 8/7/18</p> <p>Master Classes & Rehearsals</p> <p>No Charge</p>
Dodgeball for Life	<p>GMIS Gymnasium and Cafeteria</p> <p>Saturday, 2/23/19</p> <p>7:00am – 7:00pm</p> <p>Dodgeball Tournament Fundraiser</p> <p>No Charge</p>
Girls on the Run (Brecknock)	<p>Brecknock Athletic Fields</p> <p>Mondays & Wednesdays, 9/17/18 - 12/19/18</p> <p>3:35pm - 5:15pm</p> <p>Girls on the Run</p> <p>No Charge</p>

GM Parent Aquatic Club	<p>GMIS Cafeteria</p> <p>Wed, 5/9/18</p> <p>6:30pm - 8:30pm</p> <p>Swim Meeting</p> <p>No Charge</p>
GM High School Theatre Dept.	<p>High School Auditorium, Vocal & Band Rooms, Cafeteria (for dress rehearsals & shows only)</p> <p>Audition Sun, 5/13/18 from 1pm-8pm</p> <p>Sun, Tues, & Thurs. from 6/3/18 to 7/30 (full schedule with request form) Sun 1pm-8pm; Tue & Thur 5pm-9:30pm</p> <p>GM Summer Theatre</p> <p>No Custodian needed (Jeff Cusano, Alison Clark & Andy Cusano will be responsible for building)</p> <p>No Charge</p>
GM Over 40 Soccer Club	<p>Brecknock Fields</p> <p>Sat, 5/19/18, 7am-8pm and Sun, 5/20/18, 1pm-8pm</p> <p>Berks Classic Soccer Tournament</p> <p>No Charge</p>
GM Soccer Club	<p>Brecknock Fields</p> <p>Sat, 5/19/18 from 7am-8pm and Sun, 5/20/18 from 1pm-8pm</p> <p>Berks Classic Soccer Tournament</p> <p>No Charge</p>
Keystone State Games Blue Mountain Region	<p>JV Baseball Fields & Batting Cages</p> <p>Sundays, 6/3, 6/10, 6/17/18 (6/24 rain date)</p> <p>1:30pm - 3:30pm</p> <p>Keystone State Games Baseball Tryouts</p> <p>No Charge</p>

Michael A. Winson Memorial
Foundation

Softball Fields (as assigned by Athletic Director)
Sat, 7/14/18 (Rain date 7/21/18)
11:00am – 5:00pm
5th Annual Softball for Life
No Charge

Rebound Dance Studio

High School Auditorium
Sun, 6/9/19 – 1:00pm – 5:00pm
Rehearsal date to be determined
Dance Recital
Rental-\$225/hr; Cust-\$50/hr; Stage Mgr-\$10.15/hr;
Stagehands-\$7.25/hr

Shillington Legion Baseball

Varsity & JV Baseball Fields
5/20/18 – 11/1/18
Dates & times as assigned by Athletic Director
Three Legion Baseball Teams
No Charge

MOTION CARRIED.

Upon Adjournment of the Meeting, the Board entered into an **Executive Session** for discussion of Negotiations matters.

Motion by and second by to **Adjourn the Meeting** at 8:00pm.



Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT

Monday, May 21, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Jennifer Murray, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 7.
Absent - Dr. Michele O'Brien - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Dr. Lisa Hess, Director of Teaching & Learning; Mr. David Argentati, Director of Pupil Services; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Mr. Kevin Hohl, Principal, Middle School; Ms. Coleen Davenport, Associate Principal, Middle School; Dr. Kristine Rosenberger, Associate Principal, High School.

Others in Attendance - John Stott, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Reading Eagle Press Representative; Professional Staff and Citizens.

The Meeting was **Called to Order** at 7:05pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an Executive Session at 6:30pm for discussion of new hires and AFSCME negotiations.

Presentation - "This We Believe" - A Middle School Update by Mr. Kevin Hohl and Ms. Coleen Davenport, to share scheduling changes with the Board for school year 2018-2019.

Motion by Kennedy and second by Palange to Approve **Minutes of the Meetings** held April 16, 2018 and May 7, 2018, as presented

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve **Treasurer's Report** of April 30, 2018, as presented

MOTION CARRIED.

Motion by Peterson and second by Palange to Approve **Bills Paid** (check #10029260-#10030217; #20004544-#20004593; #80000051- #80000053; \$2,388,011.16 total), as presented

MOTION CARRIED.

There were no **Citizens Requests** to address the Board.

The Board acknowledged receipt of the following **Communication**:

- Mrs. Marci Hill - Retirement Dinner Appreciation

There were no **Right-to-Know Requests** received by Administration

Reports

Board - Mr. James Ulrich thanked the Board members for attending the recent Annual Convention of Berks County School Directors and commented that it was a very informative evening.

Superintendent - Dr. Gerhard shared that the end-of-year activities are in full swing.....numerous Banquets, Prom, Senior Awards, etc., will lead up to Baccalaureate on May 31st and Commencement on June 1st.

Student Board Representative, Marlin Thomas (Grade 12) could not be in attendance for this meeting, however, Dr. Gerhard publicly thanked Marlin for serving as a Student Board Rep for the past two years. He added that Marlin has a unique perspective and that we wish him well as he goes on to college for further study of Music. As a token of appreciation, Marlin will receive a \$100 VISA gift card to be used at his college bookstore.

BOARD BUSINESS

Mr. Ulrich announced that, this evening, the Board would need to **finalize selection of a new member to fill the vacancy created by Dr. Edward Michalik's recent resignation**. A total of five candidates applied for the position and were interviewed by the Board on May 7, 2018. They are: Mr. Steven Blake, Jill Koestel, Esq., Mrs. Liz McCurley, Mr. Andrew Pannafino and Glenn Welsh, Esq.

Voting, by Board Roll Call: Adams - Koestel; Friedlander - Blake; Kennedy - Pannafino; Murray - Koestel; Palange - Koestel; Peterson - McCurley; Ulrich - Koestel.
(4) Koestel; (1) Blake; (1) Pannafino; (1) McCurley

Unsuccessful vote - A minimum of five (5) votes are required to appoint a candidate.

Voting, by Board Roll Call: Friedlander - Koestel; Kennedy - Pannafino; Murray - Koestel; Palange - Koestel; Peterson - Koestel; Ulrich - Koestel.
(6) Koestel; (1) Pannafino

Successful vote - Board Appoints Jill Koestel, Esq.

Congratulations went out to Jill Koestel, Esq., who will serve out the remainder of Dr. Edward Michalik's term, through November, 2019. Mrs. Koestel will take her Oath of Office and be seated on the Board at the June 4, 2018 Work Meeting.

FINANCE

Motion by Kennedy and second by Peterson to Approve **Budget Transfers** for 2017-2018, as presented

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve **G. H. Harris Associates as Delinquent per Capita Tax Collector** for the fiscal year of July 1, 2018 through June 30, 2019

MOTION CARRIED.

Motion by Kennedy and second by Friedlander to Approve the **Student Accident and Sports Insurance for the 2018-2019 fiscal year**, with Rhonda Mayer, Tompkins Insurance, as broker, at an annual premium of \$11,361.50 (no increase); covers all sports and swim programs, and includes a rider for assault/violent crimes

MOTION CARRIED.

Motion by Kennedy and second by Peterson to **Award the Fuel Bid for the 2018-2019 fiscal year** through the Berks County Joint Purchasing Consortium, to PAPCO, for unleaded gasoline at \$1.8652 and to Talley Petroleum Enterprises, Inc., for diesel fuel, at \$2.0837 and heating oil at \$2.0796

MOTION CARRIED.

Motion by Kennedy and second by Friedlander to Approve a request to submit the following **delinquent 2017 Real Estate Tax bills to the Tax Claim Bureau:**

- One July interim for Brecknock, at \$163.94
- One July interim for Cumru, at \$388.61
- One July interim for Shillington, at \$218.59

Total submission to the Tax Claim Bureau: \$771.14

MOTION CARRIED.

Motion by Kennedy and second by Peterson to Approve a request to submit the following **delinquent 2017 Per Capita Tax bills (dated 11-01-17) to G. H. Harris for collection:**

- Brecknock: 25 bills; \$275 (\$250 flat plus \$25 penalty)
- Cumru: 290 bills; \$3,190 (\$2,900 flat plus \$290 penalty)
- Kenhorst: 33 bills; \$363 (\$330 plus \$33 penalty)
- Mohnton: 34 bills; \$374 (\$340 plus \$34 penalty)
- Shillington: 79 bills; \$869 (\$790 plus \$79 penalty)

MOTION CARRIED.

PERSONNEL

The law firm of Brumbach, Mancuso & Fegley as the **District's Solicitor for the 2018-2019 fiscal year**, with John M. Stott, Esq., and James Mancuso, Esq., serving as the firm's representatives to the Governor Mifflin School District, at a fee of \$10,000 (no increase), a rate of \$150/hour for Negotiations (no increase), and a rate of \$140/hour for all other time (no increase)

MOTION CARRIED.

Motion by Friedlander and second Palange to Appoint **Mr. Donald Kennedy as Treasurer, effective for the 2018-2019 fiscal year**

MOTION CARRIED.

Motion by Friedlander and second by Palange to Appoint **Sharon Patton as Board Recording Secretary for the 2018-2019 fiscal year**; rate is \$70/meeting (no increase)

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve Governor Mifflin's **Extended School Year staffing for Summer, 2018**, as presented

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **Retirement**

- | | |
|--------------|--|
| Hill, Marcia | - (<i>Correction</i>) Brecknock, Grade 1; effective for the end of the 2017-2018 school year; 26.5 years of service (previous agenda erroneously reflected 23 years of service) |
|--------------|--|

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Resignations**

- | | |
|---------------|---|
| Bunt, Kristen | - GMIS, Grade 6; effective for the end of the 2017-2018 school year |
|---------------|---|

- Duchesne, Sabrina - High School, Food Service; effective May 3, 2018
- Lease, Melissa - Middle School, English; effective for the end of the 2017-2018 school year
- Werner, Sara - Middle School, Special Education; effective for the end of the 2017-2018 school year

Resignations - Co-Curricular

- Vecchio, Dominic - Varsity Head Football Coach; effective May, 2018

MOTION CARRIED.

Motion by Friedlander and second by Kennedy to Approve the following for **Employment**

- Brumbach, Corinne - Mifflin Park, Librarian; effective for the start of the 2018-2019 school year; TPE, Masters Step 1 (replaces Cindy Koch)
- Cooper, Cecilia - Mifflin Park, Music; effective for the start of the 2018-2019 school year; TPE, BS Step 1 (replaces Andrea Street)
- Gibbs, Katelyn - Cumru, Autistic Support; effective for the start of the 2018-2019 school year; TPE, BS Step 1 (replaces (Kaitlyn McMenamin - Status Change)
- Hill, Audrey - Substitute Aide; effective May 21, 2018
- Himmelberger, Leah - High School, Health/Phys Ed; effective for the start of the 2018-2019 school year; TPE, BS Step 3 (replaces Amy Hatlee/Victoria Travor - LTS)
- Kaszmetskie, John - Mifflin Park, Grade 4; effective for the start of the 2018-2019 school year; Professional Contract, BS Step 11 (replacing Donna Longenberger - Retirement)
- Mohl, Megan - Middle School, Health/Phys Ed; effective for the start of the 2018-2019 school year; TPE, BS Step 1 (replaces Sharon Redcay - Retirement)

- Patten, Madison - Daily Substitute Teacher; effective April 30, 2018
- Savage, Jodi - GMIS, Grade 6; effective for the start of the 2018-2019 school year; Professional Contract, M+30, Step 5 (replaces Kristen Bunt - Resignation)
- Simone, Ginny - Mifflin Park, Hourly Teacher; effective for the 2018-2019 school year (returning from last year)
- Snyder, Nicholas - GMIS, Food Service; effective for the start of the 2018-2019 school year (replaces Elizabeth Esposito - Status Change)
- Szczepkowski, Kristi - High School, Business Education; effective for the start of the 2018-2019 school year; Professional Contract, M+30, Step 18 (replaces Katie Broskey - Resignation)

Tamayo, Cesar- Substitute Custodian; effective May 9, 2018

Employment - Co-Curricular

- Lang, Jeff - Varsity Head Football Coach; effective June, 2018 -for the Fall, 2018 season (replaces Dominic Vecchio)

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **Status Changes**

- Chila, Robert - High School, Custodial to GMIS, Custodial; effective May 14, 2018 (replaces Stephanie Doleniak- Resignation)
- Esposito, Elizabeth - GMIS, Food Service; Food Service Worker to Assistant Cook; effective August 20, 2018 (replaces Susan Strausser - Retirement)
- Jones, Jason - Middle School, Science to High School, Biology; effective for the start of the 2018-2019 school year (replaces Nancy Panagacos - Retirement)
- McMenamin, Kaitlyn- Cumru, Autistic Support to Brecknock, Learning Support; effective for the start of the 2018-2019 school year (replaces Melissa Montieth - Resignation)

Schlouch, Patti - Middle School, Food Service; Food Service Worker to Head Cashier; effective April 25, 2018 (replaces Barb Reichert-Dziamba - Status Change)

Sweigart, Alex- Substitute Aide to GMIS, Custodian; effective May 15, 2018 (replaces Brandon Snyder - Status Change)

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Leaves of Absence**

Hathaway, Jessica - Child-Rearing Leave; effective for the first semester of the 2018-2019 school year (Cumru, Grade 4)

Joffred, Michele - Family Medical Leave; effective for the start of the 2018-2019 school year through approximately November 30, 2018 (Cumru, Autistic Support)

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **Volunteer - Co-Curricular**

HS Boys Track - Nickolas Logan

MOTION CARRIED.

Motion by Friedlander and second by Peterson to Approve the following **In-Service Tuition Reimbursement Requests**

Abrahamson, Keith - West Chester University, Course #592: Intro CAI, Multimedia & Internet; June 25-29, 2018; 3 credits; tuition \$1500; reimbursement \$1,500 (HS, Music)

Abrahamson, Keith - West Chester University, Course #503: Philosophical Foundations of Music Education; June 25-29, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (HS, Music)

Abrahamson, Keith - West Chester University, Course #596: Multimedia Authoring Music Education; July 23-27, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (HS, Music)

Bechtel, Megan	- Millersville University, Course #600: Orientation to Special Education; June 11 - July 13, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Mifflin Park, Grade 2)
Berkheimer, Emily	- Kutztown University, Course #436: Assessment of English Learners; July 9 - August 9, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 1)
Bernardo, Rebecca	- Slippery Rock University, Course #650: School Supervision - Strategic Leadership; May 16 - June 1, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Mifflin Park, LS)
Bernardo, Rebecca	- Slippery Rock University, Course #620: Contemporary Issues in Special Education; July 2 - 30, 2018; 3 credits; tuition \$1,500; no reimbursement (Mifflin Park, LS)
Bernardo, Rebecca	- Slippery Rock University, Course #750: School Supervision - Political & Community Leadership; June 4 - 29, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Mifflin Park, LS)
Bernardo, Rebecca	- Slippery Rock University, Course #752: School Supervision - Instructional Leadership; August 27 - December 15, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Mifflin Park, LS)
Bilger, Tori	- Kutztown University, Course #505: Perspectives on Instructional Technology & Learning; August 27 - December 15, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 4)
Cusano, Andrew	- West Chester University, Course #503: Philosophical Foundations of Music Education; June 25-29, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (HS, Music)

Cusano, Andrew	- West Chester University, Course #596: Multimedia Authoring Music Education; July 23-27, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (HS, Music)
Hertzog, Nathan	- Wilkes University, Course #5036: Building Online Collaborative Environments; May 22 - July 16, 2018; 3 credits; tuition \$870; reimbursement \$870 (High School, Social Studies)
Kase, William	- Kutztown University, Course #568: Middle Level Curriculum & Instruction; June 18-22, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Middle School, English)
Martin, Anna	- Kutztown University, Course #519: Teaching Writing to Children; June 8 - 22, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Middle School, LS)
Riccuitti, Kayla	- West Chester University, Course #505: French Writing Proficiency; May 14 - 24, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (High School, French)
Riccuitti, Kayla	- West Chester University, Course #522: Topics in French Literature; May 14 - 24, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (High School, French)
Smith, Tyler	- Wilkes University, Course #530: Utilizing Emerging Technologies to Support Education; April 30 - June 17, 2018; 3 credits; tuition \$1,481; reimbursement \$1,481 (HS, Tech Ed)

In-Service Tuition Reimbursement Requests - Masters Plus

Babczak, Lindsey	- Kutztown University, Course #1142: School Law; August 27 - December 15, 2018; 3 credits; tuition \$1,500; reimbursement \$1,500 (Brecknock, Grade 2)
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Fischer, Karen	- BCIU, Mindfulness for Educators and Their Students; June 11 - July 22, 2018; 3 credits; tuition \$472; no reimbursement (Middle School, Nurse)
Gibson, Kim	- Gwynedd Mercy University, Course #581: Special Education Inclusive Classroom; May 9 - 27, 2018; 3 credits; tuition \$1,701; no reimbursement (High School, Social Studies)
Gibson, Kim	- Gwynedd Mercy University, Course #504: Human Development; June 4 - July 22, 2018; 3 credits; tuition \$1,701; no reimbursement (HS, Social Studies)
Gibson, Kim	- Gwynedd Mercy University, Course #505: Foundations of Counseling; June 4 - July 22, 2018; 3 credits; tuition \$1,701; no reimbursement (HS, Social Studies)
Greene, Jordan	- University of Phoenix, Course #513: Early Childhood Growth & Development; June 5 - July 3, 2018; 3 credits; tuition \$525; reimbursement \$525 (Cumru, Phys Ed)
Greene, Jordan	- University of Phoenix, Course #587: Early Childhood Assessment; June 5 - July 3, 2018; 3 credits; tuition \$525; no reimbursement (Cumru, Phys Ed)
Heck, Susan	- Wilkes University, Course #5030: Instructional Design for Online Educators; May 22 - July 16, 2018; 3 credits; tuition \$870; reimbursement \$870 (High School, Math)
Holgate, Jonna	- University of the Arts, Course #523: 3D Projects for the Classroom; July 16-20, 2018; 3 credits; tuition \$1,050; reimbursement \$1,050 (Mifflin Park, Art)
Maguire, Jean	- Kutztown University, Course #513: Literacy Curriculum & Instruction - Adolescent to High School; June 25-29, 2018; 3 credits; tuition \$1,500; no reimbursement (High School, English)

Seymour, Deian - University of Washington, Course #167897: French 102; Summer, 2018; 5 credits; tuition \$1,880; reimbursement \$1,880 (HS, German)

Stanziani, Allison - Wilkes University, Course #5036: Building Online Collaborative Environments; May 22 - July 16, 2018; 3 credits; tuition \$870; reimbursement \$870 (High School, Social Studies/Gifted)

In-Service Tuition Reimbursement Requests - Administrators

Kaskey, Richard - Kutztown University, Course #513: Literacy Curriculum & Instruction - Adolescent - High School; June 25-29, 2018; 3 credits; tuition \$1,500 (Cumru, Principal)

Total: \$33,046

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Murray and second by Friedlander to Ratify Receipt of the graduating **Class of 2018 Roster**, as presented
MOTION CARRIED.

Motion by Murray and second by Peterson to Approve Governor Mifflin's **submission of the following Federal Programs applications:** Title I, Part A; Title II, Part A; Title III; Title IV, Part A
MOTION CARRIED.

Motion by Murray and second by Peterson to Authorize **Administration to apply for 2 Act 80 days (K through 12) for the 2018-2019 school year**, for the purpose of providing appropriate Curriculum articulation, other Curriculum-related activities and Parent-Teacher Conferences; date are November 19 & 20, 2018
MOTION CARRIED.

Motion by Murray and second by Kennedy to Authorize **Administration to apply for 3 additional Act 80 days for the 2018-2019 school year**, to support a staggered start for the incoming Kindergarten class only, over the dates of August 27, 28 and 29, 2018 (1/3 of class each day)
MOTION CARRIED.

Motion by Murray and second by Adams to Approve a **Request of Beatrice Martinez, High School Spanish teacher, to travel with approximately 5-7 students to Cuzco & Lima, Peru; July 7-15, 2019; for education of culture and history, and full immersion into the Spanish language while providing volunteer services to communities in need; cost to the District is possible use of school van(s) for transportation to and from the airport, as presented**
MOTION CARRIED.

Motion by Murray and second by Adams to Approve an Agreement with the Berks County Intermediate Unit, whereby the District allows the **BCIU to provide behind-the-wheel driving instruction to GM students choosing to register for the program;** (Agreement is required by PennDot), as presented
MOTION CARRIED.

Motion by Murray and second by Adams to Approve the Governor Mifflin School District's **K-12 School Counseling Plan,** as presented
MOTION CARRIED.

Motion by Murray and second by Adams to Approve the following **New Textbook Adoption** for 2018-2019, as presented:

AP Human Geography

The Cultural Landscape - An Introduction to Human Geography,
AP 12th Edition; Author: James M. Rubenstein; Copyright 2017 by
Pearson Education, Inc., Publisher.

Quantity: 30; Quote is \$4,965.51 (\$150.47/book, plus shipping/handling)

MOTION CARRIED.

Motion by Murray and second by Peterson to Approve the **Reading Area Community College Dual Enrollment Agreement** for the 2018-2019 academic year, as presented
MOTION CARRIED.

PUPIL SERVICES

Motion by Murray and second by Peterson to Approve the following eleven (11) Agenda items:

- **Agreement with Opportunities School** to provide Special Education services for Student #809424 through the end of the 2017-2018 school year; rate is \$175/day, as presented

- **Agreement with New Story School** (Wyomissing location) to provide Special Education services for Student #809423 through the end of the 2017-2018 school year; rate is \$380/day, as presented
- **Agreements with Opportunities School** to provide Extended School Year Services; June 25 - August 2, 2018 (23 days), for the following students, as presented
 - Student #804272; \$175/day
 - Student #806009; \$175/day
 - Student #808503; \$175/day, plus \$160.34/day for 1:1 Services
- **Renewal Agreement with the Richard J. Caron Foundation** (d/b/a/ Caron Treatment Centers) to provide Student Assistant Program (SAP) services for the 2018-2019 school year, at a cost of \$45,500 (no increase over past seven years), as presented
- **Agreement with Folium, Inc., d/b/a Laurel Life Services**, for the establishment of an Elementary Transition Classroom, to be located at Mifflin Park Elementary effective for the start of the 2018-2019 school year; cost is \$275,000 to be paid in two installments of \$137,500 each, as presented
- **Placement of Student #809340 into the Chester County Intermediate Unit's Options Alternative Education Program**, through the end of the 2017-2018 school year, as presented
- **Request for Victor Lefebvre of France to shadow a Grade 10 student** at the High School for the first two weeks of the 2018-2019 school year (August 27 - September 7, 2018); Host Family - Charles and Cynthia Thomasset, 63 Rim View Lane, Shillington
- **Agreement with New Story School** (Perkiomen Avenue location) to provide Special Education services for Student #10661 through the end of the 2017-2018 school year; rate is \$299/day, as presented
- **Agreement with the Vista School** to provide Extended School Year Special Education services for Student #808037; July 9 - August 15, 2018; tuition is \$7,316, as presented
- **Agreement with Capstone Academy** to provide Extended School Year Special Education services for Student #803715; July 9 - August 10, 2018; tuition is \$10,766.50, as presented

- **Agreements with Hogan Learning Academy** to provide Extended School Year services for Student #809102 and #803661; June 20 - August 3, 2018; rate is \$395/day per student, as presented, and Agreement with Hogan Learning Academy for Transportation of those students; to and from the ESY program; rate is \$260/day, as presented

MOTION CARRIED.

Motion by Kennedy and second by Adams to Approve the following **BUILDINGS & GROUNDS USE REQUESTS:**

Brecknock PTO

Brecknock Library Classroom

Wed, 6/6/18

6:00pm – 8:00pm

PTO Meeting

No Charge

Brecknock Township

Brecknock Playground area and Restrooms

Mon-Fri, 6/11/18 to 7/27/18

8:30am – 12:30pm

Brecknock Township's Summer Playground Program

No Charge

Shillington Memorial Day
Committee

Restrooms at MS Portables (Steve Gerhard will be responsible for MS Portables) and

High School Auditorium (Only if inclement weather)

Monday, 5/28/18

9:00am – 12:00 noon

Memorial Day Ceremony

Custodial: \$50/hr if Auditorium is needed due to inclement weather

MOTION CARRIED.

Upon Adjournment of this Meeting, the Board entered into an **Executive Session** for discussion of a Personnel Grievance.

Motion by Peterson and second by Adams to **Adjourn the Meeting** at 7:59pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in black ink. The signature is fluid and elegant, with a long horizontal flourish extending to the right.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, June 4, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Jennifer Murray, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 7.
Absent - Dr. Michele O'Brien - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Dr. Lisa Hess, Director of Teaching & Learning; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Brian Patton, Director of Technology; Mr. Pat Tulley, Athletic Director; Mr. John Yount, Director of Safe Schools; Mr. Robert Eckenrode, Director of Operations; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Ms. Coleen Davenport, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School.

Others in Attendance - Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:06pm by Mr. James Ulrich, Board President, who announced that the Board heard a GMEA Grievance at 6:15pm and held an Executive Session at 6:30pm for discussion of Personnel matters.

Superintendent's Report - Dr. Gerhard thanked everyone involved in the coordination of the June 1st Commencement ceremony, saying that the event was a success and that most people don't realize how much work goes on behind the scenes. He commented that, as we are now in the last few days of the school year, events and activities are winding down.

Mr. Ulrich thanked Rob Eckenrode, Director of Operations, for all he does, and sent out a thank you to his Maintenance crew for their hard work..... the campus is looking great!

Presentation

Mr. David Schrader, of the Schrader Group Architects, provided the Board with an update on the Secondary Campus Facilities Study.

BOARD BUSINESS

Discussion Items

Mr. James Ulrich announced that the Work Meeting for July will be moved from July 2nd to July 9th, due to the annual Community Days event and 4th of July holiday week.

Oath of Office & Seating on the Board - Mr. James Ulrich administered the Oath of Office to incoming Board Member, Jill Koestel, who will serve out the remainder of Dr. Ed Michalik's term, through November, 2019.

Motion by Peterson and second by Adams to Appoint **Mr. Donald Kennedy as the Board's Legislative representative for 2018 and Voting Delegate for the PSBA Delegate Assembly meeting to be held Friday, October 19, 2018** in conjunction with the PSBA School Leadership Conference in Hershey, PA (replacing Dr. Edward Michalik)

MOTION CARRIED.

Motion by Peterson and second by Adams to Appoint **Mrs. Jill Koestel as the Board's Negotiations Chairperson for 2018** (replacing Dr. Edward Michalik)

MOTION CARRIED.

Motion by Peterson and second by Adams to Appoint **Mrs. Jill Koestel as the Board's Property Vice Chairperson for 2018** (replacing Dr. Edward Michalik)

MOTION CARRIED.

During review of the Agenda, the Board took Voting action on the following items:

PERSONNEL

Motion by Friedlander and second by Palange to Approve the following **Resignations**

Himmelreich, Jenelle - Food Service Director; effective June 30, 2018

Jones, Beth - Grades 7-12 ELA Department Chair; effective for the end of the 2017-2018 school year

Shelton, Suzanne - Grades 7-12 ELA Liaison; effective for the end of the 2017-2018 school year

MOTION CARRIED.

Motion by Friedlander and second by Kennedy to Approve the following for **Employment**

- | | |
|-----------------|---|
| Cedeno, Maria | - High School, Custodian; effective June 4, 2018
(replaces Robert Chila - Status Change) |
| Lynch, Jillian | - Mifflin Park, Grade 1; effective for the start of the
2018-2019 school year; Professional contract, Masters
Step 3 (replaces Gerri Stouffer - Retirement) |
| Miller, Chris | - Middle School, Part-time Custodian; effective June 4,
2018 (replaces Yamilla Duque - Resignation) |
| Molitor, Alesha | - Brecknock, Grade 1; effective for the start of the
2018-2019 school year; TPE, BS Step 1 (replaces
Marci Hill - Retirement) |
| Moraski, Ryan | - Middle School, Science; effective for the start of the
2018-2019 school year; TPE, Masters Step 3
(replaces Jason Jones - Status Change) |

Summer, 2018 Custodial/Maintenance Help

(Effective June 11, 2018)

Burk, Miranda	Hill, Ryan	Raab, Kaitlyn
Carabello, Danielle	Hill, Sherry	Roman, Victoria
Fischetti, Cindy	Klahr, Josh	Seifrit, Thabi
Goodhart, Jody	Ledesma, Jose	Zaharis, Anthony
Hiester, Lori	Myers, Ben	

Daily Substitute Teachers: 2018-2019

Adams, Crystal	Galvin, Lisa	Mooney, Nancy
Anderson, Lisa	Gregro, Nora	Nyce, Christa
Basehoar, Debra	Hetherington, Amy	Pettit, William
Bryan, Allison	High, Sharon	Renninger, Nicole
Cirulli, Katherine	Keeny, Brian	Sanchez, Elizabeth
Cronk, Lisa	Lerario, Beth	Sandt, Scott
Czerny, Daniel	McDevitt, Natalie	Seltzer, Kathleen
Friedmann, Janet	Miller, Brenda	Snyder, Deb

Spangler, Andrea	Werner, Amy
Standefer, Susan	Youse, Cody
Sweigart, Kerry	

Substitute Aides: 2018-2019

Clark, Anna	Glase, Sarah	Raab, Kaitlyn
Cramer, Janet	Gehris, Tina	Salamo, Lisa
Garner, Tucker	Klahr, Maribeth	Simone, Hannah
Garner, Lucas	Petricoin, Janet	Zaharis, Cheryl

Substitute Nurses: 2018-2019

LaLuna, Marisa	Salamo, Lisa
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Substitute Custodial/Maintenance: 2018-2019

Zaharis, Anthony

MOTION CARRIED.

Motion by Friedlander and second by Koestel to Approve the following **Status Changes**

Dianese, Sarah	- High School, English to Middle School, English; effective for the start of the 2018-2019 school year (replaces William Kase - Status Change)
Greaves, Stephanie	- Mifflin Park, Hourly Teacher to Mifflin Park, Long-Term Substitute, Kindergarten; effective for the first semester of the 2018-2019 school year (covering for Laurie Connelly - Sabbatical Leave)
Kase, William	- Middle School, English to High School, English & Teacher of Gifted & Talented; effective for the start of the 2018 - 2019 school year (replaces Sarah Dianese - Status Change)
Mengel, Christen	- Mifflin Park, Hourly Teacher to Cumru, Long-Term Substitute, Grade 4; effective for the first semester of the 2018-2019 school year (covering for Jessica Hathaway - Leave of Absence); and then Cumru, Hourly Teacher; effective for the second semester of the 2018-2019 school year (support of enrollment)

- | | |
|--------------------|---|
| Stark, Carissa | - Cumru, Hourly Teacher to Mifflin Park, Long-Term Substitute, Grade 4; effective for the 2018-2019 school year (position needed to support enrollment) |
| Sweigart, Marcella | - Cumru, Long-Term Substitute, Grade 2 to GMIS, Grade 6; effective for the start of the 2018-2019 school year; TPE, BS Step 1 (position needed to support enrollment- contract was Ralph Biehl's - MS, Math - Retirement) |
| Travor, Victoria | - High School, Long-Term Substitute, Phys Ed to High School, Long-Term Substitute, FCS; effective approximately September 7 through approximately November 18, 2018 (covering for Trisha Master - Leave of Absence) |
| Verbeke, Nathanael | - Middle School, Long-Term Substitute, English to Middle School, English; effective for the start of the 2018-2019 school year; TPE, Masters Step 1 (replaces Melissa Lease - Resignation) |

MOTION CARRIED.

Motion by Friedlander and second by Kennedy to Approve the following for **Leave of Absence**

- | | |
|----------------|--|
| Chaknos, Katie | - Leave of Absence; effective for the start of the 2018-2019 school year and continuing through approximately November 27, 2018 (Cumru, LifeSkills) |
| Curry, Allison | - Leave of Absence; effective for the start of the 2018-2019 school year and continuing through approximately November 27, 2018 (Brecknock, Grade 3) |
| Lichty, Erin | - Leave of Absence; effective for the 2018-2019 school year (Brecknock, Grade 1) |
| Master, Trisha | - Leave of Absence; effective approximately September 7 through approximately November 18, 2018 (High School, FCS) |

MOTION CARRIED.

Motion by Adams and second by Koestel to **Adjourn the Meeting** at 8:11pm.

A handwritten signature in cursive script, reading "Sharon L. Patton". The signature is written in black ink and is positioned above a horizontal line.

Sharon L. Patton
Board Recording Secretary

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, June 4, 2018; 7:00pm - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Donald Kennedy, Dr. Jennifer Murray, Mrs. Dawn Palange, Dr. Lisa Peterson, Mr. James Ulrich - 7.
Absent - Dr. Michele O'Brien - 1.

Administrators in Attendance - Dr. Steven Gerhard, Superintendent; Mr. William McKay, Assistant Superintendent for Elementary Education; Dr. Elizabeth Lambi, Assistant Superintendent for Secondary Education; Mrs. Diane Richards, Chief Financial Officer; Dr. Lisa Hess, Director of Teaching & Learning; Mrs. Melissa Fullerton, Director of Communications & Community Relations; Mr. David Argentati, Director of Pupil Services; Mrs. Michele Bleacher, Supervisor of Special Education; Mr. Brian Patton, Director of Technology; Mr. Pat Tulley, Athletic Director; Mr. John Yount, Director of Safe Schools; Mr. Robert Eckenrode, Director of Operations; Dr. Maryellen Kueny, Principal, Brecknock Elementary; Mrs. Holly Garner, Principal, Mifflin Park Elementary; Mr. Lee Umberger, Principal, Intermediate School; Ms. Coleen Davenport, Associate Principal, Middle School; Mr. Steven Murray, Principal, High School.

Others in Attendance - Sharon Patton, Board Recording Secretary; Mark Andrus, Student Board Representative; professional staff and citizens.

The Meeting was **Called to Order** at 7:06pm by Mr. James Ulrich, Board President, who announced that the Board heard a GMEA Grievance at 6:15pm and held an Executive Session at 6:30pm for discussion of Personnel matters.

Superintendent's Report - Dr. Gerhard thanked everyone involved in the coordination of the June 1st Commencement ceremony, saying that the event was a success and that most people don't realize how much work goes on behind the scenes. He commented that, as we are now in the last few days of the school year, events and activities are winding down.

Mr. Ulrich thanked Rob Eckenrode, Director of Operations, for all he does, and sent out a thank you to his Maintenance crew for their hard work..... the campus is looking great!

Presentation

Mr. David Schrader, of the Schrader Group Architects, provided the Board with an update on the Secondary Campus Facilities Study.

BOARD BUSINESS

Discussion Items

Mr. James Ulrich announced that the Work Meeting for July will be moved from July 2nd to July 9th, due to the annual Community Days event and 4th of July holiday week.

Oath of Office & Seating on the Board - Mr. James Ulrich administered the Oath of Office to incoming Board Member, Jill Koestel, who will serve out the remainder of Dr. Ed Michalik's term, through November, 2019.

Motion by Peterson and second by Adams to Appoint **Mr. Donald Kennedy as the Board's Legislative representative for 2018 and Voting Delegate for the PSBA Delegate Assembly meeting to be held Friday, October 19, 2018** in conjunction with the PSBA School Leadership Conference in Hershey, PA (replacing Dr. Edward Michalik)

MOTION CARRIED.

Motion by Peterson and second by Adams to Appoint **Mrs. Jill Koestel as the Board's Negotiations Chairperson for 2018** (replacing Dr. Edward Michalik)

MOTION CARRIED.

Motion by Peterson and second by Adams to Appoint **Mrs. Jill Koestel as the Board's Property Vice Chairperson for 2018** (replacing Dr. Edward Michalik)

MOTION CARRIED.

During review of the Agenda, the Board took Voting action on the following items:

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MOTION CARRIED.

Motion by Adams and second by Koestel to **Adjourn the Meeting** at 8:11pm.

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Sharon L. Patton
Board Recording Secretary