

RECORD OF BOARD PROCEEDINGS (MINUTES)

SPRINGFIELD, KY MAY 23, 2022 REGULAR SESSION

The Washington County Board of Education met in a Regular Session at the Washington County TEL Center at 6:00 p.m. on the 23rd day of MAY, 2022 with the following members present:

- (1) Curtis Hamilton (2) Patsy Lester (3) Jeremy Thompson (4) Carissa Harley
(5) Sherri Cheser

Board member Carissa Harley led the pledge of allegiance. Board member Jeremy Thompson read the mission statement. Mr. Hamilton welcomed all in attendance and proceeded with the meeting.

Retirement Recognitions

Rebecca Clark Brothers with 27 years of services (23 years with WC), Melissa Hamilton with 29 years of service (26 years with WC), Margaret Godshall with 22 years of service and Malissa Hutchins with 33 years of service (8 with WC) were all recognized for their retirement. Mrs. Brothers and Mrs. Godshall were absent.

Kentucky Governor's Scholars Program Recognition

Two WCHS students – Madeline Gabhart and Ashley Lyons were recognized for acceptance into the Kentucky Governor's Scholars Program. Ashley was present for the recognition; Madeline was absent.

Kentucky Governor's School for the Arts Recognition

WCHS student David Burns was recognized for acceptance into the Governor's School for the Arts. David was absent due to a prior commitment, but his grandparents were present to accept the certificate on his behalf.

Larry Graves Memorial Scholarship Recipient Recognition

Two WCHS seniors (who graduated the previous Friday on May 20, 2022), Morgan Smith and Karson Vanover, were honored as the recipients of the Larry Graves Memorial Scholarship. Both were absent for the recognition.

ACT Wall of Fame Student Recognition

WCHS juniors Madeline Gabhart, Ashley Lyons, Aimee Raymond, and Anna Catherine Taylor, and WCHS sophomores Jacob Shain, Dakota Mudd and Clinton Wandle were recognized for being inducted onto the WCHS ACT Wall of Fame with scores of 28 or higher. Ashley, Anna Catherine, Dakota and Clinton were present for the recognition.

Legislative Liaison Report

Board member Jeremy Thompson reported that the session was over and that there were several education bills that had passed.

Treasurer's Report

Board Meeting Date: 5/23/2022

Summary of the FY23 budget:

The following is a summary of the FY23 Tentative Budget:

The FY23 tentative budget presented to the board totals \$29,864,942.

The total general fund tentative budget is \$21,146,766. This includes a \$4,518,000 in beginning fund balance, operating revenues of \$11,692,654 and the state's on behalf payments for our district of \$4,601,600 and indirect costs transfer in from food service of \$95,000. The budget does not include a property tax increase. SEEK funding is projected to be \$7,018,457. This is a \$259,389 increase from 2022 final SEEK allocation. We budgeted a slight increase in ad valorem taxes and utility taxes; \$3,889,105 and \$737,000 respectively. We projected interest earnings to be \$135,000. In the general fund we budgeted \$15,977,097 for payroll, fringe, on behalf payments and worker's compensation insurance and \$3,893,208 in operating costs and funds transfers. The budgeted contingency is \$1,276,461. We project the actual cost of salary and fringe to be \$10.4 million. KTRS employer match is 3.0% for nonfederal funds. CERS employer match decreased from 26.95% to 26.79%. The budget includes the purchase of one bus if needed. We have ordered 6 with our ESSER funding. Additional budget was applied to key areas such as substitute costs, sick leave payout, repair and maintenance and supplies. The general fund budget is made up of 76% salaries, fringe and on behalf payments (69% without the state's on behalf payments), 18% operating expenditures, less than 1% of funds transfers leaving the remaining 6% as contingency. The projected amount of change is \$582,457. This would leave a \$3.9 million projected fund balance or 31%.

During the work session we discussed the legislatures guidance that school districts were to give raises. We also did a salary comparison of surrounding districts. All of this is also part of the goal you set for Robin during her evaluation of retaining and recruiting. The salary schedules presented includes a 3% increase on both the certified and classified salary schedules for the adjustment to align with surrounding districts. We believe the FY23 salary schedules presented is and will keep our district comparable to the districts surrounding Washington County – even though we are still not high. When looking at CKEC districts, we are not high with the % raise either but in line with what districts are giving. You will see above our % of salaries is well below the 85% threshold they “recommend”. The FY23 budget presented is a conservative budget and we believe our actual beginning balance will be greater. For the working budget we will adjust this to the actual ending balance at June 30th. Over the summer months we will strategically plan our funding in such a way to protect local funds and to continue to use ESSER monies in a smart, efficient ways to stretch our funding as much as possible and provide a positive, long-term, lasting impact on the district. Because of this work, the working budget may look much different than the tentative budget. We plan to charge indirect cost to the food service fund for the current fiscal year and we have budgeted \$95,000 of indirect cost revenue

from Fund 51 for FY23. We will also be charging indirect cost to all of the ESSER funds which will result in additional funds coming to the general fund.

The special revenue fund total budget is \$2,788,345. We believe the funding will remain consistent and will be adjusted for the working budget as final grant allocations become available. Changes will be presented with the monthly budget amendments and/or with the working budget.

The district activity fund total budget is \$238,817.

The school activity fund total budget is \$345,248.

Our capital outlay and building funds total \$755,266 and \$1,667,468. A total of \$1,233,884 will be used toward debt service.

Debt service budget for next year is \$1,448,692 for principal and interest payments. SFCC provides \$166,385 towards our debt service.

School food service has a budget of \$2,454,573. Budgeted salaries, fringe and on behalf payment equal \$841,399 operating costs are \$1,317,785 and a budgeted contingency of \$295,389. The indirect cost is budgeted at \$95,000.

Daycare has a budget of \$468,499.

Scholarship fund budget is \$21,100.

Current year report:

Balance Sheet

General Fund \$6,599,801.53
Special Revenue \$43,344.35
District Activity \$181,141.20
Student Activity \$142,636.87
Capital Outlay \$524,987.41
Building \$(216,358.36)
Construction \$784,449.63
Debt Service \$1,065.84
Food Service \$1,013,640.27
Day Care \$294,278.69
Scholarship \$8,711.57

General Fund:

General fund received \$10,324,895.12 in revenue and spent \$8,338,609.84 in expenditures.

Special Revenue Fund:

Year-to-date expenditures for salaries and fringe are \$2,175,494.27 and operational expenditures are \$2,015,267.78.

District Activity Fund:

Year-to-date expenditures are \$103,925.18.

Student Activity Fund:

Year-to-date expenditures are \$142,636.87.

Capital Outlay Fund & Building (FSPK) Fund:

We received \$77,120 in capital outlay funding and \$316,644 in state match FSPK funding and \$804,082 in local property tax. This will be used to offset the debt service.

Construction Fund:

Year to date we spent \$1,966,629.61 in construction funds.

Debt Service Fund:

Year-to-date principal and interest paid on debt is \$1,231,121.94.

Food Service Fund:

Total year-to-date receipts are \$1,271,977.62 and expenditures are \$1,073,222.90.

Day Care Fund:

Total year-to-date receipts are \$95,625.69 and expenditures are \$26,706.69.

Scholarship Fund:

Total expenditures this year is \$2,000.

Superintendent's Report

Dr. Cochran reported that evaluations were taking place and staff were finishing up their days for the school year. She reported on her work and latest projects with the National Rural Education Association Board. She mentioned that the WC Extension Office released a newsletter detailing their work with 5th Grade Safety Day, Junior Leadership and Teen Leadership with students in our district. She reported about the community input meeting on the Strategic Leadership Plan. She reported that all graduations – each 8th grade and the high school went well. She reminded board members of the upcoming KSBA Summer Leadership Institute in July. She mentioned the district's work with Step CG on the network. She reported that staff attended a training on culturally responsive teaching and equity through CKEC. She also reported that the district would be offering summer academies. Finally, bus garage architect Mike Etapa was present and gave an update on the status on the new bus garage.

Student Learning and Support Services – Action by Consent

Bd. #22-054 – Upon motion of Carissa Harley and seconded by Jeremy Thompson, the board approved, by a vote of 5-0, the following consent items:

- Approved minutes from April 18, 2022 Regular Session/Executive Session/Work Session.
- Approved payment of bills as presented.

- Approved submitted donations made to Washington County Schools to date as presented:
 - Donation to WCHS Golf Team from IGA; \$200.00
 - Donation to WCMS from Heather Gilpin; \$100.00
 - Donation to NWES FRYSC from Emulation Lodge #688; \$250.00
 - Donation to Washington County Schools from Bargain Store & Farm Supply; hand soap and hand sanitizer
 - Donation to WCHS Golf Team from Mattingly, Simms, Robinson & McCain; \$100.00
 -
- Approved the following leave affidavits for unpaid days:
 - Allison Carney – June 10 & 14-17, 2022 (5 days)
 - Bethany DeWeese – April 20, 2022 (.5 day)
April 12-13, 2022 (1.5 days)
 - Donna Noel – April 11 & 17, 2022 (2 days)
 - Heather Utterback – April 12 & 29, 2022 (2 days)
- Approved Title III EL Intent to Participate as presented.
- Approved Title IV, Part A Intent to Participate as presented.
- Approved Perkins application for FY23 as presented.
- Approved 2022-2023 Washington County Schools Professional Catalogue as presented.
- Approved 2022-2023 Washington County Schools Certified Evaluation Plan as presented.
- Approved Lifetouch PY22 Yearbook Sales Agreement with WCES, with annual renewal unless otherwise notified.
- Approved development of Seal of Arts Excellence Award.
- Approved to submit Office of Vocational Rehabilitation Application for School Participation as presented.
- Approved request for all schools district wide for technology fee of \$15 for students in grades 4-8 for 2022-2023 school year.
- Approved to surplus buses 15, 26 and 30.

Student Learning and Support Services – Action, Potential Discussion

Bd. #22-055 - Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 5-0 requests to the Washington County Board of Education to escrow the following of the 2021-2022 Section 6 SBDM allocation as presented:

- WCES - \$17,000
- WCMS - \$1,000
- NWES - \$16,000
- WCHS - \$20,000

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- Bd. #22-056** – Upon motion of Carissa Harley and seconded by Sherri Cheser, the board approved by a vote of 5-0 proposed activity fund principal's budgets for WCES, NWES, WCMS and WCHS as required by Redbook for the FY22-23 school year as presented.
- Bd. #22-057** – Upon motion of Jeremy Thompson and seconded by Sherri Cheser, the board approved by a vote of 5-0 2022-2023 salary schedules as presented.
- Bd. #22-058** – Upon motion of Sherri Cheser and seconded by Carissa Harley, the board approved by a vote of 5-0 2022-2023 tentative budget as presented.
- Bd. #22-059** – Upon motion of Jeremy Thompson and seconded by Carissa Harley, the board approved by a vote of 5-0 Pledge of Collateral Agreement with Springfield State Bank.
- Bd. #22-060** – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 5-0 AdTec Category 2 Phase 1 and 2 E-Rate Agreement - \$5,720.
- Bd. #22-061** – Upon motion of Carissa Harley and seconded by Jeremy Thompson, the board approved by a vote of 5-0 AdTec consulting agreement related to ECF Phase 1 and Phase 2 funding – Phase 1 - \$650 – Phase 2 - \$5,340 (Phase 2 will be applicable only if WCBOE is awarded funding.)
- Bd. #22-062** – Upon motion of Carissa Harley and seconded by Jeremy Thompson, the board approved by a vote of 5-0 non-restricted indirect cost rate of 13.63% and restricted indirect cost rate of 3.12% for FY23.
- Bd. #22-063** – Upon motion of Jeremy Thompson and seconded by Carissa Harley, the board approved by a vote of 5-0 resolution electing to opt in to HB 678.
- Bd. #22-064** – Upon motion of Sherri Cheser and seconded by Patsy Lester, the board approved by a vote of 5-0 Independent Auditor's Contract for FY23 with Patrick & Associates, LLC as presented.
- Bd. #22-065** – Upon motion of Sherri Cheser and seconded by Jeremy Thompson, the board approved by a vote of 5-0 request to form WCHS Commander Basketball Booster as presented.
- Bd. #22-066** – Upon motion of Carissa Harley and seconded by Sherri Cheser, the board approved by a vote of 5-0 quote from Step CG for network support.

The Board was notified of the following personnel actions:

May Personnel Actions

Certified Employment:

Megan Dirr – Substitute Teacher

Classified Employment:

Emma Hamilton – Substitute Childcare Worker

Extra Services Employment:

Teresa Burns – Teacher Leader (WCMS)

Regina Hood – Yearbook Sponsor (WCES)

Donna Price – Webmaster

Coaches Employment:

Tyler Jones – Boys Basketball Developmental Coach (WCES)

Barbie Cocanougher - .5 District Wide Middle School Softball Coach

Bobbi Norton – District Wide Middle School Softball Head Coach to .5 District Wide Middle School Softball Head Coach

Denita Simms – Volleyball Head Coach (WCHS)

Varina Smith – Softball Assistant Coach (WCHS)

Scott Mudd – Volleyball Assistant Coach (WCHS)

Resignation:

Grant Landram – Network and Systems Technician

Denita Simms – Volleyball Assistant Coach (WCHS)

MaKayla Shelton – Softball Assistant Coach (WCHS)

Joseph Mattingly – Boys Soccer Head Coach (WCHS)

Chassity Warner – Substitute Teacher

Leland Turner – Bus Driver

Lynden Turner – Bus Driver

Brittany Newton – Teacher (WCES)

Lawrence Lydian – District Wide Custodian

John Weis – Middle School Boys Basketball Head Coach (NWES)

Retirement:

Rebecca Brothers – Teacher (WCHS/WCMS)

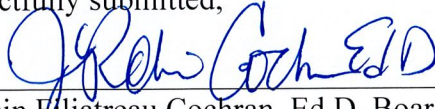
Missy Hamilton – Preschool Teacher (WCES)

Margaret Godshall – District Wide Food Service Cook/Baker

Malissa Hutchins – Principal (WCHS)

Bd. #22-067 – Upon motion of Sherri Cheser and seconded by Jeremy Thompson, the board approved by a vote of 5-0 to adjourn at 7:42 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J. Robin Eliatreau Cochran Ed.D.", written over a horizontal line.

J. Robin Eliatreau Cochran, Ed.D. Board Secretary

Approved:

A handwritten signature in blue ink, appearing to read "C. Hamilton", written over a horizontal line.

Curtis Hamilton, Board Chair