

## Herald Whitaker Middle School Discipline Guidelines

- The Herald Whitaker Middle School SBDM has adopted the following guidelines (September 2018).
- For a discipline issue that is insufficiently addressed or unaddressed by these guidelines, consequences will be according to administrative assignment.
- Any student refusing any discipline imposed by school administration will move to the next level of disciplinary action.
- Students are not allowed to carry pocket knives to school.
- For this document, ISD refers to In-School Detention.
- Any student serving ISD or Suspension will be **ineligible** for any extra-curricular activity that calendar day (sports, dances, etc.).

### DRESS CODE

All faculty and students will dress in a manner considered professional and appropriate for school or school-sponsored events (see school dress code).

1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
Correct violation, Counseling, Notify parents	Correct violation, 1 day ISD, Notify parents	Correct violation, 1 day suspension, Parent Conference

### BEHAVIOR/CLASSROOM DISRUPTION/FAILURE TO FOLLOW DIRECTIONS

3 <sup>rd</sup> Offense *	4 <sup>th</sup> Offense	5 <sup>th</sup> Offense
1 day ISD, Notify parents	2 - 5 days ISD, Notify parents, Counseling	1 – 5 days Suspension, Notify parents

**\*Teachers must document two actions taken before sending student to the office, one of which must be to contact the parents/guardians.**

### OUT OF CLASS WITHOUT PERMISSION

1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense	4 <sup>th</sup> Offense	5 <sup>th</sup> Offense
1 day ISDs Notify parents/guardians, Counseling	2 days ISD, Notify parents, Counseling	3 days ISD, Notify parents	1 day suspension, Notify parents	2 days suspension, Out of school control filed, Notify parents

### PHONES/ELECTRONIC DEVICES

Students are not allowed to have their cell phones or other electronic devices out in class unless permitted by the teacher for classroom lesson/activities. Failure to follow classroom/teacher rules will result in the following:

1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense	4 <sup>th</sup> Offense	5 <sup>th</sup> Offense
Confiscate phone, Return to student at end of school day	Confiscate phone, Return to student at end of day, Notify parents	Confiscate phone, Return to parent, 1 day ISD	Confiscate phone, Return to parent, 2 days ISD	Confiscate phone, Return to parent, 1 day suspension, Student not allowed to carry phone to school for 10 days

### FIGHTING

1st Offense	2 <sup>nd</sup> Offense	3rd Offense
5 days ISD, Notify parents, Counseling	8 days ISD, Notify parents, Counseling	5 days suspension, Out of school control filed, Notify parents

### SMOKING/TOBACCO PRODUCTS/SKOAL/E CIGARETTE VAPORIZERS

At no time are students allowed to use or possess tobacco products on school property or at school functions.

1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense	4 <sup>th</sup> Offense	5 <sup>th</sup> Offense
Counseling, Confiscate product, 1 day ISD, Notify parents	Counseling, Confiscate product, 1 Day ISD, Notify parents	Confiscate product, 2 days ISD, Notify parents	Confiscate product, 1 day suspension, Notify parents	Confiscate product, 2 days suspension, File out of control