

**\*\*\*ATTENTION: THIS FORM MUST BE RETURNED \*\*\***

Dear Parent/Guardian,

Students that receive free or reduced price lunch may also be eligible to have school fees waived. School secretaries, principals, and the business office will need to know which students qualify for free or reduced price lunch in order to waive the appropriate school fees. Your permission is required in order for us to share your information. Sending in this form will not change whether your children get free or reduced price meals. Each school's waived fees is determined independently of each other. If you have further questions on specifics please contact your school's secretaries.

School fees waived include but are not limited to –

**Altmayer, Dickinson, Heritage Elementary Schools** – school enrollment fee and field trips

**Foxview Intermediate School** – school enrollment fee

**Middle School** – school enrollment fee and field trips

**High School** – school enrollment fee

Yes! **I DO** want school officials to share information regarding my child's (children's) free/reduced meals eligibility for the purpose of determining fieldtrip assistance and school fee waivers

No! **I DO NOT** want information from my child's Free and Reduced Meals application shared. By choosing this option, I understand my child's school fees will not be waived.

**If you checked yes above, fill out the form below. Your information will be shared only with those individuals mentioned. If you check no or do not return this waiver you will be responsible for paying school fees.**

Signature of Parent/Guardian: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Child's/Children's Names and Schools Attending:

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In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

This institution is an equal opportunity provider.