

CAROLINA INTERNATIONAL SCHOOL

A NORTH CAROLINA PUBLIC CHARTER SCHOOL

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Board of Directors Meeting Minutes June 12, 2014

Attendance:

	2013					2014					
	8/15	9/12	10/10	11/14	12/12	1/9	2/26	3/13	4/17	5/8	6/12
Scott Elliott			X	X	X		X	X	X	X	X
Dr. Charles Hutchison		X	X	X		X	X	X	X		X
Sam Leder		X		X	X	X	X	X		X	
Tom Anderson		X	X	X	X	X	X	X	X		X
Curtis Ifill		X	X	X		X	X	X	X	X	X
Jeff Mann			X	X		X					
Rashonda Burkett									X	X	
Mark Johnson										X	X
Mystica Nelmes		X	X	X							
Donna Harkey		X	X	X	X	X	X	X	X	X	X
Sally Reynolds		X	X	X	X	X	X	X	X	X	X
Abby Bottoms		X	X	X	X	X	X		X	X	X
Sarah Poling		X	X		X		X	X	X	X	X
PTSO		X	X		X	X	X	X	X		X

Call to Order 6:35 by Scott Elliott

CIS Mission Statement

Sarah Poling

Board Email

Scott Elliott

The email that was discussed at the last meeting for Board questions is now up and running (bod.questions@ciscometts.com). People will not get individual responses to messages. However, the board of directors will answer questions at the beginning of each meeting. The following topics were emailed since the last meeting:

- Transportation – the Board is still compiling data and looking into options for next school year. The school will not be facilitating the transportation using the activity buses we have.
- By-laws – The current by-laws recommend 7 members on the board, which we currently have. The Board of Directors is a working board and at the time of the embezzlement, DPI advised the board to have 5 to 7 members.
- The Board cannot answer any questions regarding personnel issues. The Board does not make decisions regarding teacher employment. Those decisions are up to the administrators with Board input and over view. They Board supports the decisions made by administration.

Tammi Remsburg

Environmental Committee

Tammi Remsburg presented the attached environmental curriculum plan prepared by the environmental committee.

Tammi Remsburg

Land Use, sub-committee or the Construction Committee

Tammi Remsburg presented the attached maps for Rachael's Garden and the courtyard area at the new campus. The designs were developed by a parent that is a landscape designer at Lowes, using funds received from the Captain Planet Grant and the Kohl's grant we received.

Committee Reports

Abby Bottoms

Secretaries Report

Reviewed the minutes from the May 8, 2014 Board meeting. Curtis Ifill made a motion to accept the minutes with noted changes. Mark Johnson seconded. Motion passed unanimously.

Tom Anderson

Construction Committee

Tom Anderson provided an update on the construction project including the following points:

- Everything is on schedule.

- Building is sheet rocked, bathrooms are tiled, about half the ceiling tiles are up, most of the exterior is up, and many of the rooms are painted.
- We started on the road widening Wednesday, be careful driving in the area due to lane closures.
- We'll begin laying VCT and acid staining next week.
- We've been coming under budget and to ensure we get the most out of the bond. We are going to spend most of it on putting the foundation for the gym in as well as a 3-4 foot knee wall. The remainder will be used to cover the cost of the science room materials we did not receive from Queens University.
- We should know in the next two weeks whether \$65k in contingencies could be used for teacher parking lot.
- There could be another pot of money available towards the end that the principals could get some smaller items last minute. Up to \$50k. It will depend on how the CO goes.
- We are on schedule to be off the current campus by June 30, 2014.

Curtis Ifill

Finance Report

Reviewed the monthly reports prepared by LB&A. Curtis Ifill made a motion to pass the 2014 – 2015 budget noting the administrative salaries would be finalized before June 30, 2014. Mark Johnson seconded. Motion passed unanimously.

Academic Report

Donna Harkey, Elementary School Principal and Sally Reynolds, Secondary School Principal

Donna Harkey and Sally Reynolds provided an overview of academics including the following points:

- The teacher working conditions survey was completed by 65% of our staff and it showed improvement from prior years.
- Administration and Staff have been working hard to bet all the percentages in EVAAS lined up for teacher accountability.
- 5th grade had a bridging ceremony.
- Federal grants have been submitted.
- Evaluations and PDP's are underway and will be complete by the end of the week.
- The state has not certified the testing results, they are still norming the results.

Sarah Poling

Staff Report

5th grade – Had a wonderful bridging ceremony on Monday in Rachael's Garden. The class of 2021 celebrated moving from elementary to middle school. It is an exciting time for these young learners as they prepare for the next 6 years in middle and high school. Awards were received for highest GPA for each content area as well as content specific academic awards. Mrs. Fisher's classes wrote historical fiction picture books with a partner on power point depicting the Mayan, Aztec and Incan lifestyles. They also used their webcams to create a meet the author page.

Hans Furlough – Wanted to share that 63% of his biology students made 3's, 4's and 5's on their EOG. 100% of his 8th grade science class made 4's and 5's.

Megan Deiwert and Sarah Poling – Wanted to than Ms. Harkey for her moral support, help, patience, flexibility and encouragement. Ms. Harkey has gone above and beyond to wish us luck on our new journey and has encouraged us to come to her for advice or with questions when challenges arise. We can only pray to work for someone like her in the future. Ms. Harkey, understands, compromises and cares.

Ms. Taylor

PTSO

- The PTSO calendar is almost set for next school year.
- The Fun Run was a huge success.
- Going into next school year with a 25,000 surplus. They want to wait until we are at the new campus before they vote on how to spend the funds. A decision will be made by the end of October 2014.

Old Business:

The search for a Director continues. The Board asked parents to send the Board information on people they know that might be interested in the position. Resumes can be sent to Scott Elliott, Charles Hutchison or Curtis Ifill. The board is also starting to gather names of individuals interested in sitting in on the interviews with potential candidates.

New Business:

Scott Elliott stated that both the House and Senate have voted on different bills to replace Common Core with a State Standard. There will be some changes; however we are just not sure what those changes will be at this time.

Scott Elliott made a motion for Tom Anderson to lead an ad-hoc committee containing staff and parents to work on updating the bi-laws a necessary. Tom Anderson seconded. Motion passed unanimously.

Curtis Ifill took a moment to commend Sam Leder and Scott Elliott for all the work they have done for Carolina International School over the past 7 years.

Open Comments:

None

Tom Anderson made a motion to go into closed session. Curtis Ifill seconded. Motion passed unanimously.

Closed Session at 8:20 pm

Open Session 9:30 pm

Tom Anderson made a motion to:

1. Sell the metal ramps per the negotiated price, final sale, as is, with no damage to the building and within the stated time frame.
2. Approve the administrative salaries.
3. Approve the Elliott Davis audit contract.

Mark Johnson seconded. Motion passed unanimously.

Curtis Ifill made a motion to adjourn, Mark Jonson seconded. Motion passed unanimously.

Adjournment 9:33 pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date

A CIS Environmental Education program will meet the following NC Public Schools Goal:
North Carolina public school students will be healthy and responsible.

- Every learning environment will be inviting, respectful, supportive, inclusive, and flexible for student success. **(CIS will have an ever-evolving outdoor learning environment in which the students will participate in building, growing, and changing the areas as needed.)**
- Every school provides an environment in which each child has positive, nurturing relationships with caring adults. **(Teaming with parents to learn to garden will meet this goal.)**
- Every school promotes a healthy, active lifestyle where students are encouraged to make responsible choices. **(Outdoor learning environments encourage physical activity and provide choices of active learning and play.)**
- Every school focuses on developing strong student character, personal responsibility, and community/world involvement. **(Because people in developed nations are rapidly consuming Earth's natural resources and because the world population is increasing rapidly, human beings must take individual and social responsibility for the environment.)**
- Every school reflects a culture of learning that empowers and prepares students to be life-long learners. **(By learning in an ever-changing environment, students will become more observant.)**

Using the **CIS 4 core values**, we can build on the knowledge of each student as they progress from grade to grade:

Respect and Responsibility start in K and continue throughout the grades. Students will use "animal sightings" to learn about the animal and its habitat. They will realize that we are in the animals "home" and as such treat the animal with respect (insects and "scary things" included). Students will learn to be responsible for school property and learning environments by using equipment properly and proper storage of materials. Participation in Zero Waste lunches, recycling and composting shows students how to be good global stewards.

Solutions and Service will begin at 3rd grade and continue up through 12th grade. By testing and analyzing natural resources on campus, the students will learn critical thinking skills by coming up with action plans to correct problems. Older students will be planners and builders of new campus outdoor learning areas. Partnerships with younger students will enhance their learning.

Administration/Board of director responsibilities: Professional training such as GLOBE, Project Learning Tree, Project Wild, Project Wild Aquatic, etc. will be offered each year. Teachers will be encouraged to work on their NC Environmental Education Certification, by allowing time to attend workshops throughout the year. The school will provide an environment conducive to outdoor learning.

Teachers'/Staff's responsibilities: Be great role models of the 4 core values. This includes participating in Zero Waste, recycling/composting, and using less wasteful means of running the classroom/school. Use integrated EE lessons in your classroom on a regular basis. Minimum of twice per quarter working on each class' environmental project.

Staff Environmental Committee responsibilities: Provide curricular support and resources for teachers. Act as a clearinghouse for student ideas and liaison between these ideas and the Landscaping/Land Use Sub-committee. Provide support for EE initiatives such as Zero Waste Lunch (weekly), Big Sweep, and Earth Day.

Landscaping/Land Use Sub-committee responsibilities: Provide volunteer labor, expertise and connections to create terrific learning areas on the school campus.

Facts of nature that every CIS student should know by the time they graduate:

1. **Earth overflows with life.**
2. **Each creature is uniquely adapted to its environment.**
3. **The web of life is interdependent.**
4. **Materials flow through ecosystems in cycles.**
5. **The sun is the ultimate source of energy flowing through ecosystems.**
6. **There is no waste in nature; everything is recycled.**
7. **We consume resources to live.**
8. **Conservation is the wise use of finite resources.**
9. **Humans can have a profound effect on environmental systems.**
10. **Each of us can powerfully affect the fate of the natural world.**

Grade level projects:

Grades K-2 raised garden beds near courtyard area

Grade 3 composting

Grade 4 bird feeding station

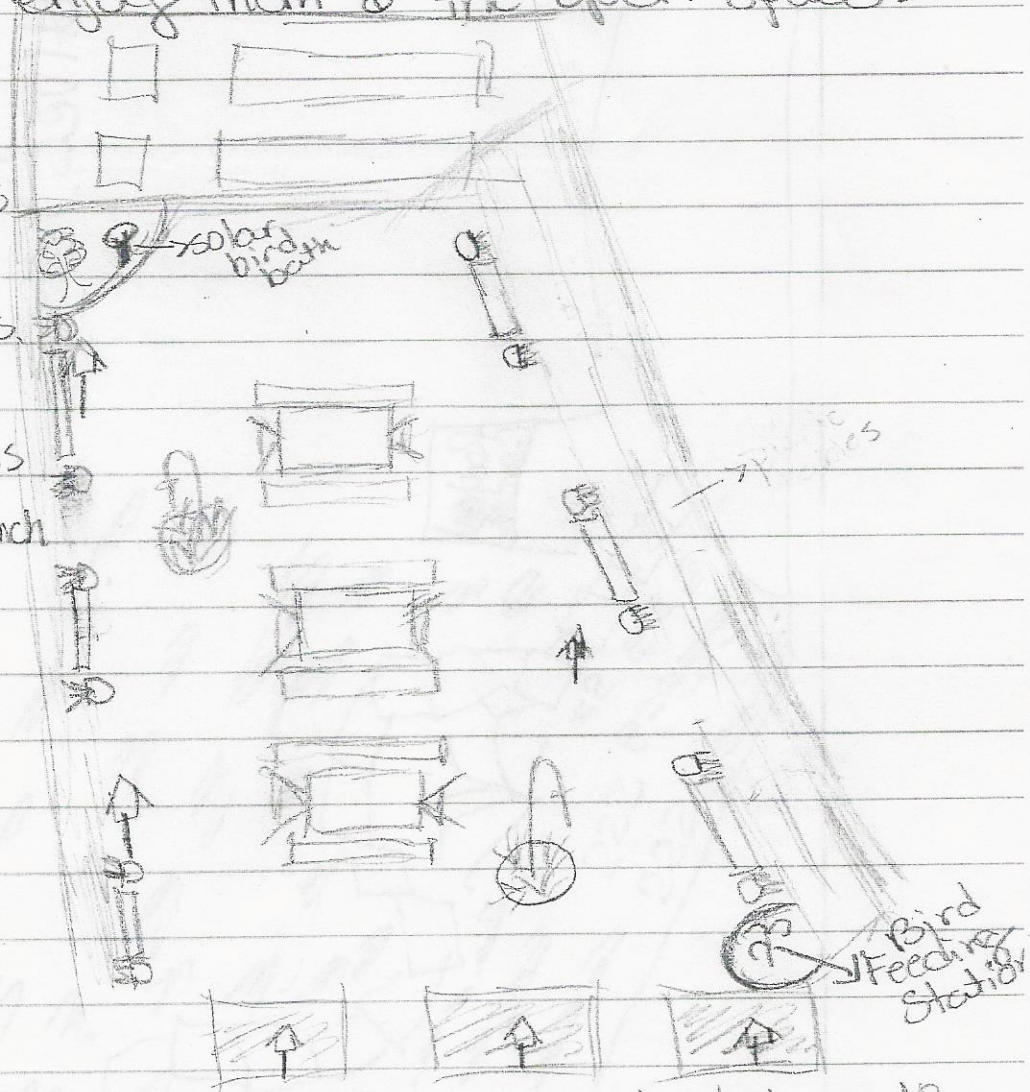
Grade 5 "Green Team" school recycling

Grades 6-12 Problem solvers, builders of new learning area and trails, general maintenance of school grounds

Ideally this area will feel like a welcoming area for birds and for the kids to enjoy them & the open space.

* park benches
on each side
between windows.

* planters with
evergreen & annuals
on each side of bench



* Spy bird houses will be located depending on electrical needs. Ideally 1 in each class garden.

* Rain barrels will be located at the closest 4 down spouts.

* Umbrellas are needed for the picnic tables

✱ - Butterfly Bush

✱ = Spicebush

S = Sunflowers

☼ = Butterfly host +
nectar plants
(natives)

Rachael's Garden

