



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

June 11, 2015

Attendance:

	2014						2015					
	7/16	8/14	9/11	10/9	11/13	12/11	1/8	2/12	3/12	4/16	5/14	6/11
Scott Elliott	X	X	X	X	X	X						X
Dr. Charles Hutchison	X		X	X	X	X	X	X	X	X	X	X
Sam Leder	X	X	X	X	X	X	X	X			X	
Tom Anderson	X	X	X	X	X	X	X	X	X	X	X	
Curtis Ifill			X	X	X	X	X	X	X	X	X	X
Rashonda Burkett	X	X	X		X	X	X	X	X		X	X
Mark Johnson	X	X	X	X	X	X	X		X	X	X	X
Sarah Baxter	X		X	X		X	X	X	X	X	X	X
Donna Harkey	X	X	X	X	X	X	X	X	X	X	X	X
Sally Reynolds	X	X	X	X	X	X	X	X	X	X	X	X
Abby Bottoms	X		X	X	X	X	X		X	X	X	X
Eric Hill Teacher Rep			X	X	X	X						
Amanda Fisher Teacher Rep							X	X	X	X	X	X
PTSO		X	X	X	X	X		X	X	X	X	X
Mr. David Kukielski			X	X	X	X	X	X	X	X	X	X

Call to order 6:31

Curtis Ifill

CIS Board Email Responses and General Comments

Curtis Ifill

- Mr. Ifill notified the meeting participants there will not be a July Board Meeting

CIS Mission & Vision

Amanda Fisher

Secretary's report

Sarah Baxter

- May board meeting minutes correction; Teacher Report, first bullet, 'rock and coil' changed to 'rock and soil'
- Mark Johnson made a motion to accept the minutes from the May 14th meeting without reading them aloud. Rashonda Burkett seconded. Motion passed unanimously.

Development and Giving Committee

Rashonda Burkett

- LaKisha Spears presented the Development plan outline

Finance Report

Mark Johnson

- Budget reviewed and is operating at a surplus, expecting this to continue through the end of the fiscal year
- Conversations and meetings continue with architect and engineers for expansions
 - Extension of elementary wing (8 additional classrooms)
 - Gymnasium construction to once permitting process with the county is complete
 - New gymnasium will provide additional eight classrooms
- Annual Budget final review held and budget was approved for the next school year, to begin July 1, 2015

Head of School Report

David Kukielski

- Testing for all grades was successful
- End of year activities are underway

Elementary Principal Report

Donna Harkey

- Student progress reports under way as well as updated IEP's, PEP's and Retention meetings

Secondary Principal Report

Sally Reynolds

- Testing completed
 - Recognized the elementary grades for their cooperation during the testing period
 - Analysis to be forwarded once certified by the state
- Held 8th grade moving up celebration at Dorton Park
- Finalizing hiring and the schedules for next school year

Teacher Report

Amanda Fisher

- 1st Grade: Finishing up rocks and minerals unit
- 7th grade: Study skills class had the opportunity to Skype with the residents of Brook Dale Living Center
- 8th grade: Environmental studies class made dioramas of the different native fishes of NC and presented them to their classmates
- CIS received a grant from Kohl's for volunteers participating in the Extravaganza
 - We will be buying a carport to modify as a greenhouse
 - Mr. Nelms hopes to have it ready by August
 - To be used as a whole class space

PTSO

- Snacks were offered to students prior to testing
- Family Night - Intimidators Game was successful
- Field Day to be held June 12th, last day of school
 - Water bottles, ice and hotdogs provided by PTSO
- Recognized the 2014-2015 PTSO Board for their contributions throughout the year
- Presented the board with a donation in the amount of \$10,000 to for the Building Fund

Old Business

- Piedmont Natural Gas Easement deal concluded

New Business

- Mr. Ifill recognized Sam Leder for his years of service on the board and presented him with a Carolina International School world globe.

Open Comments

- None

Rashonda Burkett made a motion to go into closed session to discuss the Annual Budget, Charles Hutchison seconded. Motion passed unanimously.

Closed Open Session at 7:19pm

Opened Closed Session at 7:24pm

Ended Closed Session at 9:00pm

Mark Johnson made a motion to adjourn, Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 9:01pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date