



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes September 10, 2015

Attendance:

	2014				2015							
	9/11	10/9	11/13	12/11	1/8	2/12	3/12	4/16	5/14	6/11	8/13	9/10
Scott Elliott	X	X	X	X						X		
Dr. Charles Hutchison	X	X	X	X	X	X	X	X	X	X		X
Sam Leder	X	X	X	X	X	X			X			
Tom Anderson	X	X	X	X	X	X	X	X	X			X
Curtis Ifill	X	X	X	X	X	X	X	X	X	X		
Rashonda Burkett	X		X	X	X	X	X		X	X		X
Mark Johnson	X	X	X	X	X		X	X	X	X		X
Sarah Baxter	X	X		X	X	X	X	X	X	X		X
Donna Harkey	X	X	X	X	X	X	X	X	X	X		X
Sally Reynolds	X	X	X	X	X	X	X	X	X	X		
Abby Bottoms	X	X	X	X	X		X	X	X	X		X
Eric Hill Teacher Rep	X	X	X	X								
Amanda Fisher Teacher Rep					X	X	X	X	X	X		X
PTSO	X	X	X	X		X	X	X	X	X		X
Mr. David Kukielski	X	X	X	X	X	X	X	X	X	X		X

Call to order 6:35

Charles Hutchison

CIS Board Email Responses and General Comments

Charles Hutchison

- None

CIS Mission & Vision

Amanda Fisher

Secretary's report

Sarah Baxter

- August 13, 2015 minutes are under review and will be presented at the next board meeting.

Development and Giving Committee

Rashonda Burkett

- Giving is at 2% of annual goal
- CIS Wine Tasting scheduled for September 26, 2015
- Golf Tournament scheduled for November 2, 2015

Finance Report

Mark Johnson

- Reviewed budget presented by LBGNA
- Annual Audit is in process
- Reviewed enrollment and the school is aligning appropriately with our budgeted numbers
- Construction on the gym continues with an expected early Oct completion date

- Other campus improvements:
 - Awnings will be going up sometime soon
 - Paving of the fire road completed
 - Paving of a small pad for PE time completed
 - Reviewing uniform vendor situation with possibility of having more than one vendor next year
 - New digital radios purchased for the Administration

Head of School Report

David Kukielski

- First weeks of school required many hours of dedication by the staff above and beyond typical expectations
- Either Mr. Kukielski or Ms. Harkey will attend the Charter School Leadership Conference on October 5

Principal's Report

Donna Harkey

- Introduced the new and returning staff to the board
- BOG administered and scores returned – 42/ 72, 3rd grade students, 54.17% achieving 3, 4 or 5 levels of proficiency
- NED show today – Encouraging students to get motivation, encouragement, and tenacity. Grades k – 6
- PLC – Professional Learning Committee – Weekly meeting in grade levels, k – 5; content areas 6 -12
- Drop in Report Card – from a “B to a C” - Plans to improve this year are:
 - Objective based grading – objectives posted, curriculum maps, pre – mid – post assessments
 - Professional development and teacher trainings
 - MAP benchmarking
 - Study Island
 - 3 AP's this year
 - 1:1 laptops
 -

Teacher Report

Amanda Fisher

- Ms. Fisher introduced Ms. Reid who will support her in her Teacher Report role at board meetings
- Shared project from Ms. Mahmud's science class
- 3rd Graders are working on presentations to be presented in 4H competition
- 4th Grade completed their study of Because of Winn-Dixie
- 6th and 7th Graders reading the Phantom Tollbooth
- 7th Grade is going to the Renaissance Festival in October
- 8th Grade Science is covering a Chemistry unit
- Senior Class is meeting with Herff Jones to discuss graduation preparation
- Languages are focusing on Hispanic Heritage Month in October

PTSO

- Hosted Boo Hoo breakfast for Kindergarteners
- First ice cream delivered 513 on 9/8
- Catalog fundraiser underway ending September 16
- First box top collection September 11, 2015
- Big Sweep and Family BBQ will be held October 3, 2015
- Purchased additional bulletin boards on the upper level of the school
- Working with administration to purchase a silent dismissal system

Old Business

- None

New Business

- None

Open Comments

- None

Tom Anderson made a motion to go into closed session to discuss a personnel matter, Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:20pm

Opened Closed Session at 7:30pm

Ended Closed Session at 8:30pm

Mark Johnson made a motion to adjourn, Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 8:32pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date