



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

August 13, 2015

Attendance:

	2014					2015						
	8/14	9/11	10/9	11/13	12/11	1/8	2/12	3/12	4/16	5/14	6/11	8/13
Scott Elliott	X	X	X	X	X						X	
Dr. Charles Hutchison		X	X	X	X	X	X	X	X	X	X	X
Sam Leder	X	X	X	X	X	X	X			X		
Tom Anderson	X	X	X	X	X	X	X	X	X	X		X
Curtis Ifill		X	X	X	X	X	X	X	X	X	X	X
Rashonda Burkett	X	X		X	X	X	X	X		X	X	X
Mark Johnson	X	X	X	X	X	X		X	X	X	X	X
Sarah Baxter		X	X		X	X	X	X	X	X	X	
Donna Harkey	X	X	X	X	X	X	X	X	X	X	X	X
Sally Reynolds	X	X	X	X	X	X	X	X	X	X	X	
Abby Bottoms		X	X	X	X	X		X	X	X	X	X
Eric Hill Teacher Rep		X	X	X	X							
Amanda Fisher Teacher Rep						X	X	X	X	X	X	
PTSO	X	X	X	X	X		X	X	X	X	X	
Mr. David Kukielski		X	X	X	X	X	X	X	X	X	X	X

Call to order 7:50pm

Curtis Ifill

CIS Board Email Responses and General Comments

Curtis Ifill

- None

CIS Mission & Vision

Amanda Fisher

Secretary's report

Curtis Ifill

- Tom Anderson made a motion to accept the minutes from the June 11th meeting without reading them aloud. Mark Johnson seconded. Motion passed unanimously.

Development and Giving Committee

Rashonda Burkett

- Speaking engagement at the Concord Rotary Club on September 8, 2015
- Meeting with Wells Fargo week of August 17th
- CIS Wine Tasting scheduled for September 26, 2015
- Golf Tournament scheduled for November 2, 2015

Finance Report

Mark Johnson

- 2014-2015 school year concluded at the end of June with a small surplus to be applied to the construction of the gym
- Annual Audit is in process
- Enrollment for 2015-16 looks to be coming in over 800 students
- Construction on the gym continues with an expected early Oct completion date

- Other campus improvements:
 - Awnings will be going up sometime soon
 - Paving of the fire road will take place 8/13
 - Paving of a small pad for PE time will be 8/13
 - The walls on the second level have been painted
 - More urinals and sinks have been added to the boys bathroom on the first level

Head of School Report

David Kukielski

- Everyone is preparing for the beginning of school

Principal's Report

Donna Harkey

- 4 days of pre service for teachers - August 10 – 14.
- 3 Open Houses
- 19 staff members hired, 2 additional Assistant Principals Kim Ifill :ES (K – 4) AP/Counselor
 - Eric Trail :MS (5 – 8) AP/Special Needs
 - Barry West : HS (9 – 12)AP/Athletic Director
- 1st committee meeting with Jostens to review Caps/Gowns, Diplomas, Invitations, etc.
 - Currently have 5 slated to graduate
 - We have a great year ahead of us and we are going to enjoy in its completion

Teacher Report

Amanda Fisher

- None

PTSO

- None received

Old Business

- None received

New Business

- None received

Open Comments

- None

Rashonda Burkett made a motion to go into closed session to discuss a personnel matter, Charles Hutchison seconded. Motion passed unanimously.

Closed Open Session at 8:30pm

Opened Closed Session at 8:40pm

Ended Closed Session at 9:30pm

Mark Johnson made a motion to adjourn, Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 9:31pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date