



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

January 12, 2016

Attendance:

	2016										2017
	2/1	3/10	4/14	5/12	6/9	8/9	9/8	10/13	11/10	12/15	1/12
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative	X	X	X	X				X	X	X	X
PTSO Representative	X		X	X		X	X	X	X		X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X		X	X				X	X	X	X
Sarah Baxter, Secretary	X	X	X			X	X			X	
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Tom Anderson			X		X						
Dr. Rashonda Burkett	X	X	X	X	X	X	X	X		X	X
Abby Bottoms	X	X	X	X	X	X	X	X		X	X
Kasi Eagle								X	X	X	X

Welcome, Call to Order at 6:33pm

Curtis Ifill

CIS Mission & Vision

Cheryl Reed

4th Grade Service Project

Mrs. Foxworth & Mrs. Lentz-Smith

- Operation Paw Time (organization contact Gina Crest)
- Key components of service project to date:
 - Students are collecting monthly donations for shelter.
 - Teachers are working the topic into curriculum.
 - Students volunteered at adoption event and made flyers.
 - Holiday coin collection that raised over \$60 for shelter.

Secretary Report

Sarah Baxter

- Mark Johnson made a motion to waive the reading of the minutes, Kasi Eagle seconded. Motion passed unanimously

Development Committee

Rashonda Burkett

- Currently, have raised over \$27k for Capital Campaign. Less than 10% of parents have contributed.
- Next committee meeting will be held on Jan 17. Currently seeking additional members for the marketing committee.
- Planning to host event in the spring

Finance Report

Mark Johnson

- Did not meet in January due to inclement weather.

Head of School Report

David Kukielski

- Summer camp details will be coming soon,
- 903 students currently enrolled, expecting a few additional students.
- Year over year comparison for lottery enrollment is down.

- Athletics update:
 - Staffing the Bojangles concession stand at the Bank of America stadium has ended. The athletic program raised over \$12k through this fundraiser (only expected about \$5k).
 - Upcoming basketball game at Queen's University – CIS vs Bradford Prep. The game will be televised and will help showcase the schools great sports program.
- Contract for solar array has been confirmed to move forward. Installation is expected in February and should take about one week. After inspections from Duke Energy, the ownership will turn over to the school in March.

Principal's Report

Donna Harkey

- From the December board meeting to the January board meeting, there were only seven school days.
- Three of the 10 scheduled information sessions have been completed.
- Report cards will be sent on Jan 17.
- Two teachers attended NCDPI on behalf of CIS. CIS was recognized for the global focus and was the only charter school represented.
- Assessments:
 - English 2 scores were up 12%. The number of students tested from the previous year went down.
 - Math check-ins for 5th grade completed and another check-in coming in spring.
- 6 teachers have been provided CPI restraint training. And additional 4 more are scheduled.
- Committees will meet at the end of January.
- School leadership team revising Feb calendar.
- Trying to improve school wide positivity to laugh at uncontrollable situations.
- Due to high school block schedule, enrollment cutoff for semester will be end of January,
- Chili cook-off planned for Feb 3 amongst staff.
- Behavior data shows number of incidents is down in December. December had 40 incidents, in comparison to about 70 incidents in October.
 - Looking to avoid disruption to learning. There are blind spots near bathrooms that need to be addressed.
 - Discipline policy is outlined in the handbook.

Teacher Report

Cheryl Reed

- First grade worm project, teacher maintained the worms over winter break. Will eventually release into the garden.
- 8th grade has been recognized for their international project.
- Spanish 4 class is mentoring Spanish 1 students.

PTSO

- Had a successful 2016 holiday store (Dec 5-9).
- Family dance has been moved to Feb 3 from 6-9pm in the atrium.
- Annual silent auction is coming up on Feb 25 from 6-10pm at the Hilton University. Tickets will be available shortly. PTSO is working to collect donations for the auction items.
- Junior achievement will begin for K-4 classrooms.
- Additional updates
 - Purchasing additional batteries for walkie talkies.
 - Purchasing water filters for the bottle filling stations before the weather turns hot again.
 - Provided financial assistance to students to attend the field trip to Raleigh.
 - Partnering with Lakisha on a t-shirt for the solar panel project.
 - Helping Athletics promote the televised basketball game which is scheduled for January 25th.
 - Providing support for events like the Kindergarten Uganda presentations and the upcoming chili cook-off that the social committee has planned.
 - Purchasing items for the lunchbox love program, which provides snack items to students who forget their lunches or might have a financial need for lunch.
 - Providing snacks for the staff meeting next Wednesday afternoon.
 - Looking forward to the 2017-2018 school year and drafting the calendar and exploring ideas and events to make next year even more successful.

Old Business

- No old business.

New Business

- No new business.

Open Comments

- No makeup hours needed for snow days.
- Pay close attention to Secretary of Education nomination.
- Advertisements for local charter schools are starting to appear in various news cycles.
- Student exit data shows key decision to leave is due to transportation.
- Charles Hutchison made a motion to go into closed session, Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:43pm

Opened Closed Session at 7:45pm

Ended Closed Session at 8:22pm

- Mark Johnson made a motion to adjourn. Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 8:23pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date