



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am – 3:30 pm

Board of Directors Meeting Minutes March 8, 2018

Attendance:

	2017										2018
	4/11	5/11	6/8	8/10	9/14	10/12	11/9	12/14	1/11	2/8	3/8
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative	X	X								X	X
PTSO Representative					X	X	X	X	X	X	X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X		X	X	X	X	X	X		X
Sarah Baxter, Secretary		X	X		X	X		X	X	X	
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Dr. Rashonda Burkett		X	X	X	X	X	X	X	X	X	
Abby Bottoms	X	X	X	X	X	X		X	X	X	X
Kasi Eagle		X			X	X			X	X	

Welcome, Call to Order at 6:31pm

Curtis Ifill

Opening Comments/Service Project Presentations

- 4th Grade Service Project presented – Brookdale Senior Living Center
- 9th Grade Service Project presented - Brookdale Senior Living Center story writing

CIS Mission & Vision

Mr. Eitner

Secretary Report

- February and March meeting minutes will be reviewed and voted on in April's board meeting

Development Committee

Rashonda Burkett

- New website published
- \$20,000 in donations
- May 5th fundraising event planning underway with PTSO

Finance Report

Mark Johnson

- Reviewed budget prepared by CFS
- Discussions continue regarding construction and financing opportunities and the 'knuckle'
- Fiscal budget is on pace for year end targets

Head of School

David Kukielski

- BASP is interviewing for an open position
- Summer school applications are open – 10 received to date
- Middle school semi-formal dance, sponsored by HS Athletics was a success

Principal's Report**Donna Harkey**

- 5th grade to Speedway 2/14
- Black History Month Culminated with CIS Black History Month
- Dr. Seuss week K – 2
- Teacher Appreciation Week – Thank you, PTSO
- Change for Change Week – Sponsored by NHS
- Spring Induction of NHS and Order of the Comet
- ACCESS testing for all ESL students now complete
- ACT for 11th grade students complete

Teacher Report

- 1st grade: Celebrated Festival of Color, the beginning of spring in India
- 5th grade: Began unit in JA Biztown
- 6th grade: Celebrated Mardi Gras with their sister county (France).
- 7th grade: Students made cakes shaped like animals/plant cells for Science. In math focusing on size of animal populations utilizing statistics and probability.
- High School Chemistry: studying different types of bonds
- High School AP Chemistry: studying equilibrium
- Seniors: Class has accrued \$657,000 in scholarship funds

PTSO

- None

Old Business

- None

New Business

- None

Open Comments

- None

Mark Johnson made a motion to go into closed session, Charles Hutchison seconded. Motion passed unanimously.

Closed Open Session at 7:25pm**Opened Closed Session at 7:30pm**

Mark Johnson made a motion to go come out of closed session, Charles Hutchison seconded. Motion passed unanimously.

Ended Closed Session at 8:09pm

Mark Johnson made a motion to update the charter to reflect a class size of "up to 24" for K-1, and "up to" 26 for grades 2 -12. Charles Hutchison seconded. Motion passed unanimously.

Mark Johnson made a motion to adjourn. Charles Hutchison seconded. Motion passed unanimously.

Adjournment 8:11pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date